

BOARD OF SUPERVISORS

STAFFORD, VIRGINIA

MINUTES

Regular Meeting

January 20, 2015

Call to Order A regular meeting of the Stafford County Board of Supervisors was called to order by Gary F. Snellings, Chairman, at 3:00 p.m., on Tuesday, January 20, 2015, in the Board Chambers, at the George L. Gordon, Jr., Government Center.

Roll Call The following members were present: Gary F. Snellings, Chairman; Laura A. Sellers, Vice Chairman; Meg Bohmke; Jack R. Cavalier; Paul V. Milde, III; Cord A. Sterling; and Robert “Bob” Thomas, Jr.

Also in attendance were: Anthony J. Romanello, County Administrator; Charles L. Shumate, County Attorney; Marcia Hollenberger, Chief Deputy Clerk; Pamela Timmons, Deputy Clerk; associated staff, and other interested parties.

Presentation of a Proclamation to Hope Springs Marina Mr. Milde presented a proclamation to Mr. Jimmy Franklin and Mr. Berkeley Mitchell with Hope Springs Marina. Mr. Franklin noted that the “big boats” were back at the Marina since removal of the boat tax. He said that he opened 40 years ago with 21 slips and currently had 200 slips. Mr. Mitchell thanked the Board for their support and recognition.

Presentation on the Technology Park Strategic Plan Mr. Tim Baroody, Deputy County Administrator introduced Dr. Gary Evans, President and CEO of Axcel Innovations, LLC. Dr. Evans provided an overview of the work undertaken in formulating a strategic plan for the Technology Park. The work included evaluating the current situation and future trends, as well as an analysis of what the County hoped to create at its Tech Park. Steps included methods to grow, attract, support, and keep new companies from throughout the United States, Europe, and Asia. Dr. Evan talked about the 10-year impact including tenants, space needs, and the potential number of jobs brought to the County, as well as the County’s required annual investment and comparisons of Tech Parks in other localities in Virginia (Hampton, Newport News, Richmond, Prince William County, Accomack County, VA and Harford County, MD). A brief discussion about an implementation plan concluded Dr. Evans’ remarks.

Ms. Sellers cautioned about marketing to Asia, referencing cyber security, etc. Dr. Evans said that it would not be defense related or in the area of cyber security that the final plan would diversify away from those areas in the Asia market. Ms. Sellers cautioned to be very, very careful.

Mr. Milde said that he was on board with the overall idea of the Stafford Technology and Research Park, asking why Stafford was a good location. Dr. Evans said that 30,000 +/- residents commuted out of Stafford County on a daily basis to jobs in the Washington D.C. and the northern Virginia area. Potential tenants at the Tech Park would encourage hiring of local residents, cutting down on commuting out of the County and the resulting dollars being spent elsewhere when they could be spent in Stafford. He said that if Stafford did not do it, another locality would and Stafford would miss out on the benefits of a Tech Park.

Mr. Sterling asked about possible incentive-based funding rather than using the “here’s the money, hope it works” philosophy. Dr. Evans said that enough money had to be offered to attract people to the area.

Ms. Bohmke asked if Stafford Regional Airport was a benefit. Dr. Evans said that it was a real asset to larger corporations, but not so much to smaller companies.

Presentation by the Blue Star Mothers of Fredericksburg, to Station 12 for its Holiday Assistance Mr. Robert and Mrs. Linda Garrett were on hand to offer thanks from the Blue Star Mothers of Fredericksburg to Asst. Chief Mark Doyle and Asst. Chief Joe Grainger for staging holiday gifts at Station 12 and assistance in packing holiday gifts to deployed men and women.

Presentations by the Public The following members of the public desired to speak:

Peggy Stevens	-	TDR Ordinance
Sam Houchens	-	Lift strict ban on archery

Presentations by Members of the Board Board members spoke on the topics as identified:

Ms. Bohmke	-	Attended PRTC, falling gasoline prices impacting ridership; Chairman of Public Safety Committee; SAFER Grant/FRES report to full Board in February; Pneumatic weapons/archery back to Public Safety Committee then to full Board in February; Sheriff’s citizen recognition award recipients were Tom Nichols, Tony Marino, Steve Parker, Sharon Blanchard, Sgt. Timothy Brown, and Makhia Robinson; Chaplin Group Home open house/tour from Ben Nagle, Director; Thanked Great Falls Run Lions Club for
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delivering 23 food baskets and 60 Angel Tree gifts to students at Hartwood, Conway, and Falmouth Elementary Schools, and to Drew Middle School and Stafford High School; Drew Middle School boys basketball team won the County championship.

- Mr. Cavalier - Deferred
- Mr. Milde - Aquia Town Center news (still confidential); Town Hall meeting with Irene Egan (Aquia School Board rep.); Courthouse Area land owners meeting; no capacity for additional commercial development without enhanced water/sewer capacity; Handed over gavel at VRE.
- Ms. Sellers - Attended Legislative Committee meeting, no news yet; the General Assembly was just getting into session, more updates to follow.
- Mr. Snellings - Deferred
- Mr. Sterling - Deferred
- Mr. Thomas - Chairman of the Finance, Audit, and Budget Committee; Treasurer, Laura Rudy, will bring Virginia Investment Pool to the full Board; Schools carry-over and 5% appropriation hold to full Board in February; County's revised sick-leave policy reviewed by FAB Committee, going to full Board on February 3rd; Schools 11 CIP projects, staff to determine which projects are included in the 11 referenced; County staff to work with School staff on school pay scales.

Report of the County Attorney Mr. Shumate deferred his report.

Report of the County Administrator Mr. Romanello recognized Mr. Steve Hubble, Acting Public Works Director, saying that it was his last week in that position and he did an admirable job filling in. The newly-hired Public Works Director, Mr. Chris Rapp, would start on Monday, January 26, 2015. Stafford County was chosen to host the 2017-2018 Youth International Soccer Series. The fields at Embry Mill played an integral part in the application.

Steve Weissman with Fire and Rescue; and Travis Sullivan with Parks, Recreation and Community Facilities; and other staff took quick action when a water pipe burst in the Social Services Department. Due to their hard work, DSS was open for business on the following Monday.

Item #12A, Appointment of Mr. Raymond Jackson to the Parks & Recreation Commission; and Item #12B, Appointment of Ms. Cynthia Sellers to the Embrey Mill Community Development Authority, were added to the Consent Agenda. Updated proffers for Item #15 were included in the Add-on folder.

Additions/Deletions to the Regular Agenda Mr. Sterling motioned, seconded by Ms. Sellers, to approve the additions to the agenda.

