

Stafford County Electoral Board
Minutes
Tuesday, June 28, 2016

The Stafford County Electoral Board Met at the DoubleTree Hotel Richmond – Midlothian. The meeting was called to order at 11:30 a.m. by Doug and all three board members (Doug Filler, Chairman; Marie Gozzi, Vice Chair; and, Gloria Chittum, Secretary) were present along with General Registrar, Greg Riddlemoser. This entire meeting was properly noticed and held during the State Board of Election’s mandatory Annual Training Event. ONLY the topics below were discussed – no other business was conducted. Our three business items were exempt from public disclosure in accordance with § 2.2-3711[A](1),(7),(19),(28), and/or (35). The outcomes of this discussion are included in these minutes of the meeting and are to be properly recorded and preserved in the official records of the board.

CLOSED MEETING NOTICE: The Stafford County Electoral Board desires to hold a Closed Meeting for (1) discussion and documentation of the General Registrar's performance over the past year, as required by the State Board of Elections Policy; (2) discussion concerning annual recertification of our Security Policy, as required by the State Board of Elections; and (3) discussion concerning annual recertification of legal compliance in several areas, as required by the State Board of Elections, and State and Federal Departments and Agencies; and, pursuant to Virginia Code§ 2.2-3711(A) and §24.2-625.1, such discussions may occur in Closed Meeting. Gloria moved and Marie seconded a motion to authorize discussion of the above matters in Closed Meeting and all members voted in favor.

The Stafford County Electoral Board reconvened in open session at noon on this the 28th day of June, 2016.

CLOSED MEETING CERTIFICATION: Gloria motioned, seconded by, Marie to adopt the following certification and all members voted in favor:

The Stafford County Electoral Board has, on this the 28th day of June, 2016, adjourned into a Closed Meeting in accordance with a formal vote of the Board and in accordance with the provisions of the Virginia Freedom of Information Act; and provides for certification that such Closed Meeting was conducted in conformity with law; NOW, the Stafford County Electoral Board does hereby certify, on this the 28th day of June, 2016, that to the best of each member's knowledge: (1) only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act were discussed in the Closed Meeting to which this certification applies; and (2) only such public business matters as were identified in the Motion by which the said Closed Meeting was convened were heard, discussed, or considered by the Board.

Upon our reconvening, we directed the General Registrar to communicate with the State Board of Election our annual revalidations of our Security Plan and ADA Compliance. We also had him sign and transmit to them a copy of his annual performance review.

There being no further business, we adjourned.

Gloria Chittum, Secretary