

BOARD OF SUPERVISORS

MONTHLY STATISTICAL REPORT

June 2015



Progress Report — June 2015

Priorities

Fiscal Responsibility

Education

Public Safety

Infrastructure

Economic Development

Service Excellence

Stafford County has won two 2015 **Achievement Awards** from the National Association of Counties (NACo). Stafford won awards

for its 350th Anniversary Celebration in 2014 and for Fire and Rescue's Advanced Life Support Pilot Program. The awards recognize innovative county government programs that modernize county government and increase services to residents. The National Association of Counties is the only national organization that represents county governments in the United States. Founded in 1935, NACo assists America's 3,069 counties in pursuing excellence in public service. To see more information on the awards, please visit NACo.



Accomplishments

The **Economic Development Authority** announced at its Annual Business Appreciation Event that Stafford is #1 in job growth in Virginia from 2009-2014 among the 134 counties and independent cities in Virginia. During that time, employment increased in Stafford by 15.5% compared to 3.8% statewide. Stafford is also #3 in business growth in the Commonwealth.

Stafford's wastewater treatment plants are award-winning! **Aquia Wastewater Treatment Plant** won a "gold" award from the National Association of Clean Water Agencies. The gold award is given to member facilities who meet all National Pollutant Discharge Elimination System (NPDES) permit limits during a calendar year. The **Little Falls Run Wastewater Treatment Facility** has gone 11 straight years without any permit violations, earning seven Platinum Peak Performance Awards. Platinum is the highest award.



VDOT has proposed new destination signs and an additional pickup area for the HOV carpooling at the **Staffordboro Park and Ride** commuter lot. VDOT is seeking comments on the proposal through Jun 26. For more information, visit VDOT's website at www.VirginiaDOT.org. In the photo at left, Supervisor Paul Milde speaks at the ribbon cutting last fall for the new section of the parking lot, which more than doubled the lot's number of spaces to a grand total of 1,850 spaces.

For more information
www.staffordcountyva.gov



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Lake Mooney Dedication



Stafford County officials dedicated the Lake Mooney Reservoir on May 29, 2015. The reservoir is named for the late Stafford Deputy Jason Mooney. Mooney was a Stafford Deputy who worked for the Sheriff's Office before tragically dying in an accident on I-95 after responding to an emergency call on October 19, 2007. Completed in 2014, Lake Mooney holds 5.54 billion gallons of water at full elevation within a surface area of 503 acres.

In the photo above, Sheriff Charlie Jett, Supervisor Paul Milde, Josh Mooney, Molly Mooney, Mary Mooney, Chairman of the Board of Supervisors Gary Snellings, Supervisor Bob Thomas, Ed Mooney, Vice Chairman of the Board of Supervisors Laura Sellers and former supervisor Linda Musselman.



Duff's Dog Park Grand Opening

Stafford County opened its first dog park on Saturday, June 6, at the Duff McDuff Green Memorial Park in Falmouth. The dog park features three separate areas for dogs: one for small dogs less than 30 pounds, another for large dogs more than 31 pounds, and an open area for long distance ball throwing and retrieval. The dog park is open from 8 a.m. - 8 p.m. until October 31. Duff's dog park is located at 75 James Ashby Parkway, Falmouth, VA 22405.



Stafford Honors Its Volunteers

Stafford honored its volunteers with a proclamation at the June 2, 2015, Board of Supervisors meeting. Volunteers provide switchboard, reception, and ombudsman support in the George L. Gordon Government Center and volunteer their time and talent to Public Safety and the courts. Volunteer teams provided more than 40,500 hours of service and responded to a total of more than 100,000 citizen requests.



To: Board of Supervisors

From: Cathy Vollbrecht
Director of Communications

Subject: June Monthly Statistical Report

Date: June 11, 2015

A few notes about this month's report:

- Stafford dedicated the Lake Mooney Reservoir. See page 3.
- Stafford County held a grand opening for its new dog park, Duff's Dog Park, at Duff McDuff Green Park. More information is on page 3.
- See page 7 to see how Stafford County topped other counties and independent cities in Virginia in job growth.
- Pages 12 through 15 give details on all the new businesses choosing to locate in Stafford.
- Looking for updates on Stafford's new park offerings? See pages 16 through 17.

Please let me know if you have any questions.



Stafford County Government Social Media May 1st – 31st, 2015



Facebook

Likes: **2,369** – 132 new likes
Daily Total Impressions: **194,016**
Daily Total Engaged: **11,130**

Date	Top Posts	Impressions	Reach
5/28/15	Stafford officials will honor the late Deputy Mooney with a dedication of Lake Mooney Reservoir tomorrow...	52,581	26,656
5/11/15	News! The Stafford Board of Supervisors approved \$6.25 million in tax breaks to jump start the Aquia...	49,787	24,152
5/8/15	From Office of Stafford County Sheriff, Lance Calvin Buckley, has been found and in good condition...	8,699	5,010

Impressions: The number of impressions seen of any content associated with your Page.

Daily Total Engaged: The number of people who engaged with a page. Engagement includes any click or story created



Twitter

Followers: 3,076 – **66 new followers** Retweets: **134**
Total impressions earned: **32,700**
Engagement rate: **5.3%**

Date	Top Tweets	Impressions	Retweets
5/12/15	Congrats to @DanielRod_83, #StaffordVA native & @BrookePoint Grad, for signing w @STLouisRams!	11,144	59
5/28/15	#StaffordVA will honor late Dept Mooney w/ dedication of Lake Mooney Reservoir tomorrow..	1,853	15
5/14/15	Public Safety Officers from PD 16 gathered at #StaffordVA Airport today to make #MoveOver PSA!	1,515	13

Tweet - A message posted via Twitter containing 140 characters or less

Retweet – When a twitter user shares another twitter user's tweet



Service Excellence

What Our Customers Are Saying About Us

Utilities

The Little Falls Wastewater Treatment Plant has gone 11 straight years without any permit violations. This accomplishment earned them a repeat Platinum Peak Performance Award, the highest honor awarded, from the National Association of Clean Water Agencies. The Aquia Wastewater Treatment Plant earned a gold award for going one year without any permit violations.

England Run Library

Martha Hutzel, Branch Manager of the England Run Library, passed along an email from a grateful patron. James Perkins credits the help he received from Christie Hoerneman and Lee Criscuolo at the library as an invaluable part of his success in receiving his college degree. He cited the whole staff for their professionalism, hard work and selfless service to the community.

PRCF

Stafford citizen and local historian Frank White sent PRCF Director Jamie Porter an email telling her that he had taken his cousin and her husband to visit the Rowser Building African-American History Wall. The husband attended the Stafford Training School in the mid-1940s. They both were very impressed with the mural, the brick memorial garden and the highway marker outside. But he was especially impressed with a desk that was on display at Rowser and said it was the same type of desk that he sat in when he was going to school there. Mr. White gave PRCF employee Bob Sisco the three-legged desk that Bob repaired, which was displayed on a faux wooden floor make it appear as authentic as possible.

The Board of Supervisors has set specific priorities for Stafford County geared toward making our community a high quality place for people to live, work and raise a family. The priorities are Education, Public Safety, Infrastructure, Economic Development and Service Excellence, all encompassed by an overall theme of Fiscal Responsibility and Reducing the Tax Burden.

The priority of Service Excellence is a reflection of the Board's commitment to providing the highest quality of customer service to our citizens, businesses, visitors and all other customers of Stafford County. Stafford employees pride ourselves in going above and beyond to take care of all of our customers. This section reflects examples of how our employees support Service Excellence.



Principles of Responsible and Accountable Government

*Maintain a balanced budget * Strive to achieve a AAA bond rating * Fully fund our pension liability including full implementation of the state's pension reform whereby employees pay approximately one-third of their pension costs * Borrow money only for capital projects and borrow under strict debt limitations * Maintain Reserves (12% undesignated fund balance; Reserve for capital projects; Rainy Day Reserve (for unforeseen circumstances); Stafford Opportunity Fund (for economic development projects) * Report to the Board on costs savings and efficiencies * Estimate revenues very conservatively * Spend less than adopted budgets * Maintain lowest per capita expenditures among peer localities * Monitor expenses and revenues weekly * Consistently use innovative practices to run government as efficiently as possible * Provide monthly financial report to the community*

Savings and Efficiencies

After receiving grants to help retrofit two stormwater management facilities at Liberty Place and Park Ridge subdivisions, the Public Works department solicited bids for the project, but the bids all came in over budget. Public Works divided the projects into two different projects and sent it out to bid again separately to allow a greater number of contractors to participate. The resulting bids brought a reduction in bid prices of approximately \$200,000.

Sign of the Times

From 2009 to 2014, Stafford County averaged 2.6% annualized job growth, the highest growth rate among the 134 counties and independent cities in Virginia. From the beginning of the recovery in the third quarter of 2009 to the third quarter of 2014, employment increased 15.5% in Stafford County compared with a 3.8% expansion statewide.

FY2016 Adopted Budget

The Board approved the FY2016 Budget on April 21, 2015.

Key Facts

- General government spending down for fourth time in seven years
- No tax or fee changes over FY15
- Staffing levels lower than 2006 levels
- Reserves fully funded
- 31 capital projects underway
- 92% of new revenue directed to Stafford County Public Schools



In the Pipeline... Projects Coming to You

2015	
Aquia Landing Bath House – Complete	Stafford High School
Curtis Park Pavilion Improvements - Complete	Mountain View Road Improvements, Phase I
Dog Park at Duff Park - Complete	Falmouth Intersection Improvements
Trailblazing Signs	Crow's Nest Nature Preserve – Public Access
2016	
Brooke Road Safety Improvements	Garrisonville Road/Onville Road Turn Lane Improvement
Truslow Road Improvements	Route 17 Widening
Mountain View Road Improvements, Phase II	Brooke Point High School Addition
Centreport Parkway	Belmont-Ferry Farm Trail, Phase 4, Pratt Park to the Chatham Bridge
Embrey Mill Park Rectangular Field Complex	Right Turn Lane at Route 1 and Garrisonville Road
Jeff Rouse Swim and Sport Center	Colonial Forge High School Addition
Poplar Road Improvements, Phase I, Phase II, Phase III	Celebrate Virginia Water Tank
2017	
Warrenton Road Bike Trails	Ferry Road/Route 3 Intersection Improvements
Sanford Drive Waterline Improvement	Garrisonville Road Widening
Enon Road Widening	Belmont-Ferry Farm Trail, Phase 6, Chatham Bridge to Ferry Farm
Courthouse Area Water Tank	St. Clair Brooks Park Skateboard Park Expansion
Mountain View High School Addition	

Projects Under Construction in White

Projects Under Design in Yellow

State Projects in Pink



Finance – Revenues and Expenditures

Stafford County
General Fund Revenue / Expenditure Report
FY 2015 through April 30, 2015