The Voting Board tally was:

Yea: (7) Bohmke, Cavalier, Milde, Sellers, Snellings, Sterling, Thomas
Nay: (0)

Legislative; Consent Agenda Mr. Cavalier motioned, seconded by Ms. Sellers, to adopt the Consent Agenda, which consisted of Items 4 through 12.

The Voting Board tally was:

Yea: (7) Bohmke, Cavalier, Milde, Sellers, Snellings, Sterling, Thomas
Nay: (0)

Item 4. Legislative; Approve Minutes of the January 6, 2015 Board Meeting

Item 5. Finance and Budget; Approve Expenditure Listing

Resolution R15-35 reads as follows:

A RESOLUTION TO APPROVE EXPENDITURE LISTING (EL)
DATED JANUARY 06, 2015 THROUGH JANUARY 19, 2015

WHEREAS, the Board appropriated funds to be expended for the purchase of goods and services in accordance with an approved budget; and

WHEREAS, the payments appearing on the above-referenced Listing of Expenditures represent payment of \$100,000 and greater for the purchase of goods and/or services which are within the appropriated amounts;

NOW, THEREFORE, BE IT RESOLVED by the Stafford County Board of Supervisors on this the 20th day of January, 2015 that the above-mentioned EL be and hereby is approved.

Item 6. Public Works; Petition VDOT to Include Sanctuary Lane and Wizard Court within Seasons Landing Subdivision, Section 6, into the Secondary System of State Highways

Resolution R15-11 reads as follows:

A RESOLUTION TO PETITION THE VIRGINIA DEPARTMENT OF TRANSPORTATION TO INCLUDE SANCTUARY LANE AND WIZARD COURT WITHIN SEASONS LANDING, SECTION 6, INTO THE SECONDARY SYSTEM OF STATE HIGHWAYS

WHEREAS, pursuant to Virginia Code § 33.2-705, the Board desires to include Sanctuary Lane and Wizard Court, within Seasons Landing, Section 6, located east of Jefferson Davis Highway (US-1) approximately 0.25 miles north of Hope Road (SR-687), within the Aquia Election District, into the Secondary System of State Highways; and

WHEREAS, the Virginia Department of Transportation (VDOT) inspected these streets and found them satisfactory to be accepted into the Secondary System of State Highways;

NOW, THEREFORE, BE IT RESOLVED by the Stafford County Board of Supervisors on this the 20th day of January, 2015, that VDOT be and it hereby is petitioned to include the following streets within Seasons Landing, Section 6, into the Secondary System of State Highways:

Street Name/ Route Number	Station	Length
Sanctuary Lane (SR-2132)	From: Intersection of Wizard Court (SR-2137) To: Intersection of Fountain Drive (SR-2215)	0.07 mi. ROW Variable
Wizard Court (SR-2137)	From: Intersection of Sanctuary Lane (SR-2132) To: 0.07 mi. N. Inter. of Sanctuary Lane (SR-2132)	0.07 mi. ROW Variable
Sanctuary Lane (SR-2132)	From: 0.02 mi. NE. Inter. of Sable Lane (SR-2133) To: Intersection of Wizard Court (SR-2137)	0.05 mi. ROW Variable

An unrestricted right-of-way, as indicated above, for these streets with necessary easements for cuts, fills, and drainage is guaranteed, as evidenced by Plat of Record entitled, “Record plat Seasons Landing Section 6 Aquia Magisterial District Stafford County, Virginia,” dated May 9, 2012, recorded as Plat Map Number 120000125 with Instrument Number 120016073 on August 6, 2012; and

BE IT FURTHER RESOLVED that the County Administrator or his designee shall forward a copy of this resolution to the developer, and to the VDOT Transportation and Land Use Director, Fredericksburg District.

Item 7. Commissioner of the Revenue; Authorize the County Administrator to Advertise a Public Hearing to Consider Setting Payment Due Dates For Supplemental Taxes and Prorated Personal Property Taxes

Resolution R15-13 reads as follows:

A RESOLUTION AUTHORIZING THE COUNTY ADMINISTRATOR TO ADVERTISE A PUBLIC HEARING TO CONSIDER AMENDING AND REORDAINING STAFFORD COUNTY CODE SEC. 23-2.3, “DUE DATES FOR TANGIBLE PERSONAL PROPERTY TAXES”

WHEREAS, Virginia Code § 58.1-3916 permits the Board to set the due date for the payment of local taxes; and

WHEREAS, Virginia Code § 58.1-3516 and County Code Sec. 23-2.4 permit the proration of personal property taxes; and

WHEREAS, Virginia Code § 58.1-3516(B) permits the County to collect prorated tangible personal property taxes within 30 days after the date of the bill; and

WHEREAS, the Board desires to consider an amendment to allow the County to collect supplemental and prorated personal property taxes within 30 days after the date of the bill; and

WHEREAS, the Board is required and desires to receive public testimony, if any, at a public hearing;

NOW, THEREFORE, BE IT RESOLVED by the Stafford County Board of Supervisors on this the 20th day of January, 2015, that it be and hereby does authorize the County Administrator to advertise a public hearing to consider amendments to Stafford County Code Sec. 23-2.3, “Due dates for tangible personal property taxes,” pursuant to proposed Ordinance O15-11.

Item 8. Planning and Zoning; Authorize the County Administrator to Advertise a Public Hearing Regarding a Plat Vacation at Abel Lake Forest

Resolution R15-22 reads as follows:

A RESOLUTION AUTHORIZING THE COUNTY ADMINISTRATOR TO ADVERTISE A PUBLIC HEARING TO CONSIDER VACATING A PORTION OF A SUBDIVISION PLAT, ABEL LAKE FOREST, FOR PORTIONS OF EASEMENTS ON ASSESSOR’S PARCEL 37A-3, WITHIN THE HARTWOOD ELECTION DISTRICT

WHEREAS, the subdivision plat, Abel Lake Forest, located within the Hartwood Election District, was recorded among the Stafford County Land Records (“Land Records”) in Plat Book 13 at Pages 68-70, on September 24, 1985 (“Plat”); and

WHEREAS, the Plat dedicated a utility easement and slope and drainage easement (“Easements”) across Assessor’s Parcel 37A-3; and

WHEREAS, Spencer Sullivan, owner of Assessor’s Parcel 37A-3, desires to construct a drainfield, which would be located partially within the Easements; and

WHEREAS, the Virginia Department of Health’s Sewage Handling and Disposal Regulations specifically prohibit the installation of any part of the subsurface absorption system in an underground utility easement; and

WHEREAS, Mr. Sullivan submitted an application requesting the vacation of the portions of the easements where the proposed drainfield encroaches into the easements; and

WHEREAS, the Virginia Department of Transportation (VDOT) reviewed the vacation of the Easements and found they do not appear necessary for continued maintenance of the roadway; and

WHEREAS, pursuant to Virginia Code §15.2-2272(2) and Stafford County Code Sec. 22-108, a public hearing is required prior to vacating a portion of the plat;

NOW, THEREFORE, BE IT RESOLVED by the Stafford County Board of Supervisors on this the 20th day of January, 2015, that the Board be and it hereby does authorize the County Administrator to advertise a public hearing to consider vacating a portion of the subdivision plat, Abel Lake Forest, for a portion of the utility easement and a portion of the slope and drainage easement on Assessor's Parcel 37A-3.

