

BOARD OF SUPERVISORS

STAFFORD, VIRGINIA

MINUTES

Regular Meeting

March 1, 2016

Call to Order A regular meeting of the Stafford County Board of Supervisors was called to order by Robert “Bob” Thomas, Jr., Chairman, at 3:01 p.m., on Tuesday, March 1, 2016, in the Board Chambers, at the George L. Gordon, Jr., Government Center.

Roll Call The following members were present: Robert “Bob” Thomas, Jr., Chairman; Laura A. Sellers, Vice Chairman; Meg Bohmke; Jack R. Cavalier; Wendy E. Maurer; Paul V. Milde, III; and Gary F. Snellings.

Also in attendance were: Anthony J. Romanello, County Administrator; Charles L. Shumate, County Attorney; Marcia C. Hollenberger, Chief Deputy Clerk; Pamela L. Timmons, Deputy Clerk; associated staff and other interested parties.

Mr. Thomas gave remarks about Donna Cote, Ashley Guindon, and Ryan Mott, and asked for a moment silence to reflect on their recent passing.

Presentation by Dr. Bruce Benson, School Superintendent Dr. Benson spoke about changing demographics in Stafford County’s school population, including children on the Autism spectrum. In 2006, the number of students on the Autism spectrum was 165, or 6.9%. In 2015, that number rose to 387 students, or 13.5% of students with disabilities. The number of students receiving free (or reduced) lunches, and the number of ESOL students also increased substantially. Due to these and other factors, the design of school facilities was changing as one type (or design) seldom fit all students. Increased need for special education resources teachers, sensory rooms for Autism students, additional Pre-Kindergarten classrooms, collaborative space, and non-traditional space drove the new design for the rebuild of Anne E. Moncure Elementary School and other, future school building or remodeling projects. Dr. Benson also provided a hand-out that defined the “5Cs, All Centuries, All Learners” including Communication, Collaboration, Critical Thinking, Creativity, Citizenship, and Wellness for century learners.

Presentations by the Public The following persons desired to speak:

David Vita - Moncure ES teacher, needed space for Arts and Music classes; space needs challenges; project-based learning

Donna McCarren - Special education teacher at Moncure ES; space needs; facilities improvements necessary in rebuild Moncure ES

Anna Killian - Moncure ES, President, Parent/Teachers Organization; new design specifications are vital to the students; learners (today) different from learners in the past; space needs have changed for special education students and mainstream students

Tammy Torino - Teacher at Moncure ES; elementary school needs are different than at middle and high schools; elementary school students need to move, not only at lunch-time and during physical education classes

Greg Machi - Principal at Moncure ES; increasing number of special education students; Autism support; Pre-Kindergarten; collaborative space, para-professionals move students around, which helps with instruction; Moncure ES is a Title I school with 250 ESOL students, more space is crucial.

Presentations by Members of the Board Board members spoke on the topics as identified:

Ms. Bohmke - Attended Anthony Burns marker unveiling; Cyber Security Town Hall meeting (amazing what the Government knows about its citizens; would be very careful if she had young children with Facebook, Twitter, etc.); GWRC Board meeting; Spoke about the County's refugee population and needed classroom resources (the number went down vs. eight to ten years ago); Empower House provided purple ribbons (statistics show that one out of four women are victims of domestic abuse).

Mr. Cavalier - Attended first R-Board meeting; Fredericksburg Regional Alliance meeting; Jeff Rouse Swim and Sports Center sub-committee on design criteria for display cases with Ms. Bohmke, Ms. Sellers, Ms. Vollbrecht, and Mr. Romanello (update provided later in the meeting); toured Moncure ES with Dr. Benson, which was an eye-opening experience; Cyber Security Town Hall; Anthony Burns unveiling; Aquia Harbour Property Owner's Association meeting.

Mrs. Maurer - Update provided on the Legislative Committee including proffer bill, which passed but with minor changes that would help to County to mitigate liquidated damages, thanked Delegate Dudenhefer for his assistance; Chaired the Community and Economic Development meeting; Attended the Cyber Security Town Hall and before the Town Hall, the Cyber Security Commission meeting; movement on the Stafford Technology and Resource Center; congratulations to Sheetz on its opening a new location in the County (employing approximately 30 staff); the Telecommunications Commission renegotiating the County's cable agreement with Comcast, plans to attend meeting of the TCC's sub-committee on franchise agreements; thanked Deputy County

Administrator, Keith Dayton, and Citizen Action Office, Anthony Toigo, for working on the Lake Arrowhead Dam situation, which went back to 1987; good news was that four courts would be paved and entered into the VDOT state system.

Mr. Milde - Attended the R-Board meeting; Anne E. Moncure meeting; the Hot Lanes meeting held at H.H. Poole Middle School; FAMPO, and chaired the Infrastructure Committee meeting (large agenda available on the County’s website).

Ms. Sellers - Attended the Cyber Security Town Hall; Anthony Burns unveiling (deep rooted history in Stafford County dealing with the Underground Railroad and the Abolitionist movement); FUSE meeting (Frequent Users of Services) meeting re. homeless, jail population, hospital services – identifying needed services for people.

Mr. Snellings - Deferred

Mr. Thomas - Visited Ferry Farm Elementary School with Dr. Benson, kindergarten classes were using laptop Chrome books with ease in very few minutes; Attended VRE meeting with budget discussions and implementation of a 30-year financial plan; Attended a Mayors and Chairs meeting with leadership from several localities; Co-hosted a town hall meeting with Ms. Bohmke, excellent turn-out, thanked staff for attending and staying for the duration of the meeting.

Report of the County Attorney Mr. Shumate deferred his report.

