

**BOARD OF SUPERVISORS**

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**MONTHLY STATISTICAL REPORT**

**January 2015**



## Progress Report — December 2014

### Priorities

**Fiscal Responsibility**

**Education**

**Public Safety**

**Infrastructure**

**Economic Development**

**Service Excellence**

### Accomplishments

There's a promising future in store at Aquia Town Center. Contract owners Mosaic Realty Partners plan to close on the property as soon as this summer. The current work is very focused on gaining commitments from a major grocery anchor. They also continue discussions with Regal about a renovation for that very dated movie theater. Lastly, property owner Ramco-Gershenson Properties Trust submitted a site plan for residential development. Once approved, the project will be purchased by the Franklin Johnston Group and construction would commence soon after.

Stafford's first Chipotle opened December 15 at Stafford Marketplace. The popular restaurant was a target of the Board-initiated Retail Attraction Initiative and was highly requested by citizens.



VDOT has approved Stafford's wayfinding sign plans and the design of the signs. The signs are indicators arranged throughout Stafford to guide people to their destinations consisting of gateway signs and trailblazing signs. The next step is to contact the local VDOT residency to gain approval for the site of each sign. The installation of the signs is scheduled to be complete by December 2015.



Charles Adams Bryan served as Deputy Court Clerk and Court Clerk in Stafford in the 1800s. He was known for his kindness and integrity. He planted six sugar maple trees on the courthouse lawn, the last of which was removed to make way for the Courthouse Streetscape Project. At the request of the Stafford Historical Commission, a plaque was placed in his honor on the site of the last tree in front of the courthouse.

For more information  
[www.staffordcountyva.gov](http://www.staffordcountyva.gov)



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### Sheriff's Office Honored

Colonel Steve Flaherty, Superintendent of the Virginia State Police, visited the Board of Supervisors meeting in December to present awards to Sheriff Charles Jett and his deputies. Stafford is first in the Commonwealth for the usage of seatbelts, with 95 percent of our citizens using them. Colonel Flaherty presented the seatbelt award as well as awards from the Virginia Association of Police and the International Association of Police for the Law Enforcement Challenge. Stafford was awarded for our success in reducing traffic accidents and fatalities through education and increased enforcement.



### Stafford Receives 27<sup>th</sup> Distinguished Budget Presentation Award

In the photo above, then Chairman of the Board of Supervisors Jack Cavalier presents Finance and budget staff with the Distinguished Budget Presentation Award. This is Stafford's 27<sup>th</sup> consecutive year to win the prestigious award, which is given by the Government Finance Officers Association.

### 350<sup>th</sup> Partners

Stafford's 350<sup>th</sup> Anniversary year concluded at the end of 2014. At the December Board of Supervisors meeting, Stafford gave appreciation gifts to some of its 350<sup>th</sup> partners – the Stafford Rotary, the Trail to Freedom, the Central Rappahannock Regional Library, the Stafford NAACP and the George Washington Foundation.



To: Board of Supervisors

From: Cathy Vollbrecht  
Director of Communications

Subject: January Monthly Statistical Report

Date: January 15, 2015

A few notes about this month's report:

- Stafford received awards from the Virginia State Police. More on page 3.
- The Social Media report has been updated to include more information. See page 5.
- To see the latest in improvements to Stafford's roadways, visit pages 15 – 17.
- Footers have been laid for the Jeff Rouse Swim and Sport Center. Photos on page 19.
- The Lake Mooney Reservoir and water treatment facility are up and running. See page 38 and 39.

Please let me know if you have any questions.



### Social Media December 1 – December 31, 2014 Stafford County Government



#### Stafford County Government Facebook

Likes: **1,740**. The page gained 127 new likes – an **increase of 7.8%** over last month

Daily Total Reach\*: **75,642** – **100.5% increase** over last month's daily total reach

Daily Total Engaged\*\*: **149,645** – an **increase of 172.3%** over last month's daily total engaged

Date	Top Posts	Reach	Post Clicks
12/4/14	"Great news! Chipotle Mexican Grill and a Verizon Wireless Smart Store are coming to Stafford Market Place in North Stafford!..."	12,168	1,210
12/30/14	"Here's another Stafford native who is already a football star at Virginia Tech and he is only a freshman! Meet Joey Slye, a North Stafford High School graduate and a kicker for Tech!..."	9,740	2,676
12/15/14	"It's that time of the season - time to drive around and take in the bright colorful Christmas lights! Here's a list of Christmas light displays in our area you don't want to miss this year! "	6,428	1,258

\*Daily Total Reach - The number of people who have seen any content associated with your Page

\*\*Daily Total Engaged - The number of people who engaged with your Page. Engagement includes any click or story created.



#### Stafford County Government Twitter

Followers: **2,453**. In the last month, the page **gained 79 new followers**

Total impressions earned: 38,900 – **an increase of 46%** over last month

Engagement rate: **5.1%** November Engagement: 1.4%

185 people re-tweeted the County Government's tweets\* regarding press releases, meetings, cancellations, announcements closings. This **number is up from 65** in November.

\*Tweet - A message posted via Twitter containing 140 characters or less.



## Service Excellence

### *What Our Customers Are Saying About Us*

#### **Utilities**

A citizen sent an email thanking a Utilities' staff member for his help. The citizen did not have water and called for a service call. The technician showed up promptly and quickly discovered the problem was a frozen water meter. He fixed the meter and the water came back on. The citizen thanked Utilities for great service, and described the technician as fast, polite and an excellent representative of Utilities.

#### **Sheriff's Office**

From a post on Stafford County's Facebook page –  
“Thanks to all who are in law enforcement!!! They put their lives on the line every day they go to work. We in Stafford County are very fortunate to have the deputies and sheriff we have.”

#### **PRCF**

PRCF received a compliment via text from retired Stafford County educator and Parks and Recreation Commission member Paula Williams after her first pickleball class. Ms. Williams said it was the cleanest recreation center she had ever entered. Ms. Williams taught physical education and coached children in multiple sports making her very familiar with an array of gyms. She wrote that she enjoyed the class and the instructor.

The Board of Supervisors has set specific priorities for Stafford County geared toward making our community a high quality place for people to live, work and raise a family. The priorities are Education, Public Safety, Infrastructure, Economic Development and Service Excellence, all encompassed by an overall theme of Fiscal Responsibility and Reducing the Tax Burden.

The priority of Service Excellence is a reflection of the Board's commitment to providing the highest quality of customer service to our citizens, businesses, visitors and all other customers of Stafford County. Stafford employees pride ourselves in going above and beyond to take care of all of our customers. This section reflects examples of how our employees support Service Excellence.



## Financial Report to the Community

### Principles of Responsible and Accountable Government

*Maintain a balanced budget \* Maintain a AA+ bond rating \* Fully fund our pension liability including full implementation of the state's pension reform whereby employees pay approximately one-third of their pension costs \* Borrow money only for capital projects and borrow under strict debt limitations \* Maintain Reserves (12% undesignated fund balance; Reserve for capital projects; Rainy Day Reserve (for unforeseen circumstances); Stafford Opportunity Fund (for economic development projects) \* Report to the Board on costs savings and efficiencies \* Estimate revenues very conservatively \* Spend less than adopted budgets \* Maintain lowest per capita expenditures among peer localities \* Monitor expenses and revenues weekly \* Consistently use innovative practices to run government as efficiently as possible \* Provide monthly financial report to the community*

### Savings and Efficiencies

Stafford is transitioning its Utilities meters from “touch read” to “radio read” which involves the addition of a transmitter on each radio. The batteries in the transmitters were going bad and the manufacturer did not respond to the inquiries from Utilities’ staff. The staff contacted other localities that had the same problem and eventually persuaded the manufacturer to provide brand new transmitters at no charge. Alert Utilities staff replaced the batteries in the 789 old transmitters and reused those in addition to the new transmitters, converting 789 more meters to “radio read.” This creative re-use of materials would have cost the County \$110,460 if Utilities had bought the new transmitters.

### Sign of the Times

Stafford’s annual financial audit has been successfully completed. A comprehensive report was issued and results were favorable. One of the Board of Supervisors priorities is fiscal responsibility and the annual audit helps Stafford to be better stewards. To view the complete report, visit the Department of Finance webpage of Stafford’s website at [www.staffordcountyva.gov](http://www.staffordcountyva.gov).

#### FY2015 Adopted Budget

The Board approved the FY2015 Budget on April 28, 2014.

#### Key Facts

- Residential real estate taxes down 14% over 6 years (inflation-adjusted)
- Staffing levels the same as 2005
- Reserves fully funded
- 28 capital projects underway
- Reduced real estate tax rate to \$1.019 and personal property tax from \$6.89 to \$6.61.
- Average taxpayer will pay \$80 less for calendar year 2014 taxes than 2013.