Item 9. Parks, Recreation and Community Facilities; Authorize the County Administrator to Advertise a Public Hearing Regarding a Farming Lease at Duff McDuff Green Park

Resolution R15-32 reads as follows:

A RESOLUTION AUTHORIZING THE COUNTY ADMINISTRATOR TO ADVERTISE A PUBLIC HEARING TO CONSIDER LEASING COUNTY-OWNED PROPERTY AT DUFF MCDUFF GREEN MEMORIAL PARK TO BLYSDALE FARMS

WHEREAS, Duff McDuff Green donated 125 acres of his property to Stafford County, which contains 68 acres of farm fields; and

WHEREAS, the fields are maintained by continuing the practice of farming, which maintains the viability of soils and reduces maintenance required by County staff; and

WHEREAS, the County issued a Request For Information (RFI) seeking prospective farmers to determine the best practice and use for farming the property that will eventually be used to develop park amenities; and

WHEREAS, Blysdale Farms provided extensive information in response to the RFI; and

WHEREAS, pursuant to Virginia Code 15.2-1800(B), a public hearing is required prior to the leasing of any County-owned real property; and

WHEREAS, the Board desires to receive public testimony, if any, at a public hearing concerning the proposed lease of farm fields at Duff McDuff Green Memorial Park;

NOW, THEREFORE, BE IT RESOLVED by the Stafford County Board of Supervisors on this the 20th day of January, 2015, that the County Administrator be and he hereby is authorized to advertise a public hearing to consider leasing 68 acres of farm fields at Duff McDuff Green Memorial Park to Blysdale Farms.

Item 10. County Administration; Approve the Appointment of Mr. Gary Adkins as a Non-Rotating Member of the Industrial Development Authority of Stafford County and Staunton, VA

Item 11. County Administration; Approve the Reappointment of Mr. Stephen Beach to the Embrey Mill Community Development Authority

Item 12. County Administration; Approve the Nomination of Ms. Dana Brown to the Board of Zoning Appeals Representing the Rock Hill District

Resolution R15-43 reads as follows:

A RESOLUTION TO RECOMMEND AN APPOINTMENT TO
THE STAFFORD COUNTY BOARD OF ZONING APPEALS

WHEREAS, Virginia Code § 15.2-2308, and County Code Sec. 28-341, provide for a Board of Zoning Appeals (BZA) whose members shall be appointed by the Circuit Court; and

WHEREAS, County Code Sec. 28-341 authorizes the BZA to consist of seven members; and

WHEREAS, Mr. Gregory Poss resigned his seat on the BZA effective November 24, 2014, which created a vacancy in the Rock Hill District; and

WHEREAS, the Board desires to recommend the appointment of Ms. Dana Brown to represent the Rock Hill District on the BZA;

NOW, THEREFORE BE IT RESOLVED by the Stafford County Board of Supervisors on this the 20th day of January, 2015, that Dana M. Brown be and she hereby is recommended for appointment to the Stafford County Board of Zoning Appeals as a representative from the Rock Hill District, for a term expiring on December 31, 2017; and

BE IT FURTHER RESOLVED that the County Administrator or his designee shall provide a copy of this resolution to the Circuit Court.

Planning and Zoning; Transfer of Development Rights (TDR) Ms. Kathy Baker, Assistant Director of Planning and Zoning, gave a presentation and answered Board members questions. Ms. Baker provided a background on the history of TDR and detailed the differences in the Board's version of the TDR ordinance v. the Planning Commission's version. Mr. Milde asked that GIS do further calculations when steep slopes and hydric soils were in sending areas. Ms. Baker said that if more than 50% of the land was steep slopes or hydric soils, it was removed from TDR.

In response to Mr. Sterling’s question, Ms. Baker said that property owners may transfer all or a portion, retaining some of their property. Logging sites must be 20+ acres. Both active and passive parks may be included at the time of severance.

Mr. Romanello clarified that the request to authorize a public hearing was to hear the Planning Commission’s version; the Board’s version was ready for public hearing at a time of the Board’s choosing. The Board agreed to move forward with two public hearings.

Mr. Milde motioned, seconded by Mr. Thomas, to adopt proposed Resolution R15-38.

The Voting Board tally was:

Yea: (7) Bohmke, Cavalier, Milde, Sellers, Snellings, Sterling, Thomas
Nay: (0)

Resolution R15-38 reads as follows:

A RESOLUTION AUTHORIZING THE COUNTY ADMINISTRATOR
TO ADVERTISE A PUBLIC HEARING TO CONSIDER PROPOSED
ORDINANCE O15-06 REGARDING TRANSFER OF DEVELOPMENT
RIGHTS

WHEREAS, Virginia Code §§ 15.2-2316.1 and 15.2-2316.2, authorizes the Board to adopt a Transfer of Development Rights (TDR) Ordinance and establish a TDR program; and

WHEREAS, at its meeting on February 18, 2013, the Board adopted Ordinance O13-21, which established administrative procedures for a TDR program; and

WHEREAS, the Board desires to consider amending the County Code to modify the TDR program provisions; and

WHEREAS, the Planning Commission has proposed amendments to the County Code pursuant to proposed Ordinance O15-06; and

WHEREAS, the Planning Commission conducted a public hearing on proposed Ordinance O15-06 and recommended the Board consider adoption of this ordinance; and

WHEREAS, Section 28-332 of the County Code authorizes the Board to consider ordinance amendments initiated by the Planning Commission; and

WHEREAS, the Board desires to consider proposed Ordinance O15-06; and

WHEREAS, the Board desires to receive public testimony, if any, at the public hearing;

NOW, THEREFORE, BE IT RESOLVED by the Stafford County Board of Supervisors on this the 20th day of January, 2015, that the County Administrator be and he hereby is authorized to advertise a public hearing to consider adoption of proposed Ordinance O15-06.