2016 Reassessment Overview Mr. Scott Mayausky, Commissioner of the Revenue, gave a presentation to the Board. He noted that it was a state-mandate that property be assessed at 100% of fair market value. Stafford County was on a two-year reassessment cycle; reassessments were effective January 1, 2016. Notices were mailed on February 18, 2016 and the Commissioner’s office would hold hearings through the month of March. Mr. Mayausky said that the purpose of a reassessment was to distribute the tax burden fairly equally and its purpose was not to generate additional revenue; revenue was generated through the tax rate. The composition of the 2016 tax base was 18% commercial and 82% residential. Tax bills would be mailed on May 5, 2016 and taxes due by June 5, 2016.

Report of the County Administrator Mr. Romanello said that Item 20. Approve Appointment to the Embrey Mill Community Development Authority, was deleted from the agenda.

Additions/Deletions to the Regular Agenda Ms. Sellers motioned, seconded by Mrs. Maurer, to accept the agenda with the deletion of Item 20, noted above.

The Voting Board tally was:

Yea: (7) Bohmke, Cavalier, Maurer, Milde, Sellers, Snellings, Thomas
Nay: (0)

Following the vote on additions/deletions to the agenda, Mr. Romanello presented the proposed FY2017 budget, stating that for the first time in 24 years in public service, he was recommending fully funding the School Superintendent's budget request. The proposed budget also fully funded the Stafford Opportunity Fund and the Economic Development Strategic Plan as well as Cash Capital and the Contingency Fund. The budget public hearing was scheduled for April 5, 2016, and budget adoption at the Board's meeting on April 19, 2016. Mr. Romanello thanked Maria Perrotte, Nancy Collins, Kim Herman, and Donna Olsen for their invaluable work in preparation of the FY2017 proposed budget.

Mr. Snellings asked if the School Board passed its budget. Mr. Romanello said that the School Board passed its Capital Improvements Program (CIP) but that its budget would be discussed and passed at its meeting next week. He noted again that it was the first time he could say that the Superintendent's budget was fully funded.

Mr. Milde thanked Mr. Romanello, saying he did a great job on the proposed budget. He questioned why, since the Sheriff's Office was severely underfunded, that 10% went to the Department of Fire and Rescue, and not to the Sheriff's Office. Mr. Romanello said the need was documented in the Public Safety Staffing Plan; that Fire and Rescue's needs were acute whereas the Sheriff had made steady progress with additional staffing. Mr. Milde asked about the 80% response time. Mr. Romanello said that it was about 60%, which was one of the challenges that the Fire and Rescue Department faced. Two of the busiest stations, Companies 1 and 2 were not 100% staffed. Mr. Milde said that he did not question the need but he was most concerned about the ever-increasing crime rate in the County and asked for additional information about staffing deficiencies in the Sheriff's Office.

Mr. Milde spoke about transportation funding included in the proposed budget and funds relating to the gas tax, the Stafford Regional Airport, and FRED. He added that projects were cut when funding ran out. He said that he wanted there to be additional discussion about how, and which projects would be cut, and if the gas tax remained low, why would other departments be held harmless and crucial transportation projects (like James Hill) be cut from the transportation program. Mr. Milde said that he thought there was disproportionate spending on other County projects. He suggested that staff look at surrounding communities and how it was handled in other localities.

Ms. Sellers said that it was a great budget and talked about giving credit where credit was due. She said there were 123 homeless and very few on Food Stamps, and credit should go to the County's partner agencies like the Rappahannock Area Community Services

Board (RACSB), whose work far exceeded the work of most CSBs. She said she concurred with road/transportation issues but did not feel it was in direct competition with other County programs and expenditures.

Ms. Bohmke said that it was a great budget, with a lot for Board members to digest before voting on it. She said that in her two years on the Public Safety Committee, she knew that Sheriff Jett was down 13 deputies, based on population numbers, and that the County was using its resources in other places.

Mr. Cavalier repeated that the proposed budget fully funded the Superintendent's budget request. He said that accolades were due on both sides of the street and that the spirit of cooperation benefited both the County and Schools.

Mrs. Maurer thanked Mr. Romanello and said that she looked forward to getting into the details of the proposed budget. She thanked the School Board and Dr. Benson for the cooperation and collaboration shown in the budget preparation. Mrs. Maurer also thanked staff and the Finance, Audit, and Budget Committee saying that it was a great base with which to start a new era.

Mr. Thomas acknowledged School Board Chairman, Holly Hazard, and Emily Fallon, a member of the School Board present in the Chambers, along with Superintendent, Dr. Bruce Benson. He said that this may be the first time he trusted the numbers. Mr. Thomas remembered that a comment was made last year that more would be done next year, and he said thanked everyone for the follow through on that promise. He said that at the recently-completed Board retreat, staff was briefed on the Board's budget requests and it was obvious that staff heard the message loud and clear, and it was a great start towards adoption of the final FY2017 budget.

Legislative; Consent Agenda Mr. Milde motioned, seconded by Ms. Sellers, to adopt the Consent Agenda, which consisted of Items 5 through 22, omitting Item 12 at the request of Mr. Cavalier, and Item 20, which was removed from the Agenda.

The Voting Board tally was:

Yea: (7) Bohmke, Cavalier, Maurer, Milde, Sellers, Snellings, Thomas
Nay: (0)

Item 5. Legislative; Approve Minutes of the February 16, 2016 Board Meeting

Item 6. Finance and Budget; Approve Expenditure Listing

Resolution R16-77 reads as follows:

A RESOLUTION TO APPROVE EXPENDITURE LISTING (EL)
DATED FEBRUARY 16, 2016 THROUGH FEBRUARY 29, 2016

WHEREAS, the Board appropriated funds to be expended for the purchase of goods and services in accordance with an approved budget; and

WHEREAS, the payments appearing on the above-referenced Listing of Expenditures represent payment of \$100,000 and greater for the purchase of goods and/or services which are within the appropriated amounts;

NOW, THEREFORE, BE IT RESOLVED by the Stafford County Board of Supervisors on this the 1st day of March, 2016 that the above-mentioned EL be and hereby is approved.

