

Stafford County Utilities Commission
Meeting Minutes
June 10, 2014

I. Call to order

Chairman Bill Tignor called to order the regular meeting of the Utilities Commission at the Rocky Pen Run Reservoir site on June 10, 2014 after a tour of the Rocky Pen Run Water Treatment Facility led by Matt Sauter, Abel Lake WTF Plant Manager.

II. Roll call

The following persons were present: Joyce Arndt, John Harris, DaBora Lovitt, and Bill Tignor. Harry Critzer, Janet Spencer, Dale Allen, Jason Towery, and Cheryl Giles were present for the Utilities Department.

III. Public Presentations

There were no public presentations.

IV. Approval of Minutes

The May 13, 2014 minutes were approved as written.

V. Commission Members' Comments

Mr. Tignor expressed his condolences on the loss of Alan Glazman's daughter.

VI. Director's Report

Mr. Critzer informed the Commission he retires on August 29, 2014 after 36 years of service.

Staff recommends cancelling the July meeting because the Board of Supervisors will be on summer recess until August 19th.

VII. New Business

Approve Contract for the Claiborne Run PS Generator Replacement Project

Mr. Allen reported the Claiborne Run Pump Station is a major pump station in the southern part of the county. It pumps all the wastewater from southern parts of the county to the Little Falls Run Wastewater Treatment Facility (WWTF). There is not enough capacity in the generator to run all of the pumps. The project involves the support work, installation of the generators, fuel tank and the other equipment. A bid solicitation was advertised on April 16, 2014. Two bids were received. One from Crowder Construction and the other from ICSE, Inc. Crowder Construction was the low bidder for the project in an amount of \$618,240. Staff recommends the contract be awarded to Crowder Construction.

Mr. Harris made a motion to recommend approval of proposed resolution R14-137, which would award a contract to Crowder Construction for the Claiborne Run Pump Station Generator Replacement. The motion was seconded by Ms. Arndt and passed unanimously.

Neighborhood Project for Truslow Road

Mr. Allen reported several applications for a neighborhood sewer project on Truslow Road have been received. A survey of the Truslow Road area was referred to the Virginia Department of Health (VDH) for evaluation. The VDH recommends proceeding with the

project because of the poor soils in the area and the marginal conditions of the drainfields. The project would need Board approval because it exceeds the criteria for a short project.

Discussion ensued about the zoning of the area, if criteria of the policy had been met, and the cost estimate of the project.

Ms. Arndt inquired if any of the property owners in the affected areas were pump and haul customers. Mr. Allen responded that none of the property owners in the affected areas are pump and haul customers.

Mr. Harris made a motion that the Utilities Commission hold a public hearing for the Truslow Road Neighborhood Sewer Project. The motion was seconded by Ms. Lovitt and passed unanimously.

VIII. Unfinished Business

Rocky Pen Run Financial Overview

Ms. Spencer reported in May \$120,000 was spent on the dam, \$1,057,000 was spent on the water treatment facility, and \$162,000 was spent on construction management services. Mr. Critzer explained that one item on the report was not an expenditure, but was a request from Haymes for an equitable adjustment. In a closed session, the Board approved a \$950,000 payment in order to settle all claims by Haymes.

Recommend Public Hearing for Proposed Revised Pump & Haul Policy

Mr. Critzer reported the revised pump and haul policy includes the Commission's recommendation that subsidies are only available to owner-occupied properties.

Mr. Harris made a motion that the Utilities Commission hold a public hearing for the new pump and haul policy. The motion was seconded by Mr. Tignor and passed with a 4 – 0 vote.

IX. Adjournment

There being no further business, Mr. Tignor adjourned the meeting at 8:40PM.

Minutes submitted by:

DaBora Lovitt

DaBora Lovitt,
Recording Secretary