Planning and Zoning; Briefing on Transportation Proffers and Transportation Impact Fees

Mr. Keith Dayton, Deputy County Administrator, gave a presentation and answered Board members questions. He outlined the differences in transportation proffers v. transportation impact fees, saying that proffers were voluntary contributions made by a property owner requesting a reclassification of their property. Impact fees were mandatory for new lots (including by-right subdivisions), but subject to state-imposed limitations, and excluded family subdivisions. Proffer calculations took into account the number and mix of housing types and were voluntary. Impact fee calculations were derived from the cost of improvements to roads projected to be severely impacted by growth. Fees included only new residential impacts and were collected at the time a building permit was issued. Proffers were locked in and calculated at the time of subdivision plan approval. The Board discussed the pros and cons of transportation proffers v. transportation impact fees.

Planning and Zoning; Consider Reclassification of Tax Map Parcel 29-17 from A-1 to R-2 (Liberty Knolls II)

Mr. Jeff Harvey, Director of Planning and Zoning, gave a presentation and answered Board members questions. Mr. Harvey told the Board that, when it last heard the Liberty Knolls II presentation, there were questions about the façade on blank walls, the proposed width of the buffers, and transportation proffers. The developer amended the proffers (included in the Board's add-on folder) to include a 100' buffer, which resulted in the loss of one building site (from 52 to 51); no walls facing each other would be blank; windows or doors would be included in the house design.

Mr. Milde asked about the total percentage of open space. Mr. Harvey said that it was at least 30%. Mr. Milde then asked how the open space could be protected indefinitely. Mr. Harvey said that the home owner's association (HOA) was responsible for the tree save area and maintenance of all open spaces in the proposed development. He said that if they wanted to change usage of the open space, it would require a rezoning and a public hearing. Mr. Milde asked about putting the open space into an actual conservation easement so that there would never be a question of building or repurposing the open space. Mr. Harvey said that it would require a wetlands permit from the Army Corps of Engineers. Mr. Milde said that open space could not be undone if placed in a conservation easement unless land in another location was placed in an easement that was equal to or more than the original open space.

Mr. Thomas spoke about the VDOT letter regarding the widening of Courthouse Road. Mr. Sterling noted that the Courthouse Road widening project was a revenue sharing project. Mr. Romanello said that the SR 630/I-95 interchange was a component of the Courthouse Road widening project. Mr. Thomas asked if it was still unfunded. Mr. Romanello answered that a meeting was planned with Hap Connors, on the Commonwealth Transportation Board, and Marcie Parker, with VDOT. The project was still short \$7 million in funding.

Mr. Thomas said his major concern was traffic on Courthouse Road and that development plans would permit housing prior to the necessary widening of the road. He said that it seemed like the County was always playing catch-up with road projects and that the interchange project was years in the future. Therefore, he would vote against the project.

Ms. Sellers said that anytime a school gets out there are major traffic back-ups. She said that if the state said the widening project was a go, there was no reason to not approve the proposed Liberty Knolls II development. She added thanks to Erica Ehly in Planning for working with the developer to arrive at the product being presented that night, which, Ms. Sellers said, was good for the County and that she would vote in favor of.

Mr. Milde said he was vocal about his opposition and would vote against the project; that he was looking for value added to the community and could find no compelling reason to support the application.

Ms. Sellers said that from a value-added perspective, it offered a trail to Winding Creek Elementary School and that there were very few, if any, projects offering walking trails connecting to school properties. Mr. Milde said that it was a beautiful project but that the open space could be temporary and he was not in favor of wholesale development. Ms. Bohmke noted that originally, she was not in favor but reviewed the project and would vote in favor of the proposed Liberty Knolls II. Mr. Cavalier said that each project should be judged on its own merit and that he would vote in accordance with the vote of the Supervisor in whose district the project was located. Therefore, he would vote favorably.

Ms. Sellers motioned, seconded by Mr. Sterling, to adopt proposed Ordinance O15-07.

The Voting Board tally was:

Yea: (5) Bohmke, Cavalier, Sellers, Snellings, Sterling

Nay: (2) Milde, Thomas

Ordinance O15-07 reads as follows:

AN ORDINANCE TO AMEND AND REORDAIN THE STAFFORD COUNTY ZONING ORDINANCE BY AMENDING THE ZONING DISTRICT MAP TO RECLASSIFY FROM THE A-1, AGRICULTURAL ZONING DISTRICT, TO THE R-2, URBAN RESIDENTIAL-MEDIUM DENSITY ZONING DISTRICT, ASSESSOR'S PARCEL 29-17, WITHIN THE GARRISONVILLE ELECTION DISTRICT

WHEREAS, Tricord, Incorporated, applicant, submitted application RC1400004 requesting a reclassification from the A-1, Agricultural Zoning District, to the R-2, Urban Residential-Medium Density Zoning District, on Assessor's Parcel 29-17, located within the Garrisonville Election District; and

WHEREAS, the Board carefully considered the recommendations of the Planning Commission and staff, and the public testimony, if any, received at the public hearing; and

WHEREAS, the Board finds that the requested zoning ordinance amendment is compatible with the surrounding land uses and zoning; and

WHEREAS, the Board finds that public necessity, convenience, general welfare, and good zoning practice require adoption of an ordinance to reclassify the subject property;

NOW, THEREFORE, BE IT ORDAINED by the Stafford County Board of Supervisors on this the 20th day of January, 2015, that the Stafford County Zoning Ordinance be and it hereby is amended and reordained by amending the Zoning District Map to reclassify from the A-1, Agricultural Zoning District, to the R-2, Urban Residential-Medium Density Zoning District, Assessor's Parcel 29-17, in the location identified on the Land Title Survey, prepared by Sullivan, Donahoe and Ingalls, dated February 20, 2014, with proffers entitled "Proffer Statement," dated August 7, 2014, as last revised January 13, 2015.

County Administration; Authorize the County Administrator to Execute a Telecommunications Marketing Master Agreement with Milestone Communications Management III, Inc., to Market County-owned Properties for Placement of Telecommunications Towers Mr. Keith Dayton, Deputy County Administrator, gave a presentation and answered Board members questions. Mr. Milde asked why use Milestone and not have the County do it piecemeal? Ms. Sellers asked in what other localities Milestone had a presence. Mr. Dayton said that Milestone was in the business of locating tower sites and had the advantage of staff dedicated to that purpose. Milestone has towers in Fairfax, Fairfax Public Schools, in the beltway area and in Maryland. He added that Stafford County was as far south geographically as Milestone went in the northern Virginia area.

