

**PRE-PROPOSAL CONFERENCE QUESTIONS
REFUSE DISPOSAL SERVICES - STAFFORD COUNTY PUBLIC SCHOOLS
MAY 7, 2014**

Attendees of pre-proposal conference: American Disposal
TFC Recycling
Republic Services/Allied Waste
Waste Management
County Waste

1. Are locking bars required?

Provide recycling containers as specified in Exhibit A – Scope of Work.

2. Are there any facilities where containers are behind gates or locked enclosures?

Trash / Recycling containers are placed inside enclosures – the gates for those enclosures are closed but not locked – there is no restricted access to the enclosures as specified in Exhibit A – Scope of Work – item 7.

3. What are the time constraints?

Follow Stafford County ordinances.

4. As far as the scales on the trucks for the reports each month, every container that is dumped needs to be weighed first?

Yes.

5. How do you (SCPS) handle contamination and how would that affect your service?

The refuse provider would notify us of a contamination issue and then we would meet and work together to come up with a solution.

6. Would you consider alternate sizes of containers and frequency of service?

Yes, proposer may offer alternative solutions if they see a potential for efficiencies.

7. Regarding the schedule, should it be broken down by days?

Reference Exhibit A – Scope of Work – item 15.

8. Does the schedule contemplate Saturday services?

Currently we do not have Saturday service – unless a special situation arises.

9. Can you provide a history of trash and recycling tonnage for the district?

Yes, for the 12-13 school year - total trash tonnage: approximately 2,933,908 and total recycling tonnage: approximately 1,482,806.

10. What is the frequency of pickups - Is it year-round?

Trash service is required year-round. A reduction in service during summer/holidays may be requested.

11. Are the unit prices under Attachment I Container Rates for trash or recycling?

Trash only – this form is meant for “as needed” single container.

12. Under General Instructions for Submitting a Proposal – item 13: will the proposer be bound to the pricing/terms of this contract to other jurisdictions as referenced by the Metropolitan Washington Counsel of Government?

Proposers are advised that all resultant Contracts will be extended, **with the authorization of the proposer**, to the Metropolitan Washington Council of Governments jurisdictions and other jurisdictions and political subdivisions of the Commonwealth of Virginia to permit their ordering of supplies and/or services at the prices and terms of the resulting Contract. If any other jurisdiction decides to use the final Contract, the proposer must deal directly with jurisdiction or political subdivision regarding the placement of orders, issuance of the purchase order, contractual disputes, invoicing and payment. SCPS acts only as the nominal “Contracting Agent” for these jurisdictions and political subdivisions and assumes no liability to Proposer as a result. **Failure to extend a Contract to any jurisdiction will have no effect on consideration of your proposal.**

13. Page 10 requires a complete list of clients, we have millions – how should we submit that answer?

The intent is to list large accounts and information that will show your firms experience and service quality.

14. Do the frequency numbers on the list of locations and containers requirements reflect your current contract?

Yes.

15. On page 18 it talks about collecting recycling in conjunction with waste disposal – it is written to sound like you want waste and recycling dumped together in the same truck – What is the correct interpretation?

There will be a recycle pick-up and a trash pick-up; they are not dumped together in the same truck.

16. RFP states to have the container location kept in good condition – does that include the area around the containers?

No, just the container - this requirement pertains to the dumpster and the specified overflow.

17. Page 19 states that the containers must be washed once a month – is this required?

This is a requirement specified in the request for proposal.

18. On page 20 it specifies an audit of services where a person is to monitor what goes into the containers 33 weeks a year? That will be a real hardship for any waste disposal company to provide....is this a needed service?

This is a requirement specified in the request for proposal.

19. Do we have the option to adjust the service schedule – just the days of the week – not the frequency?

Proposer may provide a suggested schedule as part of their proposal.

20. As far as the weight tickets –are they needed for all locations on one truck?

Reference Scope of Work – page 20, item 17.

21. Page 30 GC 7 references the ability to reference separate contracts -

Reference General Conditions 7B – In accordance with GC 7, SCPS reserve the right to let separate contracts. Currently we have one contractor for refuse and recycling.

22. What is the last day to submit questions?

10 days before the deadline to submit your proposal – Sunday, May 11, 2014.

23. On Page 33 it talks about employee dishonesty and an insurance policy needed?

Yes, that is correct.

24. *What about price increases and fuel escalation?*

Proposer will have the opportunity to renegotiate at the end of the 1 year term up to the maximum increase of 5% as specified in the proposal.

25. *Can you provide us with a schedule for service?*

Please refer to Exhibit C – Location List and Refuse Container Requirements. Frequency of pick-ups is provided. SCPS shall provide a specific schedule as specified in the RFP. (Ref: Exhibit A – Scope of Work – item 15)

26. *Can you provide us with a map with all facilities noted on it?*

We currently do not have a map illustrating facility locations - please find attached the list of facility addresses.

27. *What is the current monthly pricing for waste removal and recycling at Stafford County Public Schools? Can we get a copy of what the hauler submitted when they were awarded the contract originally and the pricing for each of the renewal years?*

Original pricing is not readily available however, the monthly cost in 2012 was \$19,787.78 and the monthly cost in 2013 was \$20,282.48.