2015	
Mountain View Road Improvements, Phase I	Mountain View Road Improvements, Phase II
Embrey Mill Park Indoor Recreation Facility	Belmont-Ferry Farm Trail, Phase 4, Pratt Park to the Chatham Bridge
Stafford High School	Second Right Turn Lane at Route 1 and Garrisonville Road
Trailblazing Signs	Falmouth Intersection Improvements
Centreport Parkway	Crow's Nest Nature Preserve – Public Access
Curtis Park Pavilion Improvements	Dog Park at Duff Park
Aquia Landing Bath House	
2016	
Brooke Road Safety Improvements	Poplar Road Improvements, Phase I, Phase II, Phase III
Embrey Mill Park Rectangular Field Complex	Ferry Road/Route 1 Intersection Improvements
Corporate Center Boulevard	Garrisonville Road/Onville Road Turn Lane Improvement
Truslow Road Improvements	Route 17 Widening
Colonial Forge High School Addition	Brooke Point High School Addition
Celebrate Virginia Water Tank	
2017	
Warrenton Road Bike Trails	Falmouth Safety and Parking Improvements
Sanford Drive Waterline Improvement	Courthouse Road West Widening
Courthouse Road/Route 1 Intersection Improvement	Garrisonville Road Widening
Enon Road and Route 1 Improvements	Belmont-Ferry Farm Trail, Phase 6, Chatham Bridge to Ferry Farm
Mountain View High School Addition	Brook Skateboard Park Expansion
Courthouse Area Water Tank	

Projects Under Construction in White

Projects Under Design in Yellow  
State Projects in Pink



## Finance – Revenues and Expenditures

Stafford County  
General Fund Revenue / Expenditure Report  
FY 2015 through November 30, 2014

	Expenditures			Revenue			
	Revised Budget *	Actual	%	Budget	Actual	%	
<b>General Government:</b>							
Board of Supervisors	\$ 653,653	\$ 245,112	37.5%	\$ -	\$ -	0.0%	Exp includes annual VACO membership; meeting broadcast svcs
Central Rapp Regional Library	4,813,859	2,406,931	50.0%	35,000	11,921	34.1%	Exp includes 1st & 2nd qtr approp to Regional Library
Commissioner of Revenue	2,628,492	996,964	37.9%	252,700	83,148	32.9%	1-month lag in receipt State Comp Bd reimbursements
Commonwealth Attorney	2,826,404	1,148,596	40.6%	1,184,909	444,750	37.5%	1-month lag in receipt State Comp Bd reimbursements
Comprehensive Services Act	5,611,859	1,566,089	27.9%	2,414,000	163,374	6.8%	1-month lag in program exp; 2-month lag in State reimbursement; FY14 Accrual not rec'd until Sept.
Cooperative Extension	162,469	50,643	31.2%	-	-	0.0%	
Corrections	8,025,795	4,408,249	54.9%	481,950	204,888	42.5%	Exp includes 1st&2nd qtr approp to Regional Jail/Juv Ctr plus debt svc; Rev includes qtrly PILOT, VJCCCA and Jail admission fees
County Administration	1,069,812	427,924	40.0%	-	-	0.0%	
County Attorney	1,232,020	441,090	35.8%	-	-	0.0%	
Courts	1,809,663	611,562	33.8%	1,582,160	517,414	32.7%	1-month lag in receipt State Comp Bd reimbursements
Econ Devel & Legislative Affairs	959,432	343,146	35.8%	-	-	0.0%	
Finance and Budget	1,499,642	605,612	40.4%	-	-	0.0%	
Fire and Rescue	15,111,314	5,927,528	39.2%	2,640,000	915,482	34.7%	2-month lag in receipt of ambulance transport fees, other rev is inspection/permit fees
Human Resources	407,830	173,149	42.5%	-	-	0.0%	
Information Technology	2,304,579	1,099,103	47.7%	26,000	5,444	20.9%	Exp includes annual maint and security contracts; Rev is GIS maps and digital plat fees
Non-Departmental	2,052,610	863,872	42.1%	-	-	0.0%	Exp includes annual insurance premiums - VaCORP/VFIS
Parks, Recreation & Comm Facilities	11,909,929	4,903,020	41.2%	2,210,588	884,694	40.0%	Rev includes seasonal program fees
Partner Agencies	1,615,874	972,675	60.2%	35,000	14,750	42.1%	Exp is 1st&2nd qtr appropriation to Community Agencies, Small Agencies paid 100% ; Rev is well/septic permits
Planning and Zoning	2,344,842	874,400	37.3%	1,537,500	876,977	57.0%	Application activity
Public Works	4,639,946	1,669,252	36.0%	3,337,492	1,067,105	32.0%	
Registrar and Electoral Board	453,027	187,322	41.3%	48,000	-	0.0%	
Sheriff	24,341,234	9,860,159	40.5%	7,236,152	2,191,599	30.3%	
Social Services	6,307,353	2,308,997	36.6%	4,983,800	1,733,597	34.8%	
Treasurer	1,885,464	691,174	36.7%	678,900	330,763	48.7%	Revenue higher due to delinquent court collection notices
<b>Total General Government</b>	<b>104,667,102</b>	<b>42,782,569</b>	<b>40.9%</b>	<b>28,684,151</b>	<b>9,445,906</b>	<b>32.9%</b>	

\* Revised budget amount includes encumbrances and commitments carried forward from FY14, additional appropriations approved by the Board of Supervisors, and miscellaneous grants



## Finance – Revenues and Expenditures

Stafford County  
General Fund Revenue / Expenditure Report  
FY 2015 through November 30, 2014

	Expenditures			Revenue			
	Revised Budget *	Actual	%	Budget	Actual	%	
Capital Outlay	\$ 3,417,914	\$ 778,776	22.8%	\$ 200,000	\$ 55,284	27.6%	Actual revenues to date are from Tech Fees
Debt Service	12,291,100	4,333,390	35.3%	-	-	0.0%	Principal & interest 2013 GO Bond & VSPA Bonds
Transfer to Other Funds	1,028,009	-	0.0%	500,000	-	0.0%	
<b>Total County</b>	<b>121,404,125</b>	<b>47,894,735</b>	<b>39.5%</b>	<b>29,384,151</b>	<b>9,501,190</b>	<b>32.3%</b>	
<b>Local School Funding:</b>							
Operations	105,857,983	28,399,168	26.8%				VSPA Bonds principal and interest
Debt Service	29,191,550	20,560,503	70.4%				
Construction	-	-	0.0%				
<b>Total Local School Funding</b>	<b>135,049,533</b>	<b>48,959,671</b>	<b>36.3%</b>				
<b>Total</b>	<b>256,453,658</b>	<b>96,854,406</b>	<b>37.8%</b>	<b>29,384,151</b>	<b>9,501,190</b>	<b>32.3%</b>	
<b>General Revenue:</b>							
Real Estate Taxes				151,068,036	15,612,647	10.3%	Taxes due Dec & June
Personal Property Taxes				32,421,000	7,648,593	23.6%	Taxes due Dec & June
Penalties and Interest				2,113,200	457,993	21.7%	Assessed when delinquency is paid
Sales Tax				11,700,000	3,109,561	26.6%	2-month lag in receipt of State funds
Consumer Utility Tax				7,820,848	2,075,647	26.5%	2-month lag in receipt of State funds for communications taxes, also includes consumer electric/gas and PEG fees
Motor Vehicle Licenses				2,345,000	10,167	0.4%	vehicle license fees due with June pers prop taxes
Bank Stock Taxes				300,000	-	0.0%	revenue received May/June based on previous year local deposits held
Recordation and Property Transfers				2,959,000	1,000,973	33.8%	1-month lag in reporting from Clerk of Court
Meals Taxes				6,460,000	2,312,493	35.8%	lag due to accrual of meals tax revenue
Other Local Taxes				35,700	8,365	23.4%	short-term rental taxes due quarterly
Use of Money and Property				3,083	336	10.9%	1-month lag in receipt; also includes disbursement of interest on developer securities
Other Local Revenue				2,182,008	569,521	26.1%	receipts for misc on-demand items
Intergovt Non-Categorical				12,925,749	7,303,261	56.5%	receipts due in August, Nov, and June
<b>Total General Revenues</b>				<b>232,333,624</b>	<b>40,109,557</b>	<b>17.3%</b>	
<b>Total General Fund</b>	<b>\$ 256,453,658</b>	<b>\$ 96,854,406</b>	<b>37.8%</b>	<b>\$ 261,717,775</b>	<b>\$ 49,610,747</b>	<b>19.0%</b>	percent of revenue excluding use of Fund Balance
				<b>5,703,730</b>			Fund Balance used for encumbrance / commitment rollovers
				<b>\$ 267,421,505</b>			

\* Revised budget amount includes encumbrances and commitments carried forward from FY14, additional appropriations approved by the Board of Supervisors, and miscellaneous grants



In 2011, the Board of Supervisors adopted an Economic Development 10-Point Plan, with the goal of providing a more desirable community with an excellent business climate, conducive to increased investment by the private sector and the expansion of job opportunities for its citizens, a world class school system, modern public safety services ensuring a safe community, and with abundant and adequate parks and recreation amenities.

**Issue One**

Improve overall fiscal competitiveness.

**Issue Two**

Enact business friendly policy initiatives.

**Issue Three**

Improve Stafford's ability to attract and retain a high quality workforce.

**Issue Four**

Improve Stafford's transportation and public safety infrastructure.

**Issue Five**

Accelerate redevelopment activities.

**Issue Six**

Create opportunities to gain more input on economic development policies from the private sector.

**Issue Seven**

Enhance small business assistance programs.

**Issue Eight**

Create economic development incentive programs.

**Issue Nine**

Reinvigorate the Business Retention and Expansion (BRE) initiative.

**Issue Ten**

Enhance economic development marketing plan.