Mr. Thomas motioned, seconded by Mr. Milde, to adopt proposed Resolution R15-27, with the addition of a “Resolved” clause stating that the County’s water towers be included in the final agreement.

The Voting Board tally was:

Yea: (7) Bohmke, Cavalier, Milde, Sellers, Snellings, Sterling, Thomas
Nay: (0)

Resolution R15-27 reads as follows:

A RESOLUTION AUTHORIZING THE COUNTY ADMINISTRATOR TO EXECUTE A TELECOMMUNICATIONS MARKETING MASTER AGREEMENT WITH MILESTONE COMMUNICATIONS MANAGEMENT III, INC., TO MARKET COUNTY-OWNED PROPERTY FOR THE PLACEMENT OF TELECOMMUNICATIONS TOWERS

WHEREAS, Milestone Communications Management III, Inc. (Milestone), proposed marketing select County-owned properties to telecommunications carriers, building telecommunications facilities on approved sites, and sharing a portion of the lease fees paid by the telecommunications companies with the County; and

WHEREAS, the Telecommunications Commission (TCC) considered Milestone’s proposal at its October 25, 2012 and December 18, 2014 meetings, and endorsed the agreement; and

WHEREAS, Milestone was the successful responsive bidder to a request for proposal (RFP), issued by the City of Manassas, which was awarded on March 25, 2013; and

WHEREAS, the County may enter into an agreement with Milestone pursuant to the cooperative procurement provision in the City of Manassas’ RFP; and

WHEREAS, after carefully considering the recommendations of the TCC and staff, the Board desires to enter into a telecommunications marketing master agreement with Milestone;

NOW, THEREFORE, BE IT RESOLVED by the Stafford County Board of Supervisors on this the 20th day of January, 2015, that it be and hereby does authorize the County Administrator to execute a telecommunications marketing master agreement with Milestone Communications Management III, Inc., to market County-owned properties for the placement of telecommunication facilities; and

BE IT FURTHER RESOLVED that the eleven water towers in the County be added to the list of marketable telecommunication facility placement.

Public Works; Authorize Congestion Mitigation Air Quality (CMAQ) and Regional Surface Transportation Program (RSTP) Project Funding Requests for FY2016-FY2021
Mr. Steve Hubble, Acting Director of Public Works, gave a presentation and answered Board members questions.

Ms. Sellers motioned, seconded by Mr. Milde, to adopt proposed Resolution R15-18.

The Voting Board tally was:

Yea: (7) Bohmke, Cavalier, Milde, Sellers, Snellings, Sterling, Thomas
Nay: (0)

Resolution R15-18 reads as follows:

A RESOLUTION TO ENDORSE VIRGINIA RAILWAY EXPRESS PROJECTS FOR FY2016-FY2021 CONGESTION MITIGATION AND AIR QUALITY IMPROVEMENT PROGRAM FUNDING

WHEREAS, it is the desire of the Board to take advantage of all available regional funding for transportation and transit improvements in the County; and

WHEREAS, the County and its transit partners are eligible to receive federal Congestion Mitigation and Air Quality (CMAQ) Program funds; and

WHEREAS, the Virginia Department of Transportation (VDOT) and Fredericksburg Metropolitan Area Metropolitan Planning Organization (FAMPO) recommend projects to the Fredericksburg District Commonwealth Transportation Board (CTB) for funding in this region; and

WHEREAS, approximately \$2.5 million in CMAQ funding is to be distributed to qualifying projects in the Fredericksburg District in FY2021; and

WHEREAS, the Virginia Railway Express (VRE) requested funding to construct platform extensions at the Brooke and Leeland Stations; and

WHEREAS, these platform extensions qualify for CMAQ funds; and

WHEREAS, the Board desires that the Brooke and Leeland VRE station platforms be extended;

NOW, THEREFORE, BE IT RESOLVED by the Stafford County Board of Supervisors on this the 20th day of January, 2015, that it be and hereby does indicate its desire to have the VRE platform extensions at Stafford County's Brooke and Leeland Road stations added to the project list for CMAQ FY2016-FY2021 funding; and

BE IT FURTHER RESOLVED, that the addition of the VRE platform extensions to the CMAQ and RSTP project list not affect the funding for other Stafford County projects; and

BE IT STILL FURTHER RESOLVED that a certified copy of this Resolution be forwarded to the FAMPO Administrator and the VRE Chief Executive Officer.

Ms. Sellers motioned, seconded by Mr. Thomas, to adopt proposed Resolution R15-19.

The Voting Board tally was:

Yea: (7) Bohmke, Cavalier, Milde, Sellers, Snellings, Sterling, Thomas

Nay: (0)

Resolution R15-19 reads as follows:

A RESOLUTION TO ENDORSE VIRGINIA RAILWAY EXPRESS
PROJECTS FOR FY2016-FY2021 REGIONAL SURFACE
TRANSPORTATION PROGRAM PROJECT FUNDING

WHEREAS, it is the desire of the Board to take advantage of all available regional funding for transportation and transit improvements in the County; and

WHEREAS, the County and its transit partners are eligible to receive federal Regional Surface Transportation Program (RSTP) funds; and

WHEREAS, the Virginia Department of Transportation (VDOT) and Fredericksburg Metropolitan Area Metropolitan Planning Organization (FAMPO) recommend projects to the Fredericksburg District Commonwealth Transportation Board (CTB) for funding in this region; and

WHEREAS, approximately \$1.3 million in RSTP funding is to be distributed to qualifying projects in the Fredericksburg District in FY2021; and

WHEREAS, the Virginia Railway Express (VRE) requested funding to construct platform extensions at the Brooke and Leeland Stations; and

WHEREAS, these platform extensions qualify for RSTP funds; and

WHEREAS, the Board desires that the Brooke and Leeland VRE station platforms be extended;

NOW, THEREFORE, BE IT RESOLVED by the Stafford County Board of Supervisors on this the 20th day of January, 2015, that it be and hereby does indicate its desire to have the VRE platform extensions at Stafford County's Brooke and Leeland Road stations added to the project list for RSTP FY2016-FY2021 funding; and

BE IT FURTHER RESOLVED, that the addition of the VRE platform extensions to the CMAQ and RSTP project list not affect the funding for other Stafford County projects; and

BE IT STILL FURTHER RESOLVED that a certified copy of this resolution be forwarded to the FAMPO Administrator and the VRE Chief Executive Officer.