Item 7. Planning and Zoning; Refer to the Planning Commission a Change to the County's Zoning Ordinance Measurement Provisions Regarding Building Height

Resolution R16-64 reads as follows:

A RESOLUTION REFERING PROPOSED ORDINANCE O16-18 TO THE PLANNING COMMISSION TO CONSIDER AMENDMENTS TO STAFFORD COUNTY CODE SEC. 28-24, "MEASUREMENTS"

WHEREAS, the height of a structure is a regulatory tool in the County's Zoning Ordinance to promote good planning design and in the Uniform Statewide Building Code (USBC) to determine construction methods; and

WHEREAS, the method of measuring the height of a structure is not the same between the Zoning Ordinance and USBC, which causes discord between the two Codes; and

WHEREAS, the Board desires to consider amending the Zoning Ordinance to be consistent with the USBC for measuring the height of a structure; and

WHEREAS, the Board desires and is required to receive the recommendation of the Planning Commission on this issue;

NOW, THEREFORE, BE IT RESOLVED by the Stafford County Board of Supervisors on this the 1st day of March, 2016, that it be and hereby does refer proposed Ordinance O16-18, proposed amendments to Stafford County Code Sec. 28-24 "Measurements," to the Planning Commission for its review, to hold a public hearing, and to provide its recommendation to the Board.

Item 8. Public Works; Appoint Jason Towery to the Hidden Lake Service District Advisory Committee

Item 9. Public Works; Transfer Funds for the Intersection Improvements Project at George Washington's Ferry Farm and Kings Highway

Resolution R16-80 reads as follows:

A RESOLUTION AUTHORIZING A TRANSFER OF \$434,128 FROM THE TOURISM FUND TO THE TRANSPORTATION FUND FOR INTERSECTION IMPROVEMENTS AT GEORGE WASHINGTON'S BOYHOOD HOME AT FERRY FARM AND KINGS HIGHWAY

WHEREAS, the Virginia Department of Transportation (VDOT) is administering the Ferry Road (SR-606) and Kings Highway (SR-3) Intersection Improvement Project (Project), which is funded in part by Stafford County; and

WHEREAS, included within this Project are improvements to the entrance at George Washington's Boyhood Home at Ferry Farm (Ferry Farm) to accommodate additional traffic generated by the expansion of Ferry Farm by the George Washington Foundation; and

WHEREAS, this expansion will help Ferry Farm become a major historical and tourism attraction; and

WHEREAS, the Board adopted Resolution R15-145, which budgeted and appropriated funds for the inclusion, design, and construction of the entrance improvements of the overall Project; and

WHEREAS, there is \$434,128 in available funds for a transfer from the Tourism Fund to the Transportation Fund to further support the intersection improvements at Ferry Farm and Kings Highway;

NOW, THEREFORE, BE IT RESOLVED by the Stafford County Board of Supervisors on this the 1st day of March, 2016, that Four Hundred Thirty-four Thousand One Hundred Twenty-eight Dollars (\$434,128) be and it hereby is transferred from the Tourism Fund to the Transportation Fund; and

BE IT STILL FURTHER RESOLVED that the County Administrator is authorized to execute any documents deemed necessary to carry out this transfer.

Item 10. Utilities; Refer Fees for Providing Water and Sewer Service to the Utilities Commission

Resolution R16-69 reads as follows:

A RESOLUTION TO REFER TO THE UTILITIES COMMISSION PROPOSED AMENDED FEES FOR PROVIDING WATER AND SEWER SERVICE

WHEREAS, the Board is authorized to set reasonable fees and charges as set forth in Virginia Code §§ 15.2-2111, 15.2-2119, 15.2-2122, and 15.2-2143; and

WHEREAS, the Board desires to set the fees for these services commensurate with the services provided by the County; and

WHEREAS, Stafford County Code, Chapter 25, authorizes the establishment of public water and sewer fees; and

WHEREAS, the Board desires that the Utilities Commission review the proposed amended water and sewer fees;

NOW, THEREFORE, BE IT RESOLVED by the Stafford County Board of Supervisors on this the 1st day of March, 2016, that the Utilities Commission be and it hereby is requested to review the proposed amended water and sewer fees, hold any necessary public hearing, and report its recommendations to the Board by April 5, 2016.

Item 11. Utilities; Authorize the County Administrator to Execute a Contract for the Manufacture and Installation of Replacement Equipment at the Aquia Wastewater Treatment Facility

Resolution R16-73 reads as follows:

A RESOLUTION AUTHORIZING THE COUNTY ADMINISTRATOR TO EXECUTE A CONTRACT WITH SCHREIBER VIRGINIA LLC, FOR THE MANUFACTURE AND INSTALLATION OF REPLACEMENT EQUIPMENT AT THE AQUIA WASTEWATER TREATMENT FACILITY

WHEREAS, the Aquia Wastewater Treatment Facility utilizes aeration bridges and diffusers in its treatment processes; and

WHEREAS, the aeration diffusers, associated aeration piping, and aeration bridge drive center bearings have reached the end of their useful life and must be replaced; and

WHEREAS, the Board appropriated funds in the Utilities FY2016 operating budget to maintain the integrity of these components; and

WHEREAS, Schreiber Virginia LLC is the manufacturer and sole source for this equipment;

NOW, THEREFORE, BE IT RESOLVED by the Stafford County Board of Supervisors on this the 1st day of March, 2016, that it be and hereby does authorize the County Administrator to execute a contract with Schreiber Virginia LLC, in an amount not to exceed Three Hundred Sixty-Six Thousand Three Hundred Sixty-three Dollars (\$366,363) for the manufacture and installation of replacement equipment at the Aquia Wastewater Treatment Facility, unless amended by a duly-executed contract amendment.

