

BOARD OF SUPERVISORS

STAFFORD, VIRGINIA

MINUTES

Regular Meeting

May 3, 2016

Call to Order A regular meeting of the Stafford County Board of Supervisors was called to order by Robert “Bob” Thomas, Jr., Chairman, at 3:00 p.m., on Tuesday, May 3, 2016, in the Board Chambers, at the George L. Gordon, Jr., Government Center.

Roll Call The following members were present: Robert “Bob” Thomas, Jr., Chairman; Laura A. Sellers, Vice Chairman; Meg Bohmke; Jack R. Cavalier; Wendy E. Maurer; Paul V. Milde, III; and Gary F. Snellings.

Also in attendance were: Anthony J. Romanello, County Administrator; Charles L. Shumate, County Attorney; Marcia C. Hollenberger, Chief Deputy Clerk; Pamela L. Timmons, Deputy Clerk; associated staff and other interested parties.

Presentation by Dr. Bruce Benson, School Superintendent Dr. Benson spoke about the interim report of the forensic review of School finances, which identified a number of concerning budget and budget adjustment practices in FY2013, including a large number of budget adjustments impacting a significant number of accounts, inaccurate quarterly reports, the redirection of funds in personnel and benefits lines, and the failure to reconcile budgeted amounts with actuals. Dr. Benson noted that in order to improve transparency and tighten controls regarding the budget and budget adjustments, the following improvements were being made:

- Converted budget development spreadsheets from Lotus to Excel to ensure data control, integrity, and security;
- Realigned responsibilities for accounting, budget, grants, payroll, and purchasing functions ensuring a multi-point review;
- Increased details, timeliness, and utility of monthly and quarterly financial statements and issued them (posted to the website) on a timely basis;
- Reconciled and analyzed funds received and unspent (payroll and non-payroll) at fiscal year-end (FY2015);
- Reduced budget amendment/transfer review and approval process threshold from \$20,000 to \$10,000;
- Implemented quarterly review of contracted positions and calculation of contracted salary and benefits lapse;

- Built the FY2017 budget baseline using template developed for calculation of contracted salary and benefits lapse;
- Implemented a three-year actual trend analysis to identify expenditure savings and revenue growth opportunities; and
- Implemented additional internal controls and standard operating procedures for budget amendment/transfer processing.

Ms. Sellers asked about the amount spent on the new financial system and the pay-off deadline. Dr. Benson said that a payment was made each month on the principal to eliminate the debt.

School Board Chairman, Ms. Holly Hazard, addressed the Board saying that it was Teacher Appreciation Week, and she highlighted the terrific work going on in Stafford County schools. Ms. Hazard said she was proud to be a member of the School Board and recent headlines did not reflect what was happening in County schools every day. She read a list of the names of Stafford's Teachers of the Year for each school including: Kelly Webb, Patty Breland, Larisa Bowling, Keisha Johnson, Michele Repass, Julie Allen, Jessica Mlyniec, Chalee Carmichael, Daisy Perez, Lauren Hanahan, Lisa Skeer, Kristi Frush, Debbie Hamilton, Kathy Kiel, Sarha Swiger, Lori Lerner, Megan Winkles, Kristi Proudfoot, Christie Cheek, Brenda James, Sherry Guyton, Rebecca Musso, Caitlin McClung, Carol Korth, Emma Cavanaugh, Kristen Knott, Deborah Hansen, Seth Thompson, Sarah Taylor, and Heather Prible.

Ms. Hazard invited all Board members to an Honors Dinner at Mountain View High School on Wednesday, May 18, 2016.

Presentations by the Public The following persons desired to speak:

George Hinckley - Support for the Stafford Technology and Research Park

Presentations by Members of the Board Board members spoke on the topics as identified:

Ms. Bohmke - Attended the Conway Elementary School National Elementary Honor Society ribbon cutting ceremony for the installation of the Little Free Library, two fathers and the Honor Society built, assembled, painted, and installed it; Thanked staff that participated in the meeting with Six Bears and a Goat Brewery planning meeting; Attended an excellent production of the Jungle Book at Stafford High School; Attended the Stafford High School ribbon cutting and dedication, it was a nice event/gave thanks to fellow Board members that attended; the delicious food was made by the Culinary Art students, and the choir and jazz band were spectacular; Recognized citizen Frank Petranka, a 1983 graduate of Stafford High School, now a professor at Duke University; Attended the RCASA Masquerade Ball, which was a very successful event.

Thanked Adventure Brewery for their contribution and Zibbibo's for the donated hors d'oeuvres; the Community Give was happening and Gwyneth's Gift Foundation, the actionable arm to Gwyneth's Law, was a recipient of donations, everyone was encouraged to donate. As result of Gwyneth's Law, lives have been saved, citizens have been taught CPR, and AEDs have been installed in all County schools and public buildings.

Mr. Cavalier - Attended B.I.N.G.O. night at Moncure Elementary School, there was a great turn-out for the fundraiser; Attended the Aquia Harbour Board of Directors meeting and was a judge for Aquia Harbour American Idol contest; the School Board meets on Thursday, 5/5/16 to address the vacancy of the Griffis-Widewater School Board representative following the resignation of Ms. Emily Fallon. Mr. Cavalier hoped to have it filled in an expeditious manner and planned to attend Thursday's meeting.

Mrs. Maurer - It was a very busy two weeks; participated in the Armed Forces Electronics Communications Association Quantico-Potomac Chapter's annual award of \$70,000 in scholarships to Stafford and Prince William County students; 14-year old Victoria Cellucci was awarded a \$2,000 scholarship to be used for her education at Iowa State University where she plans to major in Microbiology. Miss Cellucci is a resident of the Hartwood District and friends with Mrs. Maurer's daughter; Attended a tour of Rodney Thompson Middle School with Dr. Benson where, in a mathematics class, a student named McKinley worked collaboratively with another student, the different teaching styles were impressive; Attended the Marine Corps Heritage Foundation Awards Dinner; Attended Stafford High School's amazing production of The Jungle Book; Kudos to the students and teachers involved in the production; the Stafford Technology and Research Center is an exciting opportunity for the County; Provided a brief Community and Economic Development Committee (CEDC) update including the discussion on the Joint Land Use Study (JLUS), on which Mr. Milde participated since its inception. Noise notifications, called "Sounds of Freedom" by Mrs. Maurer, were discussed.

