

**BOARD OF SUPERVISORS**

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**MONTHLY STATISTICAL REPORT**

**June 2014**



## Progress Report — May 2014

### Priorities

**Fiscal Responsibility**

**Education**

**Public Safety**

**Infrastructure**

**Economic Development**

**Service Excellence**

### Accomplishments

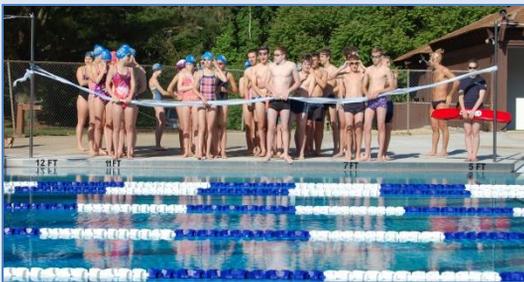


*In the photo above, the Stafford Board of Supervisors breaks ground on the Streetscape project. From left to right are Supervisors Cord Sterling, Gary Snellings, Jack Cavalier, Bob Thomas, Paul Milde, Meg Bohmke and Laura Sellers.*

Construction of the **Courthouse Streetscape Project**, Phase IA, began in early May. This project will enhance the Courthouse area with the construction of new sidewalks, pedestrian lighting, street trees and a pedestrian plaza in front of the Stafford Courthouse and the George L. Gordon, Jr., Government Center, as well as in front of the Alvin York Bandy Administration Complex (the School Board building) along Route 1. The work is scheduled to be completed by the end of September 2014.

**Aquia Landing Park** won the American Shore and Beach Preservation Association 2014 Best Restored Beach Award. According to the association, Aquia Landing exemplifies how a small, "sheltered-shores" restored beach can be an important and vital part of the community that it serves. Aquia Landing was one of four beaches to be recognized. The others were North Reach, Brevard County, Florida, Iroquois Point Beach, Oahu, Hawaii, and North Topsail Beach, North Carolina.

The **Stafford Fire and Rescue Department** was named the Outstanding EMS Agency for 2014 from the Rappahannock Emergency Medical Services Council (REMS). In addition, Lori Knowles, Stafford's Acting Division Chief, EMS Division, received the Excellence in EMS award (individual award) for 2014. Both the Fire and Rescue Department and Chief Knowles will automatically be submitted for the Governor's EMS awards, which will be announced in November.



**Curtis Park Pool** reopened in May after a yearlong renovation. Visitors will see new tiles in the Olympic-size main pool and in the wading pool. Repairs to the deck surrounding both pools were also completed and a new handicapped access ramp was installed. In addition, there are many other improvements that were completed such as new pool filters, pumps and valves to enhance the pool's operation. Renovations to the pool were paid for with funds from the voter-approved Parks and Bond Recreation Bond Referendum that was passed in 2009.

For more information  
[www.staffordcountyva.gov](http://www.staffordcountyva.gov)



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To: Board of Supervisors

From: Cathy Vollbrecht  
Director of Communications

Subject: June Monthly Statistical Report

Date: June 12, 2014

A few notes about this month's report:

- Curtis Park Pool reopened after a \$1.5 million renovation this winter. More on pages 1, 4 and 15.
- The construction in front of the Government Center and the Courthouse is the "Courthouse Streetscape" project, shown on pages 1 and 21.
- View some citizen comments on page 6.
- Mark your calendar to attend the grand opening of Celebration Stage at Pratt Park on June 25, 2014, as part of the 350<sup>th</sup> Anniversary Celebration. Read more about the progress on its construction on page 24
- Information on zoning applications or rezoning applications is listed on pages 29-34.
- Many May newspapers featured stories about Stafford. See page 49 for more info.

Please let me know if you have any questions.



## Special Events



**Geico's 20<sup>th</sup> Anniversary in Stafford County**  
Members of the Board of Supervisors and the Stafford Economic Development Authority helped Geico celebrate its 20<sup>th</sup> anniversary in Stafford County on June 4 by giving Geico a Cornerstone award. In the photo, Chairman Jack Cavalier, Vice Chairman Gary Snellings, Supervisor Meg Bohmke, Supervisor Laura Sellers, EDA Chairman Don Newlin, and the Geico gecko, accept a check from Geico for Stafford's 350<sup>th</sup> Anniversary.