Item 13. Public Information; Recognize Chad Young, Award Recipient of the Tri-County/City Soil and Water Conservation District Clean Water Farm Award (Rappahannock Watershed) for 2015

Proclamation P16-03 reads as follows:

A PROCLAMATION RECOGNIZING CHAD YOUNG AS THE CLEAN WATER FARM AWARD RECIPIENT FOR STAFFORD COUNTY (RAPPAHANNOCK WATERSHED) FOR 2015

WHEREAS, the Tri-County/City Soil and Water Conservation District serves this community through programs and activities that enhance the water quality of our surface and ground waters while conserving and protecting our natural resources; and

WHEREAS, in cooperation with the Virginia Department of Conservation and recreation, farmers who demonstrate outstanding management practices that conserve our precious natural resources are selected and recognized through the Clean Water Farm Award Program; and

WHEREAS, the Tri-County/City Soil and Water Conservation District has selected Chad Young as the Clean Water Farm Award recipient of Stafford County (Rappahannock Watershed) 2015; and

WHEREAS, Chad Young has demonstrated a commitment to conservation of natural resources through responsible farming practices including the installation of a well, 2,047 feet of pipeline, four watering troughs, and 3,880 feet of fence to exclude cattle from a pond and streams that flow through his farm, and the installation of 6.5 acres of riparian grass buffer to filter pollutants and runoff, and to prevent streambank erosion; and

WHEREAS, Mr. Young's farm is located on McCarty Road in the George Washington District;

NOW, THEREFORE, BE IT PROCLAIMED by the Stafford County Board of Supervisors on this the 1st day of March, 2016, that it be and hereby does commend Chad Young for his commitment to protecting and enhancing waters that flow beyond farm boundaries and for the conservation ethic he demonstrates through his farm management practices.

Item 14. Public Information; Recognize Edward Shelton, Award Recipient of the Tri-County/City Soil and Water Conservation District Clean Water Farm Award (Potomac Watershed) for 2015

Proclamation P16-04 reads as follows:

A PROCLAMATION RECOGNIZING EDWARD SHELTON AS THE CLEAN WATER FARM AWARD RECIPIENT FOR STAFFORD COUNTY (POTOMAC WATERSHED) FOR 2015

WHEREAS, the Tri-County/City Soil and Water Conservation District serves this community through programs and activities that enhance the water quality of our surface and ground waters while conserving and protecting our natural resources; and

WHEREAS, in cooperation with the Virginia Department of Conservation and recreation, farmers who demonstrate outstanding management practices that conserve our

precious natural resources are selected and recognized through the Clean Water Farm Award Program; and

WHEREAS, the Tri-County/City Soil and Water Conservation District has selected Edward Shelton as the Clean Water Farm Award recipient of Stafford County (Potomac Watershed) 2015; and

WHEREAS, Edward Shelton has demonstrated a commitment to conservation of natural resources through responsible farming practices including the installation of a well, 287 feet of pipeline, watering trough, and 1,418 feet of fence to exclude cattle from the stream to prevent streambank erosion, and Mr. Shelton has created 2 acres of riparian grass buffer to filter pollutants and runoff, and installed rip-rap to prevent gully erosion, and established a permanent conservation easement through the Purchase of Development Rights with Stafford County; and

WHEREAS, Mr. Shelton's farm is located on Bethel Church Road in the George Washington District;

NOW, THEREFORE, BE IT PROCLAIMED by the Stafford County Board of Supervisors on this the 1st day of March, 2016, that it be and hereby does commend Edward Shelton for his commitment to protecting and enhancing waters that flow beyond farm boundaries and for the conservation ethic he demonstrates through his farm management practices.

Item 15. Public Information; Recognize the American Legion, Post 290 on its 70th Anniversary

Proclamation P16-05 reads as follows:

A PROCLAMATION TO RECOGNIZE THE AMERICAN LEGION,
POST 290 ON ITS 70TH ANNIVERSARY

WHEREAS, On August 3, 1946, Stafford American Legion Post 290 was chartered, and the first Post Commander was James Ashby, Jr.; and

WHEREAS, in 1966, Commander Wilbur L. Gray was elected to serve as the Department Commander and to lead the American Legion in Virginia; and

WHEREAS, over the years, the Post has become involved in many activities including Boys State; Girls State; American Legion Baseball; Americanism programs; Leadership Medallion recognition; Sons of the American Legion; scholarship awards; Junior Shooters, and many other community outreach programs; and

WHEREAS, in addition to youth-related activities, the Post distributes poppies, hosts a golf tournament at Quantico, and places flags on veteran's graves County-wide; and

WHEREAS, on March 19, 2016, American Legion Post 290 will celebrate its 70th anniversary with a special dinner to honor the Post and its commitment to veterans and the community;

NOW, THEREFORE, BE IT PROCLAIMED by the Stafford County Board of Supervisors on this the 1st day of March, 2016, that it be and hereby does recognize all members of American Legion Post 290 on its 70th Anniversary, and wishes its members many successful years to come.

Item 16. County Administration; Authorize the County Administrator to Grant an Easement to Verizon for the Jeff Rouse Swim and Sport Center

Resolution R16-85 reads as follows:

A RESOLUTION AUTHORIZING THE COUNTY ADMINISTRATOR TO EXECUTE A DEED OF EASEMENT WITH VERIZON SOUTH, INC. FOR THE INSTALLATION OF A DEDICATED TELEPHONE LINE TO PROVIDE CONTINUOUS MONITORING OF THE FIRE ALARM SYSTEM AT THE JEFF ROUSE SWIM AND SPORT CENTER IN THE GARRISONVILLE ELECTION DISTRICT

WHEREAS, telephone service is needed for the continuous monitoring of the fire alarm system at the Jeff Rouse Swim and Sport Center (Center); and

WHEREAS, Verizon South, Inc., the local telephone service provider, requires that a deed of easement be executed to install a telephone line to the Center; and

WHEREAS, the Board desires to grant this easement;

NOW, THEREFORE, BE IT RESOLVED by the Stafford County Board of Supervisors on this the 1st day of March, 2016, that the County Administrator be and he hereby is authorized to execute a deed of easement with Verizon South, Inc., granting Verizon South, Inc. the right to install a telephone line on Tax Map Parcel No. 29-35C for the purpose of continuously monitoring of the fire alarm system at the Jeff Rouse Swim and Sport Center.