Mr. Milde - Happy about the noise notifications; Attended the R-Board meeting with Mr. Cavalier; R-Board has a balanced budget, based on projections, Mr. Keith Dayton was the "architect of the recovery;" Attended the Marine Corps Heritage Foundation Awards along with Mrs. Maurer, it was a great event with at least 30 generals in attendance; Attended the Blessing of the Fleet with Mr. Cavalier; Participated in the Virginia Land Trust Conference along with Kathy Baker and Mike Lott, attendees were very interested in the Crow's Nest story; Works outside Shopper's Food with Rotary to benefit S.E.R.V.E.; Provided Infrastructure Committee update including work on the Route 1/Garrisonville Road right turn lane; second southbound lane would reduce wait time from 3 minutes to 30 seconds.

Ms. Sellers - Met with Judge Willis about courthouse space needs for renovation or moving; shared the information with Mr. Romanello about the way other jurisdictions fund new courthouses; Attended the RCASA Gala along with Ms. Bohmke.

Mr. Snellings - Followed up on Ms. Hazard's comments about the quality of the schools in Stafford County saying that all 30 schools are accredited and only 31 other jurisdictions can make that same claim; the Armed Services Memorial Commission is working hard, a fund-raising, kick-off breakfast is scheduled for Thursday, May 26<sup>th</sup>, 8:00 a.m. at the Stafford Regional Airport; all donations are gratefully accepted; bricks commemorating service men and women would be available for purchase.

Mr. Thomas - Attended the VACo Board of Directors meeting representing counties in Region 7, most of the discussion centered around legislation passed by the General Assembly, particularly the terrible proffer legislation; a legal briefing will be provided to the Board at an upcoming meeting; Attended the All State County Chorus event in Virginia Beach, there were some very talented young people; Attended the Stafford High School dedication, a beautiful school, Mr. Thomas was very proud of the Board's role in approving the funding for this addition to Stafford's excellent school system, and voters for their support. Three of Mr. Thomas' children attend Stafford High School and love all of its amenities; he thanked School staff, parents, and students for their patience during the process of building the new school beside the existing one. Mr. Thomas also thanked County staff that worked diligently to get the new Stafford High School open. Staff included Cary Jamison, John Schaffer, Scott Deane, and Robert Reed from Public Works. From Fire and Rescue, staff included Roger Sutherland, Andrew Milliken, John Ennis, and Ben Gouldman.

Report of the County Attorney Mr. Shumate deferred his report.

Report of the County Administrator Mr. Romanello introduced Deputy County Administrator, Mr. Keith Dayton, who gave a presentation about the Jeff Rouse Swim and Sport Center. The pools have been completed and filled; installation of the starting platforms, diving boards, and other associated equipment is ongoing. Pool conditioning equipment is undergoing final start-up and staff is being trained this week. Final cleaning and punch-list work was underway by the general contractor and on schedule to open no later than May 23<sup>rd</sup>. Exterior work was scheduled for completion by May 13<sup>th</sup>. The athletic section, classrooms, and wellness pool opened on May 2<sup>nd</sup> with good reports from the staff. Food service was undergoing final Health Department inspections on May 3<sup>rd</sup> and expected to provide full service by Wednesday, May 4, 2016.

Interim Parks, Recreation, and Community Facilities Director, Ms. Cathy Vollbrecht, provided an update on Woodlands Pool saying that the bubble would stay up and the pool would remain open until May 13<sup>th</sup>. The pool would close on May 14<sup>th</sup> and staff would begin to prepare for removal of the bubble on May 16<sup>th</sup> and 17<sup>th</sup>. Cleaning and staff training would take place from May 18<sup>th</sup> through 27<sup>th</sup>, while the pool was closed to the public. On May 28<sup>th</sup>, the Woodlands Pool opens to the public (Memorial Day weekend). The Curtis Memorial Park Pool would also open Memorial Day weekend.

Mr. Romanello called the Board's attention to the most recent edition of the Stafford Magazine and named the individuals featured on the front cover including: Army veteran and Stafford County Sheriff's 1<sup>st</sup> Sgt. Nancy Morin; Marine Cpl. John Espinal, assigned to duty at the National Museum of the Marine Corps; Coast Guard veteran Todd Eichbert; Air Force veteran, Sue Henderson; Stafford High School Naval ROTC member, Hanna Lansford; and in front was Aubrey Jones, a second grader at Winding Creek Elementary School, and the daughter of Elizabeth and the late 1<sup>st</sup> Lt. Matthew Davis who lost his life in combat.

The Departments of Human Services and Parks, Recreation, and Community Facilities are offering a summer feed program at Kate Waller Barrett Elementary School and providing no-cost lunches to children. The program is federally funded and at no cost to the County. Games and arts and crafts will also be available for the children.

There was one change to the agenda. Item 15, regarding waiver of the time limit to resubmit a rezoning application for Winding Creek, was moved from Unfinished to New Business. Also, the work session originally planned for 5:00 p.m. was cancelled.

Additions/Deletions to the Regular Agenda Ms. Sellers motioned, seconded by Mrs. Maurer, to accept the agenda with the item noted above.

The Voting Board tally was:

Yea: (7) Bohmke, Cavalier, Maurer, Milde, Sellers, Snellings, Thomas

Nay: (0)

Legislative; Consent Agenda Ms. Sellers motioned, seconded by Ms. Bohmke, to adopt the Consent Agenda, which consisted of Items 3 through 12.