### **Business Appreciation Event**

Award winners from the Stafford Economic Development Authority Business Appreciation Event, which was held on June 6, 2014: (top row, l to r: EDA members Joel Griffin, Howard Owens, Wendy Maurer, Don Newlin, Jo Knight, Jack Rowley; bottom row: Dawn Childress-Richards & Dena Childress-Cook from Childress Heating and Air, Amanda Talbert from Geico, Katina Howard from Intuit, and Dan Singh from Dan's Wellness Pharmacy.



### **Grand Reopening of Curtis Park Pool**

Chairman Jack Cavalier speaks to members of the Curtis family and other citizens on the occasion of the grand reopening of the Curtis Park pool. The pool underwent a \$1.5 million renovation this winter.



**Social Media May 13, 2014 – June 11, 2014  
Stafford County Government**



Facebook (**Stafford County Government**) – **1,281** likes or people following our page. In the last month we gained **37** new followers. Total Facebook users reached for the month was 17,719.

Date	Top Posts	Reach*	Shares**
5/23/14	“Have you had your eye on that special chainsaw?”	1,401	19
5/15/14	“The flags at Stafford Courthouse are flying at half-mast...”	1,171	14
5/22/14	“Did you know that a completely resurfaced Curtis Park pool opens this weekend?”	796	9

\*Reach - The number of people to see a post.

\*\*Share – The number of people who shared your information on their page.



Twitter (**Stafford County**) – **2,043** people following our page. In the last month, we gained **29** new followers.

**Statistics**

A “tweet” is a post or blog that goes out via the computer or by cell phone. From May 13 – June 11, we tweeted 133 tweets.

42 people re-tweeted our tweets regarding press releases, meetings, cancellations, and school closings.



## Service Excellence

### *What Our Customers Are Saying About Us*

#### **Public Works**

In an email, Planning Commission member Steven Apicella wrote of his admiration for Public Works staff. Mr. Apicella appreciated staff meeting with him and a builder on a pond overflow issue. He wrote, "Stafford residents are fortunate to have a great and knowledgeable Public Works team working on their behalf."

#### **PRCF**

PRCF received a note from a parent about PRCF's spring break camp. The parent wrote, "Stafford Parks and Rec is my go-to place anytime I need a venue for my daughter to go for a valuable, fun, and worthwhile activity/event/outing. I can always depend on the staff that do everything they can to ensure my child has a great camp experience. Heather, Suzanne, and others are the best! Keep up the good work and thank you for a great camp week! I love Stafford Parks and Rec!"

#### **Stafford County**

Stafford's first brewery, Adventure Brewing Company, complimented staff from Stafford County on Facebook after picking up an occupancy permit in preparation for their opening. "We want to give a heartfelt thank you to everyone involved with Stafford County for all of their hard work and never ending support to help us get to today," they wrote. "From the Planning Commission to the Board of Supervisors, from the Zoning Department to the Fire Marshal, and especially to everyone in the Economic Development office. All of you really make us proud to call Stafford home."

The Board of Supervisors has set specific priorities for Stafford County geared toward making our community a high quality place for people to live, work and raise a family. The priorities are Education, Public Safety, Infrastructure, Economic Development and Service Excellence, all encompassed by an overall theme of Fiscal Responsibility and Reducing the Tax Burden.

The priority of Service Excellence is a reflection of the Board's commitment to providing the highest quality of customer service to our citizens, businesses, visitors and all other customers of Stafford County. Stafford employees pride ourselves in going above and beyond to take care of all of our customers. This section reflects examples of how our employees support Service Excellence.