	Expenditures			Revenue			
	Revised Budget *	Actual	%	Budget	Actual	%	
General Government:							
Board of Supervisors	\$ 708,402	\$ 507,612	71.7%	\$ -	\$ -	0.0%	Exp includes annual VACO membership; meeting broadcast svcs
Central Rapp Regional Library	5,067,220	5,067,221	100.0%	35,000	26,054	74.4%	Exp includes 1st, 2nd, 3rd & 4th qtr approp to Regional Library
Commissioner of Revenue	2,761,029	2,002,845	72.5%	252,700	189,128	74.8%	1-month lag in receipt State Comp Bd reimbursements
Commonwealth Attorney	2,973,776	2,261,684	76.1%	1,184,909	988,184	83.4%	1-month lag in receipt State Comp Bd reimbursements
Comprehensive Services Act	5,907,211	3,445,710	58.3%	2,414,000	1,130,755	46.8%	1-month lag in program exp; 2-month lag in State reimbursement; FY14 Accrual not rec'd until Sept.
Cooperative Extension	171,020	101,592	59.4%	-	-	0.0%	
Corrections	8,016,114	7,870,183	98.2%	481,950	450,827	93.5%	Exp includes 1st, 2nd, 3rd & 4th qtr approp to Regional Jail/Juv Ctr plus debt svc; Rev includes qtrly PILOT, VJCCCA and Jail admission fees
County Administration	1,124,140	837,217	74.5%	-	-	0.0%	
County Attorney	1,365,549	815,286	59.7%	-	-	0.0%	
Courts	1,900,810	1,390,461	73.2%	1,582,160	1,092,444	69.0%	1-month lag in receipt State Comp Bd reimbursements
Econ Devel & Legislative Affairs	1,090,707	744,147	68.2%	-	-	0.0%	
Finance and Budget	1,577,793	1,174,728	74.5%	-	-	0.0%	
Fire and Rescue	16,610,846	11,888,491	71.6%	2,640,000	2,136,543	80.9%	2-month lag in receipt of ambulance transport fees, other rev is inspection/permit fees
Human Resources	428,432	308,058	71.9%	-	-	0.0%	
Information Technology	2,551,599	1,915,958	75.1%	26,000	14,983	57.6%	Exp includes annual maint and security contracts; Rev is GIS maps and digital plat fees
Non-Departmental	2,964,201	1,293,424	43.6%	-	-	0.0%	Exp includes annual insurance premiums - VaCORP/VFIS
Parks, Recreation & Comm Facilities	13,319,446	9,721,546	73.0%	2,210,588	1,601,163	72.4%	Rev includes seasonal program fees
Partner Agencies	1,713,250	1,663,935	97.1%	35,000	32,250	92.1%	Exp is 1st, 2nd, 3rd & 4th qtr appropriation to Community Agencies, Small Agencies paid 100%; Rev is well/septic permits
Planning and Zoning	2,454,368	1,697,548	69.2%	1,537,500	1,969,202	128.1%	Application activity
Public Works	5,115,891	3,558,150	69.6%	3,339,992	2,268,764	67.9%	
Registrar and Electoral Board	497,290	350,208	70.4%	48,000	15,922	33.2%	Exp for Nov general election, Rev based on Mar-Feb year & received in June
Sheriff	25,681,866	19,379,276	75.5%	7,236,152	5,314,430	73.4%	
Social Services	6,618,042	4,564,550	69.0%	4,983,800	3,373,725	67.7%	
Treasurer	2,083,497	1,451,491	69.7%	678,900	673,132	99.2%	Revenue higher due to delinquent court collection notices
Total General Government	112,702,499	84,011,321	74.5%	28,686,651	21,277,506	74.2%	

* Revised budget amount includes encumbrances and commitments carried forward from FY14, additional appropriations approved by the Board of Supervisors, and miscellaneous grants



Finance – Revenues and Expenditures

Stafford County
General Fund Revenue / Expenditure Report
FY 2015 through April 30, 2015

	Expenditures			Revenue			
	Revised Budget *	Actual	%	Budget	Actual	%	
Capital Outlay	\$ 6,271,796	\$ 2,079,296	33.2%	\$ 200,000	\$ 111,136	55.6%	Actual revenues to date are from Tech Fees
Debt Service	12,291,100	11,824,005	96.2%	-	-	0.0%	Principal & interest 2013 GO Bond & VSPA Bonds
Transfer to Other Funds	6,436,807	1,792,640	27.8%	500,000	-	0.0%	
Total County	137,702,202	99,707,262	72.4%	29,386,651	21,388,642	72.8%	
Local School Funding:							
Operations	113,697,941	62,223,325	54.7%				
Debt Service	29,191,550	28,550,297	97.8%				VSPA Bonds principal and interest
Construction	2,400,000	1,550,000	64.6%				Amounts for turf field projects
Total Local School Funding	145,289,491	92,323,622	63.5%				
Total	282,991,693	192,030,884	67.9%	29,386,651	21,388,642	72.8%	
General Revenue:							
Real Estate Taxes				151,068,036	74,568,504	49.4%	Taxes due Dec & June
Personal Property Taxes				32,421,000	17,926,286	55.3%	Taxes due Dec & June
Penalties and Interest				2,113,200	1,374,141	65.0%	Assessed when delinquency is paid
Sales Tax				11,700,000	8,074,338	69.0%	2-month lag in receipt of State funds
Consumer Utility Tax				7,820,848	5,423,070	69.3%	2-month lag in receipt of State funds for communications taxes, also includes consumer electric/gas and PEG fees
Motor Vehicle Licenses				2,345,000	46,208	2.0%	vehicle license fees due with June pers prop taxes
Bank Stock Taxes				300,000	(35,207)	-11.7%	Actual amount is refund of 2010-2012 bank stock tax, revenue received May/June based on previous year local deposits held
Recordation and Property Transfers				2,959,000	2,117,022	71.5%	1-month lag in reporting from Clerk of Court
Meals Taxes				6,460,000	5,140,336	79.6%	lag due to accrual of meals tax revenue
Other Local Taxes				35,700	29,969	83.9%	short-term rental taxes due quarterly
Use of Money and Property				3,083	692	22.4%	1-month lag in receipt; also includes disbursement of interest on developer securities
Other Local Revenue				4,438,566	2,594,889	58.5%	receipts for misc on-demand items, Jan. includes Internal admin charges 3rd qrtr
Intergovt Non-Categorical				12,925,749	7,467,687	57.8%	receipts due in August, Nov, and June
Total General Revenues				234,590,182	124,727,935	53.2%	
Total General Fund	\$ 282,991,693	\$ 192,030,884	67.9%	\$ 263,976,833	\$ 146,116,577	55.4%	percent of revenue excluding use of Fund Balance
				19,529,410			Fund Balance used for encumbrance / commitment rollovers
				\$ 283,506,243			

* Revised budget amount includes encumbrances and commitments carried forward from FY14, additional appropriations approved by the Board of Supervisors, and miscellaneous grants



In 2011, the Board of Supervisors adopted an Economic Development 10-Point Plan, with the goal of providing a more desirable community with an excellent business climate, conducive to increased investment by the private sector and the expansion of job opportunities for its citizens, a world class school system, modern public safety services ensuring a safe community, and with abundant and adequate parks and recreation amenities.

Issue One

Improve overall fiscal competitiveness.

Issue Two

Enact business friendly policy initiatives.

Issue Three

Improve Stafford's ability to attract and retain a high quality workforce.

Issue Four

Improve Stafford's transportation and public safety infrastructure.

Issue Five

Accelerate redevelopment activities.

Issue Six

Create opportunities to gain more input on economic development policies from the private sector.

Issue Seven

Enhance small business assistance programs.

Issue Eight

Create economic development incentive programs.

Issue Nine

Reinvigorate the Business Retention and Expansion (BRE) initiative.

Issue Ten

Enhance economic development marketing plan.



Economic Development 10-Point Plan Update

Monthly Board Report May 2015 Update

Since the Board's adoption of the Economic Development 10-Point (ED10) Plan in September 2011, full implementation of associated actions and tasks has been underway. Since the last monthly report to the Board, work continued on the following issue areas of ED10:

- Initiated by staff and the Fredericksburg Regional Alliance, Export Virginia began discussions with Columbia Group executives and the Virginia Economic Development Partnership International Division officials. The purpose was to discuss the opportunity to develop their international network with in-country experts and learn new approaches to expanding sales in the global marketplace. Paul Grossman, Vice President of International Trade, and Ellen Meinhart, International Trade Manager, provided an overview of the International Division's services. Columbia Group is now reviewing the feasibility of entering new markets utilizing the research and connections available through the state program. Pictured in the photo below at left (l to r) are the Columbia Group team: Walter Hamm, Jim Ferguson, Martin Arase, Gen Gray Payne (USMC-Ret.), and Rick Sackett. **(Items 7c & 9c)**



- Career and Technical Education Meeting – Culinary Team Dinner. The Career and Technical Education Advisory Committee met for their quarterly meeting at Mountainview High School. The Mountainview culinary students served an elegant dinner to the committee displaying their growing culinary skills and talent. Mountain View High School is only one of three high school culinary arts programs in Virginia that has received certification by the American Culinary Federation. **(Item 3c)**
- Scott Lindsey, Executive Director of the Sylvan Learning Center, joined business partners and staff recently to cut the ribbon at the opening of a new Sylvan Learning Center in Stafford County. The North Stafford office at 25 Clement Drive, Suite 115, adjacent to Stafford Marketplace, is a new regional center with 15 employees. The franchise partnership plans for two more centers in the region. Guests participated in active learning tools for new curriculums in coding, robotics and mathematics enrichment. **(Item 3c)** In the photo, above, right: Scott Lindsey.