The Voting Board tally was:

Yea: (7) Bohmke, Cavalier, Maurer, Milde, Sellers, Snellings, Thomas

Nay: (0)

Item 3. Legislative; Approve Minutes of the April 19, 2016 Board Meeting

Item 4. Finance and Budget; Approve Expenditure Listing

Resolution R16-140 reads as follows:

A RESOLUTION TO APPROVE EXPENDITURE LISTING (EL)  
DATED APRIL 19, 2016 THROUGH MAY 02, 2016

WHEREAS, the Board appropriated funds to be expended for the purchase of goods and services in accordance with an approved budget; and

WHEREAS, the payments appearing on the above-referenced Listing of Expenditures represent payment of \$100,000 and greater for the purchase of goods and/or services which are within the appropriated amounts;

NOW, THEREFORE, BE IT RESOLVED by the Stafford County Board of Supervisors on this the 3<sup>rd</sup> day of May 2016 that the above-mentioned EL be and hereby is approved.

Item 5. Parks, Recreation and Community Facilities; Authorize the County Administrator to Execute Agreements to Operate Summer Youth Competitive Swim Team Programs at Curtis Memorial Park Pool and Woodlands Pool

Resolution R16-112 reads as follows:

A RESOLUTION AUTHORIZING THE COUNTY ADMINISTRATOR  
TO EXECUTE AN AGREEMENT WITH THE CURTIS MEMORIAL  
PARK POOL SWIM TEAM TO OPERATE THE YOUTH  
RECREATIONAL SWIMMING PROGRAM

WHEREAS, the Curtis Memorial Park Swim Team (Team) is presently operating the Youth Recreational Swimming Program at the Curtis Memorial Park pool (Program) during the summer months, pursuant to an agreement between Stafford County and the Team; and

WHEREAS, the Team has operated the Program successfully; and

WHEREAS, the current Agreement between Stafford County and the Team has expired; and

WHEREAS, at its meeting on April 21, 2016, the Parks and Recreation Commission reviewed the Agreement and unanimously recommended renewal; and

WHEREAS, the Board carefully considered the recommendations of staff and the Parks and Recreation Commission; and

WHEREAS, the Board finds that continuing to have an Agreement with the Team serves and promotes the welfare of the County and its citizens;

NOW, THEREFORE, BE IT RESOLVED by the Stafford County Board of Supervisors on this the 3<sup>rd</sup> day of May, 2016, that the County Administrator, or his designee, be and he hereby is authorized to execute a two-year Agreement with the Curtis Memorial Park Swim Team to operate the Youth Recreational Swimming Program at Curtis Memorial Park Pool.

Resolution R16-117 reads as follows:

A RESOLUTION AUTHORIZING THE COUNTY ADMINISTRATOR TO EXECUTE AN AGREEMENT WITH THE WOODLANDS WAHOOS SWIM TEAM TO OPERATE THE YOUTH RECREATIONAL SWIMMING PROGRAM

WHEREAS, the Woodlands Wahoos Swim Team (Team) is presently operating the Youth Recreational Swimming Program at the Woodlands pool (Program) during the summer months, pursuant to an Agreement between Stafford County and the Team; and

WHEREAS, the Team has operated the Program successfully; and

WHEREAS, the current Agreement between Stafford County and the Team has expired; and

WHEREAS, at its meeting on April 21, 2016, the Parks and Recreation Commission reviewed the Agreement and unanimously recommended renewal; and

WHEREAS, the Board carefully considered the recommendations of staff and the Parks and Recreation Commission; and

WHEREAS, the Board finds that continuing to have an Agreement with the Team serves and promotes the welfare of the County and its citizens;

NOW, THEREFORE, BE IT RESOLVED by the Stafford County Board of Supervisors on this the 3<sup>rd</sup> day of May, 2016, that the County Administrator, or his designee, be and he hereby is authorized to execute a two-year agreement with the Woodlands Wahoos Swim Team to operate the Youth Recreational Swimming Program at Woodlands Pool.

Item 6. Public Information; Recognize Mr. Rick Hurley, Retiring President of the University of Mary Washington

Proclamation P16-10 reads as follows:

A PROCLAMATION TO RECOGNIZE AND COMMEND MR. RICK HURLEY UPON HIS RETIREMENT AS PRESIDENT OF THE UNIVERSITY OF MARY WASHINGTON

WHEREAS, Mr. Rick Hurley has served as President of the University of Mary Washington since July 1, 2010, where his tenure has been marked by his commitment to excellence in academic programs, personal relationships with students, fundraising achievements, and his regional outreach to leaders; and

WHEREAS, Mr. Hurley has been a strong advocate of economic development efforts in the Fredericksburg region, establishing the University of Mary Washington Center for Economic Development that collaborates with business, government, education, and private parties to promote personal, professional, and economic growth by advancing knowledge through entrepreneurship, small business development, innovation and competitiveness, research and analysis, and outreach and engagement; and

WHEREAS, Mr. Hurley was one of the co-chairmen of the Transformation 20/20 initiative, a regional economic development leadership group designed to encourage localities to face regional economic issues collaboratively; and

WHEREAS, Mr. Hurley has served on the boards of directors of the Rappahannock United Way, the Fredericksburg Regional Chamber of Commerce, and the Fredericksburg Regional Alliance, all groups whose efforts benefit Stafford County on a daily basis;

NOW, THEREFORE, BE IT PROCLAIMED by the Stafford County Board of Supervisors on this 3rd day of May, 2016, that it be and hereby does recognize and commend Mr. Rick Hurley upon his retirement as President of the University of Mary Washington.

Item 7. Public Information; Recognize Emergency Medical Services Week

Proclamation P16-11 reads as follows:

A PROCLAMATION RECOGNIZING MAY 15 – 21, 2016 AS  
EMERGENCY MEDICAL SERVICES WEEK IN STAFFORD COUNTY

WHEREAS, emergency medical services is a vital public service; and

WHEREAS, members of Stafford County’s Fire and Rescue emergency medical service teams, whether career or volunteer, engage in thousands of hours of specialized training and continuing education each year to enhance their lifesaving skills; and

WHEREAS, access to quality emergency care dramatically improves the survival and recovery rate of those who experience sudden illness or injury; and

WHEREAS, the emergency medical services system consists of emergency room physicians, emergency room nurses, emergency medical technicians, paramedics, firefighters, educators, administrators and others; and

WHEREAS, it is appropriate to recognize the value and the accomplishments of emergency medical services providers by designating a week in their honor;

NOW, THEREFORE, BE IT PROCLAIMED by the Stafford County Board of Supervisors on this 3<sup>rd</sup> day of May, 2016, that it be and hereby does recognize May 15 – 21, 2015 as “Emergency Medical Services Week” in Stafford County.