## Economic Development 10-Point Plan Update

Monthly Board Report  
December 2014 Update

**With the Board's formal adoption of the Economic Development 10-Point (ED10) Plan in September 2011, full implementation of associated actions and tasks is underway. Since the last monthly report to the Board, work continued on the following issue areas of the ED10 Plan:**

- Representatives of Stafford County Economic Development and the Economic Development Authority met with dozens of retailers, developers, and tenant representatives at the International Council of Shopping Centers' New York National Conference and Deal Making. This Board of Supervisors supported initiative is meant to enhance Stafford's visibility and engage with the retail industry to increase the attraction of new business. Nearly 8,600 attendees were present. In addition to active networking at over 450 booths, meetings were held with specific retailers the community desires in Stafford County. **(Issue 10b)**
- David Dawson, Associate Director for Small Business Programs for Marine Corps Systems Command, invited Economic Development staff to participate in the command's Small Business Training and Capability Briefing. Hosted by Patricio Associates, the briefing focus is on teaching small business owners how to effectively do business with the Marine Corps, gain business insights that will promote business success, review capabilities with Marine Corps Systems Command leadership and network with other companies. **(Item 9c)**
- Data Center Attraction marketing continued in December as Economic Development joined AFCOM in a tour of the new 154,000 square foot data center developed by CyrusOne in Sterling, VA. The tour was followed by a networking event that included over 80 data center professionals. **(Issues 2c, 7)**
- Working with staff from Planning and Zoning, Commissioner of the Revenue, and Circuit Court, the Economic Development Department completed a major rewrite of the business start-up information packet. For the first time, the business start-up packet is uniform for all departments. The packet is also available online. **(Item 7a)**
- An important goal of the Economic Development and Tourism Department is delivering timely business and tourism information via our monthly electronic newsletters. In mid-December, the [Stafford Business Focus Newsletter](#) was sent to over 3,500 business contacts. Its open rate was 16.4%, down from 20.2% in November. This could be due to the holidays. The [December Tourism Newsletter](#) was sent to 5,800 email addresses, an increase of 200 from November. Its open rate was 15.8%, up from 14.3% in November. **(Item 7b)**
- In November, nine individuals visited the Economic Development Department seeking information about starting a business in Stafford County and provided the Department with their contact information. This is down from the 43 who visited the department during October. This could be due to the holidays. **(Item 7d)**



## Economic Development 10-Point Plan Update

Staff participated in a grand opening event for Colonial Cupcakes at their new location at 515 Pratt Street in Stafford. They moved from downtown Fredericksburg to Chatham Heights. They needed more space due to expanding business requirements, including preparing and delivering treats for their business partner, 800-Flowers. Supervisor Thomas offered remarks and helped with the ribbon cutting.

**(Item 7a)**



Chipotle opened to a tremendous response and a line around their new building at the front entrance of Stafford Marketplace. Supervisor Jack Cavalier and Congressman Rob Wittman took part in the opening ceremonies. The property developer and Chipotle's area manager gratefully acknowledged county support through the permitting and opening processes. **(Item 7a)**



## 2009 Parks and Recreation Bond Referendum Projects Underway

PROJECT	Embrey Mill Park
Description	Rectangular athletic field complex
Project Budget Amount	\$11,780,000
Completion Date of Design Phase	December 2014
Current Projected Completion Date of Project	November 2015
Recent Activity	This site will be home to a multi-field, rectangular athletic field complex as well as a new indoor recreation facility that will contain a 50 meter x 25 yard swimming pool. Phase 1, clearing and rough grading of the athletic fields area is complete. Phase 2, the four synthetic turf fields, two grass athletic fields, restroom and concession buildings, and parking, was advertised for construction bids November 18. Synthetic turf fields and lights will be installed concurrent with other park site work under national purchasing agreements. A contract award will be presented to the Board on January 20, 2015.



## 2008 Transportation Bond Referendum Projects Underway

<b>PROJECT</b>	<b>Mountain View Road Safety Improvements Phase I</b>
Description	Safety improvements on Mountain View Road between Joshua Road and Rose Hill Farm Road.
Budget Amount	\$7,550,000
Projected Completion Date	July 2015
Recent Activity	The temporary roads on the project are paved and traffic is utilizing them so that work can continue on the permanent road. A waterline is being relocated.



<b>PROJECT</b>	<b>Brooke Road Safety Improvements Design</b>
Description	Design of Safety Improvements on Brooke Road Between Eskimo Hill Road and Stagecoach Road
Design Budget Amount	\$6,500,000
Projected Completion Date	June 2016
Recent Activities	Property acquisition efforts are continuing.



## 2008 Transportation Bond Referendum Projects Underway

<b>PROJECT</b>	<b>Poplar Road Safety Improvements Phase I and Phase II</b>
Description	Design of safety improvements on Poplar Road north between Route 17 and Kellogg Mill Road.
Design Budget Amount	\$4,400,000
Projected Completion Date	October 2016
Recent Activity	A bid for construction services has been issued and the response date was scheduled for January 15, 2015.
<b>PROJECT</b>	<b>Poplar Road &amp; Mountain View Road Intersection Safety Improvements Design Phase III</b>
Description	Design of safety improvements on Poplar Road at the intersection of Mountain View Road and south of the intersection of Poplar Road
Design Budget Amount	\$1,500,000
Projected Completion Date	October 2016
Recent Activity	Right-of-way plans have been approved by VDOT.



## 2008 Transportation Bond Referendum Projects Underway

<b>PROJECT</b>	<b>Garrisonville Road Widening</b>
Description	Design and construction of project under the Public Private Transportation Act. The Garrisonville Road improvements are between Onville Road and Eustace Road.
Budget Amount	\$13,765,478
Projected Completion Date	June 2017
Recent Activity	Right-of-way plan review is continuing at VDOT.
<b>PROJECT</b>	<b>Truslow Road Reconstruction</b>
Description	Design and construction of project under the Public Private Transportation Act. The Truslow Road improvements are between Plantation Drive and Berea Church Road.
Budget Amount	\$6,267,056
Projected Completion Date	January 2016
Recent Activity	Right-of-way acquisition for all impacted properties has commenced.
<b>PROJECT</b>	<b>Wayfinding Signs System Phase II</b>
Description	Working with Economic Development staff to place trailblazer signs throughout the County. Installation of gateway signs is complete.
Budget Amount	Approximately \$296,000 for engineering
Projected Completion Date	October 2015
Recent Activity	All VDOT comments concerning the locations and structural design of the signs have been addressed. Next steps for the project include obtaining VDOT permits to install the signs and the issuance of a bid for manufacturing and installation of the signs.



<b>PROJECT</b>	<b>Mountain View Road Safety Improvements Phase II - Extension</b>
Description	Design of safety improvements on Mountain View Road between Mountain View High School and Rose Hill Farm Road.
Budget Amount	\$2,650,000
Projected Completion Date	July 2015
Recent Activity	Construction bids for the project have been received and approved by the Board. Construction is scheduled to begin in February of 2015.
<b>PROJECT</b>	<b>Courthouse Area Streetscape Improvements</b>
Description	Streetscape improvements along U.S. Route 1 between Hope Road and Stafford Hospital Center Boulevard and Courthouse Road between Red Oak Drive and Stafford Avenue.
Budget Amount	\$2,856,670 (Enhancement Grant funding including 20% match)
Projected Completion Date	December 2014
Recent Activity	The project was substantially completed during the month of December. A final punch-list for completion is being developed and work will be scheduled with the contractor.



*Plaza and sidewalk in front of the courthouse.*



PROJECT	Jeff Rouse Swim and Sport Center
Description	Indoor recreation facility with a 50 meter x 25 yard swimming pool
Project Budget Amount	\$11,025,000
Completion Date of Construction Phase	November 2015
Current Projected Completion Date of Project	November 2015
Recent Activity	The Board on May 21, 2013, directed staff to proceed with a facility having three pools that will accommodate high level championship swim meets. Construction began September 2, 2014. The pipe in the stream valley has been installed. Filling over the pipe continues. The entrance road is to subgrade elevation. The water line into the site from Mine Road has begun. The waterline around the indoor facility building has been installed. Building footings are 80% complete. Sanitary sewer line under the building floor has been installed. All site storm drain pipes have been installed. Concrete installation and earthwork delays continue due to weather. Structural steel is being painted off site to minimize delays. The Board authorized issuing a request for proposals for operating and maintaining the indoor recreation facility. Three proposals were received and are under review by an evaluation committee. Resolution of a potential operator is scheduled to be decided in early 2015.



*Before and After Photos of Footers at the Jeff Rouse Swim and Sport Center*



## Capital Projects Update

<b>PROJECT</b>	<b>Woodstream Trail to Smith Lake Park</b>
Description	Design the trail from the Woodstream Community to Smith Lake Park
Project Budget Amount	\$85,000
Completion Date of Design Phase	December 2014
Current Projected Completion Date of Project	September 2015
Recent Activity	The Notice to Proceed with design was issued August 12, 2013. Signature set plans have been submitted for final approval signatures. Retaining wall and bridge foundation building permit plans have been submitted. Provided comments on the access/temporary construction/maintenance easement deed and plat to the Woodstream Developer for consideration. Plans were advertised for construction bids January 6, 2015.
<b>PROJECT</b>	<b>Belmont-Ferry Farm Trail Phase 4</b>
Description	Trail from Pratt Park to Route 3 at the Chatham Bridge
Project Budget Amount	Estimated to be \$390,000
Completion Date of Design Phase	June 2016
Current Projected Completion Date of Project	December 2016
Recent Activity	The street crossings at the Belmont end of the trail have been reviewed by VDOT and comments returned for correction. The archaeological report has been updated to incorporate the results of the additional testing and address comments and returned to the Virginia Department of Historic Resources for review. The environmental assessment document was posted on the National Park Service website on December 12, 2014, and will remain online until February 10, 2015, for review and comments. Stafford will hold a public hearing for the trail on March 9, 2015.