Item 17. County Administration; Appoint Mr. James Brown to the Armed Services Memorial Commission Working Group

Item 18. County Administration; Approve Appointments to the Community Policy and Management Team (CPMT)

Item 19. County Administration; Approve Appointment of Mr. David Swan to the Citizens Transportation Advisory Group

Item 21. County Attorney; Authorize the County Administrator to Advertise a Public Hearing Regarding Amendments to Stafford County Code Sec. 2-97, Disclosure of Personal Interests

Resolution R16-86 reads as follows:

A RESOLUTION AUTHORIZING THE COUNTY ADMINISTRATOR TO ADVERTISE A PUBLIC HEARING TO CONSIDER ADOPTING AN ORDINANCE TO AMEND AND REORDAIN THE STAFFORD COUNTY CODE REGARDING THE DISCLOSURE OF PERSONAL INTERESTS

WHEREAS, the State and Local Government Conflict of Interests Act (COIA) requires certain local government officers and employees to annually or semiannually disclose their personal interests; and

WHEREAS, COIA authorizes the Board to designate certain persons occupying positions of trust appointed or employed by the Board, and members of boards, authorities, commissions, and committees (BACCs) to disclose their personal interests annually or semiannually, and

WHEREAS, the Board finds that Stafford County Code Chapter 2, Article III, Division 2, “Disclosure of Personal Interests,” should be updated to reflect changes in County employment positions and BACC members to be consistent with the Virginia Code; and

WHEREAS, the Board is required and desires to receive public comments at a public hearing concerning the proposed ordinance;

NOW, THEREFORE, BE IT RESOLVED by the Stafford County Board of Supervisors on this the 1st day of March, 2016, that the County Administrator be and he hereby is authorized to advertise a public hearing to consider amending and reordaining Stafford County Code regarding the disclosure of personal interests.

Item 22. Planning and Zoning; Authorize the County Administrator to Advertise a Public Hearing to Convey and Easement Across County-Owned Property

Resolution R16-75 reads as follows:

A RESOLUTION AUTHORIZING THE COUNTY ADMINISTRATOR TO ADVERTISE A PUBLIC HEARING TO DEDICATE AN EASEMENT ON COUNTY-OWNED PROPERTY, IN THE GRIFFIS/WIDEWATER ELECTION DISTRICT

WHEREAS, the County is the owner of Tax Map Parcel 13C-M (Property) by deed dated July 16, 2013, and recorded in the Stafford County Circuit Court Clerk’s Office as LR130017604; and

WHEREAS, the Property is subject to the declaration and reservation of easements, and the right to grant easements, including but not limited to “easements to connect to and make use of (including install, maintain, and replace) any sanitary sewer lines, water lines, and other utilities (electric, gas, telephone, cable, fiber optic, etc.);” and

WHEREAS, Quantico Business Center owned the adjacent Tax Map Parcels 13C-A, 13C-A1 and 13C-A2 at the time of the Board’s conveyance; and

WHEREAS, the easement is necessary to convey a non-exclusive, limited private, subsurface utility easement ten feet (10’) in width on, under and across the Property; and

WHEREAS, the area shown and designated on that certain plan prepared by Express-Tek, dated February 24, 2016, and titled “Proposed Fiber Route – Yyotta LLC Quantico Corp. Center, Stafford, VA” as “Proposed Permanent 10’ Telecom Easement” (the “Easement Area”) as attached hereto and incorporated herein as Exhibit A to the Declaration of Easement; and

WHEREAS, Yyotta LLC desires to have the County grant an easement, so it can install a subsurface telecommunications fiber across a portion of the Property; and

WHEREAS, the Board must authorize the County Administrator to execute a Declaration of Easement; and

WHEREAS, pursuant to Virginia Code § 15.2-1800, the Board desires, and is required to hold a public hearing to consider granting such easement;

NOW, THEREFORE, BE IT RESOLVED by the Stafford County Board of Supervisors on this the 1st day of March, 2016, that the County Administrator be and he hereby is authorized to advertise a public hearing to consider granting an easement on County-owned property, Tax Map Parcel 13C-M.

Item 12. Human Resources, Temporary Authorization to Increase the Over-Hire Limit for the Department of Fire and Rescue Mr. Cavalier asked for a briefing on the need for increasing the over-hire limit. Mr. Romanello said that the hope was to have a full Academy class, 24 participants. There were currently nine vacancies. Funds were identified in the current years’ budget and additional funding was included in the proposed FY2017 budget to cover the cost of the requested over-hire.

Ms. Sellers motioned, seconded by Mrs. Maurer, to adopt proposed Resolution R16-79.

The Voting Board tally was:

- Yea: (7) Bohmke, Cavalier, Maurer, Milde, Sellers, Snellings, Thomas
- Nay: (0)

Resolution R16-79 reads as follows:

A RESOLUTION AUTHORIZING THE COUNTY ADMINISTRATOR TO TEMPORARILY EXCEED AUTHORIZED OVER-HIRE STRENGTH FOR THE FIRE AND RESCUE DEPARTMENT

WHEREAS, the Board desires to ensure the safety and well-being of residents and visitors to Stafford County; and

WHEREAS, public safety positions require specific training and certifications; and

WHEREAS, the Fire and Rescue Department (Department) must wait to fill vacant positions due to recruit schedules of the Fire and Rescue Academy (Academy) and certification courses; and

WHEREAS, the Department currently has nine vacancies and would be eligible to over-hire 11 positions under current Board authorized practices, for a total of 20 positions; and

WHEREAS, the Department desires to have a full Academy class of 24 students for its Recruit Academy #9 beginning April, 2016, to provide for additional vacancies that may occur, and to maximize the cost effectiveness of the Academy; and

WHEREAS, an additional four authorized positions would be required for a full Academy class; and

WHEREAS, savings are available within the Department's FY2016 adopted budget to cover the estimated cost of \$75,000;

NOW, THEREFORE, BE IT RESOLVED by the Stafford County Board of Supervisors on this the 1st day of March, 2016, that the County Administrator be and he hereby is authorized to exceed the authorized over-hire ratio of 10% by an additional four positions for the Fire and Rescue Department, Recruit Academy #9 beginning April, 2016, and that this is approved on a one-time basis.

