

BOARD OF SUPERVISORS

STAFFORD, VIRGINIA

MINUTES

Special Meeting

August 9, 2016

Call to Order A special meeting of the Stafford County Board of Supervisors was called to order by Robert “Bob” Thomas, Jr., Chairman, at 4:00 p.m., on Tuesday, August 9, 2016 in the A/B/C Conference Room, at the George L. Gordon, Jr., Government Center.

Roll Call The following members were present: Robert “Bob” Thomas, Jr., Chairman; Meg Bohmke; Jack R. Cavalier; Wendy E. Maurer; Paul V. Milde, III; and Gary F. Snellings. Laura A. Sellers, Vice Chairman was absent due to a family emergency.

Also in attendance was: Rysheda McClendon, Deputy County Attorney; Shannon Wagner, Human Resources Director; and Marcia C. Hollenberger, Chief Deputy Clerk to the Board of Supervisors.

Item 1: Authorize a Fifth Amendment to the County Administrator’s Contract Mr. Thomas said that County Administrator, Mr. Anthony Romanello, gave the required notice as per his contract but asked that it be amended so that his last day of employment with the County would be Friday, August 19, 2016. Ms. Bohmke asked if anyone on the Board had a conversation with Mr. Romanello. Mr. Thomas said that he spoke to Mr. Romanello; it was agreed upon and would be helpful to Mr. Romanello due to the timing of his son returning home and other family circumstances related to his move to Henrico County, Virginia. Mrs. Maurer asked if Mr. Romanello would be paid through his original end date of September 8, 2016. Mr. Thomas said that Mr. Romanello would only be paid through August 19, 2016.

Mr. Snellings motioned, seconded by Mrs. Maurer, to accept the Fifth Amendment to Mr. Romanello’s Employment Agreement.

The Voting Board tally was:

Yea: (6) Bohmke, Cavalier, Maurer, Milde, Snellings, Thomas
Nay: (0)
Absent: (1) Sellers

The Fifth Amendment to Mr. Romanello’s Contract reads as follows:

**FIFTH AMENDMENT TO THE EMPLOYMENT AGREEMENT
BETWEEN THE STAFFORD COUNTY BOARD OF SUPERVISORS
AND ANTHONY J. ROMANELLO**

THIS FIFTH AMENDMENT TO THE EMPLOYMENT AGREEMENT, made this 9th day of August, 2016, by and between the **STAFFORD COUNTY BOARD OF SUPERVISORS** (“the Board” or “the Employer”) and **ANTHONY J. ROMANELLO** (“Mr. Romanello” or “the Employee”);

WHEREAS, Mr. Romanello is employed as the Stafford County Administrator by the Board pursuant to an Employment Agreement, dated August 21, 2007, which has been subsequently amended by four mutual agreements; and

WHEREAS, Mr. Romanello provided the Board a written voluntary resignation letter, dated July 5, 2016, with an effective date of September 8, 2016; and

WHEREAS, Mr. Romanello and the Board have mutually-agreed upon the following amended terms and conditions;

NOW, THEREFORE, in consideration of the mutual covenants and promises of the parties, the Employee and the Employer agree to the following.

1. The recitals stated above are incorporated as if fully restated herein.
2. The Employment Agreement, dated August 21, 2007, and four subsequent amendments are incorporated into this Fifth Amendment as if fully restated herein.
3. All other portions of the Employment Agreement remain unchanged, except the following provision is hereby waived:

SECTION FOUR Term of Employment

Employee shall give Employer sixty days’ written notice prior to his voluntary resignation.

4. The Board hereby waives the requirement for the Employee to provide sixty days’ written notice prior to his voluntary resignation, and does hereby accept the Employee’s voluntary resignation effective August 19, 2016.

IN WITNESS WHEREOF, the Stafford County Board of Supervisors has caused this Fifth Amendment to the Employment Agreement between the Board and Anthony J. Romanello to be signed and executed on its behalf by its Chairman, by motion and vote on August 9, 2016, and Anthony J. Romanello has signed and executed this Fifth Amendment to the Employment Agreement, both in duplicate, the day and year first above written to become effective immediately.