Economic Development 10-Point Plan Update

- The Virginia Workforce Center held their annual open house to provide the business community with a “hands-on” review of the services they provide as a comprehensive one-stop career center for Stafford and the region. Economic Development staff participated in multiple sessions and learned new efficient steps to connect businesses to the region’s workforce. **(Items 3c & 3d)**
- An important goal of the Economic Development Department is to deliver timely information to business owners through the monthly e-newsletter, the Stafford Business Focus Newsletter. The May edition was sent to over 2,800 business contacts and had an open rate of 25.1%, up from 22.1% in April. So far, it is the best performing newsletter. The most clicked-on link was to Davis Defense’s website. The department also produces a monthly tourism newsletter. The May edition was sent to over 2,300 contacts and had an open rate of 25.7%, up from 22.7% in April. The most clicked-on link in the tourism newsletter was to a video of Crow’s Nest Natural Preserve’s kayak and canoe launch. **(Item 7b & 9c)**
- The Economic Development Department continues to effectively utilize social media. During May, Economic Development’s Twitter account earned 11,700 impressions, compared to 9,800 impressions during April, and the department’s Facebook account earned 30,444 impressions, compared to 11,281 impressions the previous month. Tourism’s Twitter account earned 12,700 impressions in May, compared to 15,000 impressions during April, and its Facebook account earned 36,417 impressions, compared to 40,562 impressions during April. **(Item 7b & 9c)**
- Data center attraction is a Board of Supervisors priority. Efforts continued in May with a tour of the Freddie Mac Data Center in Herndon, VA, organized by AFCOM. Freddie Mac buys residential mortgages and then sells them as investments on Wall Street. They help finance one in five home loans. The tour was followed by a networking event that included over 40 data center professionals. **(Items 7c & 9c)**
- Owner David Bolanos opened Energy and Nutrition Vending in May. The business, a locally owned franchise of Naturals2Go vending, provides vending machine services offering healthier snack and beverage selections through energy efficient and ADA compliant machines to local corporate offices, fitness centers and schools. Product line choices include high-protein and fiber, gluten-free, certified non-GMO, organic, all natural, Kosher, and vegan options. Machines accept cash, credit, and debit cards; and will soon accept Google Wallet and the ApplePay systems. **(Item 7d)**
- Marie King, owner of LOK Fashion Academy and Custom Fashions, provided staff with a tour of her studios. With over 25 years in fashion design, Marie provides clients with custom professional fashions and drapery designs and teaches the next generation interested in fashion industry careers. Fashion Design Classes are open to youths, adults, home school students and Girl Scouts. Basic and advanced sewing, tailoring, pattern-making and draping classes and services are ongoing in her Susa Road location. **(Item 7d)**



Economic Development 10-Point Plan Update

- Stafford's Health Care Cluster continued to expand during May. KidMed, a Richmond-based regional urgent care, walk-in clinic opened its fourth location on May 4. This office, located at 20 Doc Stone Road, is the first one located outside the Richmond area. The practice was started in 2009 by three emergency room, pediatric-certified physicians who developed their business to help parents avoid the high cost, long waits and discomfort of after-hours care in the emergency room. According to a partner in the practice, KidMed serves patients from two-days-old through 21-years-old and is designed to "pick up when pediatric offices are closed". They have 15 private patient examination rooms and all of the equipment a pediatric unit in an ER would provide. Supervisor Jack Cavalier attended the opening on behalf of the Board of Supervisors. **(Item 7d)**
- Pearl Family Dental, owned by Dr. Saumitra Saravana, opened a beautiful new office on May 28, 2015, on Warrenton Road at the corner of Plantation Drive. Congressman Rob Wittman was a special guest at the ribbon cutting and Chairman Gary Snellings attended on behalf of the Board of Supervisors. **(Item 7d)**
- Cathy Jett, the business editor for the Free Lance-Star, recently featured three Stafford restaurants [READ MORE](#). Fatty's Crab House and Sarku Japan opened in May to strong citizen interest. Sarku Japan is a Canada-based company and is using their Stafford Location as a new model for their restaurants. Sarku has 250+ locations throughout America, most in shopping malls. The location at Stafford Marketplace is their first free-standing restaurant in Virginia. Their second location will open near Dulles Airport later in the summer. **(Item 7d)** Photo: Raymond Li.
- Fatty's Crab House offers crabs and seafood. The restaurant is located on Garrisonville Road in front of Walmart. The restaurant is suitable for special and casual occasions. This is the second Stafford restaurant location for owner Chris Ahn. **(Item 7d)**
- During May, the Economic Development Department provided information on how to start a business in Stafford to 21 people. These people were seeking information about starting a business in Stafford by phone, email, or by visiting the front office. This compares to 47 individuals in April. All individuals who seek information about starting a business in Stafford are given a Business Start Up Packet and personal overview on the steps to opening a business in Stafford. **(Item 7d)**
- Staff provided a county overview and tour for a contingent of Virginia Economic Development Partnership officials. This briefing was part of a regional tour organized by the Fredericksburg Regional Alliance and featured updates on infrastructure, new expanding businesses and strategic economic development objectives in Stafford. State officials were impressed with the new business expansions and attractions and reiterated their readiness to assist Stafford in their attraction efforts. Board of Supervisors Chairman Gary Snellings recognized the group during the Board's meeting and thanked them for their efforts on behalf of the County. **(Item 10a)**



Economic Development 10-Point Plan Update

- Staff responded to one Virginia Economic Development Partnership project inquiry during the month, Project Lane. **(Item 10a)**
- **Tourism News**
- David Berreth, Director of Mary Washington's Gari Melcher's Home and Studio property, reports that Belmont had one of its busiest springs. In a recent email, he thanked Stafford for its assistance in sponsoring programming and advertisements that helped drive traffic to this important site (and Stafford's Visitor Center).
- Tourism staff is making efforts to promote Crow's Nest's canoe launch. They have promoted the new amenity on YouTube as well as on the newly established Crow's Nest Facebook page, which has already garnered 200+ likes.
- Adventure Brewing celebrated their first anniversary recently with a celebration at the brewery located on Perchwood Drive off Route 1. There was music, beer trucks and food trucks. Meg Bohmke represented the Board of Supervisors and offered remarks to help celebrate the anniversary. See the highlights of the opening in this [video](#). Photo (l-r) Supervisor Paul Milde, Chairman Gary Snellings, owner Tim Bornholtz, Supervisor Meg Bohmke, owners Stan Johnson and John Viarella.



PROJECT	Embrey Mill Park & Jeff Rouse Swim and Sport Center
Description	Embrey Mill Park will be home to a multi-field, rectangular athletic field complex, which is funded by the 2009 Park Bond Referendum, as well as the Jeff Rouse Swim and Sport Center, a new indoor recreation facility. This 76,000 SF indoor recreation facility will have 3 pools, one of which is 50 meters x 25 yards, that will accommodate high level championship swim meets, space for fitness equipment, aerobics, spinning, 2 basketball courts, and classrooms.
Project Budget Amount	\$26,100,000
Current Projected Completion Date of Project	January 2016
Recent Activity	Construction of the entrance road, parking, and the Jeff Rouse Swim and Sport Center is underway. The entrance road and most of the parking lot has curb and gutter and stone base. The water line passed the test for bacteria. Building footings are complete. Masonry walls with rough in for plumbing and electrical are going up. Construction of the four synthetic turf fields, two grass athletic fields, athletic field lights, restroom and concession buildings, and parking is underway. The retaining wall behind the restroom and concession is complete. The footings for the restroom and concession have begun. The synthetic turf fields' curbing is complete, and the stone drainage layers are in place on three fields. Turf surface carpet is being delivered and starting to be installed. The athletic field lights are complete.



Wellness Pool



Field 1 Turf Field



Capital Projects Update

PROJECT	Woodstream Trail to Smith Lake Park
Description	Trail from the Woodstream Community to Smith Lake Park
Project Budget Amount	\$685,000
Current Projected Completion Date of Project	October 2015
Recent Activity	Clearing is complete. The smaller branches have been chipped for mulch and tree trunks and stumps have been hauled away.
PROJECT	Belmont-Ferry Farm Trail Phase 4
Description	Trail from Pratt Park to Route 3 at the Chatham Bridge
Project Budget Amount	Estimated to be \$390,000
Completion Date of Design Phase	June 2016
Current Projected Completion Date of Project	December 2016
Recent Activity	The new Universal Project Code (UPC) number has been received for the Belmont street crossings construction. The bid documents have been edited and resubmitted to VDOT for their final authorization to bid the work. The Wetlands Permit from the United States Army Corps of Engineers has been received. VDOT has provided comments on the Right of Way plans which must be addressed and resubmitted.



PROJECT	Mountain View Road Safety Improvements Phase I
Description	Safety improvements on Mountain View Road between Joshua Road and Rose Hill Farm Drive. (A 2008 Transportation Bond Referendum Project)
Budget Amount	\$7,550,000
Projected Completion Date	December 2015
Recent Activity	Construction continues, including excavation of the permanent roadway. The contractor is stabilizing the permanent road bed and placing stone for the road base in anticipation of paving.



Stone placed on the permanent roadbed prior to paving

PROJECT	Brooke Road Safety Improvements
Description	Safety Improvements on Brooke Road Between Eskimo Hill Road and Stagecoach Road (A 2008 Transportation Bond Referendum Project)
Budget Amount	\$6,500,000
Projected Completion Date	November 2017
Recent Activities	Property acquisition efforts continue. Acquisition agreements have been reached for numerous properties. A public hearing is advertised for June 16 for several properties. Negotiations continue with the remaining property owners.



Capital Projects Update

PROJECT	Poplar Road Safety Improvements Phase I and Phase II
Description	Safety improvements on Poplar Road between Route 17 and Kellogg Mill Road. (A 2008 Transportation Bond Referendum Project)
Budget Amount	\$4,400,000
Projected Completion Date	October 2016
Recent Activity	The contractor has cleared trees south of the Truslow Road intersection and is now working on tree clearing north of the intersection. The contractor is constructing the base surface for the new road.
PROJECT	Poplar Road & Mountain View Road Intersection Safety Improvements Design Phase III
Description	Safety improvements on Poplar Road at the intersection of Mountain View Road and south of the intersection of Poplar Road (A 2008 Transportation Bond Referendum Project)
Budget Amount	\$1,500,000
Projected Completion Date	October 2016
Recent Activity	Right-of-way plans have been approved by VDOT and property acquisition efforts have commenced. Met with several property owners to discuss right-of-way acquisition. Sent out initial offer letters to several other owners; total of 10 parcels.
PROJECT	Mountain View Road Safety Improvements Phase II – Extension
Description	Safety improvements on Mountain View Road between Mountain View High School and Rose Hill Farm Drive.
Budget Amount	\$2,650,000
Projected Completion Date	March 2016
Recent Activity	Contractor finished excavating two storm water management ponds. Excavation for the new and temporary road continues. Water main relocation is underway.



Capital Projects Update

PROJECT	Garrisonville Road Widening
Description	Design and construction of project under the Public Private Transportation Act. The Garrisonville Road improvements are between Onville Road and Eustace Road. (A 2008 Transportation Bond Referendum Project)
Budget Amount	\$13,765,478
Projected Completion Date	June 2017
Recent Activity	Right-of-way authorization was received from VDOT. Letters have been sent to property owners informing them of upcoming appraisals. Consultant working on offer packets.
PROJECT	Truslow Road Reconstruction
Description	Design and construction of project under the Public Private Transportation Act. The Truslow Road improvements are between Plantation Drive and Berea Church Road. (A 2008 Transportation Bond Referendum Project)
Budget Amount	\$6,267,056
Projected Completion Date	January 2016
Recent Activity	Right-of-Way acquisition: Last public hearing held June 2. Utility relocation (Dominion Power) continues. Additional utilities to follow. The contractor is currently performing clearing and grubbing operations and installation of erosion and sediment controls.
PROJECT	Wayfinding Signs System Phase II
Description	Working with Economic Development staff to place trailblazer signs throughout the County. Installation of gateway signs is complete. (A 2008 Transportation Bond Referendum Project)
Budget Amount	Approximately \$296,000 for engineering; \$160,000 (Fabrication and installation)
Projected Completion Date	October 2015
Recent Activity	The contract for manufacturing and installation of the signs has been awarded by the Board of Supervisors. Signed contract returned by the vendor and Notice to Proceed issued June 1.



