

What are my rights?

Most importantly, you have the right to understand the local CSA process:

- you have the right to receive information on the local CSA process and timelines for receiving referrals
- you have the right to be notified before your child is assessed or offered services
- you have a right to understand the information that you receive and delivered in your native language, if possible
- you have the right to consent and agree in writing before beginning any services, except when ordered by the court
- you have the right to read records, challenge information, give permission for release of records and be provided a written copy of the records unless ordered otherwise by the court
- you have the right to assistance from someone assigned to you as the Case Manager from the FAPT as well as a member of your family, friend, advocate or support person
- you have the right to review the assessment and service plan
- you have the right to disagree with the assessment and service plan and place your concerns in writing to the FAPT and/or CPMT and send to the CSA Program PO Box 339 Stafford, VA 22555
- you have the right to participate and be present for the entire FAPT meeting and discuss your child's and family's situation and well as participate in decisions that apply to you and your family

Who can I contact?

Children's Services Act Website
<http://www.csa.virginia.gov>

Stafford Court Services Unit
540-658-8771

Stafford Department of
Social Services
540-658-8720

Stafford County Public Schools
540-658-6500

Rappahannock Area
Community Services Board
540-659-2725

CSA Program Staff
540-658-4622
540-658-4619
540-658-5149

FAPT Meeting Information

Date:

Time:

Location:

Case Manager:

Phone Number:



Office of Human
Services-
Children's
Services Act (CSA)
Program

Stafford County Family Assessment and Planning Team

Supporting Children
and
Families in Stafford
County



An Informational
Brochure for Parents and
Legal Guardians

June 2016

Who are the FAPT members?

The team consists of representatives from the following agencies:

- 15th District Court Services Unit
- Stafford Department of Social Services
- Rappahannock Area Community Services Board
- Stafford County Schools
- A parent representative

What is the purpose of participating in a FAPT meeting?

FAPT looks at the strengths of individual youths and their families, discusses what services might meet those needs, and develops an Individual Service Plan (IFSP) for each family. Services can include (but are not limited to) in-home services, mentoring, educational programs, residential programs, sex-offender treatment and respite care.

What is the parent/guardian role in the FAPT process?

Parent/guardian participation is required to develop an effective plan for services. This participation is necessary for FAPT to assess the needs of your child and family.

What is the FAPT process?

Step 1– Contact is made with a case worker (school social worker, probation officer, child protective services worker, foster care worker, mental health worker)

Step 2– The case worker makes a referral to the CSA program staff and acquires a time/ date for the FAPT meeting.

Step 3– You and your case worker will complete a written referral, financial assessment., and a CANS assessment. Within this referral you will summarize the strengths and needs of your child and family and also describe the services you are currently receiving and other services you may be seeking. You will also sign for consent to release information to the FAPT and other necessary agencies.

Step 4– You and your case worker will attend the FAPT meeting at the scheduled time. During this meeting an IFSP will be developed to provide services or referrals for your child and family. You will be asked to sign this IFSP and agree or disagree with the services recommended.

Step 5– You, your case worker, and the service provider may return to a FAPT meeting for a review of services provided.



Is my family eligible for services?

Youths who meet one or more of the following criteria may be eligible for services:

- has serious emotional or behavioral problems
- may need residential care or resources beyond normal agency services
- needs special education through a private school day program
- receives foster care services
- receives services to prevent foster care placements
- is under supervision of the Stafford Juvenile and Domestic Relations Court

Is there a cost for these services?

The FAPT may recommend services that are covered by private health insurance, including Medicaid.

The Children’s Services Act for at-risk youth and families (CSA) provides access to funds to provide services to eligible youth and their families.

A parental co-pay will be assessed for those services not covered by private health insurance, Medicaid, or in an Individualized Education Plan (IEP).