### PERMIT ACTIVITY REPORT

December 2014

Month

Year-to-Date

PERMIT ACTIVITY	Month			Year-to-Date		
	December 2014	December 2013	Percent Change	YTD 1/1/14-12/31/14	Previous YTD 1/1/13-12/31/13	Percent Change
<b>PERMITS ISSUED</b>	296	334	(11)	4,006	4,442	(10)
CONSTRUCTION VALUE	\$18,214,347	\$22,918,546	(21)	\$283,221,545	\$357,669,394	(21)
FEES	\$157,176	\$179,714	(13)	\$1,997,165	\$2,561,822	(22)

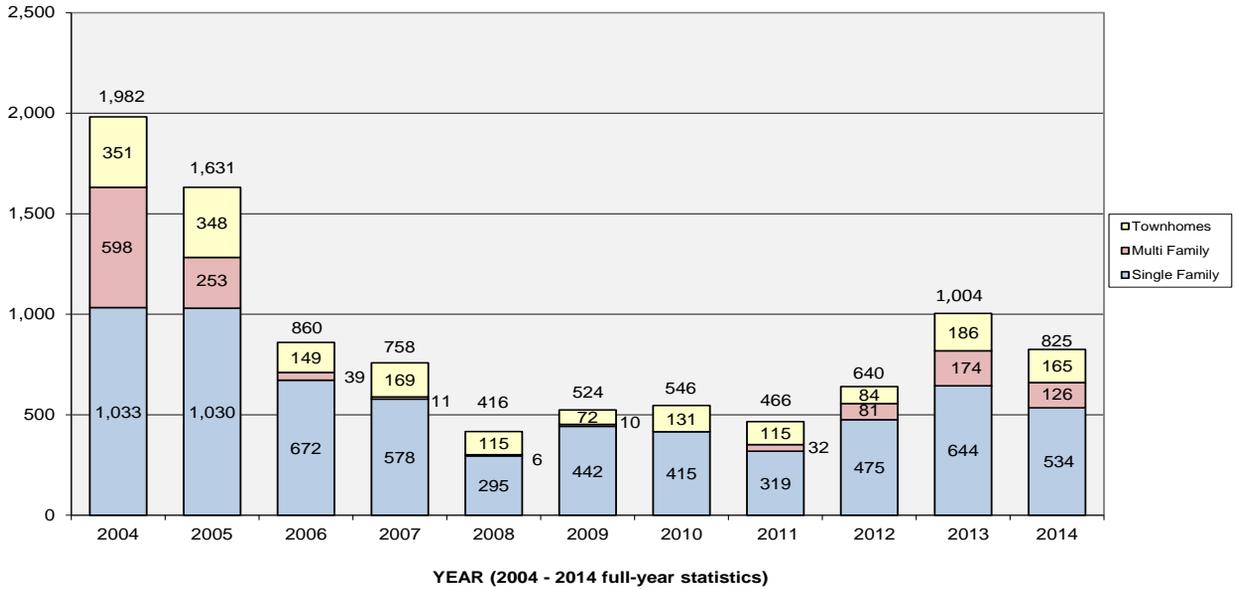
<b>NEW CONSTRUCTION</b>						
<b>RESIDENTIAL</b>						
SINGLE-FAMILY DWELLINGS (Houses, Townhouses, Duplexes)	51	55	(7)	699	830	(16)
MULTI-FAMILY DWELLINGS (Apartments and Condominiums)	0	32	100	126	174	(28)
TOTAL HOUSING UNITS	51	87	(41)	825	1,004	(18)
CONSTRUCTION VALUE	\$14,219,402	\$19,161,016	(26)	\$197,648,694	\$219,972,230	(10)
<b>COMMERCIAL</b>						
COMMERCIAL	0	0	0	13	14	(7)
CONSTRUCTION VALUE	\$0	\$0	0	\$36,984,750	\$50,148,052	(26)

<b>ADDITIONS/ALTERATIONS</b>						
RESIDENTIAL	167	189	(12)	2,344	2,447	(4)
COMMERCIAL	78	58	34	832	978	(15)
CONSTRUCTION VALUE	\$3,994,945	\$3,757,530	6	\$48,588,101	\$87,549,112	(45)

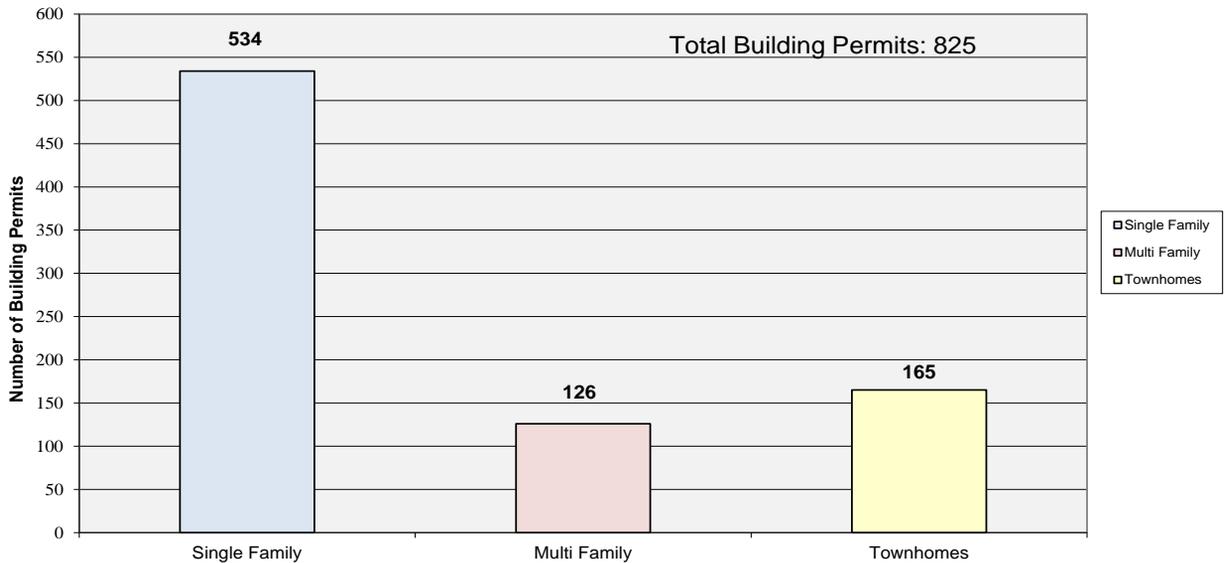
<b>CERTIFICATES OF OCCUPANCY</b>						
NEW SINGLE-FAMILY DWELLINGS (Houses, Townhouses, Duplexes)	58	76	(24)	638	724	(12)
NEW MULTI-FAMILY DWELLINGS (Apartments and Condominiums)	32	18	78	146	109	34
NEW COMMERCIAL	8	2	300	12	24	(50)
COMMERCIAL CHANGE	10	20	(50)	109	257	(58)



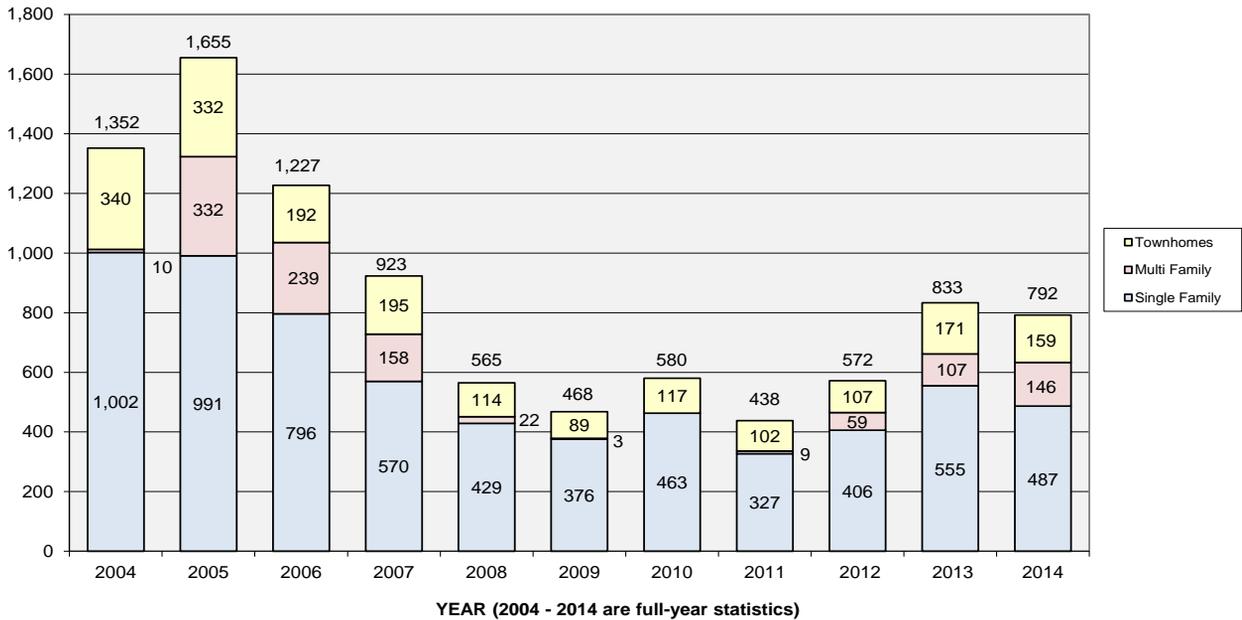
### HISTORY OF BUILDING PERMITS ISSUED 2004 - 2014 Full-Year Statistics