Item 8. Recognize Glenn and Sylvia Sullivan from Mountain View, Charter Class of Life Members in District 10 of the Virginia Association of Volunteer Rescue Squads

Proclamation P16-14 reads as follows:

A PROCLAMATION RECOGNIZING GLENN AND SYLVIA SULLIVAN ON THEIR APPOINTMENT AS CHARTER LIFE MEMBERS IN DISTRICT 10 OF THE VIRGINIA ASSOCIATION OF VOLUNTEER RESCUE SQUADS

WHEREAS, Sylvia Sullivan is a life member of the Mountain View Volunteer Rescue Squad, having volunteered in Stafford County for more than 34 years; and

WHEREAS, Glenn Sullivan is a life member of the Mountain View Volunteer Fire Department and the Mountain View Volunteer Rescue Squad, having volunteered in Stafford County for more than 50 years; and

WHEREAS, Glenn and Sylvia Sullivan received Life Membership in District 10 of the Virginia Association of Volunteer Rescue Squads; and

WHEREAS, through their service and exemplary dedication to Stafford County, Glenn and Sylvia Sullivan have helped protect and support the community and have represented it well outside the County;

NOW, THEREFORE, BE IT PROCLAIMED by the Stafford County Board of Supervisors on this 3rd day of May, 2016, that it be and hereby does recognize Glenn and Sylvia Sullivan from the Mountain View Rescue Squad on their appointment as charter life members in District 10 of the Virginia Association of Volunteer Rescue Squads.

Item 9. Recognize George and Vicky Langford from Brooke, Charter Class of Life Members in District 10 of the Virginia Association of Volunteer Rescue Squads

Proclamation P16-15 reads as follows:

A PROCLAMATION RECOGNIZING GEORGE AND VICKY LANGFORD ON THEIR APPOINTMENT AS CHARTER LIFE MEMBERS OF THE VIRGINIA ASSOCIATION OF VOLUNTEER RESCUE SQUADS

WHEREAS, Vicky Langford is a life member of the Brooke Fire Safety Association, having volunteered in Stafford County for more than 23 years; and

WHEREAS, George Langford is a life member of the Brooke Fire Safety Association, having volunteered in Stafford County for more than 53 years; and

WHEREAS, George and Vicky Langford received Life Memberships in District 10 of the Virginia Association of Volunteer Rescue Squads; and

WHEREAS, George and Vicky Langford are also life members of the state organization of the Virginia Association of Volunteer Rescue Squads; and

WHEREAS, through their service and exemplary dedication to Stafford County, George and Vicky Langford have helped protect and support the community and have represented it well outside the county; and

NOW, THEREFORE, BE IT PROCLAIMED by the Stafford County Board of Supervisors on this 3rd day of May, 2016, that it be and hereby does recognize George and Vicky Langford of the Brooke Fire Safety Association on their appointment as charter life members in District 10 of the Virginia Association of Volunteer Rescue Squads.

Item 10. Public Information; Recognize Al Conner for his Contributions to Historical Preservation in Stafford County

Proclamation P16-16 reads as follows:

A PROCLAMATION RECOGNIZING ALBERT Z. CONNER FOR HIS  
MANY CONTRIBUTIONS TO PRESERVING STAFFORD’S HISTORY

WHEREAS, Albert Conner is a renowned author and local historian who since his retirement from the military and federal civil service has devoted his life to preserving Stafford’s unique heritage for future generations; and

WHEREAS, Albert Conner is a graduate of the Virginia Military Institute who served honorably in the infantry and intelligence branches of the U.S. Army, earning the Combat Infantryman’s Badge, two Bronze Star Medals and a Meritorious Service Medal, as well as the Cross of Gallantry with Silver Star from the Republic of Viet Nam; and

WHEREAS, Albert Conner earned a Master’s Degree in Government and a Certificate in National Security Studies from Georgetown University, and worked for the Defense Intelligence Agency and the Central Intelligence Agency until he retired to pursue full-time his interest in military history; and

WHEREAS, Albert Conner is a prodigious author whose works include articles in *Military Review*, *Armor* and the *Journal of Soviet Military Studies*, contributions to a book entitled *Professional Military Education in the United States*, and commentary detailing the lives and careers of Civil War soldiers which appeared in *VMI Alumni Review* and the Internet; and

WHEREAS, Albert Conner researched and published *A History of Our Own; Stafford County, Virginia*, a pictorial history and the first complete chronicle of the County from prehistoric times to the present, the proceeds from which he generously donated to the Stafford Museum Fund of the Stafford County Historical Society; and

WHEREAS, Albert Conner’s recently published *Seizing Destiny: The Army of the Potomac’s “Valley Forge” and the Civil War Winter that Saved the Union*, and is generously donating all the proceeds to the Stafford Civil War Park; and

WHEREAS, Albert Conner is a life member of the Stafford County Historical Society and served on the County’s Historical Commission; and he is also a member of the Stafford County Historical Society’s “The Keepers of the Knowledge Program,” and numerous historical bodies and trusts in the Commonwealth, including the Central Virginia Battlefields Trust; Northern Neck Historical Society; and the Fredericksburg Forum; and

WHEREAS, the Board desires to bring to the attention of citizens everywhere the dedication with which Albert Conner has served his Country and Stafford;

NOW, THEREFORE, BE IT PROCLAIMED by the Stafford County Board of Supervisors on this the 3rd day of May, 2016, that Albert Z. Conner be and he hereby is recognized and commended for his efforts to preserve the rich and vital history of Stafford County.

