



TO: Members of the Stafford County Community Policy and Management Team

FROM: Stephanie Ball
Human Services Manager

DATE: December 17, 2020

RE: Minutes from the September 21, 2020 meeting
Notice of the December 21, 2020 meeting

Enclosed please find the minutes from our last CPMT meeting. If there are any questions, changes, or comments, please call me at 658-4619.

Our next meeting is scheduled for Monday December 21, 2020 via web-ex.

Thank you.

**County of Stafford/Community Policy and Management Team
September 21, 2020 Meeting Minutes
Web-EX**

The Stafford County Community Policy and Management Team met on September 21, 2020 electronically via the Web-Ex platform in accordance with all local and state laws for electronic meetings. The following members were present and voted:

Call to order- The meeting was called to order at 3:20 PM.

✓	Ms. Jane Yaun/RACSB- Chairman	✓	Ms. Donna Krauss – HSO
✓	Mr. William Tignor/ Parent Rep- Vice Chairman	✓	Ms. Stephanie Ball- HSO
✓	Mr. Michael Muse/Social Services- Secretary	✓	Mr. Ronald Lynch/Court Services Unit Substitute
✓	Ms. Cindy Shelton/ Board of Supervisors		
	Mr. Vincent Butaitis- Court Services Unit		
	Vacant Health Department		
✓	Mr. George Hummer -Schools		
		✓	Present during meeting

1. Approval of the Minutes- The minutes to the May 18, 2020 meeting were reviewed by the CPMT members. Minutes were approved 6 yes, 0 no vote.
2. Public Comment – No requests for public comment
3. Closed Session- The Chairman called for approval to convene in closed meeting pursuant to Virginia Code §2.2-3711 A (15) to discuss medical records excluded from 2.2-3711 pursuant to subdivision of 1 of 2.2-3705.5. Motion made to convene in closed session, seconded, and approved. 6 yes, 0 no vote.
 - Case Presentation # 1: Request for approval of funding for an Assessment and Diagnostic residential placement for 90 days. Service is not funded by Medicaid.
4. Certification of Closed Meeting, a call for certification from all members that, to the best of their knowledge, the CPMT discussed only matters lawfully exempted from statutory open meeting requirements; and only public business matters identified in the motion to convene the closed meeting. Roll call vote: 6 ayes.

- Action- Case Presentation # 1: Motion to approve funding for 90-day Assessment and Diagnostic, seconded and approved. 6 yes, 0 no vote.
5. Staff Updates-
- Financial update of the CSA Program
 - CSA virtual Conference in October- CPMT members can participate if interested
 - Update on MST and FFT
6. Supplemental Foster Care Expenditures and Notification of Payments to CPMT-
- Human Services Staff presented the Supplemental Foster Care Expenditures and Payment Notifications for May 20-August 20. A motion was made to approve the expenditures and notifications, seconded, and approved. 6 yes, 0 no vote.
 - Updated Supplemental Foster Care Expenditure Form. Request for approval of the updated form to include policy change which would include the addition of expenditures not previously included on the form. Motion to include the additions, seconded, and approved. 6 yes, 0 no vote.
7. CPMT Old Business-
- CSA Program Annual Training Plan Update: The plan is pending until further notice due to the COVID-19 Pandemic.
 - CPMT member presented a challenge for the Team to be more collaborative as a community with regards to the trainings. Member will send HSO staff information regarding the state trainings that were provided.
8. CPMT New Business-
- Therapeutic Foster Care (TFC) and Group Home (GH) Placement Consent Agenda: Team will be provided a financial report on the children who are accessing TFC or Group Home Placements that have both Medicaid and CSA funding. Team will be updated without case manager presentations. Request for the Team to approve this policy change. Motion made to approve the policy change, seconded, and approved 6 yes, 0 no vote.
 - Update on CPMT Health Department Representative: Due to the pandemic there will be pause on a having new member from the Health Department join the CPMT at this time.
 - Update on State Psychiatric Facilities: At this time Commonwealth Center for Children and Adolescents is not accepting patients due to a COVID outbreak in the facility. They are working with other hospitals to create a partnerships.



As there was no other business the Team agreed to meet on October 19, 2020 at 3:30 p.m. virtually through the Web-Ex platform, the meeting was adjourned at 4:21 p.m.

Ms. Stephanie Ball
Human Services Manager

Date

Mr. Michael Muse
Secretary

Date