Accessibility Compliance for Alterations to Existing Structures
(to be completed by the project designer)

PROJECT INFORMATION

Project Name: _______________________________________________________________________________

Project Address: ______________________________________________________________Suite:_____________

Total Value of Project:__________________________ Value of Accessible Upgrades:________________________

LEVEL OF COMPLIANCE

Occupancy is contingent upon an accurate assessment of the space and compliance with the requirements of the
2015 Virginia Construction Code (VCC) and the 2009 ICC/ANSI A117 standard. Stafford County inspectors will
determine final compliance acceptance. Choose which item(s) apply:

☐ FULLY COMPLIANT
The accessible route, from accessible parking to the altered space, including the restrooms and drinking fountains
serving that space, is in full compliance with the 2015 VCC.

☐ TECHNICALLY INFEASIBLE
Upgrading the existing restrooms is *technically infeasible*, as defined by the 2015 Virginia Existing Building Code
(VEBC) Section 404.2, and the existing fixture count cannot be reduced per VCC Section 2902. Therefore, an
accessible family or assisted use toilet room is being provided in accordance with VEBC Sections 404.4.10

☐ UPGRADES REQUIRED
The cost of providing a fully compliant accessible route exceeds 20 percent of the cost of the proposed alterations,
including mechanical, electrical and plumbing costs. Therefore, the following items on the accessible route will be
upgraded up to the 20 percent limit (See VEBC sections 404.3 and 404.4):

_____________________________________________________________________________________
_____________________________________________________________________________________

CERTIFICATION

As the designer of this project, I have reviewed the construction documents and the accessible route to the space
for compliance with the Virginia Uniform Statewide Building Code and submit the above information as being
accurate.

Designer’s name (print): _______________________________________________________________________

Designer’s signature: Date: _______________________________________________________________________

A copy of this form must be attached to each set of construction documents submitted for permit.