Finance and Budget; Consider the School Board's New Elementary Education Specifications Mr. Romanello provided a brief overview. Mr. Snellings asked if a Board vote was necessary. Mr. Romanello said that the School Board asked for the Board's endorsement of the new design. Mr. Snellings said that the School Board already approved it and by doing so, "put the cart before the horse." Mr. Romanello noted that the School Board adjusted its CIP to cover the cost of the new design elements.

Mr. Thomas said that the timing was rushed and if it was voted down, they would (or could) go back to the previous design. Ms. Bohmke asked to have the additional cost of the proposed gymnasium and cafeteria broken out, and wanted to know if the new design permitted the entire school population to be assembled in one gathering.

Scott Horan addressed Ms. Bohmke's questions saying that the design was not finalized, but if the two spaces were put together, it did permit an assembly of the entire school population. Mr. Machi, Principal at Moncure ES, noted that it was a benefit to have

space for an assembly of all the students at one time, saying that it would make a big difference as split assemblies and pep rallies were not ideal. He said that the gymnasium was needed regardless of what it was named (multi-purpose area, cafeteria, etc.). Ms. Bohmke confirmed that it was actually a gym and a half.

Mr. Cavalier said that his recent visit to Moncure ES was eye-opening; that he learned a lot about the need for collaborative space and interactive learning that did not exist in his time in elementary school. He added that there was a different way to educate students now, and in a completely different environment. He added that he believed that the 21st century design was much needed. Mr. Milde agreed, saying that it was an amazing design and cutting-edge, as well as being affordable in the context of the CIP.

Mrs. Maurer said that she appreciated the School Board's willingness to adjust the CIP to find ways to fund the new design. Ms. Bohmke said, for the record, there would not be a school bus barn, diesel pumps, or a salt barn at the rebuilt Moncure ES. Dr. Benson agreed with Ms. Bohmke's statement.

Mr. Thomas thanked Dr. Benson for the opportunity to serve on the committee.

Mr. Cavalier motioned, seconded by Mr. Milde, to adopt proposed Resolution R16-68.

The Voting Board tally was:

Yea: (7) Bohmke, Cavalier, Maurer, Milde, Sellers, Snellings, Thomas

Nay: (0)

Resolution R16-68 reads as follows:

**A RESOLUTION TO SUPPORT THE SCHOOL BOARD'S NEW
ELEMENTARY EDUCATION SPECIFICATIONS**

WHEREAS, the School Board has updated its elementary school education specifications and prototype, which has a corresponding increase in costs; and

WHEREAS, implementation of the new prototype in the construction of the Anne E. Moncure and Ferry Farm Elementary Schools has been included in the Proposed FY2017 Capital Improvement Program (CIP), within the County's debt capacity limits; and

WHEREAS, the Board reviewed the specifications and prototype and agrees that it will enhance the delivery of education services to Stafford County children;

NOW, THEREFORE, BE IT RESOLVED by the Stafford County Board of Supervisors on this the 1st day of March, 2016, that it be and hereby does support the new elementary school education specifications and prototype.

County Administration; Budget and Appropriate Funds to the Armed Services Memorial Revenue Fund Mr. Snellings spoke about the work being done by the Armed Services Memorial Committee. Mr. Milde asked if the Board approved proposed Resolution R16-82, would the Memorial be fully funded. Mr. Snellings said that it would provide about one-half of the needed funds. Mr. Milde said that he spoke with another member of the Commission about seriously considering placing the names of all Stafford County's deceased war veterans placed on the Memorial. Mr. Snellings said that a problem came up in that prior to World War I there was no record of the names. Of note in particular was that all Civil War records were destroyed. Mr. Milde asked Mr. Snellings if he supported having the names on the Memorial. Mr. Snellings said the Commission was meeting with the designer on Tuesday, 3/8/16, and if it was financially feasible to include all the names, then he would support it.

Mr. Snellings motioned, seconded by Ms. Sellers, to adopt proposed Resolution R16-82.

The Voting Board tally was:

Yea: (7) Bohmke, Cavalier, Maurer, Milde, Sellers, Snellings, Thomas
Nay: (0)

Resolution R16-82 reads as follows:

A RESOLUTION TO BUDGET AND APPROPRIATE \$225,000 FROM THE FY2016 CONTINGENCY TO THE STAFFORD COUNTY ARMED SERVICES MEMORIAL REVENUE FUND

WHEREAS, Stafford County has a long and distinguished history of serving in the armed forces; and

WHEREAS, on July 3, 2012, the Board adopted a resolution establishing a commission to create an Armed Services Memorial (Memorial) that would honor the loss of Stafford's brave sons and daughters and their families; provide a place for families and citizens to honor the fallen; and serve as a visible reminder to the public of all the men and women who gave the last full measure of devotion to their country; and

WHEREAS, the Armed Services Memorial Commission (Commission) held a design competition among Stafford's high school students and on May 10, 2013, picked five student designs, one from each high school, on which to base the design; and

WHEREAS, in October 2013, the Commission issued a request for proposals to construct the Memorial based upon the students' submissions, and selected RBT Stone Works, Inc., dba Kline Memorials to design and install the Memorial; and

WHEREAS, in June 2015, the Board authorized establishing an Armed Services Working Committee to oversee the marketing, fundraising, and construction of the Memorial; and

WHEREAS, on February 16, 2016, the Board adopted Resolution R16-66, which authorized a special revenue fund, known as the Stafford County Armed Services Memorial Fund, to be established for the sole and exclusive purpose of receiving charitable contributions/donations to support the funding and construction of the Memorial; and

