

# Miscellaneous Building Permit Application

Received by \_\_\_\_\_  
Date \_\_\_\_\_



Department of Code Administration  
1300 Courthouse Road  
P.O. Box 339  
Stafford, Virginia 22555-0339  
PHONE: (540) 658-8650  
FAX: (540) 658-4598  
METRO: (703) 690-8222  
FOR INSPECTIONS CALL: (540) 658-8645

**No Delinquent  
R/E Taxes Due  
By \_\_\_\_\_**

Structure in Flood Plain: **YES** **NO**  
FIRM Panel No. \_\_\_\_\_ Zone \_\_\_\_\_

A/P #: \_\_\_\_\_

**SITE LOCATION:**  
Address: \_\_\_\_\_  
Bld: \_\_\_\_\_ Suite: \_\_\_\_\_  
Tax Map: \_\_\_\_\_ Insert/Phase: \_\_\_\_\_  
Section: \_\_\_\_\_ Block: \_\_\_\_\_  
Lot: \_\_\_\_\_ Suffix: \_\_\_\_\_  
SUBDIVISION: \_\_\_\_\_  
PROJECT NAME: \_\_\_\_\_  
NUMBER: \_\_\_\_\_

**CONTRACTOR INFORMATION:**  
**CHECK IF PRIMARY CONTACT:**  
Contractor/Company: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Phone: \_\_\_\_\_  
Print Name: \_\_\_\_\_  
Signature: \_\_\_\_\_  
Va Contractors License #: \_\_\_\_\_  
Class: \_\_\_\_\_ Exp. Date: \_\_\_\_\_

**CURRENT OWNER INFORMATION:**  
Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Phone: \_\_\_\_\_  
If Recently Purchased \_\_\_\_\_  
Date Purchased \_\_\_\_\_  
Previous Owner \_\_\_\_\_

**Total Square Feet** \_\_\_\_\_

**TYPE OF WORK: MISC**  
Temp Structure      Demolition      Trailer  
Other                      Mobile Home in MH Park

**TENANT INFORMATION:**  
Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Phone: \_\_\_\_\_

**DESCRIPTION OF WORK: (mandatory)**  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**VALUATION:** (Omit cents)  
**Total Value of Improvement**..... \$

**OWNERSHIP:**  
Private (individual, corporation, non-profit institution, etc.)  
Public (Federal, State or local government)

A/P #: \_\_\_\_\_

Expiration Date: \_\_\_\_\_

### TEMPORARY STRUCTURE PERMIT

*I hereby certify that I have authority of the owner to make this application, that the information is complete and correct. All provision of laws and ordinances governing this type of work will be complied with whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local law regulating construction or the performance of construction.*

\_\_\_\_\_  
*Please Print Name*

Owner       Contractor

\_\_\_\_\_  
*Signature*

Permit Will Not Be Issued Until All Fees Are Paid

FORM: TEMPSTRUCT

\_\_\_\_\_  
A/P#:

### DEMOLITION PERMIT

*I hereby certify that I have authority of the owner to make this application, that the information is complete and correct. All provision of laws and ordinances governing this type of work will be complied with whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local law regulating construction or the performance of construction.*

\_\_\_\_\_  
*Please Print Name*

Owner       Contractor

\_\_\_\_\_  
*Signature*

Permit Will Not Be Issued Until All Fees Are Paid

FORM: DEMOLITION

**MOBILE HOME IN MH PARK PERMIT**

**ONLY INDICATE ALL INFORMATION THAT APPLIES TO THIS PERMIT:**

<b>Deck</b>	<input type="text"/>
<b>Porch</b>	<input type="text"/>
<b>Shed</b>	<input type="text"/>
<b>Make</b>	<input type="text"/>
<b>Manufacturer</b>	<input type="text"/>
<b>Year</b>	<input type="text"/>
<b>Length</b>	<input type="text"/>
<b>Width</b>	<input type="text"/>
<b>Value</b>	<input type="text"/>

Homeowner Affidavit

*I hereby certify that I have authority of the owner to make this application, that the information is complete and correct. All provision of laws and ordinances governing this type of work will be complied with whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local law regulating construction or the performance of construction.*

\_\_\_\_\_  
*Please Print Name*  Owner  Contractor

\_\_\_\_\_  
*Signature*

Permit Will Not Be Issued Until All Fees Are Paid

### TRAILER PERMIT

**ONLY INDICATE ALL INFORMATION THAT APPLIES TO THIS PERMIT:**

- Construction
- Sales
- Ramp Sq.Ft.
- Expiration
- Homeowner Affidavit
- Plumbing Work ?
- Sewer Connect
- Water Connect

**AFFIDAVIT:** I, the undersigned sub-contractor certify that I will be responsible for work performed in the trade indicated and authorize the applicant to obtain the sub-permit as my agent:

**ELECTRICAL PERMIT:** \_\_\_\_\_

Contractor/Company: \_\_\_\_\_ Signature: \_\_\_\_\_  
(Please Print)

Mail Address: \_\_\_\_\_ Phone: \_\_\_\_\_

Va. Contractors License #: \_\_\_\_\_ Class: \_\_\_\_\_ Exp. Date: \_\_\_\_\_

Master Certification #: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

Master Licence Holder: \_\_\_\_\_ Original Signature: \_\_\_\_\_  
(Please Print) (Master License Holder)

Phone: \_\_\_\_\_ Estimated Value of Work \$ \_\_\_\_\_

**PLUMBING PERMIT:** \_\_\_\_\_

Contractor/Company: \_\_\_\_\_ Signature: \_\_\_\_\_  
(Please Print)

Mail Address: \_\_\_\_\_ Phone: \_\_\_\_\_

Va. Contractors License #: \_\_\_\_\_ Class: \_\_\_\_\_ Exp. Date: \_\_\_\_\_

Master Certification #: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

Master Licence Holder: \_\_\_\_\_ Original Signature: \_\_\_\_\_  
(Please Print) (Master License Holder)

Phone: \_\_\_\_\_ Estimated Value of Work \$ \_\_\_\_\_

**MECHANICAL PERMIT:** \_\_\_\_\_

Contractor/Company: \_\_\_\_\_ Signature: \_\_\_\_\_  
(Please Print)

Mail Address: \_\_\_\_\_ Phone: \_\_\_\_\_

Va. Contractors License #: \_\_\_\_\_ Class: \_\_\_\_\_ Exp. Date: \_\_\_\_\_

Master Certification #: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

Master Licence Holder: \_\_\_\_\_ Original Signature: \_\_\_\_\_  
(Please Print) (Master License Holder)



**OCCUPANCY ONLY**

*I hereby certify that I have authority of the owner to make this application, that the information is complete and correct. All provision of laws and ordinances governing this type of work will be complied with whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local law regulating construction or the performance of construction.*

\_\_\_\_\_  
*Please Print Name*

Owner       Contractor

\_\_\_\_\_  
*Signature*

Permit Will Not Be Issued Until All Fees Are Paid

**OTHER PERMIT**

*I hereby certify that I have authority of the owner to make this application, that the information is complete and correct. All provision of laws and ordinances governing this type of work will be complied with whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local law regulating construction or the performance of construction.*

\_\_\_\_\_  
*Please Print Name*

Owner       Contractor

\_\_\_\_\_  
*Signature*

Permit Will Not Be Issued Until All Fees Are Paid