County Administration; Authorize the County Administrator to Execute (3) Contracts for Athletic Field Construction, Phase 2 (Synthetic Turf Fields/Athletic Field Lights) at Embrey Mill Park; and to Budget and Appropriate Funds Mr. Anthony Romanello, County Administrator, updated the Board on the status of the fields at Embrey Mill Park.

Mr. Sterling motioned, seconded by Ms. Sellers, to adopt proposed Resolution R15-20.

The Voting Board tally was:

Yea: (7) Bohmke, Cavalier, Milde, Sellers, Snellings, Sterling, Thomas
Nay: (0)

Resolution R15-20 reads as follows:

A RESOLUTION TO BUDGET AND APPROPRIATE FUNDS FOR EMBREY MILL PARK; AND TO AUTHORIZE THE COUNTY ADMINISTRATOR TO EXECUTE CONTRACTS WITH GULF SEABOARD GENERAL CONTRACTORS, INC., FOR THE CONSTRUCTION OF EMBREY MILL ATHLETIC FIELDS – PHASE 2; FIELD TURF USA, INC. FOR CONSTRUCTION OF THE SYNTHETIC TURF ATHLETIC FIELDS; AND MUSCO SPORTS LIGHTING, LLC, FOR ATHLETIC FIELD LIGHTS AT EMBREY MILL PARK

WHEREAS, funds are available in the FY2015 Capital Projects Reserve Fund for park projects, including Embrey Mill Park; and

WHEREAS, proffers totaling \$1,856,558, are available in the General Fund, and may be used for park improvements County-wide, including Embrey Mill Park; and

WHEREAS, at its meeting on October 2, 2012, the Board approved the construction of the Embrey Mill Athletic Fields; and

WHEREAS, the design for Embrey Mill Athletic Fields was completed and the construction contract was offered for public bid; and

WHEREAS, three bids were received; and

WHEREAS, staff determined that the bid in the amount of Two Million Nine Hundred Thousand Dollars (\$2,900,000), received from Gulf Seaboard General Contractors, Inc., was the lowest responsive and responsible bid; and

WHEREAS, staff determined that this bid is reasonable for the scope of work proposed; and

WHEREAS, the Board desires to construct four lighted synthetic turf fields at Embrey Mill Park was approved by the Board; and

WHEREAS, Field Turf USA, Inc. is part of the Keystone Purchasing Network for synthetic turf athletic fields; and

WHEREAS, Stafford County may participate in the Keystone Purchasing Network agreement; and

WHEREAS, Field Turf USA, Inc. submitted a quote of Two Million Four Hundred Twenty-two Thousand Eight Hundred Sixteen Dollars (\$2,422,816) to construct the four fields; and

WHEREAS, staff determined that this quote is reasonable for the scope of work proposed; and

WHEREAS, Musco Sports Lighting, LLC is part of the Keystone Purchasing Network for athletic field lights; and

WHEREAS, Musco Sports Lighting, LLC submitted a quote of One Million Forty-four Thousand Three Hundred Dollars (\$1,044,300) to construct the lights for six fields; and

WHEREAS, staff determined that this quote is reasonable for the scope of work proposed;

NOW, THEREFORE, BE IT RESOLVED, by the Stafford County Board of Supervisors on this the 20th day of January, 2015, that the amount of Two Million One Hundred Fifty-three Thousand Six Hundred Dollars (\$2,153,600) from the Capital Projects Reserve Fund, and One Million Eight Hundred Fifty-six Thousand Five Hundred Fifty-eight Dollars (\$1,856,558) in park proffers from the General Fund be and it hereby is budgeted and appropriated for the Embrey Mill Park project; and

BE IT FURTHER RESOLVED that the County Administrator be and he hereby is authorized to:

Embrey Mill Athletic Fields – Phase 2. Execute a contract with Gulf Seaboard General Contractors, Inc., for construction of the Embrey Mill Athletic Fields – Phase 2, in an amount not to exceed of Two Million Nine Hundred Thousand Dollars (\$2,900,000), unless modified by a duly-executed change order.

Synthetic Turf Fields. Execute a contract with Field Turf USA, for the construction of four synthetic turf fields at Embrey Mill Park, in an amount not to exceed of Two Million Four Hundred Twenty-two Thousand Eight Hundred Sixteen Dollars (\$2,422,816), unless modified by a duly-executed change order.

Athletic Field Lights. Execute a contract with Musco Sports Lighting, LLC, for the construction of athletic field lights for six fields at Embrey Mill Park, in an amount not to exceed of One Million Forty-four Thousand Three Hundred Dollars (\$1,044,300), unless modified by a duly-executed change order; and

BE IT STILL FURTHER RESOLVED that the intent to reimburse for the construction of the Embrey Mill Park made out of the Capital Projects Reserve Funds for FY2015 be and it hereby is made and adopted as follows:

NOTICE OF INTENT TO REIMBURSE
CERTAIN CAPITAL IMPROVEMENT EXPENDITURES

Section 1: Statement of Intent. The County presently intends to finance the Embrey Mill Park project with tax-exempt or taxable bonds or other obligations (the "Bonds") and to reimburse capital expenditures paid by Stafford County (including expenditures previously paid by the County to the extent permitted by law) in connection with the Embrey Mill Park project before the issuance of the Bonds.

Section 2: Source of Interim Financing and Payment of Bonds. Stafford County expects to pay the capital expenditures related to the Embrey Mill Park project incurred before the issuance of the Bonds with an inter-fund loan or loans from the General Fund or from temporary appropriations or loans from the Capital Reserve Fund. Stafford County expects to pay debt service on the Bonds from the General Fund consisting of general tax revenues for the Embrey Mill Park project.

Section 3: Effective Date; Public Inspection. This Resolution is adopted for the purposes of complying with Treasury Regulation Section 1.150-2, or any successor regulation, and shall be in full force and effect upon its adoption. The Clerk of the Board shall file a copy of this Resolution in the records of Stafford County available for inspection by the general public during Stafford County's normal business hours.

Legislative; Closed Meeting. At 4:51 p.m., Mr. Thomas motioned, seconded by Ms. Sellers, to adopt proposed Resolution CM15-02.