## Financial Report to the Community

### Principles of Responsible and Accountable Government

*Maintain a balanced budget \* Maintain a AA+ bond rating \* Fully fund our pension liability including full implementation of the state's pension reform whereby employees pay approximately one-third of their pension costs \* Borrow money only for capital projects and borrow under strict debt limitations \* Maintain Reserves (12% undesignated fund balance; Reserve for capital projects; Rainy Day Reserve (for unforeseen circumstances); Stafford Opportunity Fund (for economic development projects) \* Report to the Board on costs savings and efficiencies \* Estimate revenues very conservatively \* Spend less than adopted budgets \* Maintain lowest per capita expenditures among peer localities \* Monitor expenses and revenues weekly \* Consistently use innovative practices to run government as efficiently as possible \* Provide monthly financial report to the community*

### Savings and Efficiencies

The Economic Development Department has begun producing their graphic design work and content development in-house. Staff estimates they have saved around \$25,000 in FY2014 on work that would have been sent out to private contractors previously.

### Sign of the Times

Despite uncertainty with regard to the state budget and its potential revenue shortfalls, the County is in good shape to weather the outcome because of its strong financial position and management. The Board's policy of adopting a structurally balanced budget and fully funding contingency and cash capital is meant to provide flexibility in difficult times. In addition, all reserves are fully funded, with a plan in place to use these funds when needed, and to replenish them over time to maintain our fiscal strength in the future.

#### FY2015 Adopted Budget

The Board approved the FY2015 Budget on April 28, 2014.

#### Key Facts

- Residential real estate taxes down 14% over 6 years (inflation-adjusted)
- Staffing levels the same as 2005
- Reserves fully funded
- 29 capital projects underway
- Reduced real estate tax rate to \$1.019 and personal property tax from \$6.89 to \$6.61.
- Average taxpayer will pay \$80 less for calendar year 2014 taxes than 2013.



2014	
Chichester Park	Crow's Nest Nature Preserve
Grafton Village Elementary School Renovation	Staffordboro Commuter Parking Lot
Rocky Pen Run Reservoir	Curtis Park Pool Renovations
Trailblazing Signs	350 <sup>th</sup> Celebration Stage at Pratt Park
Courthouse Streetscape	Stafford High and Brooke Point High, Conversion of football fields to artificial turf
2015	
Mountain View Road Improvements, Phase I	Corporate Center Boulevard
Embrey Mill Park/Indoor Rcreation Facility	Belmont-Ferry Farm Trail, Phase 4, Pratt Park to the Chatham Bridge
Mountain View Road Improvements, Phase II	Poplar Road Improvements, Phase III
Falmouth Intersection Improvements	Stafford High School
Second Right Turn Lane at Route 1 and Garrisonville Road	Centreport Parkway
Interstate 95 Express Lanes from Garrisonville Road to Beltway	
2016	
Truslow Road Improvements	Route 17 Widening
Brooke Road Safety Improvements	Garrisonville Road/Onville Road Turn Lane Improvement
Ferry Road Improvements	Courthouse Road West Widening
Poplar Road Improvements, Phase I	Poplar Road Improvements, Phase II