Item 11. County Administration; Change the Date of the July 5<sup>th</sup> and September 6<sup>th</sup> meetings of the Board of Supervisors

Resolution R16-121 reads as follows:

A RESOLUTION CHANGING THE BOARD OF SUPERVISORS’ MEETING DATES FROM JULY 5, 2016 TO JULY 6, 2016; AND FROM SEPTEMBER 6, 2016, TO SEPTEMBER 7, 2016

WHEREAS, Independence Day and Labor Day holidays are on Mondays that precede regularly scheduled Tuesday Board meetings; and

WHEREAS, the Board desires to change the meeting dates following those two holidays to give staff ample time to prepare for the meetings;

NOW, THEREFORE, BE IT RESOLVED by the Stafford County Board of Supervisors on this the 3<sup>rd</sup> day of May, 2016, that it be and hereby does change its July meeting date from July 5, 2016, to July 6, 2016; and

BE IT FURTHER RESOLVED that the September 6, 2016 meeting is changed to September 7, 2016.

Item 12. Planning and Zoning; Authorize the County Administrator to Advertise a Public Hearing to Consider Granting an Easement Along Wyatt Lane to Dominion Virginia Power

Resolution R16-142 reads as follows:

A RESOLUTION TO AUTHORIZE THE COUNTY ADMINISTRATOR TO ADVERTISE A PUBLIC HEARING TO CONSIDER GRANTING A PRIVATE UTILITY EASEMENT TO DOMINION VIRGINIA POWER, ON A PORTION OF TAX MAP PARCEL NO. 45-287 LOCATED WITHIN THE HARTWOOD ELECTION DISTRICT

WHEREAS, Dominion Virginia Power requested a private utility easement across Tax Map Parcel No. 45-287, owned jointly by Stafford County and the School Board; and

WHEREAS, the granting of this easement will have no known negative impact on current or future operations of County facilities; and

WHEREAS, Virginia Code § 15.2-1800 requires that a public hearing be held prior to the granting of such easements;

NOW, THEREFORE, BE IT RESOLVED by the Stafford County Board of Supervisors on this the 3<sup>rd</sup> day of May, 2016, that it be and hereby does authorize the County Administrator to advertise a public hearing to consider the granting of a private utility easement on Tax Map Parcel No. 45-287, to Dominion Virginia Power.

Legislative; Closed Meeting. At 3:40 p.m., Mrs. Maurer motioned, seconded by Ms. Sellers, to adopt proposed Resolution CM16-10.

The Voting Board tally was:

Yea: (7) Bohmke, Cavalier, Maurer, Milde, Sellers, Snellings, Thomas  
Nay: (0)

Resolution CM16-10 reads as follows:

A RESOLUTION TO AUTHORIZE CLOSED MEETING

WHEREAS, the Board desires to hold a Closed Meeting for (1) consultation with legal counsel pertaining to probable litigation, where such consultation in open meeting would adversely affect the negotiating or litigating posture of the public body; (2) discussion concerning the expansion of an existing business where no previous announcement has been made of the business' interest in expanding its facilities in the community, (3) discussion and consideration of a prospective candidate for employment as Chief Technology Officer, and discussion concerning the resignation of specific public employees of the County, including the Deputy County Administrator and Director of Economic Development positions; and (4) consultation with legal counsel and briefings by staff members pertaining to actual litigation, where such consultation and briefing in open meeting would adversely affect the negotiating or litigating posture of the public body; and

WHEREAS, pursuant to Virginia Code § 2.2-3711(A)(1), (5), and (7) such discussions may occur in Closed Meeting;

NOW, THEREFORE, BE IT RESOLVED that the Stafford County Board of Supervisors on this the 3<sup>rd</sup> day of May, 2016, does hereby authorize discussion of the above matters in Closed Meeting.

Call to Order At 4:37 p.m., the Chairman called the meeting back to order.

Legislative; Closed Meeting Certification Mrs. Maurer motioned, seconded by Ms. Bohmke, to adopt proposed Resolution CM16-10(a). Mr. Cavalier noted that he did not participate in the discussion of the fourth item on the Closed Meeting agenda. Mr. Shumate suggested that Mr. Cavalier should vote but abstain from item number four.

The Voting Board tally was:

Yea: (7) Bohmke, Cavalier, Maurer, Milde, Sellers, Snellings, Thomas  
 Nay: (0)

Resolution CM15-10(a) reads as follows:

A RESOLUTION TO CERTIFY THE ACTIONS OF THE STAFFORD COUNTY BOARD OF SUPERVISORS IN A CLOSED MEETING ON MAY 3, 2016

WHEREAS, the Board has, on this the 3<sup>rd</sup> day of May, 2016, adjourned into a Closed Meeting in accordance with a formal vote of the Board and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, the Virginia Freedom of Information Act, as it became effective July 1, 1989, provides for certification that such Closed Meeting was conducted in conformity with law;

NOW, THEREFORE, BE IT RESOLVED that the Stafford County Board of Supervisors does hereby certify, on this the 3<sup>rd</sup> day of May, 2016, that to the best of each member's knowledge: (1) only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act were discussed in the Closed Meeting to which this certification applies; and (2) only such public business matters as were identified in the Motion by which the said Closed Meeting was convened were heard, discussed, or considered by the Board.

Economic Development; Support Funding of the Stafford Technology and Research Park Initiative Mr. George Hughes, President of SimVentions, and Mr. Joel Griffin, Chairman of the Economic Development Authority, addressed the Board and gave a presentation about the future of the Stafford Technology and Research Park (Tech Park). Both Mr. Hughes and Mr. Griffin are members of the Tech Park Board of Directors.

Mr. Hughes said that when fully implemented, the Tech Park would bring in a total of 5,000 new jobs, 300,000 square feet of new office space, and \$5,000,000 in new annual tax revenue. The vision statement, goals and objectives, were shared with the Board and discussion ensued including observations about cyber threats, initial opportunities, recommendations from the Board of Directors, and why the Tech Park would be successful, including a market that was in its infancy and exploding with huge opportunities. The Tech Park would be strategically located in the center of Department of Defense, government agencies, and institutes of high education, all of which make cyber security a top priority.