Item 2. Authorize the Appointment of an Interim County Administrator Ms. Bohmke asked when the announcement would be made public and if County employees would be notified before the general public. Mr. Thomas said that as soon as an affirmative vote was taken, a notice would be sent to employees then followed-up with a press release. Mr. Thomas said that Mr. Barnes would not receive a car allowance and no deferred compensation, and would be paid \$10,000 less than offered at Mr. Barnes’ request. He will be employed as a consultant from August 15, 2016 through August 19, 2016 as a county is not permitted to have two county administrators. As of 4:30 p.m. on Friday, August 19th, Mr. Barnes would assume the title of Interim County Administrator. Due to Virginia Retirement System regulations, he could be employed for no longer than six months.

Mrs. Maurer motioned, seconded by Mr. Cavalier, to adopt propose Resolution R16-257.

The Voting Board tally was:

Yea: (6) Bohmke, Cavalier, Maurer, Milde, Snellings, Thomas
Nay: (0)
Absent: (1) Sellers

Resolution R16-257 reads as follows:

A RESOLUTION APPOINTING C. DOUGLAS BARNES AS INTERIM STAFFORD COUNTY ADMINISTRATOR AND CLERK OF THE STAFFORD COUNTY BOARD OF SUPERVISORS

WHEREAS, the Board has received and accepted the resignation of County Administrator Anthony J. Romanello, effective August 19, 2016; and

WHEREAS, the Board desires to appoint an Interim County Administrator and Clerk of the Board to fill the duties of the position until a permanent administrator can be selected; and

WHEREAS, the Board desires to employ and contract with C. Douglas Barnes to fill the position and Mr. Barnes has agreed to accept the position;

NOW, THEREFORE, BE IT RESOLVED by the Stafford County Board of Supervisors on this the 9th day of August, 2016, that it be and hereby does appoint C. Douglas Barnes as the Interim County Administrator and Clerk of the Stafford County Board of Supervisors, effective August 19, 2016, at 4:31 p.m.; and

BE IT FURTHER RESOLVED that before the effective date, on Monday, August 15, 2016, Mr. Barnes shall begin a paid transitional employment period, but shall have no power or authority to act until the effective date provided herein; and

BE IT STILL FURTHER RESOLVED that the Chairman is hereby authorized to negotiate and execute an employment agreement with Mr. Barnes on behalf of the Stafford County Board of Supervisors.

Item3. Authorize the County Administrator to Execute a Memorandum of Understanding with the Stafford Rotary Foundation, Inc., for the Armed Services Memorial Mr. Snellings indicated that this was time sensitive in nature, which is why it was being brought for a vote rather than waiting for the regularly scheduled August 16, 2016 Board of Supervisors meeting. He said that corporate donors are reluctant to donate to a cause (or to the Memorial) without a 501(c)3 designation.

Mrs. Maurer motioned, seconded by Mr. Snellings, to adopt proposed Resolution R16-239.

The Voting Board tally was:

Yea: (6) Bohmke, Cavalier, Maurer, Milde, Snellings, Thomas
Nay: (0)
Absent: (1) Sellers

Resolution R16-239 reads as follows:

A RESOLUTION AUTHORIZING THE COUNTY ADMINISTRATOR TO EXECUTE A MEMORANDUM OF UNDERSTANDING WITH THE STAFFORD ROTARY FOUNDATION, INC., AND APPOINTING SHAWN HUWAR TO THE MEMORIAL PLANNING COMMITTEE

WHEREAS, on July 3, 2012, the Board passed a resolution that established the Stafford County Armed Services Memorial Commission (Commission), and tasked the Commission with creating an armed services memorial in Stafford County that would honor the loss of Stafford’s brave sons and daughters, and their families; provide a place for families and citizens to honor the fallen; and serve as a visible reminder to the public of all the men and women who gave the last full measure of devotion to their country; and

WHEREAS, in June, 2015, the Board established the Memorial Planning Committee (Committee) to oversee the marketing, fundraising, and construction for the Memorial; and

