



TO: Members of the Stafford County Community Policy and Management Team

FROM: Stephanie Beamer
Human Services Manager

DATE: March 15, 2019

RE: Minutes from the January 28, 2019 meeting
Notice of the, March 18, 2019 meeting

Enclosed please find the minutes from our last CPMT meeting. If there are any questions, changes, or comments, please call me at 658-4619.

Our next meeting is scheduled for Monday, March 18, 2019 at 3:30 p.m. in the ABC Conference Room.

Thank you.

**County of Stafford/Community Policy and Management Team
January 28, 2019 Meeting Minutes
Conference Room ABC- Stafford County Government Center**

Call to order- The meeting was called to order at 3:30 PM.

✓	Ms. Jane Yaun/RACSB- Chairman	✓	Ms. Donna Krauss – HSO
✓	Mr. William Tignor/ Parent Rep- Vice Chairman	✓	Ms. Stephanie Beamer- HSO
✓	Mr. Michael Muse/Social Services- Secretary	✓	Mr. Ronald Lynch-Court Services Unit Substitute
✓	Ms. Meg Bohmke/ Board of Supervisors		
	Mr. Vincent Butaitis- Court Services Unit		
✓	Ms. Crystal Gouldman- Health Department		
✓	Ms. Wendy Martin-Johnson-Schools		
✓	Ms. JoEllen Armstrong- Private Provider	✓	Present during meeting

1. Approval of the Minutes- The minutes to the January 28, 2019 meeting were reviewed by the CPMT members. Minutes were approved. 6 yes, 0 no, 2 abstain vote.

2. Public Comment – No requests for public comment

3. Closed Session- Chairman called for approval to convene in closed meeting pursuant to Virginia Code §2.2-3711 A (15) to discuss medical records excluded from 2.2-3711 pursuant to subdivision of 1 of 2.2-3705.5. Motion made to convene in closed session, seconded, and approved. 8 yes 0 no vote.

- Case Presentation # 1: Request for continued funding for a group home placement partially covered by Medicaid. CPMT requested case return for review.
- Case Presentation # 2: Request for funding for residential treatment until youth becomes eligible and approved for Medicaid funding.
- Case Presentation # 3: Request for continuation of funding for foster care youth currently placed in a TFC home. CPMT requested case return for review.

4. Certification of Closed Meeting, a call for certification from all members that, to the best of their knowledge, the CPMT discussed only matters lawfully exempted from statutory open meeting requirements; and only public business matters identified in the motion to convene the closed meeting. Roll call vote: 8 ayes.

- Action- Case Presentation # 1: Motion to approve funding until June 30, 2019, seconded, and approved. 8 yes 0 no vote.

- Action- Case Presentation # 2: Motion to approve funding for 60 days, seconded, and approved. 8 yes 0 no vote.
- Action – Case Presentation #3: Motion to approve continued funding through June 30, 2019, seconded, and approved. 8 yes 0 no vote.

5. Staff Updates-

- Financial update of the CSA Program.
- CSA onsite Audit: Team was informed that the onsite audit would occur on Thursday January 31, 2019. CPMT Chairman was asked to meet with the auditor for review of findings.
- OCS Private Day Study: The members were emailed PDS reports regarding rate setting and findings from outcomes prior to the meeting. Staff requested that they review reports.
- Legislative Update: The Public Day school bill is currently within the House of Appropriations committee and unsure of where it is in the Senate.

6. Supplemental Foster Care Expenditures and Notification of Payments to CPMT-

Mr. Michael Muse presented the Supplemental Foster Care Expenditures and Payment Notifications for November 2018 and December 2018. A motion was made to approve the expenditures and notifications, seconded, and approved. 8 yes 0 no vote.

7. CPMT New Business-

- Approval of the Policy and Procedures Changes. Motion made to approve all policy changes, seconded, and approved. 8 yes 0 no vote.
- Members were provided with the yearly Confidentiality Agreements and asked to sign and return.
- Reappointment of Parent Representative and Private Provider Representative for CPMT.
 - i. Motion made to reappoint Mr. William Tignor as the Parent Representative, seconded, and approved. 7 yes 0 no 1 abstain vote.
 - ii. Motion made to reappoint Ms. JoEllen Armstrong as the Private Provider Representative, seconded, and approved. 7 yes 0 no 1 abstain vote.
- Team members were asked to fill out and return COIA request as soon as possible if they haven't already in order to be in compliance and avoid penalty.

8. CPMT Old Business-

- None



As there was no other business the Team agreed to meet on February 25, 2019 at 3:30 p.m. in the ABC Conference Room. The meeting was adjourned at 4:34 p.m.

Ms. Donna S. Krauss
Director Community Engagement/Human Services

Date

Mr. Michael Muse
Secretary

Date