Mr. Snellings asked about 300,000 square feet. Mr. Hughes said that number represented new businesses that may come into the area to be affiliated with the Tech Park. Mr. Snelling asked if it would be built on County-owned property, and questioned 5,000 new jobs. Mr. Hughes said that the Tech Park would encourage new business. Mr. Snellings asked what would happen to 7 of the 12 buildable, County-owned acres. Mr. Hughes said that they were not on Steps 2 through 10 yet but still working on Step 1, which was to secure funding to begin to develop partnerships, which would dictate when and where to grow. Mr. Griffin said that the workforce, resources, small and large businesses, were already in place and it was up to the Tech Park Board of Directors to drive it in the right direction at any number of locations. Mr. Snellings asked who would build the headquarters. Mr. Griffin said that the requested \$500,000 start-up would fund marketing, etc., and begin work on a partnership with Yyotta and use of its facilities initially. Mr. Hughes said that no one company could do this, that a venture like the Tech Park required neutrality so as to go after state and national opportunities, and for consortiums that would grow over time.

Mr. Milde thanked Mr. Hughes and Mr. Griffin for taking the lead on the Tech Park venture, saying that he welcomed their enthusiasm for the project. He asked if the County needed its own space or if it was more of a cyber-related thing and could exist in someone else's leased space. Mr. Griffin said he could not predict future facility needs. He said that the Board of Directors would head the organization and develop partnerships that would understand academic and business needs; that the space was adequate for Phase I. Mr. Hughes said that in looking at other Tech Parks, all you could see was the big complexes and thousands of feet of occupied space; he said that the start-up phase, which was where Stafford was, was not apparent once the venture was up and running successfully. He said that the County having 12 acres available was an advantage.

Ms. Bohmke asked about Yyotta and how much space it occupied. Mr. George Hinckley, President of Yyotta, said that its first venture was an unmanned data center, leased to new businesses at Quantico Corporate Center (QCC). They were currently installing underground fiber optics to existing buildings. Ms. Bohmke asked what university would be used. Mr. Griffin said there was no commitment yet. Mr. Hinckley talked about George Mason University's Ashburn Campus. Mr. Hughes said that soon there would be discussions with the University of Mary Washington and with Germanna Community College, adding that GCC President, Dr. David Sam, was very interested in a partnership. Ms. Sellers said that it was similar to going after a business, and they had to know where they were coming from and hoping to go in order to establish partnerships. She said that there were two already in QCC with a lot of university contacts, including RPI with its world-wide cyber training, and that would love to be a player.

Mrs. Maurer spoke about Georgia Tech's research and development. In New York she attended the AURP Conference and learned about cyber divisions structured jointly to avail themselves of different pools of research dollars, adding that there had to be a research park to partner with in order to attract top level businesses and universities. She said all this was on hold until the Board made a decision.

Mr. Thomas spoke about taking \$500,000 from the Stafford Opportunity Fund, and future funding in FY2018 and FY2019. Mr. Baroody advised that there was a proforma included with the Board's agenda materials. Mr. Romanello said it was intended to be over three fiscal years. Mr. Baroody said the end of year three was June 30, 2020. Mr. Thomas asked if the Board was uncomfortable allocating money in future budget years, and asked what the impact would be if only the initial \$500,000 were approved. Mr. Griffin said that they were not interested in binding the Board in perpetuity. He said that they would like to have the Board's support but if the early successes came to fruition, the Tech Park could very likely be self-supporting after its first few years; he said they were not looking for hand-outs, that it would be run like a business. Mr. Cavalier asked that year three be defined. Mr. Baroody said that the proforma could have been clearer but that the end of year three was defined as FY2019.

Mrs. Maurer motioned, seconded by Mr. Milde, to adopt proposed Resolution R16-12.

Ms. Sellers said that she would support the request saying that it came a long way from six months ago; that now there was a business plan in place.

Mr. Snellings thanked Mr. Hughes, Mr. Hinckley, and Mr. Griffin. He said that business people took chances and he was sure they had many sleepless nights worrying whether their individual businesses would make it or not, and he imagined that there were several tweaks to their business plans. Mr. Snellings said that government, however, had no place in the business world and he was not willing to gamble with taxpayer's money, and would vote no as he was not in favor of it.

Mrs. Maurer said that when it started, and there was a Memorandum of Agreement presented to the Economic Development Authority, of which she was a member, she was deeply concerned and got on the Tech Park Board with the intention of killing it. She said that she was grateful for Mr. Milde's leadership and enthusiasm for the project. Mrs. Maurer said that after review and research, she became a staunch supporter of the Tech Park initiative. She said the whole was greater than the sum of its parts and the Tech Park would be invaluable to economic development and businesses large and small in Stafford County.

Ms. Bohmke talked about George Mason University and why the partnership with GMU never got off the ground. Mr. Baroody said that he felt that GMU did not step up and/or did not provide enough effort or input. She said that she attended a Tech Park Board of Directors meeting and was now very excited about the project. She added that she felt it would be a missed opportunity if the Board voted against it.

Mr. Snellings said that he looked back at past decisions, including some of the same arguments that were given for the Stafford Regional Airport, and for 20 years the County has been subsidizing the Airport. He said he just could not support this idea.

Mr. Cavalier said that he did not want to use up the entire Opportunity Fund on this one initiative and find the County with its hands tied if another opportunity came along. He noted that he and Mr. Snellings both disagreed with the purchase of land at QCC and suggested that the County sell that land and use the proceeds toward the Tech Park.

Mr. Cavalier made a friendly amendment to divest the County from the County-owned property and use a portion of the proceeds to fund the Tech Park. Mrs. Maurer respectfully declined to accept Mr. Cavalier's friendly amendment, saying that there was not enough analysis done to divest the County of the land, it was not acceptable.

Mr. Thomas asked about the Silver Companies subsidy. Mr. Baroody answered that it was for 2 ½ years and was included in the proforma as a \$38,000 contribution. He also clarified that the \$500,000 was unspent in FY2016. Mr. Thomas said that he had no problem using the Opportunity Fund to get started and looked at this as being akin to working with a partner agency.

Mr. Thomas asked that the second "resolved" clause be removed from the Resolution. It was accepted by Mrs. Maurer. Mrs. Maurer asked if Mr. Thomas' intent was to strike the clause altogether, and said she was okay with that. Mr. Romanello asked if the metrics would be left in the proposed resolution. Mr. Thomas said to delete the whole paragraph.