The Voting Board tally was:

Yea: (7) Bohmke, Cavalier, Milde, Sellers, Snellings, Sterling, Thomas
Nay: (0)

Resolution CM15-02 reads as follows:

A RESOLUTION TO AUTHORIZE CLOSED MEETING

WHEREAS, the Board desires to hold a Closed Meeting for (1) discussion of the award of a contract for the operation of the Jeff Rouse Swim and Sport Center, involving the expenditure of County funds, where discussion in open session would adversely affect the County's bargaining and/or negotiating strategy, and (2) discussion concerning the expansion of an existing business where no previous announcement has been made of the business' interest in expanding its facilities in the County; and

WHEREAS, pursuant to Virginia Code §§ 2.2-3711(A)(5) and (A)(29) such discussions may occur in Closed Meeting;

NOW, THEREFORE, BE IT RESOLVED that the Stafford County Board of Supervisors on this the 20th day of January, 2015, does hereby authorize discussion of the above matters in Closed Meeting.

Call to Order At 5:22 p.m., the Chairman called the meeting back to order.

Legislative; Closed Meeting Certification Mr. Thomas motioned, seconded by Mr. Sterling, to adopt proposed Resolution CM15-02(a).

The Voting Board tally was:

Yea: (7) Bohmke, Cavalier, Milde, Sellers, Snellings, Sterling, Thomas
Nay: (0)

Resolution CM15-02(a) reads as follows:

A RESOLUTION TO CERTIFY THE ACTIONS OF THE STAFFORD COUNTY BOARD OF SUPERVISORS IN A CLOSED MEETING ON JANUARY 20, 2015

WHEREAS, the Board has, on this the 20th day of January, 2015, adjourned into a Closed Meeting in accordance with a formal vote of the Board and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, the Virginia Freedom of Information Act, as it became effective July 1, 1989, provides for certification that such Closed Meeting was conducted in conformity with law;

NOW, THEREFORE, BE IT RESOLVED that the Stafford County Board of Supervisors does hereby certify, on this the 20th day of January, 2015, that to the best of each member's knowledge: (1) only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act were discussed in the Closed Meeting to which this certification applies; and (2) only such public business matters as were identified in the Motion by which the said Closed Meeting was convened were heard, discussed, or considered by the Board.

Adjournment: At 5:23 p.m. the Chairman declared the meeting adjourned and announced that the Board would reconvene in the A/B/C Conference Room on the second floor of the George L. Gordon, Jr. Government Center, for its annual planning meeting.

Calling the Planning Meeting to order, Mr. Snellings thanked staff for its involvement and participation in the Board's planning meeting. He introduced Mr. Jeff Harvey and Mr. Mike Zuraf, Senior Planner, to discuss Urban Development Areas (UDAs).

Urban Development Areas

Mr. Harvey said that Planning Commission (PC) Chairman, Mr. Mike Rhodes, was unable to attend the meeting due to a prior commitment. He and Mr. Zuraf then highlighted the Planning Commission's work on UDAs.

The Board discussed eliminating the term "Urban Development Area" and using the term "Targeted Growth Area" or TGA. The Board agreed to eliminate the term UDA and by verbal vote, approve the term TGA.

The PC suggested keeping 5 TGAs including the Courthouse area, George Washington Village, Centerport, Leeland Station, and the Southern Gateway. They recommended eliminating Brooke and Eskimo Hill as TGAs. Mr. Zuraf noted that TGAs were not as rigid or structured as UDAs.

Mr. Cavalier said that he understood that the PC Chairman and Vice Chairman were going to attend and participate in the UDA discussion. Mr. Zuraf said that Mr. Rhodes was unable to attend due to a prior commitment and that Mr. Apicella did not wish to attend without Mr. Rhodes being present. Mr. Cavalier suggested that the discussion be tabled until PC representation was available so that the PC recommendations could be explained in detail, as well as a discussion of the PC's understanding of the Board's guidance on the issue of UDAs (TGAs). Mr. Thomas agreed that a joint meeting was necessary. Mr. Cavalier noted that the Board was very clear in its directions to the PC, and that if PC representatives were not in the room, the discussion could not happen. Mr. Snellings said that Mr. Rhodes would not be available on Tuesday evenings for another 8 weeks due to a teaching commitment at the Pentagon.

Mr. Milde said that it was not the same Board that sent the original recommendations to the PC. Mr. Sterling said that the law changed regarding UDAs. Mr. Milde said that he liked the idea of UDAs; he added that the Board could offer directives out of its planning meeting and not involve the PC. Mr. Harvey said that the PC wanted to re-examine the Comprehensive Plan, and do the required 5-year review of the Plan. Mr. Thomas again suggested a joint meeting between the PC and the Board. Mr. Cavalier said that the PC did not understand what the Board wanted. Mr. Milde said that he was opposed to some of the PC's suggestions. Mr. Snellings asked for a verbal vote on holding a work session. All seven members voted in the affirmative.

The Board provided answers to six questions contained in the background report, which were intended to help frame the discussion:

1. Currently, 50% of future growth in the County is programmed to be located in the UDAs. Is this the ratio appropriate for TGAs? Should it be more or less?

The Board agreed to keep the 50% future growth rate and, in reference to earlier discussion, directed that Brooke remain a TGA and not be removed from the list.

2. If not, should the Commission be concerned less with the percentage of total growth, and more so with the density of development? In other words, should we more so be focusing on not exceeding a certain density?

The Board agreed to keep the 50% future growth rate. As such, there was no response to Question #2.

3. What would be an appropriate maximum density? Should the densities established in the UDAs stay the same, increased, or be reduced? Staff notes that 12 units per acre is an appropriate density for multi-family dwellings, with lesser densities for townhouses and single-family dwellings?

The Board discussed densities and agreed that 14 units per acre was an appropriate density for multi-family dwellings, with lesser densities for townhouses and single-family dwellings.

4. Are there other areas that should be designated as TGAs?

The Board did not want any changes to the boundary lines, nor did it want the Brooke UDA (TGA) eliminated. The caveat to that would be if the Airport study said otherwise regarding boundary lines.

5. Where should multi-family dwelling units be located?

Ms. Sellers talked about the addition of workforce housing. Mr. Snellings said that he met with staff from Mary Washington Hospital and that subsidized housing was discussed.

6. Could multi-family units (and townhouses) be recommended in limited areas of the Suburban land-use designation? Currently the Land-Use Plan limits residential development to single-family dwellings with limited exceptions.

The Board, in a verbal vote of 5 to 2, said “No” to recommending multi-family units (and townhouses) in limited areas of the Suburban land-use designation. Mr. Milde said there should be no townhouses outside UDAs, but to make an exception for TND zones.

The Board determined that the PC would have until June, 2015 to return to the Board with its recommendations based upon Board guidance given at this meeting. Also, at that time, the PC should return with its 5-year update to the Comprehensive Plan.

