

# STAFFORD *Virginia*

TO: Members of the Stafford County Community Policy and Management Team

FROM: Donna Krauss  
Human Services Director

DATE: November 17, 2016

RE: Minutes from the September 19, 2016 meeting  
Notice of the October 17, 2016 meeting

Enclosed please find the minutes from our last CPMT meeting. If there are any questions, changes, or comments, please call me at 658-4622.

Our next meeting is scheduled for November 21<sup>st</sup>, 2016 3:30 pm. in the ABC Conference Room.

Thank you.

**County of Stafford**  
**Community Policy and Management Team Meeting Minutes**  
**ABC Conference Room- Stafford County Government Center**  
**September 19, 2016 – 3:30 PM**

Call to order- The meeting of the Stafford County CPMT was called to order at 3:34 PM.

✓	Mr. Ronald Branscome/RACSB- Chairman	✓	Ms. Donna Krauss – Human Services
✓	Ms. Susan Clark/SCPS- Vice- Chairman	✓	Ms. Stephanie Beamer- Human Services
✓	Mr. Michael Muse/DSS- Secretary		
	Ms. Laura Sellers/ Board of Supervisors		
✓	Mr. Vincent Butaitis- Court Services Unit		
✓	Ms. Mary Torrieri- Health Department		
✓	Mr. Bill Tignor- Parent Representative		
✓	Ms. Karen Dulaney- Moss Free Clinic		
✓	Present during meeting		

- Approval of the Minutes- The minutes to the June 20, 2016 meeting were reviewed by the CPMT members. Minutes were approved
- Public Comment – No requests for public comment
- Closed Session- no cases presented for closed session
- CSA Program Financial Report- Human Services Office staff.
- Supplemental Foster Care Expenditures and Notification of Payments to CPMT-
  - Mr. Michael Muse presented the supplemental foster care expenditures and payment notifications for June 2016 and August 2016. A motion was made to approve the expenditures and notifications, seconded, and approved. 7 yes 0 no vote
- CPMT Old Business-
  - None
- CPMT New Business-
  - Ms. Donna Krauss presented information regarding the Independent Certification and Care Coordination for Psychiatric Residential Treatment Services. The Team was asked to decide whether to develop our own local initiative for this Team or whether they would prefer to contract with Magellan. A motion was made to develop our own local initiative through the RACSB, 2<sup>nd</sup>, approved. 5 yes 0 no 1 abstain vote
  - Ms. Donna Krauss presented information regarding the FAPT quarterly offsite training with a consultant. The Team agreed to the use of a consultant for team building; the members would also like to have new appointments made to the FAPT.
- Other Business-
  - Ms. Donna Krauss provided the Team with an update regarding the VDOE interagency workgroup.

- Adjournment-
  - As there was no other business the Team agreed to meet on October 17, 2016; the meeting was adjourned at 4:31.

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Ms. Donna S. Krauss  
Assistant to the County Administrator  
For Human Services

Date

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Mr. Michael Muse  
Secretary

Date