The Voting Board tally was:

Yea: (6) Bohmke, Cavalier, Maurer, Milde, Sellers, Thomas

Nay: (1) Snellings

Resolution R16-12 reads as follows:

A RESOLUTION AUTHORIZING FUNDS TO BE PROVIDED  
FOR THE STAFFORD TECHNOLOGY AND RESEARCH PARK  
INITIATIVE

WHEREAS, in 2010, the Board expressed its desired to create a technology and research park in Stafford County (Tech Park), with the goal of facilitating the creation and attraction of 5,000 new high-tech jobs to the County; and

WHEREAS, in October 2010, the Board executed the first of three Memorandums of Understanding (MOU), with the University of Mary Washington, George Mason University, Germanna Community College, and MTCSC (now ManTech); and

WHEREAS, the MOU's encouraged cooperation with a developer on leased space that led to the creation of today's Stafford Technology and Research Center (Center); and

WHEREAS, the Board also adopted the Economic Development 10-Point Plan, and its replacement, the 2015 Economic Development Strategic Plan (Strategic Plan), which supports the creation of a research and technology park in Stafford County to encourage investment, revenue growth, and the creation of jobs; and

WHEREAS, the Board purchased land in Boswell's Corner and was presented with Tech Park Strategic Plans to advance the Tech Park initiative; and

WHEREAS, based on the Tech Park Strategic Plan, staff determined that the next logical steps include the creation of a business accelerator/co-working space to accommodate the needs of new small business entrepreneurs, to hire a full-time executive director to advance the Tech Park Initiative, and to co-locate the Center under one roof with the larger business accelerator/co-working space; and

WHEREAS, a pro-forma has been crafted that projects space, utility, staffing, and other operational expenses over a five-year period; and

WHEREAS, \$500,000 is available in the Stafford Opportunity Fund to promote these Tech Park initiatives; and

WHEREAS, the Board finds that adoption of this Resolution promotes the health, safety, and welfare of the County and its citizens;

NOW, THEREFORE, BE IT RESOLVED by the Stafford County Board of Supervisors on this the 3<sup>rd</sup> day of May, 2016, that it be and hereby does authorize the County Administrator to budget and appropriate Five Hundred Thousand Dollars (\$500,000) from the Stafford Opportunity Fund to hire staff and support operations of a business accelerator/co-working space; and

BE IT FURTHER RESOLVED that the Board, with the above understood, supports the Stafford Technology and Research Park's Board of Directors execution of a lease for larger space at Quantico Corporate Center, hiring staff to support operations of a business accelerator and business attraction efforts, and other efforts geared at executing the newly adopted Tech Park Strategic Plan.

Finance and Budget; Consider Reappropriating the Schools' FY2015 Carryover Funds  
Chief Financial Officer, Ms. Maria Perrotte, addressed the Board. Ms. Bohmke asked for a list of items that the Schools' proposed using the money for maintenance, technology and capital projects. Ms. Perrotte referred Ms. Bohmke to the last page of the agenda materials, which provided the requested list.

Ms. Sellers talked about the shared services discussion and combining the County and Schools' finance departments. Ms. Perrotte confirmed that it was part of the report. She said that the County's system was not helpful to the Schools for payroll, tracking teacher certifications, etc. Ms. Sellers said that the Board's Finance, Audit, and Budget Committee (FAB) should get together with the Schools' Finance Committee. Mr. Cavalier said that they would be invited to the next FAB Committee meeting to discuss shared services. He recommended deferring action, awaiting the discussion at the next FAB meeting, and targeting FY2018 for shared services with responsibility for budgeting in County government/administration.

Mr. Thomas clarified that Mr. Cavalier was making a motion to defer Item #14. Mr. Cavalier clarified that he was motioning to defer Item #14 until the FAB met and staff reworked the language in the proposed Resolution, and a School Board resolution was available agreeing to shared services between the finance departments. Mr. Milde seconded Mr. Cavalier's motion. Mr. Thomas made a friendly amendment to insist on one financial statement for the Schools' and the County.

Dr. Benson talked about next years' budget, buying down debt and summer infrastructure projects all in need of the money being considered for reappropriation of the Schools' FY2015 carryover funds. He said there was time to work through shared services and to look at other localities with shared services. He said the money was needed to make a payment on the new ERP system and the debt associated with that.

Mrs. Maurer asked for an organizational chart for the Schools' finance staff to be provided at the next FAB meeting. She said that she would like to look at several different options and expressed her concern about sitting on cash while paying interest on debt, adding that it made no sense. Mrs. Bohmke agreed with Mrs. Maurer and asked what the reappropriation had to do with combining services.

Mr. Snellings said that the obligation was to the tax payer and the Board had to make sure that it never happened again (referring to the \$8.3 million). Mr. Snellings made a friendly amendment to delay the vote to May 17<sup>th</sup> with a resolution turning over the Schools' finance to the County. Mr. Cavalier said that a School Board resolution was needed. Mr. Snellings noted that the School Board was meeting on May 5, 2016.

Mr. Thomas said that using the same audit firm was a success but that he was awaiting one financial statement. He said that he would approve the reappropriation subject to the School Board agreeing to a joint financial statement, not just a joint audit. Mr. Thomas said that if the School Board did not agree, they did not get the money.

School Board Chairman, Ms. Holly Hazard, said that the general discussion was concerning a lot of things happening and she could not say that the School Board was ready to turn-over the Schools' finances to the County. Mr. Thomas asked if the School Board was ready to agree to one financial statement. Ms. Hazard said that the School Board was uncomfortable when it was right in the middle of the audit; that it was not a formal agenda item on Thursday's agenda. Mr. Thomas said he was ready to release the carryover funds if the School Board was ready to agree to one financial statement. Ms. Hazard said that she would add it to Thursday's agenda but was concerned about the broader impact and would see what they could do.