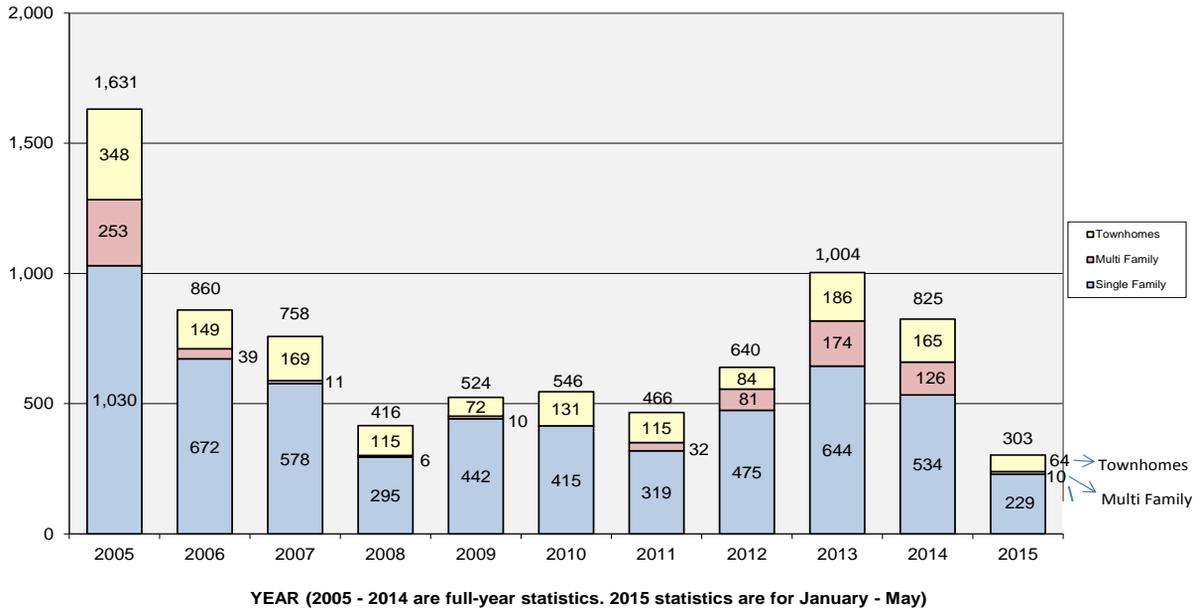
PERMIT ACTIVITY REPORT

May 2015

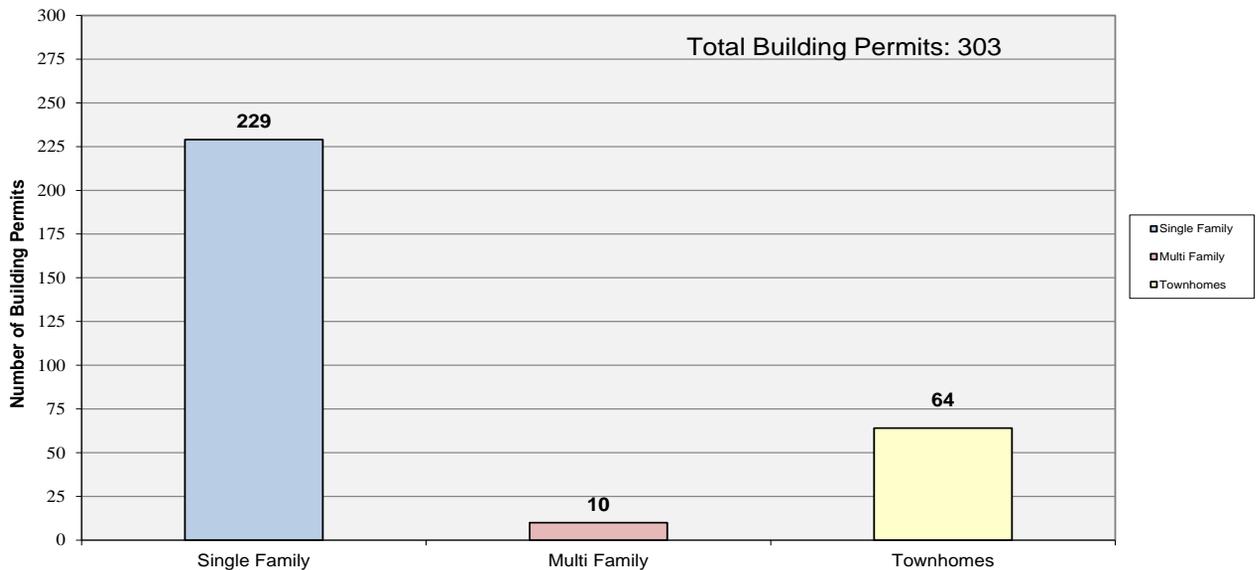
PERMIT ACTIVITY	Month			Year-to-Date		
	May 2015	May 2014	Percent Change	YTD 1/1/15-5/31/15	Previous YTD 1/1/14-5/31/14	Percent Change
PERMITS ISSUED	390	407	(4)	1,348	1,289	5
CONSTRUCTION VALUE	\$25,385,318	\$29,386,561	(14)	\$103,173,012	\$127,496,991	(19)
FEES	\$222,344	\$216,668	3	\$878,717	\$876,284	0
NEW CONSTRUCTION						
RESIDENTIAL						
SINGLE-FAMILY DWELLINGS	51	48	6	229	239	(4)
TOWNHOUSE/DUPLEX DWELLINGS	9	12	(25)	64	79	(19)
MULTI-FAMILY DWELLINGS (Apartments and Condominiums)	0	30	(100)	10	65	(85)
TOTAL HOUSING UNITS	60	90	(33)	303	383	(21)
CONSTRUCTION VALUE	\$19,005,482	\$22,355,613	(15)	\$73,416,694	\$92,304,185	(20)
COMMERCIAL						
COMMERCIAL	2	0	100	6	6	0
CONSTRUCTION VALUE	\$2,511,000	\$0	100	\$6,966,247	\$14,416,750	(52)
ADDITIONS/ALTERATIONS						
RESIDENTIAL	236	242	(2)	962	972	(1)
COMMERCIAL	92	75	23	467	335	39
CONSTRUCTION VALUE	\$3,868,836	\$7,030,948	(45)	\$22,790,071	\$20,776,056	10
CERTIFICATES OF OCCUPANCY						
SINGLE-FAMILY DWELLINGS	30	52	(42)	172	185	(7)
TOWNHOUSE/DUPLEX DWELLINGS	9	9	0	59	53	11
MULTI-FAMILY DWELLINGS (Apartments and Condominiums)	1	5	(80)	16	40	(60)
NEW COMMERCIAL	0	2	(100)	0	15	(100)
COMMERCIAL CHANGE	4	17	(76)	45	125	(64)



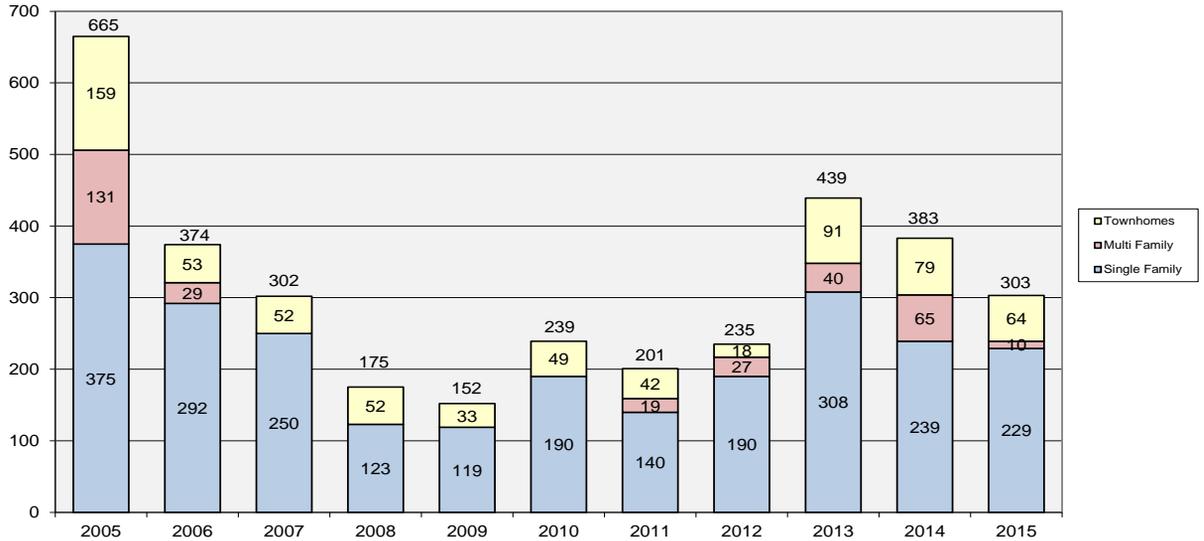
HISTORY OF BUILDING PERMITS ISSUED 2005 - 2015 Full-Year Statistics



BUILDING PERMITS ISSUED THROUGH May 2015

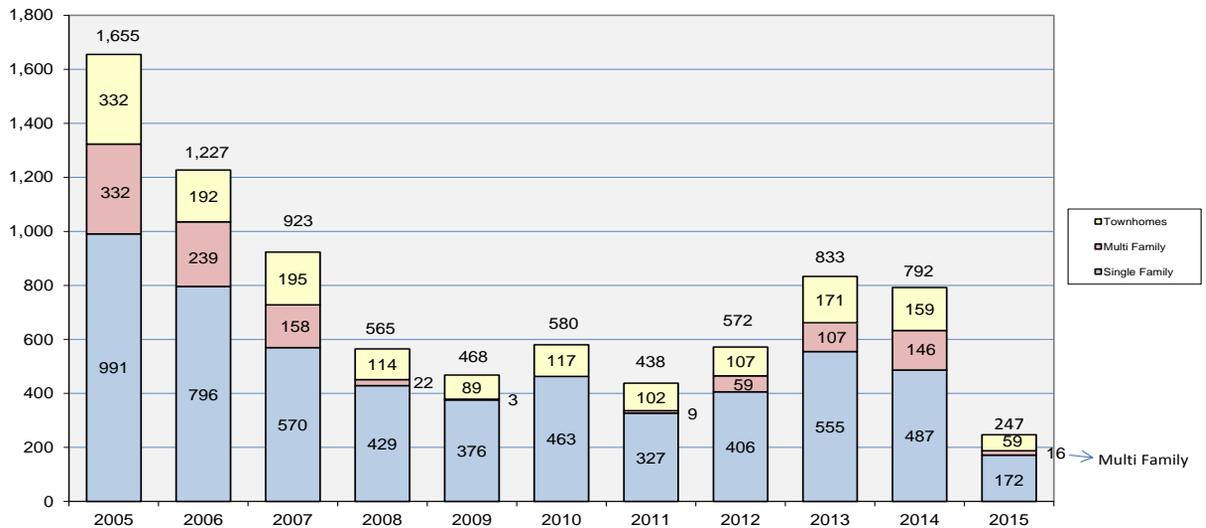


HISTORY OF BUILDING PERMITS ISSUED 2005 - 2015 January - May Each Year



YEAR (2005 - 2015 year statistics for January - May)