Financial Overview

Budget Division Director, Ms. Nancy Collins provided a financial overview, which included the “big picture;” the FY2015 mid-year review; the FY2106 budget preview; and the FY2016-2025 Capital Improvements Program (CIP).

Ms. Bohmke inquired about the order of the Board's priorities and asked if the Board voted on priority order. Mr. Romanello said the Board's priorities were adopted in 2011 with fiscal responsibility and reducing the tax burden being the highest priority. He added that public safety and education were given equal weight.

Ms. Collins spoke about economic development indicators in the County and how sequestration affected the numbers. She said the goal was to remain a responsible, accountable government, noting that the Stafford Value Index (SVI) continued to substantiate that Stafford County Government maintains the lowest per capita spending of its neighboring and comparative localities.

The FY2015 mid-year review indicated that consumer taxes remained strong; however, some revenues tracked below budget including real estate, personal property, development fees, recordation, and state revenue. Ms. Collins said that in spite of that, savings would be found to balance the budget. She added that CSA was tracking within its budget in FY2015 but that health insurance expenditures were tracking above budget. Ms. Bohmke inquired about the shared services study in relation to health insurance. Mr. Romanello said that both the County and Schools were self-insured, that both use Anthem as its health insurance provider, and shared health insurance services would require shared administration of the health insurance policies.

The Board's further discussion of revenue projections included personal property taxes (depreciation of older cars was expected to be higher than in recent years); new car sales offset depreciation but new cars added through November, 2014 were about the same in number and value as the year before; Consumption taxes remain strong – Sales Taxes were 5.2% higher than FY14, Meals Tax was 6% higher than in FY14; the Hotel Tax dropped off in FY14 but picked up in FY15 (with most of the revenue in the Tourism Fund). Mr. Snellings asked if, by law, the money had to go into the Tourism Fund. Ms. Collins said that 3% went to support tourism. Mr. Romanello said that it was a 60/40 split.

Development Fees were 11% lower than in FY14 (2014 building permits were down from 2013 but higher than any year since 2006). Recordation FY15 revenues to date were tracking with FY14 actual receipts but below the FY15 budget.

To offset State revenue shortfalls in FY15 and FY16, the State reduced its aid to localities. Stafford County's share of the reduction is \$171,000 to the General Fund, and \$25,000 to the Transportation Fund.

Mr. Snellings alerted the Board that he (just then) received a text from his School Board counterpart who let him know that the School Board budget for FY16 was requesting a \$9.1 Million increase (which included debt service and salary increases).

Ms. Collins updated the Board on transportation projects and updated Fuels Tax projections, which would be used in formulating the proposed CIP. She added that without the Fuels Tax, the only match for revenue sharing would be proffers, impact fees, and debt supported by the service district. Leveraging \$100 Million in revenue sharing would be reduced to approximately \$20 Million.

Ms. Collins said that decisions had to be made regarding transportation projects give the reduced funding projections, and that the Board could also consider eliminating or deferring School or County projects to maximize transportation project funding. Road projects currently underway were not expected to be impacted by the reduced Fuels Tax projections.

Mr. Snellings asked Board members for guidance to staff on the FY16 budget, asking if it should be built around a real estate tax increase. Mr. Milde said he would rather cut projects than raise taxes. Mr. Sterling said that he did not support a tax increase. Mr. Thomas said that he felt the same about a tax increase. Ms. Sellers said that she would support a tax increase if it was in the best interest of the community. Ms. Bohmke said that she would rather cut projects than raise taxes. Mr. Cavalier noted that the Board was talking about serious cut-backs. Mr. Snellings agreed with no tax increase in FY16.

Regarding personal property taxes, Mr. Sterling said it should remain level. Mr. Milde said he was in favor of equalization. Mr. Thomas said it should remain level, as did Ms. Sellers, Ms. Bohmke, and Mr. Snellings. Mr. Cavalier said that personal property taxes were lowered last year and that the Board should focus on cut-backs this year. He said there should be no unnecessary hiring of consultants and there should be consideration given to a hiring freeze, and that personal property taxes should be kept level.

Mr. Snellings said that the Board had a long way to go to end up with a balanced budget. He believed that School and County employees should be given a raise, and that with possible health insurance cost increases, staff was going backward in pay. He said he wanted to review a line-by-line budget with details about keeping the lights on, people at the front door, etc. Mr. Snellings asked for a verbal vote on the issue of employee raises. All seven members voted in the affirmative, saying that they would do everything they could to give raises to School and County employees in FY16.

Mr. Snellings talked about a joint budget meeting with the School Board. Mr. Sterling said that he wanted the School Superintendent, Dr. Bruce Benson, to do the actual budget presentation to the Board. Mr. Cavalier said there would be a joint Finance, Audit, and Budget meeting with the School Board. Mr. Cavalier suggested sending Mr. Romanello to meet with the School Board to give a presentation of the County's budget. Mr. Snellings and Mr. Milde said that they would be willing to accompany Mr. Romanello.

2015 Communications Strategy

Mr. Romanello talked about the proposed "Advertorial," which would run, if approved, in the Free Lance-Star, on a monthly basis. Proposed topics included Education, Infrastructure (Roads), Public Safety, FY16 Budget, Infrastructure (Parks), Economic Development (in June, Business Appreciation Month), Tourism, Back-to-School (with a focus on how the Board and School Board invested in education for the coming year), Service Excellence, Utilities (Lake Mooney Reservoir), Focus (Jeff Rouse Swim and Sport Center to coincide with grand opening), and Year in Review.

Ms. Bohmke pointed out that on the sample provided, in the right-hand column, Shirley Heim Middle School was built in 2008, not renovated. In the center column, it was noted that Mr. Cavalier was no longer the Chairman to the Board of Supervisors. Mr. Thomas suggested that the items in the right-hand column include dollar amounts for the cost of renovations/replacements, etc. Mr. Sterling requested that the division-wide lock upgrades be placed at the bottom of the list due it being controversial. Ms. Bohmke said there should be a mention about upgrades to front entrances at the schools.

Mr. Snellings recommended that the Advertorial be run through the remainder of FY15, then be revisited. Mr. Milde asked about the timing and size of the Advertorial. Ms. Vollbrecht said it would run once each month, beginning in January, and would cover one-half page.

At 8:02 p.m., Mr. Snellings thanked everyone for attending and declared the Board's annual planning meeting adjourned.

Anthony J. Romanello, ICMA-CM
County Administrator

Gary F. Snellings
Chairman