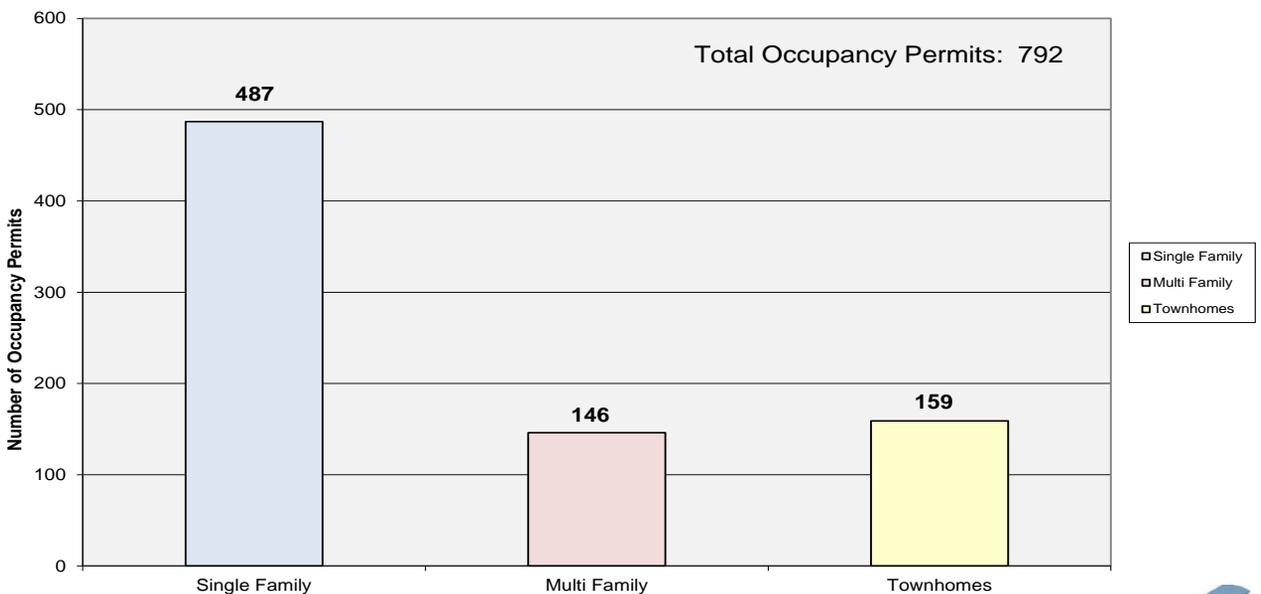
### BUILDING PERMITS ISSUED THROUGH DECEMBER 2014



### HISTORY OF OCCUPANCY PERMITS ISSUED 2004 - 2014 Full-Year Statistics



### OCCUPANCY PERMITS ISSUED THROUGH DECEMBER 2014



## Planning and Zoning Update

### PLANNING AND ZONING SUBMITTALS AND APPROVALS DECEMBER 2014

SUBDIVISION PLANS			
ITEM	DESCRIPTION	ACTION	ELECTION DISTRICT
<b>Submittals</b>			
MARLBOROUGH POINT	Cluster plan for 47 single family residential lots zoned A2 on 123.95 acres	12/30	Aquia
LEELAND STATION SEC 7A	Final subdivision plat creating 54 single family residential lots zoned PD1 on 41.978 acres	12/22	Falmouth
SHELTON SHOP CTR WINDING CREEK COMMUNITY CHURCH	Dedication plat for water, sewer and storm drainage easements zoned B2 on 2.218 acres	12/22	Rock Hill
EMBREY MILL RD EXT	Dedication plat for public right of way zoned A1 on 7.596 acres	12/15	Garrisonville
DAVIS, DANIEL/KATHY/DONNA	Family Subdivision plat creating 3 single family residential lots zoned A1 on 70.5890 acres	12/15	Hartwood
HORTON	Boundary line adjustment for 3 single family residential lots zoned A1 on 12.5807 acres	12/15	Falmouth
AQUIA TOWN CTR	Final subdivision plat creating 9 non-residential lots zoned P-TND on 7.78601 acres	12/15	Aquia
BELLS VALLEY AKA MONCURE VALLEY SEC 2	Construction Plan revision adjusting the boundary, open space, lot numbers and ownership zoned R1 on 52.58 acres	12/11	Aquia
BELLS VALLEY AKA MONCURE VALLEY SEC 1	Construction Plan revision adjusting the boundary, open space, lot numbers and ownership zoned R1 on 52.58 acres	12/10	Aquia
BEACH PROPERTY	Construction Plan for 6 single family residential lots zoned A1 on 22.4 acres	12/8	Hartwood
<b>Approvals</b>			
QUANTICO CORP CTR PCL F	Final subdivision plat creating 2 non-residential lots zoned B2 on 9.258 acres	12/29	Griffis-Widewater
SHELTON WOODS SEC 1	Final subdivision plat creating 20 single family residential lots zoned R1 on 68.54 acres	12/29	Rock Hill
WASHINGTON SQ ADVANCE AUTO PARTS	Final subdivision plat creating 2 single family residential lots zoned B2 on 2.41 acres	12/17	George Washington
GARRISONVILLE LANDING SEC 1	Final plat creating 19 single family residential lots zoned A1 on 64.53 acres	12/16	Rock Hill
RIVER MEADOW & RIVER BEND	Boundary line adjustment of 2 single family residential lots zoned A1 on 6.5 acres	12/16	George Washington
TAJ CONST WAREHOUSE	Dedication plat for emergency access, water and sewer easements zoned M1 & M2 on 1.558 acres	12/16	George Washington
COLONIAL FORGE SEC 7	Final subdivision plat creating 36 single family townhouse lots with a tot lot zoned R3 on 7.29 acres	12/15	Hartwood
WHITSON WOODS	Preliminary subdivision plan for 55 residential townhouse lots zoned R3 on 17.6 acres	12/12	Garrisonville
BARRINGTON WOODS LOT 15	Family subdivision plat creating 2 single family residential lots zoned A1 on 7 acres	12/12	Hartwood
ALL MUSLIM ASSOC OF AMERICA EXP	Boundary line adjustment for 3 non-residential lots zoned A1 on 84.79 acres	12/9	Aquia
WITHERS LOTS 22G & 22P	Consolidation plat of 2 single family residential lots zoned A2 on 3.77 acres	12/2	Griffis-Widewater



## Planning and Zoning Update

SITE PLANS			
ITEM	DESCRIPTION	ACTION	ELECTION DISTRICT
<b>Submittals</b>			
GEORGE WASHINGTON'S BOYHOOD HOME FERRY FARM PH I	Major site plan improving George Washington Boyhood Home zoned HI on 106.1 acres	12/29	George Washington
CENTREPORT PKWY/RAMOTH CHURCH RD IMP	Infrastructure Plan extending the entrance zoned A1 on 49.493 acres.	12/10	Hartwood
KID MED AT DOC STONE COMMONS	Minor site plan changing the use of an existing to Medical Office zoned B2 on 0.951 acres	12/8	Griffis-Widewater
<b>Approvals</b>			
GEICO FACILITY PKING LOT EXP	Infrastructure Plan for a 494 space parking lot zoned B2 on 47.88 acres	12/30	Hartwood
STAFFORD SCHL PARK RIDGE ELEM WALKING TRAIL	Grading plan clearing an 8 ft. wide and 1/6 mile long asphalt walking trail zoned PD1 on 20 acres	12/30	Garrisonville
SINGH MEDICAL OFFICE	Minor site plan adding 45x40 parking lot with handicap ramp zoned B2 on 1.56 acres	12/18	Falmouth
STAFFORD CO LANDFILL CELL F-2	Infrastructure Plan constructing a solid waste disposal cell in Ph 2 zoned A1 on 805 acres	12/16	Aquia
AQUIA HARBOUR POA BUS OFC REV	Major site plan revision to the lighting plan allowing a minimum 0.1 fc for parking lots zoned R1 on 1.76 acres	12/16	George Washington
ANDERSON PROPANE AT HILLDRUP	Minor site plan for installing a 30,000 gallon propane bulk storage tank zoned M1 on 32.904 acres	12/16	Griffis-Widewater
WASHINGTON SQ ADVANCE AUTO PARTS	Major site plan for 6,895 sq. ft. retail auto sales building zoned B2 on 2.41 acres	12/16	George Washington
QUANTICO CORP CTR BLDG A1	Major site plan for a 39,574 sq. ft. office building zoned B2 on 3.636 acres	12/11	Griffis-Widewater
MCWHIRT LOOP GRADING	Grading plan for future commercial retail & restaurants zoned B2 on 3.24 acres	12/10	Hartwood
STAFFORD CORNER REV	Major site plan revision changing grass paver to porous asphalt pavement zoned B2 on .2 acres	12/2	Griffis-Widewater
CELEBRATE VA SONIC	Major site plan constructing a restaurant zoned B2 on 1.19 acres	12/1	Hartwood



## Planning and Zoning Update

OTHER			
ITEM	DESCRIPTION	ACTION	ELECTION DISTRICT
<b>Submittals/Approvals</b>			
TELECOM VERIZON WIRELESS AUSTIN RIDGE	Comprehensive Plan compliance for installation of 12 antennas on an existing water tower with equipment shelter and generator zoned PD2 on 0.47 acres	12/23	Garrisonville
BROOKE VILLAGE	Major Water Quality Impact Assessment for construction of 20 single family residential lots zoned R1 on 9.5467 acres	Approved 12/22	George Washington
GARRISONVILLE RD	Perennial flow determination zoned A1 on 45.4 acres	12/17	Garrisonville
AMERICAN LEGION POST 290	Chesapeake Bay Compliance for a two-story, 18,000 sq. ft. fraternal lodge zoned A1 on 28.85 acres	12/16	Hartwood
FAB GRANITE	Zoning site as-built for 950 sq. ft. addition zoned B2	12/11	Falmouth
STAFFORD HEIGHTS	Waiver to the Planning Commission of the time restriction to own a lot within a family subdivision on 3.0 acres	12/10	Aquia
STAFFORD HEIGHTS	Waiver to the Planning Commission of the time restriction to own a lot within a family subdivision on 3.0 acres	12/10	Aquia
STAFFORD CO ROCKY PEN RUN WTP	Zoning site as-built for a 59,925 sq. ft.. water treatment plant zoned A1 on 23.66 acres	12/9	Hartwood
STAFFORD CO LANDFILL CELL F-2	Chesapeake Bay Compliance for a solid waste disposal cell within PH 2 zoned A1 on 805 acres	12/8	Aquia
CVS/PHARMACY	Zoning site as-built demolishing existing building and construct a new 14,600 sf building zoned B2 on 3.44 acres	12/2	Griffis-Widewater