WHEREAS, in February, 2016, the Board established the Stafford County Armed Services Memorial Fund for the sole and exclusive purpose of receiving charitable contributions/donations to support the funding and construction of the Memorial ; and

WHEREAS, some donors prefer to donate directly to a nonprofit organization with 501(c)(3) status; and

WHEREAS, the Stafford Rotary Foundation, Inc. (Rotary), a 501(c)(3) organization, has agreed to receive donations on behalf of the Memorial, and to sell 500 bricks to raise funds for the construction of the Memorial; and

WHEREAS, the Board and the Rotary desire to enter into a Memorandum of Understanding (MOU) to memorialize this arrangement; and

WHEREAS, the Board desires to appoint Shawn Huwar, President of the Rotary, to the Committee; and

WHEREAS, the Board desires to express its sincere appreciation and thanks to the Rotary for its community partnership and support of the Memorial;

NOW, THEREFORE BE IT RESOLVED by the Stafford County Board of Supervisors on this 16th day of August, 2016, that it be and hereby does authorize the County Administrator, or his designee, to execute a Memorandum of Understanding with the Stafford Rotary Foundation, Inc., (Rotary) to accept donations on behalf of the Stafford County Armed Services Memorial Fund, subject to the approval of the Stafford County Attorney; and

BE IT FURTHER RESOLVED that Shawn Huwar, President of the Rotary, is appointed as a member of the Armed Services Memorial Planning Committee; and

BE IT STILL FURTHER RESOLVED that the Board expresses its appreciation to the Rotary for its community partnership and support of the Stafford County Armed Services Memorial.

Legislative; Closed Meeting. At 4:08 p.m., Mrs. Maurer motioned, seconded by Mr. Snellings, to adopt proposed Resolution CM16-17.

The Voting Board tally was:

Yea:	(6) Bohmke, Cavalier, Maurer, Milde, Snellings, Thomas
Nay:	(0)
Absent:	(1) Sellers

Resolution CM16-17 reads as follows:

A RESOLUTION TO AUTHORIZE CLOSED MEETING

WHEREAS, the Board desires to hold a Closed Meeting for discussion of the County Administrator vacancy and other personnel matters; and

WHEREAS, pursuant to Virginia Code § 2.2-3711(A)(1) such discussion may occur in Closed Meeting;

NOW, THEREFORE, BE IT RESOLVED that the Stafford County Board of Supervisors on this the 9th day of August, 2016, does hereby authorize discussion of the above matters in Closed Meeting.

Call to Order At 5:26 p.m., the Chairman called the meeting back to order.

Legislative; Closed Meeting Certification Mrs. Maurer motioned, seconded by Mr. Snellings, to adopt proposed Resolution CM16-17(a).

The Voting Board tally was:

Yea: (6) Bohmke, Cavalier, Maurer, Milde, Snellings, Thomas
Nay: (0)
Absent: (1) Sellers

Resolution CM16-17(a) reads as follows:

A RESOLUTION TO CERTIFY THE ACTIONS OF THE STAFFORD COUNTY BOARD OF SUPERVISORS IN A CLOSED MEETING ON AUGUST 9, 2016

WHEREAS, the Board has, on this the 9th day of August, 2016, adjourned into a Closed Meeting in accordance with a formal vote of the Board and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, the Virginia Freedom of Information Act, as it became effective July 1, 1989, provides for certification that such Closed Meeting was conducted in conformity with law;

NOW, THEREFORE, BE IT RESOLVED that the Stafford County Board of Supervisors does hereby certify, on this the 9th day of August, 2016, that to the best of each member’s knowledge: (1) only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act were discussed in the Closed Meeting to which this certification applies; and (2) only such public business matters as were identified in the Motion by which the said Closed Meeting was convened were heard, discussed, or considered by the Board.

Adjournment At 5:27 p.m. the Chairman declared the special meeting adjourned.

Anthony J. Romanello, ICMA-CM
County Administrator

Robert “Bob” Thomas, Jr.
Chairman