



TO: Members of the Stafford County Community Policy and Management Team

FROM: Stephanie Ball
Human Services Manager

DATE: May 11, 2020

RE: Minutes from the February 24, 2020 meeting
Notice of the May 18, 2020 meeting

Enclosed please find the minutes from our last CPMT meeting. If there are any questions, changes, or comments, please call me at 658-4619.

Our next meeting is scheduled for Monday, May 18, 2020 at 3:30 p.m. in the ABC Conference Room.

Thank you.

**County of Stafford/Community Policy and Management Team
February 24, 2020 Meeting Minutes
Activities Room- Stafford County Government Center**

Call to order- The meeting was called to order at 3:30 PM.

✓	Ms. Jane Yaun/RACSB- Chairman	✓	Ms. Donna Krauss – HSO
✓	Mr. William Tignor/ Parent Rep- Vice Chairman	✓	Ms. Stephanie Ball- HSO
✓	Mr. Michael Muse/Social Services- Secretary	✓	Mr. Ronald Lynch/Court Services Unit Substitute
✓	Ms. Cindy Shelton/ Board of Supervisors		
	Mr. Vincent Butaitis- Court Services Unit		
	Vacant Health Department		
✓	Mr. George Hummer -Schools		
		✓	Present during meeting

1. Approval of the Minutes- The minutes to the November 18, 2019 meeting were reviewed by the CPMT members. Minutes were approved 4 yes, 0 no, 2 abstain vote.

1. Public Comment – No requests for public comment

3. Closed Session- Chairman called for approval to convene in closed meeting pursuant to Virginia Code §2.2-3711 A (15) to discuss medical records excluded from 2.2-3711 pursuant to subdivision of 1 of 2.2-3705.5. Motion made to convene in closed session, seconded, and approved. 6 yes 0 no vote.

- Case Presentation # 1: Request for approval of funding for Therapeutic Foster Care for youth in foster care. Initial request was approved through the emergency placement approval process.

4. Certification of Closed Meeting, a call for certification from all members that, to the best of their knowledge, the CPMT discussed only matters lawfully exempted from statutory open meeting requirements; and only public business matters identified in the motion to convene the closed meeting. Roll call vote: 6 ayes.

- Action- Case Presentation # 1: Motion to approve funding through June 30, 2020, seconded, and approved. 6 yes, 0 no vote.

5. Staff Updates-

- Financial update of the CSA Program.
- CSA Program Annual Training Plan draft was provided to the Team for review and feedback and a request to endorse at the next meeting.

6. Supplemental Foster Care Expenditures and Notification of Payments to CPMT-

- Mr. Michael Muse presented the Supplemental Foster Care Expenditures and Payment Notifications for November 2019 and December 2019. A motion was made to approve the expenditures and notifications, seconded, and approved. 6 yes, 0 no vote.

7. CPMT Old Business-

- None

8. CPMT New Business-

- Reappointment of the parent representative Mr. William Tignor. Motion made to reappoint, seconded, and approved 5 yes 0 no 1 abstain vote
- Private Provider representative is currently vacant. HSO staff requested that Team provide any recommendations they may have to fill this seat.
- Revision of Request for Rehabilitative Services Form for DSS- Deferred until next meeting.
- Update on the Private Day School expansion. HSO Director and the Executive Director of Student Services and Special Education have been working together to expand the day school. Staff will be requesting the additional funds from the Stafford Board of Supervisors in March. The Private Day School MOA funds will be increased as well to align with the increased actual costs to fund the program. In the next fiscal year the MOA will include the additional classroom.
- Mr. Michael Muse requested that the Team appoint Mr. DeVonne Johnson and Ms. Kelly Miles as the DSS representatives on the FAPT. A motion was made to appoint, seconded, and approved. 6 yes, 0 no vote

As there was no other business the Team agreed to meet on March 16, 2020 at 3:30 p.m. in the ABC Conference Room. The meeting was adjourned at 4:21 p.m.



Ms. Donna S. Krauss
Director Community Engagement/Human Services

Date

Mr. Michael Muse
Secretary

Date