## Planning and Zoning Update

CONDITIONAL USE PERMITS			
ITEM	DESCRIPTION	ACTION	ELECTION DISTRICT
<b>Submittals/Approvals</b>			
STAFFORD LAKES MCDONALDS	Conditional Use Permit to allow a drive-through within HC, Highway Corridor Overlay District zoned B2, Urban Commercial and consists of 1.45 acres	Submitted 12/5	Hartwood
ORDINANCES			
ITEM	DESCRIPTION	ACTION	
		<b>Approvals</b>	
Chesapeake Bay Preservation Area Overlay District	Amend County Code creating Chapter 27B, implementing VA Chesapeake Bay Preservation Act, and update Subdivision Ordinance reference to Chapter 27B		12/16
Flood Hazard Overlay District (FH)	Amend Sec. 28-57, Floodplain Ordinance		12/16
Augustine North, Section 2A	Ordinance vacating slope, grading and maintenance easements on lot 240		12/16
Garrisonville Road Service District (GRSD)	Amend GRSD to include additional parcels zoned B1, B2, B3, RBC, RC, SC, M1, and M2		12/16
Comprehensive Plan	Amend comprehensive plan chapter 5 clarifying the connection between the CIP and proffer guidelines		12/16
ZONING			
ITEM	DESCRIPTION	ACTION	ELECTION DISTRICT
<b>Zoning Inspections</b>			
Conducted		43	n/a
Cited		24	n/a
Other		72	n/a
<b>Zoning Permits</b>			
Commercial New		2	n/a
Commercial Change		20	n/a
Residential New		78	n/a
Residential Change		76	n/a
Signs		14	n/a
Daycare		0	n/a
Home Occupancy Home Business		12	n/a
Temporary Structure		2	n/a
Demo		0	n/a
Retaining Walls		6	n/a
<b>Zoning Verifications</b>		7	
<b>Zoning BZA</b>			
		ACTION	ELECTION DISTRICT
Zon14150484 Short Branch Brewery/Aquia Pines RV Park	Zoning Administrator requests the Board of Zoning Appeals to revoke Special Exception on Assessor's Parcel 21-57B	Submitted 12/22	Aquia
<b>Zoning Determinations</b>			
Zon14150470 Austin Ridge Commercial	Proffer determination of Ordinance O90-20 (R-4) Proffer 1A on Assessor's Parcel 29-60	Submitted 12/15	Rock Hill



## Planning and Zoning Update

LOT GRADING PLANS			
ITEM (Subdivision)	DESCRIPTION (# of lots)	APPROVED	ELECTION DISTRICT
Holly Ridge, Sec. 2	1 single family residential lot	12/3	George Washington
Brittany Estates	2 single family residential lots	12/3	Aquia
Leeland Station, Sec. 5B	1 single family residential lot	12/4	Falmouth
Celebrate Virginia North, Sec. 6	4 single family residential lots	12/4	Hartwood
Stafford Estates, Sec. 3C	1 single family residential lot	12/4	Hartwood
Oakley Farms, Sec. 2	2 single family residential lots	12/4	Hartwood
Leeland Station, Sec. 7B	1 single family residential lot	12/8	Falmouth
Celebrate Virginia North, Sec. 3A1	1 single family residential lot	12/9	Hartwood
Celebrate Virginia North, Sec. 3A2	1 single family residential lot	12/9	Hartwood
Celebrate Virginia North, Sec. 5B1	2 single family residential lots	12/9	Hartwood
Stafford Landing, Sec. 1	1 single family residential lot	12/9	Falmouth
Colonial Forge, Sec. 2A	1 single family residential lot	12/10	Hartwood
Stafford Estates, Sec. 3C	1 single family residential lot	12/11	Hartwood
Stafford Estates, Sec. 3B	1 single family residential lot	12/11	Hartwood
Oakley Farms, Sec. 2	1 single family residential lot	12/11	Hartwood
Poplar Estates, Sec. 2	1 single family residential lot	12/11	Hartwood
TM: 60-65A	1 single family residential lot	12/12	George Washington
Celebrate Virginia North, Sec. 4C	1 single family residential lot	12/12	Hartwood
Celebrate Virginia North, Sec. 3A1	1 single family residential lot	12/12	Hartwood
Lake Estates	1 single family residential lot	12/12	Hartwood
Poplar Estates, Sec. 2	2 single family residential lots	12/12	Hartwood
Liberty Knolls	1 single family residential lot	12/17	Garrisonville
Seasons Landing, Sec. 2	1 single family residential lot	12/18	Aquia
Colonial Forge, Sec. 2A	3 single family residential lots	12/18	Hartwood
Seasons Landing, Sec. 4	2 single family residential lots	12/18	Aquia
Stafford Heights, Sec. 1	1 single family residential lot	12/19	Aquia
Belle Haven	1 single family residential lot	12/19	Aquia
The Glens, Sec. 8A	1 single family residential lot	12/19	Hartwood
Oakley Farms, Sec. 2	1 single family residential lot	12/22	Hartwood
Colonial Forge, Sec. 2A	1 single family residential lot	12/22	Hartwood
Celebrate Virginia North, Sec. 4A	1 single family residential lot	12/23	Hartwood
Hills of Aquia, Sec. 7	1 single family residential lot	12/23	Aquia
TM 31-35	1 single family residential lot	12/23	Griffis-Widewater
Aquia Overlook	1 single family residential lot	12/29	Griffis-Widewater
Embrey Mill, Sec. 1	1 single family residential lot	12/30	Garrisonville
Colonial Forge, Sec. 2A	3 single family residential lots	12/30	Hartwood
<b>TOTAL</b>	<b>48 single family residential lots</b>		



<b>December 2014 Totals of Road-Side Trash Pick-Up</b>	
<b>Date</b>	<b>Weight (pounds)</b>
Week of December 1	6140
Week of December 8	9420
Week of December 15	8520
December 22 – 23	2640
Week of December 29	9260
<b>TOTAL</b>	<b>35,980</b>

**Work is backed by scale tickets.  
Total includes signage pickup.**



### Chief's Highlights:



- *December's report, including the five-year look back comparison includes data on all incidents where the final disposition of the incident was that the Department arrived on scene.*
- *Calls which were cancelled before personnel arrived are excluded from this data to preserve integrity of response times and the types of calls to which personnel responded.*
- *Patient destination shifted slightly to approximately 55% to Mary Washington and 43% to Stafford Hospital.*

### Summary Incident Statistics

	December 2014	Jan – Dec 2014	Jan – Dec 2013	Jan – Dec 2012	Jan – Dec 2011	Jan – Dec 2010
Arrived on-scene calls	1,308	16,736	17,148	16,434	15,787	12,693
Responses in excess of eight minutes	418	5,053	4,410	4,249	3,922	4,074
Percentage of responses under eight minutes	68%	70%	74%	74%	75%	68%

### Non-Emergency Activity

	December 2014	Jan – Dec 2014
Training Hours	3,632	28,892
Pre-Plans of Business / Buildings	7	233
Public Education Hours/ Students	10 Hours 43 Students	373.5 Hours 4,775 Students
Community Outreach Sessions	65	849
Special Project Hours	453	4,481



Incident by Nature						
	December 2014	Jan – Dec 2014	Jan – Dec 2013	Jan – Dec 2012	Jan – Dec 2011	Jan – Dec 2010
Emergency Medical Calls	787	9075	8,793	8,834	8,233	8,023
Fire Calls	148	2119	2,134	2,117	2,177	2,069
Vehicle Accident Calls	172	1,755	1,860	1,793	1,740	1,738
Technical Rescue Calls	1	57	69	81	80	58
Service Calls (Non-Emergent)	221	3,730	4,292	3,609	3,557	805
<b>Arrived on-scene calls (TOTAL)</b>	<b>1,308</b>	<b>16,736</b>	<b>17,148</b>	<b>16,434</b>	<b>15,787</b>	<b>12,693</b>

Emergency Medical Services Summary						
	December 2014	Jan – Dec 2014	Jan – Dec 2013	Jan – Dec 2012	Jan – Dec 2011	Jan – Dec 2010
Patients Dead at Scene	6	86	85	72	63	54
Patient Refusals Obtained	130	1,777	1,725	2,725	2,810	1,381
Transferred to another Unit/POV	0	6	8	11	13	22
Transports Provided	677	7,815	7,633	7,936	6,730	5,922
Total Encounters	813	9,684	9,483	10,744	10,242	9,008
Patients Transported	83%	81%	81%	74%	70%	82%
Destination MWH	55%	56%	55%	52%	49%	54%
Destination Stafford	43%	43%	44%	46%	49%	43%
Other Destination	2%	1%	1%	2%	2%	3%



### Fire Marshal Activity

	December 2014	Jan – Dec 2014	Jan – Dec 2013	Jan – Dec 2012	Jan – Dec 2011	Jan – Dec 2010
Fire Marshal Office Responses	17	256	273	346	406	*193
Inspections	188	3,632	3,826	3,120	3,369	1780
Plan Reviews	40	360	472	628	418	379
Fire Investigations	8	69	112	85	92	78

### Response Times of Less Than Eight Minutes by First Due

	December 2014	Jan – Dec 2014	Jan – Dec 2013	Jan – Dec 2012	Jan – Dec 2011	Jan – Dec 2010
Zone 1: Falmouth	72%	72%	77%	79%	83%	75%
Zone 2: Stafford	76%	78%	85%	84%	84%	76%
Zone 3: Widewater	11%	21%	33%	39%	38%	44%
Zone 4: Mountainview	60%	60%	73%	65%	69%	59%
Zone 5: Brooke	67%	56%	53%	54%	59%	53%
Zone 6: Hartwood	39%	45%	50%	60%	64%	53%
Zone 7: White Oak	62%	58%	57%	65%	60%	53%
Zone 8: Rockhill	67%	49%	38%	35%	32%	30%
Zone 9: Aquia	76%	75%	82%	83%	82%	73%
Zone 10: Potomac Hills	67%	77%	83%	79%	84%	79%
Zone 12: Berea	66%	73%	77%	77%	78%	70%
Zone 14: North Stafford	80%	78%	78%	75%	74%	69%