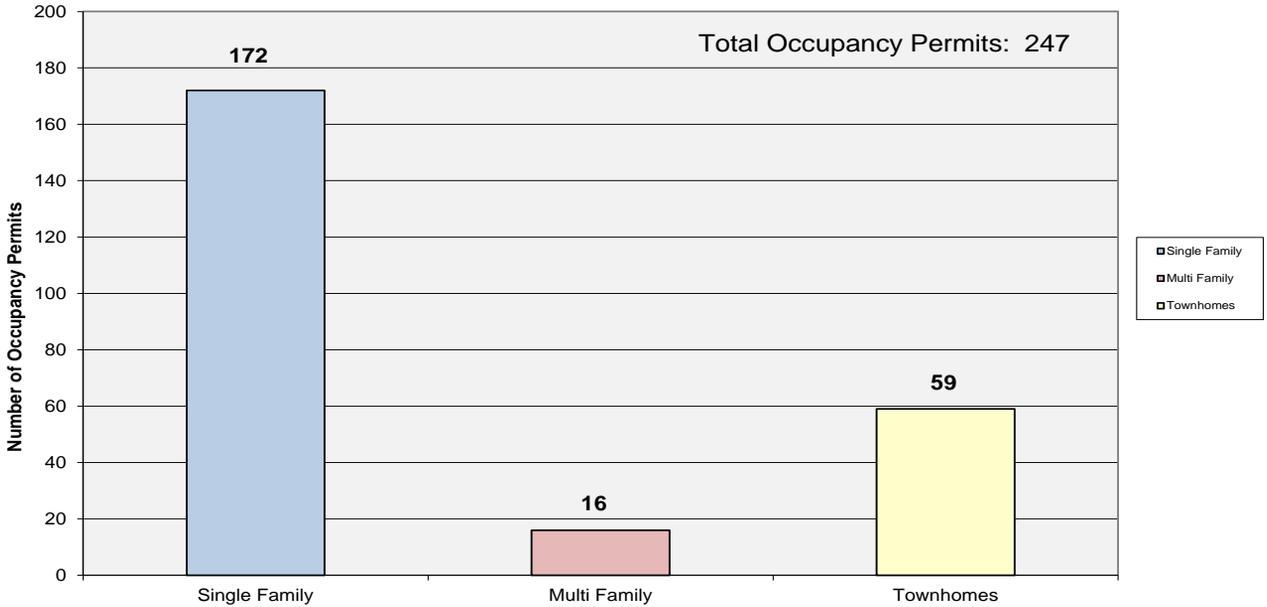
HISTORY OF OCCUPANCY PERMITS ISSUED 2005 - 2015 Full-Year Statistics



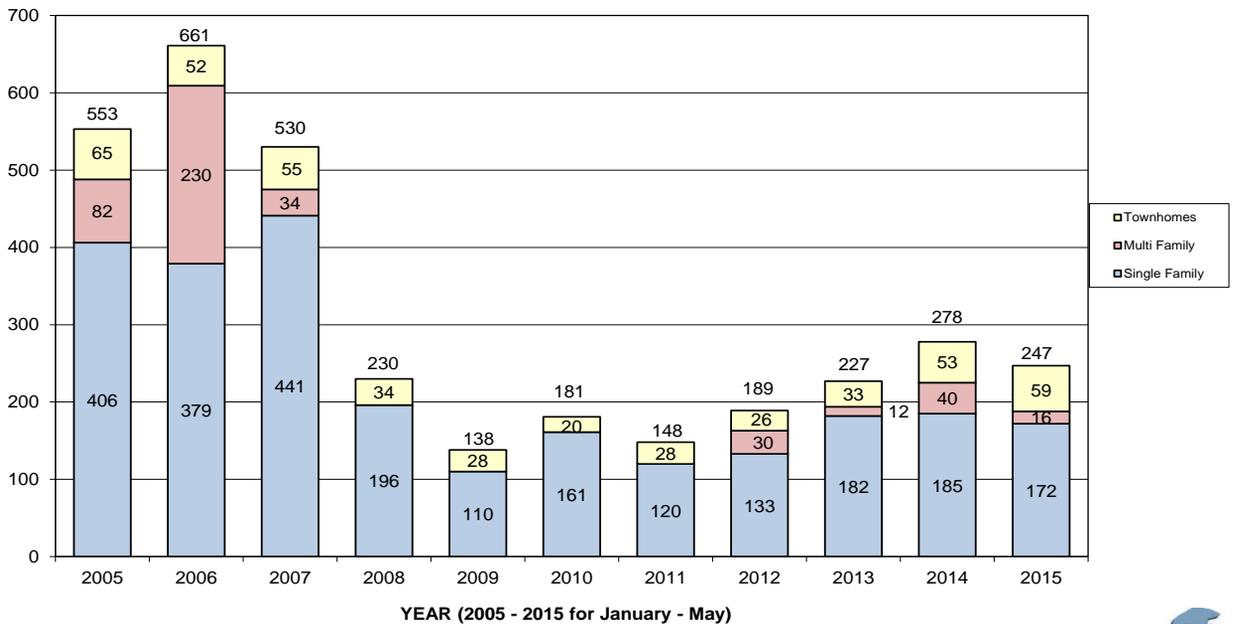
YEAR (2005 - 2014 are full-year statistics. 2015 statistics are for January - May)



OCCUPANCY PERMITS ISSUED THROUGH May 2015



HISTORY OF OCCUPANCY PERMITS ISSUED 2005 - 2015 January - May



Planning and Zoning Update

PLANNING AND ZONING SUBMITTALS AND APPROVALS MAY 2015

SUBDIVISION PLANS			
ITEM	DESCRIPTION	ACTION	ELECTION DISTRICT
Submittals			
GARRISONVILLE LANDING	Waiver request to allow an ingress/egress easement within a major subdivision zoned A1 on 0.85 acres	5/28	Rock Hill
EBENEZER CHURCH PUMP STN #38	Boundary line Adjustment for 3 non-residential lots zoned A2 on 1.3 acres	5/26	Griffis-Widewater
OVERLOOK AT HICKORY HILL	Construction Plan creating 20 single family residential lots zoned A1 on 67.36 acres	5/26	George Washington
GLENS--ALL SECTIONS	Waiver request to permit the installation of non-standard street signs in The Glens subdivision zoned A1	5/20	Rock Hill
MOUNTAIN VIEW HS TURF FIELD	Dedication plat for stormwater drainage easements zoned A1 on 128.43 acres	5/14	Rock Hill
YORK/BATTAGLIA	Boundary Line Adjustment for 2 single family residential lots zoned A1 on 37.82 acres	5/5	George Washington
CAVIN PROPERTY	Technical Change to revise the horizontal alignment of Wilmington Dr. zoned A1 on 295.14 acres	5/4	Griffis-Widewater
Approvals			
EMBREY MILL PH I EMBREY MILL RD	Grading Plan to clear 8 acres of the future Embrey Mill Dr. zoned PD2 on 675.63 acres	5/28	Garrisonville
NORTH STAFFORD OFFICE COMPLEX	Final plat creating 3 non-residential lots zoned B2 on 21.39 acres	5/28	Rock Hill
COLONIAL FORGE SEC 4	Boundary Line Adjustment for 8 single family residential lots zoned R3 on 8.09 acres	5/14	Hartwood
HAMPTON INN AT AQUIA	Dedication plat of storm drainage and sanitary sewer easements zoned B2 on 3.46 acres	5/8	Aquia
AFFORDABLE SUITES OF AMERICA	Dedication plat of water, sewer and storm drainage easements zoned B2 on 2.5 acres	5/4	Griffis-Widewater
TOWN CTR AT AQUIA	Final plat creating 2 non-residential lots zoned P-TND on 32.747 acres	5/1	Aquia
TOWN CTR AT AQUIA	Final plat creating 9 non-residential lots zoned P-TND on 7.78601 acres	5/1	Aquia
SITE PLANS			
ITEM	DESCRIPTION	ACTION	ELECTION DISTRICT
Submittals			
DONNELLY PROPERTIES	Zoning site as built for 3 warehouse buildings zoned M1 on 4.462 acres	5/29	Hartwood
POTOMAC CREEK IND PARK M&S WELDING	Major Site plan for a 7,500 sq. ft. single story welding shop zoned M1 on 1.22 acres	5/12	Falmouth
CELEBRATE VA BOJANGLES	Major Site plan for a 3,808 sq. ft. fast food restaurant zoned B2 on 1.30 acres	5/11	Hartwood
GRAFTON VILLAGE	Major Site plan for playground equipment, pavers, play area, concrete walks, seating walls, wood deck, and shade structure with utilities zoned A2 on 12.16 acres	5/11	Falmouth
CLIFF CIRCLE SEWER	Infrastructure plan to repair sewer line zoned R4 on 0.5 acres	5/5	Griffis-Widewater