Mr. Cavalier said that shared services were an absolute must. He added that what happened cannot be undone but it should be addressed so it never happened again. He added that shared services saved money for the County as a whole and he wished to defer the reappropriation except for the repayment of debt until the School Board came to terms with a shared services finance department.

Mrs. Maurer said that while she appreciated the discussion, the County did not need the agreement of the Schools Division to combine finances. She said that she had no wish to punish Dr. Benson for what happened before his time, he was the whistleblower. Mrs. Maurer said she believed in Dr. Benson's numbers and enjoyed the good working relationship with the School Board. Shared services should be approached in a friendly manner rather than from a hostile perspective. The Board could make it happen without the School Board, but it would not be easier.

Mr. Snellings asked Ms. McClendon for clarification that the County could take over the Schools' finances. Ms. McClendon said that she would look into it. Ms. Bohmke said that State Code did permit the County to take over the Schools' finances. Ms. Bohmke said that if the reappropriation was withheld, there were summer projects that would lose that window of opportunity, and she said to give Dr. Benson the benefit of a doubt. Albemarle County had shared services between the County and Schools.

Mr. Cavalier suggested further revisions to give back all the money and the County would take up shared services on its own with that being its number one priority.

Ms. Sellers said she was glad to give all the money back and that there was never an issue of not trusting Dr. Benson to do due diligence. She added that she did not want to take the nasty path. Mr. Thomas said he would continue to fight for a single audit statement.

Mr. Cavalier said that he accepted the friendly amendment to have one financial statement with both sets of books, and the activity statement separate. Mr. Romanello reminded the Board that once the money was appropriated, it was gone. He suggested that if it was the will of the Board, the item should be deferred to May 17<sup>th</sup>.

Mrs. Maurer asked if it would be pending a School Board Resolution. Ms. Sellers said to just defer it or give the Schools its money. Mr. Thomas said it should be deferred two weeks to allow staff time to look into it.

The Voting Board tally to defer the item to May 17, 2016 was:

Yea: (6) Bohmke, Cavalier, Maurer, Milde, Snellings, Thomas  
Nay: (1) Sellers

Planning and Zoning; Consider Waiver Request of Winding Creek Owner, LLC Regarding Time Limitations to File New Rezoning Application Mr. Jeff Harvey, Director of Planning and Zoning briefed the Board. Mr. Charlie Payne, for the applicant, also addressed the Board. Mr. Shumate noted to the Board that the application process began anew if/when a new application was submitted.

Mr. Thomas asked about the implication of the new proffer regulations on July 1<sup>st</sup>. If the Board waited two weeks to take action, it would still be before the new regulations were in place. Mr. Payne said that his client intended absolutely to file before July 1<sup>st</sup>.

Ms. Sellers stated that she would like to defer this item to the Board's May 17<sup>th</sup> meeting. No vote was taken but the Board noted its approval of the deferral.

Mr. Milde left the meeting at 5:55 p.m.

County Administration; Authorize the County Administrator to Accept Donated Property Located at 204 Thompson Avenue Mr. Anthony Romanello, County Administrator, briefed the Board saying that a structural engineer looked at the existing building, which would need refurbishing and there were costs associated with that. He said it could also be sold or rented to the Economic Development Authority. It was a great opportunity for future business or Parks & Recreation use and would save on renting a temporary facility. Ms. Bohmke asked about the temporary space on Jackson Street. Mr. Romanello said there was an old house at the entrance to Pratt but most equipment was left outside. Mr. Thomas asked that a letter of thanks be sent to the donor.

Mr. Thomas motioned, seconded by Ms. Sellers, to adopt proposed Resolution R16-138.

The Voting Board tally was:

Yea: (6) Bohmke, Cavalier, Maurer, Sellers, Snellings, Thomas  
Nay: (0)  
Absent: (1) Milde

Resolution R16-138 reads as follows:

A RESOLUTION AUTHORIZING THE COUNTY ADMINISTRATOR TO ACCEPT THE DONATION OF PROPERTY LOCATED AT 204 THOMPSON AVENUE, TAX MAP PARCEL NO. 54-37, LOCATED WITHIN THE GEORGE WASHINGTON ELECTION DISTRICT

WHEREAS, Wen and Carole Huang, owners, desire to donate property to the County, located at 204 Thompson Avenue, Tax Map Parcel No. 54-37, within the George Washington Election District; and

WHEREAS, this property is located adjacent to a sewer interceptor improvement project (Project) and will provide valuable access to the sewer easement; and

WHEREAS, the Board desires to accept this property to facilitate the completion of the Project, and may desire other public uses for the property;

NOW, THEREFORE, BE IT RESOLVED by the Stafford County Board of Supervisors on this the 3<sup>rd</sup> day of May, 2016, that it be and hereby does authorize the County Administrator to accept the donation of Tax Map Parcel No. 54-37 (Property), located at 204 Thompson Avenue after receipt of a title report satisfactory to the County Administrator; and

BE IT FURTHER RESOLVED that the County Administrator is authorized to execute all documents necessary and appropriate to transfer the Property to the County.

Planning and Zoning; Consider Comments for Environmental Permit for Stafford Regional Airport Runway Extension Mr. Jeff Harvey, Director of Planning and Zoning, briefed the Board saying that the deadline for returning comments was May 6<sup>th</sup>. He said that stormwater management, erosion and sediment controls and compliance with the Chesapeake Bay Act, Chapter 27B, had to be met before removing trees within the two critical resource areas in the location of the proposed runway extension. Mr. Harvey added that if there was not response received by May 6<sup>th</sup>, the State would deem that the County had no concerns.

Mr. Snellings asked if the Board would be given an opportunity to vote on the proposed runway extension. Mr. Shumate said he was not sure why it would come to the Board. Mr. Snellings asked what the law said. Mr. Shumate said he would look into it and report back to the Board. Mr. Romanello said that he believed it to be an administrative act that would be brought to the Board's attention. The Board agreed to have Mr. Harvey send responses on behalf of the County.

Adjournment At 6:07 p.m. the Chairman declared the meeting adjourned.

---

Anthony J. Romanello, ICMA-CM  
County Administrator

---

Robert “Bob” Thomas, Jr.  
Chairman