## Fire and Rescue Department

### Volunteer Staffing By Station (FIRE)

	December 2014	Jan – Dec 2014	Jan – Dec 2013	Jan – Dec 2012	Jan – Dec 2011	Jan – Dec 2010
Zone 1: Falmouth	81%	89%	98%	99%	100%	99%
Zone 2: Stafford	62%	71%	80%	92%	92%	90%
Zone 3: Widewater	8%	11%	12%	15%	16%	34%
Zone 4: Mountainview	1%	1%	2%	8%	39%	32%
Zone 5: Brooke	44%	14%	7%	10%	14%	15%
Zone 6: Hartwood	40%	38%	39%	66%	74%	62%
Zone 7: White Oak	1%	13%	16%	41%	22%	13%
Zone 8: Rockhill	75%	62%	34%	30%	22%	17%
Zone 10: Potomac Hills	16%	17%	22%	29%	56%	39%

### Volunteer Staffing By Station (EMS)

	December 2014	Jan – Dec 2014	Jan – Dec 2013	Jan – Dec 2012	Jan – Dec 2011	Jan – Dec 2010
Zone 1: Falmouth	6%	6%	4%	3%	20%	17%
Zone 2: Stafford	10%	13%	28%	27%	22%	46%
Zone 3: Widewater	2%	1%	2%	3%	15%	28%
Zone 4: Mountainview	6%	12%	15%	7%	3%	4%
Zone 5: Brooke	26%	9%	7%	1%	1%	6%
Zone 6: Hartwood	0%	1%	2%	2%	10%	9%
Zone 7: White Oak	5%	5%	8%	5%	7%	12%
Zone 8: Rockhill	32%	33%	30%	30%	30%	33%
Zone 9: Aquia	23%	26%	28%	30%	27%	40%
Zone 10: Potomac Hills	0%	0%	5%	2%	9%	12%
Zone 12: Berea	0%	10%	27%	0%	0%	0%





This report summarizes the activities for five years of the Stafford Sheriff's Office from December 2010 through December 2014. The charts compare data year-to-date from January through December of each year. Below are highlights. The average reflects comparison of 2010 through 2014.

### *Crime Distribution*

Crime	2014	2013	2012	2011	2010	Average
Property Crime	48.6%	53.7%	56.1%	54.6%	56.5%	53.9%
Narcotics Violations	17.6%	19.0%	20.1%	20.1%	19.2%	19.2%
Fraud Crimes	27.1%	21.1%	17.2%	17.9%	16.9%	20.1%
Crimes Against Persons	6.7%	6.2%	6.5%	7.3%	7.5%	6.9%

The above is a summary for all the crimes reported, YTD

### *Major Crimes Summary*

Crime	2014	2013	2012	2011	2010	Average
All Reported Crimes	12,805	11,623	11,812	10,506	10,943	11537.8
Major Crimes	4,746	4,114	4,384	3,741	3,921	4181.2
% of All Reported Crimes That are Major Crimes	37.1%	35.4%	37.1%	35.6%	35.8%	36.2%

### *Crimes Against Persons*

Crime	2014	2013	2012	2011	2010	Average
Kidnapping/Abduction	24	20	24	20	32	24.0
Robbery	31	30	40	31	55	37.4
Homicide	2	5	4	2	2	3.0
Rape	25	24	25	35	38	29.4
Aggravated Assault	149	97	121	109	115	118.2

### *Crimes Against Property*

Crime	2014	2013	2012	2011	2010	Average
Motor Vehicle Theft	76	79	108	107	130	100.0
Burglary	165	179	252	213	219	205.6
Larceny	2,065	1,951	2,101	1,724	1,865	1941.2
Fraud/Financial	1287	869	755	671	662	848.8





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### Areas of note:

There were at least 10 reports received regarding an unknown subject claiming to be 1<sup>st</sup> Sgt. Lance Barley and soliciting monies from Stafford residents for failure to appear for jury duty. Many residents were told a warrant had been issued against them and to pre-pay a fine by prepaid card and then appear in court on the same date. Several victims provided payment via pre-paid cards and/or personal demographic data. Investigative efforts continue. There are no suspects at this time and it is unknown if the recent incidents are related to similar incidents reported earlier in the year.

There were 16 vandalism reports received regarding the same subject targeting and vandalizing vehicles, most of which were located in the Stafford Marketplace at the time of the vandalism. Following citizen tips and investigative efforts, Anthony Cortes was identified, located and charged with all the associated incidents.





This report summarizes the activities for five years of the Stafford Sheriff's Office from December 2010 through December 2014. The charts compare data year-to-date from January through December of each year. Below are highlights. The average reflects comparison of 2010 through 2014.

### Misc

Activity	2014	2013	2012	2011	2010	Average
Crime Rate per 100 Residents	5.34	4.76	5.27	4.63	4.76	5.0
Concealed Weapons Permits and Federal Licenses	2,200	2,934	2,062	1,312	1,148	1931.2
Criminal Arrest	5,319	6,061	6,352	7,002	7,535	6453.8
DUI Arrests	466	484	467	478	553	489.6
Citations	9,354	11,257	8,780	10,932	13,694	10803.4
Deputies Assaulted	24	18	25	24	30	24.2
Calls for Service	70,741	76,983	70,381	67,247	70,430	71156.4

### Animal Control

Activity	2014	2013	2012	2011	2010	Average
Dogs Picked Up	598	622	683	685	628	643.2
Dogs Turned In	362	446	571	488	532	479.8
Dog Adoptions	265	292	326	296	366	309.0
Cats Turned In	835	932	1127	1209	1021	1024.8
Cat Adoptions	273	258	241	236	267	255.0
Dogs Euthanized	219	257	259	306	336	275.4
Cats Euthanized	420	641	846	799	720	685.2

### Courts

Activity	2014	2013	2012	2011	2010	Average
Evictions	895	688	769	932	861	829.0
Out-of-State Prisoner Extraditions	107	83	98	90	100	95.6

### Communications

Activity	2014	2013	2012	2011	2010	Average
ECC Call Volume	295,164	296,731	306,068	305,189	335,043	307,639.0
Total Law Enforcement CAD Incidents Processed	145,348	149,570	147,931	150,407	150,931	148,837.4
Total Fire and Rescue CAD Incidents Processed	18,599	20,242	25,767	24,958	21,225	22,158.2
ECC Auxiliary/Support CAD Events - Utility	2,292	2,268	2,094	2,160	2,209	2,204.6
ECC Auxiliary/Support CAD Events - Animal Control	3,067	3,041	2,714	2,260	2,174	2,651.2
ECC Auxiliary/Support CAD Events - Control Burns	5,331	5,817	6,539	6,186	5,252	5,825.0



<b>December 2014</b>			
<b>Fund</b>	<b>Full-Time Funded Positions</b>	<b>Vacancies</b>	<b>Vacancy Rate</b>
General Government Public Safety	357	11	3.1%
General Government Non Public Safety	332	13	3.9%
General Government Total	689	24	3.5%
Utilities	139	1	0.7%
Capital Projects Fund	3	0	0.0%
Total	831	25	3.0%

<b>Turnover Rate</b>					
	2014	2013		2014	2013
January	1.6%	0.1%	July	1.2%	0.7%
February	0.6%	0.4%	August	1.5%	0.4%
March	0.9%	0.5%	September	0.6%	0.7%
April	0.2%	1.0%	October	0.7%	0.6%
May	0.1%	0.9%	November	0.9%	0.5%
June	0.5%	0.5%	December	1.0%	0.7%

The turnover rate measures the number of separations during a month. These separations include voluntary and involuntary terminations. The vacancy rate measures the percent of vacancies as a result of the employee turnover.



## Human Services

	DECEMBER 2014	DECEMBER 2013	DECEMBER 2012	DECEMBER 2011	DECEMBER 2010	Average
Number of Child Protective Services (CPS) Complaints Investigated	49	41	23	46	37	39.2
Number of Children in Foster Care	34	45	50	43	53	45.0
Number of Children Receiving Child Day Care Assistance	357	348	335	282	302	324.8
Private Day School Placements	55	54	60	53	31	51.8
Public Day School Placements	26	31	27	27	28	27.8
Residential Placements Excluding Foster Care Children	12	12	15	20	16	15.0
Residential Placements Total	15	18	22	24	24	20.6
Number of Families Served by Family Assessment and Planning Team	9	7	15	16	18	13.0
Number of Active/Ongoing Public Assistance	10,405	9,791	9,910	9,369	8,687	9,632.4
Number of New Applications for Public Assistance	657	706	539	691	587	636.0
Number of Food Stamp Households Served	3,721	4,000	4,053	3,676	3,365	3,763.0
Value of Food Stamp Benefits Issued	\$1,198,000	\$1,194,898	\$1,330,663	\$1,237,447	\$1,170,692	\$1,226,340



PROJECT	Lake Mooney Water Treatment Facility
Description	Design and construction of a 10 million gallons per day (mgd) water treatment facility utilizing membranes expandable to 25 mgd with incremental addition of more membranes and membrane infrastructure
Project Budget Amount	\$26M
Current Projected Completion Date of Project	Contractor attained Partial Substantial Completion on November 28, 2014.
Recent Activity	Final approval from Virginia Department of Health received on December 8, 2014. Treatment plant began operations on December 18, 2014. Contractor continuing work on punch list items.