Planning and Zoning Update

SITE PLANS (cont.)			
ITEM	DESCRIPTION	ACTION	ELECTION DISTRICT
Approvals			
MOUNTAIN VIEW HS	Infrastructure Plan to replace grass field with a synthetic turf system zoned R3 on 151 acres	5/28	Rock Hill
LUPI OFFICE PK PH 3	Major Grading Plan clearing 2.25 ac for future medical office with proffers and cup conditions zoned B2 on 3.03 acres	5/28	Garrisonville
ALL MUSLIM ASSOC OF AMERICA EXP	Grading plan for a cemetery zoned A1 on 1.448 acres	5/15	Aquia
WASHINGTON SQ ADVANCE AUTO PARTS	Major site plan revision for landscaping zoned B2 on 2.41 acres	5/14	George Washington
SCHL MAINT GCA OFC	Major site plan adding an office building to Stafford County Operation/Maintenance Facility zoned M1/A1 on 23.13 acre	5/7	Hartwood
OTHER			
ITEM	DESCRIPTION	ACTION	ELECTION DISTRICT
Submittals/Approvals			
STAFFORD VILLAGE CENTER	Wetlands application for proposed reclassification from R1 to P-TND to allow a mix of retail, office and multi-family dwelling units on 45.31 acres	Submitted 5/28	Garrisonville
STAFFORD LAKES HOLY CROSS ACADEMY	Zoning site as-built for parking, fire lanes and storm sewer zoned A2 on 24.47 acres	Approved 5/27	Hartwood
AQUIA CHURCH RECTOR	Certificate of Appropriateness for a rectors sign zoned R1 in the Aquia Church Historic District	Approved 5/22	Aquia
OLD PENTECOSTAL CHURCH	Certificate of Appropriateness for a deck and roof zoned B2 in the Falmouth Historic District on 0.2 acres	Approved 5/22	Falmouth
CRANE'S CORNER SUBSTATION	Departure from Design Standards and Alternative Compliance from landscaping & buffering zoned R1 on 3.893 acres	Submitted 5/20	Falmouth
ECONOMIC DEVELOPMENT STRATEGIC PLAN	Refer comprehensive plan amendment to the Planning Commission to update the Economic Dev. Strategic Plan	Referred 5/19	N/A
TELECOM VERIZON WIRELESS AUSTIN RIDGE	Comprehensive plan compliance for the installation of 12 antennas on an existing water tower with equipment shelter and standby generator zoned PD2 on 0.47 acres	Approved 5/14	Garrisonville
TELECOM AT&T AT STONE RIVER WATER TANK	Comprehensive plan compliance for the installation of 12 antennas and equipment on a 14 foot antenna platform mounted to a pod zoned R1 on 1.24 acres	Approved 5/11	Aquia
QUANTICO LUNGA DAM	Wetlands pre-construction notification application for upgrades to Lunga Dam for maintenance activities on 13.253 acres	Submitted 5/5	Rock Hill
AMY'S CAFE	Certificate of Appropriateness for 3 signs identifying the restaurant occupying the first floor of the buildings zoned B2 in the Falmouth Historic Overlay District	Approved 5/5	Falmouth



Planning and Zoning Update

ORDINANCES			
ITEM	DESCRIPTION	ACTION	ELECTION DISTRICT
Submittals/Approvals			
SITE PLAN FEES	Amend site plan fees for building additions greater than 2,500 & less than 10,000 sq. ft.	Authorize 5/19	N/A
P-TND SIGNS	Refer Ordinance O15-24 to the Planning Commission to amend P-TND regarding building setback & height to street ratios, street screening of parking lots associated with the principal buildings, and signage	Referred 5/5	N/A
FARMERS MARKET	Allow farmers markets by-right in the R zoning designations by Ordinance O15-10	Approved 5/5	N/A
RECLASSIFICATION/CONDITIONAL USE PERMIT			
ITEM	DESCRIPTION	ACTION	ELECTION DISTRICT
Submittals			
NORTH STAFFORD OFFICE COMPLEX	Proffer Amendment to allow adjustments to locations of private interior access roads and relocation of the proffered "park area" zoned B2 on 21.39 acres	5/26	Rock Hill
CELEBRATE VIRGINIA NORTH	Reclassification, proffer amendment and conditional use permit to rezone from M2 to RBC including cash proffer requirements in the event a CUP for multi-family residential is approved and amend the cash proffer requirements for multi-family housing units zoned RBC	5/22	Hartwood
Approvals			
STAFFORD 95 BUSINESS CENTER	Proffer amendment to remove proffers no longer applicable to property zoned M1 on 177.36 acres	5/18	Hartwood
DOMINION POWER CRANE'S CORNER SUBSTATION	Reclassification from A1 to R1 to lower the open space regulations from 0.8 to 0.5 and allow installation of additional equipment within an enclosed structure & Conditional Use Permit to allow the 4800-square-foot expansion of a non-conforming use in A1 on 3.893 acres	5/11	Falmouth
ZONING			
ITEM	DESCRIPTION	ACTION	ELECTION DISTRICT
Zoning Inspections			
Conducted		102	n/a
Cited		54	n/a
Other		27	n/a
Zoning Permits			
Commercial New		4	n/a
Commercial Change		35	n/a
Residential New		91	n/a
Residential Change		125	n/a
Signs		5	n/a
Daycare		1	n/a
Home Occupancy Home Business		8	n/a
Temporary Structure		9	n/a
Demo		1	n/a
Retaining Walls		1	n/a



Planning and Zoning Update

ZONING (cont())			
ITEM	DESCRIPTION	ACTION	ELECTION DISTRICT
Zoning Verifications		2	Various
Zoning BZA		ACTION	ELECTION DISTRICT
ELECTRIFIERS INC	Special Exception to allow electrical contracting as a rural home business zoned A1 on 5.664 acres	Approved conditions 5/26	Hartwood
STAFFORD CORNER	Variance of open space on Assessor's Parcel 21-26A	Submitted 5/26	Aquia
HAMPTON OAKS ONLINE AMMUNITION SALES	Special Exception to allow online ammunition sales as a home business zoned R-1 on 8,419 sq. ft.	Deferred 5/26	Garrisonville
LOT GRADING PLANS			
ITEM (Subdivision)	DESCRIPTION (# of lots)	Approved	ELECTION DISTRICT
Poplar Hills, Sec.1	1 single family residential lot	5/1	Hartwood
Celebrate VA No Sec. 4C	1 single family residential lot	5/1	Hartwood
Lake Estates	3 single family residential lots	5/4 & 7	Hartwood
Stafford Heights, Sec.1	1 single family residential lot	5/4	Aquia
Holly Ridge Subdivision	1 single family residential lot	5/4	George Washington
Colonial Forge, Sec. 5	1 single family residential lot	5/4	Hartwood
Bridlewood Estates	1 single family residential lot	5/4	Hartwood
Celebrate VA No Sec. 3A1	1 single family residential lot	5/5	Hartwood
Stafford Lakes Village, Sec. 12B	1 single family residential lot	5/5	Hartwood
Meadowbrooke, Sec. 3	1 single family residential lot	5/6	Aquia
Shelton Woods, Sec. 1	1 single family residential lot	5/6	Rock Hill
Brittany Estates	1 single family residential lot	5/7	Aquia
Hartwood Landing	2 single family residential lots	5/7	Hartwood
The Glens, Sec. 4	1 single family residential lot	5/7	Rock Hill
Stafford Landing, Sec. 1	1 single family residential lot	5/7	Falmouth
Embrey Mill, Sec. 2	1 single family residential lot	5/7	Garrisonville
Liberty Knolls	2 single family residential lots	5/8 & 15	Garrisonville
Embrey Mill, Sec. 1	1 single family residential lot	5/8	Garrisonville
Southgate, Sec. 1A	1 single family residential lot	5/11	Falmouth
Stafford Estates, Sec. 3B	1 single family residential lot	5/11	Hartwood
TM 43-43B	1 single family residential lot	5/12	Hartwood
Celebrate VA No Sec. 3A2	1 single family residential lot	5/12	Hartwood
Celebrate VA No Sec. 3B1	1 single family residential lot	5/12	Hartwood



LOT GRADING PLANS (cont.)			
ITEM (Subdivision)	DESCRIPTION (# of lots)	Approved	ELECTION DISTRICT
Colonial Forge, Sec. 5	1 single family residential lot	5/13	Hartwood
Hills of Aquia, Sec. 6	1 single family residential lot	5/13	Aquia
Colonial Forge, Sec. 2A	4 single family residential lots	5/13	Hartwood
Southgate, Sec. 1B	4 single family residential lots	5/14 & 18	Falmouth
Lake Estates	1 single family residential lot	5/15	Hartwood
Oakley Farm, Sec 2	1 single family residential lot	5/15	Hartwood
Leeland Station, Sec. 7B	2 single family residential lots	5/15 & 26	Falmouth
Celebrate VA North, Sec. 6	12 single family residential lots	5/18 & 29	Hartwood
TM 20-15J	1 single family residential lot	5/19	Garrisonville
TM 41B-6-128	1 single family residential lot	5/19	Griffis/Widewater
Bells Valley, Sec. 1	1 single family residential lot	5/21	Aquia
TM 45-101A	1 single family residential lot	5/21	Falmouth
TM 22-72B	1 single family residential lot	5/21	Griffis/Widewater
TM 22-72A	1 single family residential lot	5/21	Griffis/Widewater
Colonial Forge, Sec. 2B	1 single family residential lot	5/21	Hartwood
Hills of Aquia, Sec. 6	1 single family residential lot	5/21	Aquia
Colonial Forge, Sec. 5	1 single family residential lot	5/21	Hartwood
TM 35-6T	1 single family residential lot	5/21	Hartwood
Colonial Forge, Sec. 1E	1 single family residential lot	5/21	Hartwood
Southgate, Sec. 1B	1 single family residential lot	5/22	Falmouth
Aquia Overlook, Sec. 3	2 single family residential lots	5/26	Griffis/Widewater
Celebrate VA North, Sec. 3B2	1 single family residential lot	5/26	Hartwood
Celebrate VA North, Sec. 4C	1 single family residential lot	5/26	Hartwood
TM 20-25	1 single family residential lot	5/26	Griffis/Widewater
Hills of Aquia, Sec. 7	1 single family residential lot	5/26	Aquia
Ambrose Estates	1 single family residential lot	5/27	Hartwood
TM 60-63	1 single family residential lot	5/28	George Washington
Embrey Mill, Sec. 3	1 single family residential lot	5/29	Garrisonville
Stafford Estates, Sec. 3B	1 single family residential lot	5/29	Hartwood
TOTAL	75 single family residential lots		



May 2015 Totals of Road-Side Trash Pick-Up	
Date	Weight (pounds)
Week of 1	1300
Week of 4 – 8	8720
Week of 11 - 15	6300
Week of 18 - 22	7640
Week of 25 - 29	8660
TOTAL	32,620

**Work is backed by scale tickets.
Total includes signage pickup.**





Chief's Highlights:

- *May's report, including the five-year look back comparison includes data on all incidents where the final disposition of the incident was that the department arrived on scene.*
- *Calls canceled before staff arrived are excluded from this data to preserve the integrity of response times and the types of calls that staff received and to which they responded.*

Summary Incident Statistics

	May 2015	Jan – May 2015	Jan – May 2014	Jan – May 2013	Jan – May 2012	Jan – May 2011
Arrived on-scene calls	1,482	6,893	7,071	6,863	6,681	6,230
Responses in excess of eight minutes	473	2,172	2,058	1,792	1,630	1,498
Percentage of responses under eight minutes (All Responses)	68%	69%	71%	74%	76%	76%
Percentage of responses under eight minutes (Emergency – Priority 1 Only)	65%	65%	65%	69%	70%	71%

Non-Emergency Activity

	May 2015	Jan – May 2015
Training Hours	2,856	15,996
Pre-Plans of Business / Buildings	14	49
Public Education Hours/ Students	26 179	68 523
Community Outreach Sessions	58	276
Special Project Hours	591	2,666