WHEREAS, the Board recognizes that the Memorial has a positive and far-reaching effect on the community, especially for the families of those who paid the ultimate sacrifice, and for surviving veterans and their families; and

WHEREAS, the Board recognizes that permitting contributions to be acknowledged by donor category, and through sponsorship or naming opportunities, is important to maximize potential contributions from private, individual, and corporate donors; and

WHEREAS, the Board desires to endorse the fundraising goal of \$675,000;

NOW, THEREFORE BE IT RESOLVED by the Stafford County Board of Supervisors on this 1st day of March, 2016, that it be and hereby does budget and appropriate Two Hundred Twenty-five Thousand Dollars (\$225,000) from the FY2016 Contingency to the Stafford County Armed Services Memorial Revenue Fund in support of the Armed Services Memorial Commission's fundraising goal of Six Hundred Seventy-five Thousand Dollars (\$675,000).

Parks, Recreation and Community Facilities; Criteria for the Selection of Athletes Featured in the Display Case at the Jeff Rouse Swim and Sports Center Mr. Cavalier, a member of the Board's subcommittee (along with Ms. Bohmke and Ms. Sellers) gave a brief overview of a recent meeting and discussion about the criteria for selection of athletes to be featured in the display case at the Jeff Rouse Swim and Sports Center.

So as not to rush to decision, the first inductees will be in 2017. The subcommittee would continue to meet. There are seven Olympic athletes ready for inclusion including Jeff Rouse, Mark Lenzi, Arlene Limas, Conrad Adams, Anthony Lee, Roxanne Thompson, and a Special Olympian, Thomas Baker. Ms. Bohmke said that the criteria, and a target for the subcommittee be written down and a date established. Mr. Thomas said there should be a draft charter for the group so that everyone was on the same page. He asked for the Board's consensus in moving forward. All seven Board members were in agreement.

Discuss the Board of Supervisors' Bylaws Ms. Bohmke and Mr. Thomas met with the County Attorney to discuss reviewing and updating the Board's bylaws. One proposed change was that the Board Chairman would remain in that position at the end of the calendar year until a new Chairman was elected at the Board's first meeting of the new calendar year. Mr. Milde inquired if this was the practice in other localities. Mr. Shumate said that his office did research and it was a variation of the practice in other

localities. Mr. Milde asked if Mr. Romanello was in favor of the change. Ms. Bohmke replied that it was Mr. Romanello that asked for it because under the current bylaws, there was no Board Chairman for a week or ten days from the end of the calendar year until the Board's annual organizational meeting. Mr. Snellings asked that the Bylaws Committee reconvene and discuss its standing committee structure and items placed on agendas for the standing committees. Another change was that the Chairman of the Board could not chair one of the Board's standing committees. Mr. Thomas asked Board members to review the red-lined version with proposed changes and be prepared to vote when the item was included on a future agenda.

Legislative; Closed Meeting. At 5:08 p.m., Mrs. Maurer motioned, seconded by Ms. Sellers, to adopt proposed Resolution CM16-05.

The Voting Board tally was:

Yea: (7) Bohmke, Cavalier, Maurer, Milde, Sellers, Snellings, Thomas
Nay: (0)

Resolution CM16-05 reads as follows:

A RESOLUTION TO AUTHORIZE CLOSED MEETING

WHEREAS, the Board desires to hold a Closed Meeting for (1) consultation with legal counsel and briefings by staff members pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the Board, and (2) discussion or consideration of the acquisition of real property for a public purpose where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the Board; and

WHEREAS, pursuant to Virginia Code § 2.2-3711(A)(3) and (A)(7) such discussions may occur in Closed Meeting;

NOW, THEREFORE, BE IT RESOLVED that the Stafford County Board of Supervisors on this the 1st day of March, 2016, does hereby authorize discussion of the above matters in Closed Meeting.

Call to Order At 5:26 p.m., the Chairman called the meeting back to order.

Legislative; Closed Meeting Certification Ms. Sellers motioned, seconded by Mrs. Maurer, to adopt proposed Resolution CM16-05(a).

The Voting Board tally was:

Yea: (7) Bohmke, Cavalier, Maurer, Milde, Sellers, Snellings, Thomas
Nay: (0)

Resolution CM15-05(a) reads as follows:

A RESOLUTION TO CERTIFY THE ACTIONS OF THE STAFFORD COUNTY BOARD OF SUPERVISORS IN A CLOSED MEETING ON MARCH 1, 2016

WHEREAS, the Board has, on this the 1st day of March, 2016, adjourned into a Closed Meeting in accordance with a formal vote of the Board and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, the Virginia Freedom of Information Act, as it became effective July 1, 1989, provides for certification that such Closed Meeting was conducted in conformity with law;

NOW, THEREFORE, BE IT RESOLVED that the Stafford County Board of Supervisors does hereby certify, on this the 1st day of March, 2016, that to the best of each member's knowledge: (1) only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act were discussed in the Closed Meeting to which this certification applies; and (2) only such public business matters as were identified in the Motion by which the said Closed Meeting was convened were heard, discussed, or considered by the Board.

At 5:27 p.m., Mr. Thomas adjourned the afternoon session of the Board meeting.

Call to Order At 7:00 p.m., the Chairman called the evening session to order.

Invocation Mr. Thomas gave remarks about Donna Cote, Ashley Guindon, and Ryan Mott, and asked for a moment silence to reflect on their recent passing.

Pledge of Allegiance Mrs. Maurer led the Pledge of Allegiance.

Presentations by the Public – II No persons desired to speak.