*Aerial view of the water treatment facility*



PROJECT	Lake Mooney Reservoir
Description	New dam to create a 521-acre, 5.54 billion gallon reservoir. Involves placement of approximately 900,000 cubic yards of select material and construction of a concrete emergency spillway and a pump station to provide water to the new water treatment facility.
Project Budget Amount	\$47M
Current Projected Completion Date of Project	Substantial Completion for Dam was met January 2014. Final Completion was May 2014. Impoundment could be complete during first half of 2015.
Recent Activity	<b>Dam:</b> Work is complete. Some small warranty items underway. Conditional Impoundment Permit acquired through 2015. Filling is underway. 1.77BG have been filled of an eventual of 5.5BG. Environmental Mitigation nearly complete.



*This is a current view of the reservoir. When it is full, the water level will rise to the bottom of the tree line.*



<b>PROJECT</b>	<b>Celebrate Virginia Water Tank</b>
Description	Construction of a one million gallon elevated water tank on Greenbank Road in Celebrate Virginia near Banks Ford Parkway to replace the existing Berea Tank at Dominion Virginia Power.
Project Budget Amount	\$2.5M
Current Projected Completion Date of Project	June 2016
Recent Activity	Exclusive easement acquired. Plans in for final review by Planning. Construction bids to be advertised February 2015. Construction expected to start in May 2015 with a duration of approximately 12 months.
<b>PROJECT</b>	<b>Route 1 North Sewer Line</b>
Description	Approximately 4,400 feet of 18-inch gravity sewer along and parallel to Route 1 will replace deteriorated gravity sewer and provide additional capacity to move wastewater from the northern part of the county toward the Aquia Creek PS at Route 1 and Telegraph Road.
Project Budget Amount	\$4.15M
Completion Date of Design Phase	Design Complete
Current Projected Completion Date of Project	<b>September 2016</b> This is a change from last month's date of December 2015. The delay is due to difficulty obtaining easements.
Recent Activity	Environmental survey work is complete and under review. A Joint Permit Application is pending from the Corps of Engineers. A mitigation credit letter has been received from the COE. Easement documents are being prepared for one property and revised exhibit plats are being prepared for the remaining two properties. A Virginia stormwater plan permit and planning application are being prepared by the engineer.



PROJECT	Austin Run Sanitary Sewer and Pump Station Replacement
Description	The existing pump station is near capacity and has experienced several overflows over the past five years. The equipment in the pump station is antiquated and in disrepair. The pump station is scheduled to be replaced with a state of the art screw pump system with all the appropriate piping to position the pump station adjacent to Aqua Wastewater Treatment Facility. The close proximity of the pump station to the wastewater facility will save the county a considerable amount of energy and money.
Project Budget Amount	\$5.2M
Current Projected Completion Date of Project	September 2015
Recent Activity	The pump station concrete work is complete. The electrical panel rough wiring has been installed. The generator pad, electrical equipment and rough wiring for the generator have been installed. The pump installation will begin in early February. The contractor has installed approximately 1650 linear feet of 42" sewer line.



*Pump Station*



*Generator*



PROJECT	Claiborne Run Sewer Pump Station Generator Replacement
Description	Project removes the existing generator and replaces with two 550 kW generators, a fuel polishing system, and fuel storage tanks in preparation for future station upgrades.
Project Budget Amount	\$1.125M
Current Projected Completion Date of Project	March 2015
Recent Activity	Demolition of the existing retaining wall has been completed . Additional excavation and removal of buried tanks has been accomplished. Concrete forms have been set and concrete is being poured for the new retaining walls.



*Existing Claiborne Run Sewer Pump Station as of December 31, 2014*



DATE	PUBLICATION	HEADLINE
12/1/14	FLS	Getting There: Why No Right-Turn on Red from U.S. 1 onto Butler Road?
12/2/14	FLS	Work to Close Lanes on Falmouth Bridge on Tuesday
12/2/14	PotomacLocal.com	Many Unfamiliar with E-ZPass Express Lanes at Opening
12/3/14	PotomacLocal.com	Stafford Fire and Rescue Gives 330 Coats to Children
12/3/14	PotomacLocal.com	Pies Tossed at Stafford Teachers During Fundraiser
12/7/14	FLS	Stafford School Board Examines Cost, Benefits of Some High School Courses
12/7/14	PotomacLocal.com	First Chipotle in Stafford Opens Monday
12/8/14	FLS	Stafford Premier's Movie of County's History
12/9/14	FLS	Major Development in Stafford to Go Before Planning Commission
12/9/14	PotomacLocal.com	Chipotle Opens to Smiles in Stafford
12/10/14	FLS	Stafford School Salaries Studied
12/10/14	Richmond Times-Dispatch	Opening Date Set for I-95 Express Lanes
12/10/14	PotomacLocal.com	I-95 E-ZPass Express Lanes Open Monday
12/11/14	FLS	Stafford Board Delays Decision on Giant Development Project
12/11/14	PotomacLocal.com	What to Know Ahead of I-95 E-ZPass Lanes Opening
12/15/14	PotomacLocal.com	I-95 E-ZPass Express Lanes Offer Smooth Ride to Stafford
12/16/14	Stafford Sun	Stafford Airport: Set to Take Off 2?
12/17/14	FLS	Stafford Supervisors Consider Amendments to Loosen Use of Pneumatic Guns, Firearms, and Arrows
12/17/14	Stafford Sun	School Board Hears Report on Teacher Salaries, Retention
12/18/14	FLS	Crow's Nest Harbour Landowners Suing Stafford, Board of Supervisors
12/19/14	FLS	Stafford Historical Commission Takes Look at Sherwood Forest
12/19/14	FLS	Stafford Airport Expansion Proposal Sparks Discord
12/20/14	FLS	Virginia I-95 Express Lanes Off to Smooth Start
12/21/14	FLS	Aquia Bridge Set to Reopen, Seven Months Early
12/22/14	FLS	Stafford Firefighters Provide Coats for Local Children





The Citizens Assistance and Volunteer Services Office provides a central in-house resource for customer service and information on County services and complaints. Staff recruits, trains and places volunteers in various departments to assist with a number of tasks.



<b>December 2014 Customer Inquiries handled by Citizens Assistance Staff</b>	
Total Number of Phone Calls Presented	2327
Total Number of Phone Calls Handled	2071
Calls Handled Ratio 311 Call Center	89%
Live Help Chats*	77
Citizen Tracker Requests Handled via County Website/Mobile App.	8 Website/4 Mobile App.
Citizens Assisted at the Administration Center Desk in Lobby	1189
Total Number of Visitors to Administration Center	4773
Citizens Assisted at the Judicial Center Desk in the Courthouse	1491
Total Number of Volunteer Hours**	932

\* Live Help allows users to send an e-mail through the County's Web site and receive an immediate response from staff. Of the **77** Live Help requests, **61** were live chats in which the user and staff member exchanged information through instant messaging, and **16** were offline e-mails, which were received outside normal business hours (weekends or evenings) when staff is not online. Responses were provided as soon as possible or as soon as regular business hours resumed.

\*\* This fiscal year this equates to a savings of **\$1,053,390** in full-time staff costs (with benefits), and a savings of **\$842,712** without benefits. These figures are determined by taking the volunteer rate (\$26.00 with benefits) and (\$20.80 without benefits) that is dictated by the state's Bureau of Labor statistics and multiplying that by the total number of hours that are volunteered.



## Information Technology

### Top 20 Most Visited Pages

This report summarizes the website, geographic information system map requests, scanning and project and help desk work orders performed by the IT Department. On this page, website statistics are detailed.

#### How are people looking at our website?

Via Desktop Computer	73%
Via Smartphone	17%
Via Tablet	9%
Unknown	1%

**3 min 9 sec** average visit duration  
**2,933** total searches  
**21,882** total downloads  
**4.6** actions per visit

Page Title	Pageviews
Home Page	39833
Bill Payment	20173
Human Resources	6445
NeoGov	5584
Real Estate	3425
GIS	3333
Treasurer	2803
Utilities	2328
Personal Property	2078
Full-Time Benefits	1842
Personal Property Tax	1494
Animal Control	1412
Circuit Court	1398
Social Services	1295
Dogs for Adoption	1133
Water & Sewer	1105
Board of Supervisors	1074
Look Up Taxes Paid	967
Landfill & Recycling	790
Purchasing	783

**Website Visits for December 2014** – This graph details the amount of visits per day to our website.



The IT Department is responsible for county-wide document management through the OnBase database. Staff scan in documents to make documents available online and to save space by storing documents digitally.

### Project and Help Desk Work Orders Worked On In December 2014

Animal Control	2	0.51%
Board of Supervisors	1	0.25%
Public Works	28	7.07%
Circuit Court	3	0.76%
Commissioner of the Revenue	7	1.77%
Commonwealth's Attorney	25	6.31%
Cooperative Extension	1	0.25%
County Administration	24	6.06%
County Attorney	5	1.26%
Economic Development	12	3.03%
Finance/Budget/Purchasing	26	6.57%
Fire & Rescue	17	4.29%
Courts	6	1.52%
Human Resources	5	1.26%
Information Technology	27	6.82%
Regional Landfill	9	2.27%
Planning and Zoning	15	3.79%
Parks & Rec - Community Facilities	59	14.90%
Recycling	3	0.76%
Schools	7	1.77%
Sheriff	21	5.30%
Social Services	11	2.78%
Treasurer	15	3.79%
Utilites	63	15.91%
Voter Registration	4	1.01%
<b>Totals</b>	<b>396</b>	<b>100%</b>

Documents Scanned	
Circuit Court	203
Commonwealth's Attorney	106
Planning	310
Public Works	666
Purchasing	0
Sheriff	770
Utilities	1612

The IT Department prints maps for internal use and also for citizens.

GIS Map Requests	
Internal/External Map Request	42
Walk-Ins	12
Map Sales	4