Incident by Nature						
	May 2015	Jan – May 2015	Jan – May 2014	Jan – May 2013	Jan – May 2012	Jan –May 2011
Emergency Medical Calls	849	3,930	3,772	3,593	3,613	3,288
Fire Calls	179	1,047	991	975	932	966
Vehicle Accident Calls	149	644	667	707	647	640
Technical Rescue Calls	5	21	28	34	30	39
Service Calls	303	1,251	1,613	1,554	1,459	1,297
Arrived on-scene calls (TOTAL)	1,485	6,893	7,071	6,863	6,681	6,230

Emergency Medical Services Summary						
	May 2015	Jan – May 2015	Jan – May 2014	Jan – May 2013	Jan – May 2012	Jan –May 2011
Total Encounters	878	4,003	3,903	3,875	4,450	3,588
Patients Dead at Scene	8	30	34	37	28	23
Patient Refusals Obtained	151	633	638	696	1,231	630
Transferred to another Unit/POV	0	1	2	2	6	5
Transports Provided	715	3,334	3,229	3,138	3,187	2,928
Destination MWH	389	1,834	1,787	1,704	1,631	1,407
Destination Stafford	314	1,450	1,397	1,384	1,475	1,468
Other Destination	11	49	45	51	81	49



Fire Marshal Activity

	May 2015	Jan – May 2015	Jan – May 2014	Jan – May 2013	Jan – May 2012	Jan –May 2011
Fire Marshal Office Responses	22	127	89	123	164	135
Inspections	314	1,236	1,541	1,244	1,420	1,056
Plan Reviews	37	204	178	168	179	181
Fire Investigations	4	27	24	31	30	31

Response Times of Less Than Eight Minutes by First Due *Emergency – Priority 1 Calls*

	May 2015	Jan – May 2015	Jan – May 2014	Jan – May 2013	Jan – May 2012	Jan –May 2011
Zone 1: Falmouth	73%	70%	69%	75%	77%	81%
Zone 2: Stafford	65%	69%	70%	83%	80%	82%
Zone 3: Widewater	22%	28%	15%	25%	38%	38%
Zone 4: Mountain View	47%	61%	59%	77%	63%	65%
Zone 5: Brooke	59%	60%	41%	41%	55%	58%
Zone 6: Hartwood	33%	34%	43%	50%	50%	57%
Zone 7: White Oak	57%	55%	57%	50%	61%	54%
Zone 8: Rockhill	49%	53%	48%	30%	28%	37%
Zone 9: Aquia	70%	70%	72%	76%	82%	78%
Zone 10: Potomac Hills	65%	74%	75%	78%	84%	85%
Zone 12: Berea	74%	70%	67%	69%	72%	72%
Zone 14: North Stafford	72%	72%	75%	76%	69%	74%
Mutual Aid Provided	21%	33%	37%	41%	42%	38%



Volunteer Staffing By Station (FIRE)

	May 2015	Jan – May 2015	Jan – May 2014	Jan – May 2013	Jan – May 2012	Jan – May 2011
Zone 1: Falmouth	94%	84%	95%	97%	100%	100%
Zone 2: Stafford	50%	63%	70%	92%	94%	94%
Zone 3: Widewater	10%	8%	15%	13%	15%	18%
Zone 4: Mountain View	0%	0%	2%	4%	0%	28%
Zone 5: Brooke	6%	15%	9%	7%	11%	19%
Zone 6: Hartwood	20%	32%	41%	54%	70%	86%
Zone 7: White Oak	2%	6%	19%	22%	44%	18%
Zone 8: Rockhill	93%	92%	56%	21%	23%	36%
Zone 10: Potomac Hills	8%	6%	25%	31%	33%	63%

Volunteer Staffing By Station (EMS)

	May 2015	Jan – May 2015	Jan – May 2014	Jan – May 2013	Jan – May 2012	Jan – May 2011
Zone 1: Falmouth	4%	3%	8%	3%	2%	8%
Zone 2: Stafford	3%	5%	18%	46%	22%	42%
Zone 3: Widewater	0%	0%	0%	2%	5%	30%
Zone 4: Mountain View	17%	15%	15%	16%	5%	4%
Zone 5: Brooke	4%	3%	6%	1%	2%	1%
Zone 6: Hartwood	15%	6%	1%	1%	5%	24%
Zone 7: White Oak	7%	6%	5%	4%	5%	11%
Zone 8: Rockhill	42%	31%	36%	35%	30%	30%
Zone 9: Aquia	18%	22%	32%	31%	33%	31%
Zone 10: Potomac Hills	0%	0%	0%	1%	3%	19%
Zone 12: Berea	4%	3%	17%	50%	0%	41%





This report summarizes the activities for five years of the Stafford Sheriff's Office from May 2011 through May 2015. The charts compare data year-to-date from January through December of each year. Below are highlights. The average reflects comparison of 2011 through 2015.

Crime Distribution

Crime	2015	2014	2013	2012	2011	Average
Property Crime	42.2%	49.2%	53.4%	56.4%	50.8%	50.4%
Narcotics Violations	22.0%	17.3%	21.1%	20.4%	22.5%	20.7%
Fraud Crimes	27.9%	27.1%	19.3%	16.9%	18.7%	22.0%
Crimes Against Persons	7.8%	6.3%	6.3%	6.3%	7.9%	6.9%

The above is a summary for all the crimes reported, YTD

Major Crimes Summary

Crime	2015	2014	2013	2012	2011	Average
All Reported Crimes	5,560	4,639	4,818	4,872	4,092	4796.2
Major Crimes	1,969	1,846	1,711	1,891	1,464	1776.2
% of All Reported Crimes That are Major Crimes	35.4%	39.8%	35.5%	38.8%	35.8%	37.1%

Crimes Against Persons

Crime	2015	2014	2013	2012	2011	Average
Kidnapping/Abduction	6	10	11	10	11	9.6
Robbery	12	15	11	16	10	12.8
Homicide	4	1	2	1	1	1.8
Rape	12	7	12	13	14	11.6
Aggravated Assault	66	49	42	42	45	48.8

Crimes Against Property

Crime	2015	2014	2013	2012	2011	Average
Motor Vehicle Theft	22	39	31	44	44	36.0
Burglary	68	78	71	99	74	78.0
Larceny	741	791	811	923	626	778.4
Fraud/Financial	550	501	330	320	274	395.0





This report summarizes the activities for five years of the Stafford Sheriff's Office from May 2011 through May 2015. The charts compare data year-to-date from January through December of each year. Below are highlights. The average reflects comparison of 2011 through 2015.

Areas of note:

Princess Jewelry, located in the Doc Stone Plaza, reported a night-time burglary in which a large amount of merchandise was stolen, despite all efforts to protect the business. Stafford County detectives and federal agents are working together in an effort to identify and locate the responsible parties.





This report summarizes the activities for five years of the Stafford Sheriff's Office from May 2011 through May 2015. The charts compare data year-to-date from January through December of each year. Below are highlights. The average reflects comparison of 2011 through 2015.

Misc

Activity	2015	2014	2013	2012	2011	Average
Crime Rate per 100 Residents	22.84	20.76	19.78	22.48	17.60	20.7
Concealed Weapons Permits and Federal Licenses	967	990	1,704	868	622	1030.2
Criminal Arrest	2,165	2,156	2,621	2,716	2,885	2508.6
DUI Arrests	207	152	189	187	187	184.4
Citations	4,039	4,330	4,446	3,917	5,503	4447.0
Deputies Assaulted	3	12	5	7	11	7.6
Calls for Service	26,657	27,296	26,825	24,366	21,754	25379.6

Animal Control

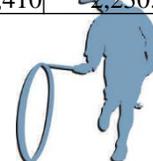
Activity	2015	2014	2013	2012	2011	Average
Dogs Picked Up	179	263	251	292	240	245.0
Dogs Turned In	167	147	177	214	183	177.6
Dog Adoptions	101	110	123	138	118	118.0
Cats Turned In	266	221	345	426	389	329.4
Cat Adoptions	70	102	82	88	65	81.4
Dogs Euthanized	87	75	93	113	124	98.4
Cats Euthanized	122	88	172	247	235	172.8

Courts

Activity	2015	2014	2013	2012	2011	Average
Evictions	287	366	257	299	391	320.0
Out-of-State Prisoner Extraditions	52	35	35	41	35	39.6

Communications

Activity	2015	2014	2013	2012	2011	Average
ECC Call Volume	123,383	118,485	122,345	126,652	123,187	122,810.4
Total Law Enforcement CAD Incidents Processed	57,506	59,582	60,581	61,734	59,009	59,682.4
Total Fire and Rescue CAD Incidents Processed	7,032	8,303	8,125	10,228	9,834	8,704.4
ECC Auxiliary/Support CAD Events - Utility	906	968	912	827	919	906.4
ECC Auxiliary/Support CAD Events - Animal Control	1,071	1,235	1,127	999	795	1,045.4
ECC Auxiliary/Support CAD Events - Control Burns	2,001	1,997	2,386	2,360	2,410	2,230.8



May 2015			
Fund	Full-Time Funded Positions	Vacancies	Vacancy Rate
General Government Public Safety	357	8	2.2%
General Government Non Public Safety	332	3	0.9%
General Government Total	689	11	1.6%
Utilities	139	6	4.3%
Capital Projects Fund	3	0	0.0%
Total	831	17	2.0%

Annual Turnover Rate					
	2014-2015	2013-2014		2014-2015	2013 - 2014
February - January	8.9%	8.4%	August – July		8.1%
March – February	8.7%	8.6%	September – August		9.1%
April – March	8.7%	9.1%	October – September		9.1%
May – April	9.4%	8.3%	November – October		9.2%
June – May	10.4%	7.5%	December – November		9.6%
July – June		7.5%	January – December		9.8%

The turnover rate measures the number of separations during a 12 month period. These separations include voluntary and involuntary terminations. The vacancy rate measures the percent of vacancies compared to the total number of full-time authorized positions.