Planning and Zoning; Amend Proffered Conditions Zoned B-2, to Modify Conditions Relating to Site Design Standards and Building Requirements; and

Planning and Zoning; Authorize a Conditional Use Permit to Allow Vehicle Fuel Sales Zoned B-2, in a Highway Corridor Overlay District Ms. Kathy Baker, Assistant Director of Planning and Zoning, gave a combined presentation of both the amended proffered conditions and conditional use permit (CUP) and answered Board members questions. Mr. Clark Leming, for the applicant, also addressed the Board.

Mr. Milde asked about old buildings that used be on the site. Mr. Snellings responded that the site was vacant at present. Mr. Snellings asked how far from Cardinal Forest the fuel islands would be located. Ms. Baker said that it would be 750' from the pumps to the closest property line in Cardinal Forest.

Mr. Leming spoke about the history and expansion of Royal Farms; that it started in 1959 and currently had 170 stores. Other Virginia locations were on the Eastern Shore and in

the Hampton Roads area. The proposed Stafford location would be the first in this area. He said that the requested proffer modifications were modest and necessary in order to accommodate the Royal Farms design and CUP. Mr. Leming said that they were vetted by staff and approved unanimously by the Planning Commission.

Mr. Snellings asked about lighting specifications. Mr. Mike Bagley, an engineer working on the project, said that lighting was included in the proffers; that the canopy would only be under-lit and that Royal Farm’s lighting specifications would be in full compliance of all County lighting regulations. Mr. Snellings expressed concern, particularly in the winter when there was no foliage on the trees, that the lights may be invasive to residents of Cardinal Forest. Mr. Bagley assured Mr. Snellings and the Board that the lighting would be in compliance with the County’s lighting standards and non-impactful to the residents of Cardinal Forest.

Mr. Snellings asked about deliveries to the site. Mr. Jeff Bainbridge, Director of Real Estate for Royal Farms, said that tractor trailers would deliver fuel but grocery deliveries, between the hours of 4:00 and 7:00 a.m., would be by box truck.

Ms. Sellers asked about buffers. Ms. Baker said that it would be at least a 50’ buffer between the site and Cardinal Forest.

The Chairman opened the public hearing.

The following persons desired to speak:

Ruth Carlone

The Chairman closed the public hearing.

Mr. Snellings motioned, seconded by Ms. Sellers, to defer this item to the March 15th Board meeting so as to give him time to walk the site.

The Voting Board tally was:

Yea: (7) Bohmke, Cavalier, Maurer, Milde, Sellers, Snellings, Thomas

Nay: (0)

Utilities; Consider Vacating Easements on Cornwallis Drive as Part of a Sewer Maintenance Project Mr. Mike Smith, Director of Utilities, gave a presentation and answered Board members questions. Mr. Smith said that the Utilities Commission voted 5-0 to approve vacating the easement (one member of the Utilities Commission was absent and one seat was vacant).

The Chairman opened the public hearing.

No persons desired to speak.

The Chairman closed the public hearing.

Mr. Thomas motioned, seconded by Ms. Sellers, to adopt proposed Resolution R16-51.

The Voting Board tally was:

Yea: (7) Bohmke, Cavalier, Maurer, Milde, Sellers, Snellings, Thomas

Nay: (0)

Resolution R16-51 reads as follows:

A RESOLUTION TO VACATE ACCESS AND SANITARY SEWER EASEMENTS ON TAX MAP PARCEL NO. 54V-6-145, AS A PART OF A SEWER MAINTENANCE PROJECT IN THE GEORGE WASHINGTON ELECTION DISTRICT

WHEREAS, the Utilities Department is planning maintenance activities to replace and re-route a section of gravity sewer off of Cornwallis Drive in the Blythedale Subdivision (Project), in the George Washington Election District; and

WHEREAS, as a part of acquiring additional easements on Tax Map Parcel No. 54V-6-145 (Property), the Property's owner has requested the vacation of existing access and sanitary sewer easements upon completion of the Project; and

WHEREAS, the Board considered the recommendations of the Utilities Commission and staff, and the public testimony, if any, received at the public hearing; and

WHEREAS, the Board desires to vacate the above-referenced easements;

NOW, THEREFORE, BE IT RESOLVED by the Stafford County Board of Supervisors on this the 1st day of March, 2016, that it be and hereby does authorize the vacation of the easements as shown and designated as follows on the plat titled "PLAT SHOWING THE VACATION OF 20' FORCE MAIN EASEMENT, 20' SANITARY SEWER "LIFT STATION EASEMENT" EASEMENT, A PORTION OF LIFT STATION EASEMENT, AND A PORTION OF 30' ACCESS EASEMENT, LOT 145, SECTION SIX BLYTHEDALE Plat Book 25 Page 291 George Washington District Stafford County Virginia," dated January 28, 2016, on Tax Map Parcel No. 54V-6-145: "20' Force Main Easement," "20' Sanitary Sewer Easement," "30' Access Easement"; and

BE IT FURTHER RESOLVED that the County Administrator is authorized to execute any deed or documents deemed necessary and appropriate to effectuate this vacation.

Parks, Recreation and Community Facilities; Authorize the County Administrator to Execute a Deed of Easement Related to the Civil War Park; and Execute a Grant Agreement with the Civil War Trust Ms. Cathy Vollbrecht, Interim Director of Parks, Recreation, and Community Facilities addressed the Board.

The Chairman opened the public hearing.

The following persons desired to speak:

Glenn Trimmer

The Chairman closed the public hearing.

Mr. Milde shared concerns expressed by Mr. Trimmer in his comments while speaking at the public hearing, and agreed to defer the item until given sufficient time to review documents related to execution of the deed of easement and the grant agreement with the Civil War Trust.

Mr. Milde motioned, seconded by Mrs. Maurer, to defer this item to the April 5th Board meeting.

The Voting Board tally was:

Yea: (7) Bohmke, Cavalier, Maurer, Milde, Sellers, Snellings, Thomas
Nay: (0)

Adjournment At 7:39 p.m. the Chairman declared the meeting adjourned.

Anthony J. Romanello, ICMA-CM
County Administrator

Robert “Bob” Thomas, Jr.
Chairman