Human Services

	MAY 2015	MAY 2014	MAY 2013	MAY 2012	MAY 2011	Average
Number of Child Protective Services (CPS) Complaints Investigated	72	48	65	57	58	60
Number of Children in Foster Care	29	47	52	46	45	44
Number of Children Receiving Child Day Care Assistance	486	474	384	365	292	400
Private Day School Placements	62	59	64	55	43	57
Public Day School Placements	28	27	27	32	25	28
Residential Placements Excluding Foster Care Children	13	14	20	20	16	17
Residential Placements Total	16	16	27	28	20	21
Number of Families Served by Family Assessment and Planning Team	8	8	21	14	16	13
Number of Active/Ongoing Public Assistance	11,273	10,025	10,015	9,483	8,856	6,330
Number of New Applications for Public Assistance	478	688	770	637	612	637
Number of Food Stamp Households Served	3,573	4,027	4,093	3,819	3,537	3,810
Value of Food Stamp Benefits Issued	\$1,149,330	\$1,215,208	\$1,330,899	\$1,266,175	\$1,187,089	\$1,229,740



PROJECT	Celebrate Virginia Water Tank
Description	Construction of a one million gallon elevated water tank on Greenbank Road in Celebrate Virginia near Banks Ford Parkway to replace the existing Berea Tank at Dominion Virginia Power.
Project Budget Amount	\$2.5M
Current Projected Completion Date of Project	September 2016
Recent Activity	The Board approved the construction contract for this project at the May 19, 2015, Board meeting. Staff is working with the contractor to execute the contracts and provide a notice to proceed.
PROJECT	Sanford to Olde Forge Water Line (342 Phase II)
Description	Construction of approximately 16,000 linear feet of 30-inch diameter waterline from the intersection of Greenbank Road and Sanford Drive to the Olde Forge neighborhood.
Project Budget Amount	\$4.6 M
Current Projected Completion Date of Project	September 2016
Recent Activity	The Board approved the construction contract for this project at the May 19, 2015, Board meeting. Staff is working with the contractor to execute the contracts and expects to provide a Notice to Proceed for July 6, 2015
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PROJECT	AUSTIN RUN SANITARY SEWER & PUMP STATION REPLACEMENT
Description	The existing pump station is near capacity and has experienced several overflows over the past five years. The equipment in the pump station is antiquated and in disrepair. The pump station is scheduled to be replaced with a state of the art screw pump system with all the appropriate piping to position the pump station adjacent to Aqua Wastewater Treatment Facility. The close proximity of the pump station to the wastewater facility will save the county a considerable amount of energy and money.
Project Budget Amount	\$5.2M
Current Projected Completion Date of Project	September 2015
Recent Activity	Preparations for boring operations under Route 1 are underway. In order to install the sewer line, a water line will need to be relocated. Operations and engineering staff are working with Fire and Rescue staff to ensure the availability and flow of water remains constant during this operation to all service areas.



Collection Line Installation



PROJECT	Claiborne Run Sewer Pump Station Generator Replacement
Description	Project removes the existing generator and replace it with two 550 kW generators, a fuel polishing system, and fuel storage tanks in preparation for future station upgrades.
Project Budget Amount	\$1.125M
Current Projected Completion Date of Project	May 30, 2015
Recent Activity	As of May 30, 2015, the project is complete. The new generators are fully functional and grading operations and site improvements are complete. The project now enters a one year warranty period.



View from Cool Springs Road Entrance on June 2, 2015



PROJECT	Old Route 3 Sewage Pump Station
Description	Project removes the existing pump station and builds a new pump station adjacent.
Project Budget Amount	\$1.173M
Current Projected Completion Date of Project	November, 2015
Recent Activity	The contractor has completed the excavation of the area for the wet well and is in the process of installing the anti-flotation slab and the new wet well.



Old Route 3 Sewer Pump Station



Pump and Haul Report

Stafford County has a policy of providing pump and haul services to provide sewer service to existing residences when there are no feasible alternatives for repair or replacement of failed on-site sewage disposal systems and it is not cost-effective to extend public sewer. This allows the County to address potential public health problems caused by malfunctioning on-site disposal systems. This monthly report tracks the numbers of both subsidized and non-subsidized customers.

Pump and Haul Customers		
	June 2015	May 2015
Subsidized	28 (1 inactive, 3 temporary)	28
Non-subsidized	17	17



Public Information Office Newspaper Coverage

DATE	PUBLICATION	HEADLINE
5/3/2015	Stafford Sun	Stafford VFD, Motorcycle Club Hosting Poker Run
5/4/2015	FLS	Crews Busy Filling Potholes This Spring; Reader Wonders Why Two Turn Lanes at Chatham Intersection
5/4/2015	PotomacLocal.com	Stafford Leaders Must Approve Widewater Beach Party
5/4/2015	FLS	Gayle Middle School Marks 50 th Anniversary with Tuesday Event
5/5/2015	FLS	Changes Coming to Stafford Middle and High School Course Offering
5/5/2015	FLS	Stafford's Bond Rating Improves
5/5/2015	FLS	Stafford Will Name Separate Pools for Rouse, Lenzi
5/6/2015	PotomacLocal.com	VDOT Work Creates Lane Closures This Week at Falmouth Intersection
5/8/2015	FLS	Stafford Strikes Proffers to Spur Centreport Development
5/8/2015	Stafford Sun	Stafford Rotary Marks 25 Years of Service
5/9/2015	FLS	Supervisors Expand Permitted Area for Farmers Market
5/10/2015	FLS	Team of Three Margaret Brent Elementary School Fifth-Graders Take First at SeaPerch
5/10/2015	FLS	Stafford Breaks Ground on New Trail
5/10/2015	FLS	Stafford Approves Incentives to Jump-Start Aquia Project
5/10/2015	FLS	Stafford Schools' Chief Provides Perspective on Changes
5/13/2015	PotomacLocal.com	Stafford Animal Control Officer Rescues Bald Eagle
5/14/2015	PotomacLocal.com	Why You Should Expect New Apartments, Food Trucks at The Town Center at Aquia
5/14/2015	FLS	ZIPS Dry Cleaners to Open in Stafford
5/15/2015	FLS	Holocaust Survivor Shares Story with Stafford Middle School Students
5/15/2015	FLS	Stafford, King George Marinas Offering Boat Inspections
5/15/2015	Stafford Sun	Stafford Airport to Host Public Events
5/19/2015	FLS	Challenge to Stafford Redistricting Plan Moves Forward in Court
5/19/2015	PotomacLocal.com	Two New Principals Appointed in Stafford
5/20/2015	FLS	Stafford Supervisors Stepping in to Help Keep Landfill Open
5/21/2015	FLS	Landfill Officials Remove Proposed Increase in City Trash Fees
5/21/2015	Stafford Sun	Stafford County Memorial Day Observances
5/21/2015	Stafford Sun	Stafford Supervisors Agree to Help Landfill Stay Open



The Citizens Assistance and Volunteer Services Office provides a central in-house resource for customer service and information on County services and complaints. Staff recruits, trains and places volunteers in various departments to assist with a number of tasks.

May 2015 Customer Inquiries handled by Citizens Assistance Staff	
Total Number of Phone Calls Handled	1326
Live Help Chats*	68
Citizen Tracker Requests Handled via County Website/Mobile App.	17 Website/11 Mobile App.
Citizens Assisted at the Administration Center Desk in Lobby	988
Total Number of Visitors to Administration Center	3474
Citizens Assisted at the Judicial Center Desk in the Courthouse	1553
Total Number of Volunteer Hours**	1106

* Live Help allows users to send an e-mail through the County's Web site and receive an immediate response from staff. Of the **85** Live Help requests, **68** were live chats in which the user and staff member exchanged information through instant messaging, and **17** were offline e-mails, which were received outside normal business hours (weekends or evenings) when staff is not online. Responses were provided as soon as possible or as soon as regular business hours resumed.

** This month's volunteer hours equates to a savings of **\$28,756** in full-time staff costs (with benefits. These figures are determined by taking the volunteer rate (\$26.00 with benefits) that is dictated by the state's Bureau of Labor statistics and multiplying that by the total number of hours that are volunteered.

Year to date hours: 5327

Year to date value: \$138,515



Information Technology

Top 20 Most Visited Pages

This report summarizes the website, geographic information system map requests, scanning and project and help desk work orders performed by the IT Department. On this page, website statistics are detailed.

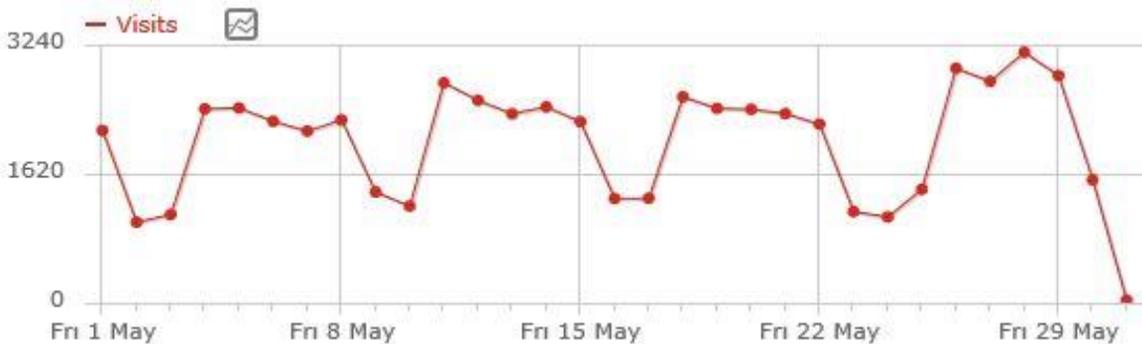
How are people looking at our website?

Via Desktop Computer	72%
Via Smartphone	16%
Via Tablet	9%
Unknown	3%

3 min 10 sec average visit duration
4,923 total searches
24,305 total downloads
4.4 actions per visit

Page Title	Pageviews
Home Page	41685
Bill Payment	17205
Human Resources	5380
NeoGov	4827
Real Estate	3245
GIS	3195
Treasurer	2868
Utilities	2331
Circuit Court	1732
Personal Property Tax	1476
Full-Time Benefits	1454
Personal Property	1363
Board of Supervisors	1327
Water & Sewer	1052
Look Up Taxes Paid	981
Assessment Information	980
Public Works	967
Purchasing	926
Social Services	915
Applications/Permits	767

Website Visits for May 2015 – This graph details the amount of visits per day to our website.



The IT Department is responsible for county-wide document management through the OnBase database. Staff scan in documents to make documents available online and to save space by storing documents digitally.

Project and Help Desk Work Orders Worked On In May 2015

Animal Control	1	0.23%
Board of Supervisors	5	1.16%
Public Works	32	7.41%
Circuit Court	2	0.46%
Commissioner of the Revenue	11	2.55%
Commonwealth's Attorney	25	5.79%
Cooperative Extension	1	0.23%
County Administration	28	6.48%
County Attorney	6	1.39%
Economic Development	2	0.46%
Finance/Budget/Purchasing	33	7.64%
Fire & Rescue	15	3.47%
Courts	1	0.23%
Human Resources	7	1.62%
Information Technology	47	10.88%
Regional Landfill	3	0.69%
Planning and Zoning	31	7.18%
Parks & Rec - Community Facilities	50	11.57%
Recycling	3	0.69%
Schools	12	2.78%
Sheriff	26	6.02%
Social Services	18	4.17%
Treasurer	7	1.62%
Utilites	60	13.89%
Voter Registration	6	1.39%
Totals	432	100%

Documents Scanned	
Circuit Court	300
Commonwealth's Attorney	134
Planning	251
Public Works	603
Purchasing	0
Sheriff	591
Utilities	2119

The IT Department prints maps for internal use and also for citizens.

GIS Map Requests	
Internal/External Map Request	50
Walk-Ins	18
Map Sales	6