Projects Under Construction in White

Projects Under Design in Yellow

State Projects in Pink



## Finance – Revenues and Expenditures

### Stafford County General Fund Revenue/Expenditure Report FY 2014 through April 30, 2014

	Expenditures		Revenue		
	Revised Budget *	Actual	Budget	Actual	
					%
General Government:					
Board of Supervisors	\$ 671,258	\$ 477,653	\$ 71.2%	\$ -	
Central Rapp Regional Library	5,067,220	5,067,220	100.0%	24,257	65.6%
Commissioner of Revenue	2,767,530	2,022,618	73.1%	189,769	75.1%
Commonwealth Attorney	3,091,431	2,286,737	74.0%	819,577	69.1%
Comprehensive Services Act	5,366,410	3,506,381	65.3%	1,193,661	44.3%
Cooperative Extension	172,270	91,598	53.2%		
Corrections	8,262,332	8,126,599	98.4%	463,012	99.0%
County Administration	1,116,088	833,574	74.7%		
County Attorney	1,223,107	680,743	55.7%		
Courts	1,922,920	1,361,843	70.8%	1,131,336	77.8%
Econ Devel & Legislative Affairs	1,162,525	839,230	72.2%		
Finance and Budget	1,572,688	1,212,827	77.1%		
Fire and Rescue	15,768,154	11,220,340	71.2%	2,072,693	88.6%
Human Resources	451,376	270,406	59.9%		
Information Technology	2,653,302	1,928,630	72.7%	16,400	135.9%
Non-Departmental	2,224,009	1,102,298	49.6%		
Parks, Recreation & Comm Facilities	12,660,778	8,845,177	69.9%	2,000,900	70.5%
Partner Agencies	1,635,825	1,612,325	98.6%	30,000	97.0%
Planning and Zoning	2,633,538	1,775,666	67.4%	1,441,200	112.3%
Public Works	5,374,794	3,585,906	66.7%	2,882,300	94.0%
Registrar and Electoral Board	459,610	344,217	74.9%	68,500	
Sheriff	25,545,132	19,294,424	75.5%	7,713,243	66.2%
Social Services	6,767,162	4,603,491	68.0%	4,983,800	66.5%
Treasurer	2,030,288	1,378,908	67.9%	477,400	136.8%
<b>Total General Government</b>	<b>110,599,747</b>	<b>82,468,811</b>	<b>74.6%</b>	<b>28,048,973</b>	<b>74.0%</b>

Exp includes annual VACO membership; meeting broadcast svcs

65.6% Exp includes 1st, 2nd, 3rd & 4th qtr approprio Regional Library

75.1% 1-month lag in receipt State Comp Bd reimbursements

69.1% 1-month lag in receipt State Comp Bd reimbursements

44.3% 1-month lag in program exp; 3-month lag in State reimbursement;

Exp includes 1st, 2nd, 3rd, & 4th qtr approp to Regional Jail/Juv Ctr plus debt svc; Rev

99.0% includes qtrly PILOT, VICCCA and Jail admission fees

77.8% 1-month lag in receipt State Comp Bd reimbursements

88.6% 2-month lag in receipt of ambulance transport fees, other rev is inspection/permit fees

135.9% Revis GIS maps and digital plat fees

70.5% Rev includes seasonal program fees

Exp is 1st, 2nd, 3rd & 4th qtr appropriation to Community Agencies, Small Agencies

97.0% paid 100%; Rev is well/septic permits

112.3% Application activity

94.0% Application activity

Exp for Nov general election, Rev based on Mar-Feb year and is received in June

66.2%

66.5%

136.8% 1-month lag in receipt State Comp Bd reimbursements

74.0%

\* Revised budget amount includes encumbrances and commitments carried forward from FY13, additional appropriations approved by the Board of Supervisors, and miscellaneous grants



## Finance – Revenues and Expenditures

### Stafford County General Fund Revenue/Expenditure Report FY 2014 through April 30, 2014

	Expenditures		Revenue		%
	Revised Budget *	Actual	Budget	Actual	
Capital Outlay	\$ 3,653,100	\$ 832,082	\$ 252,000	\$ 178,555	70.9%
Debt Service	11,119,790	10,420,233			
Transfer to Other Funds	4,063,787	3,502,000	550,006	1,498,435	
Total County	129,436,424	97,223,126	28,850,979	22,433,670	77.8%
Local School Funding:					
Operations	110,795,401	68,282,479			61.6%
Debt Service	24,729,510	24,617,107			99.5%
Construction	2,847,000	-			0.0%
Total Local School Funding	138,371,911	92,899,586			67.1%
Total	\$ 267,808,335	\$ 190,122,712	28,850,979	22,433,670	77.8%
General Revenue:					
Real Estate Taxes			145,371,700	73,146,188	50.3%
Personal Property Taxes			32,836,500	18,633,053	56.7%
Penalties and Interest			2,030,500	1,566,662	77.2%
Sales Tax			11,345,000	7,719,321	68.0%
Consumer Utility Tax			7,778,400	5,423,813	69.7%
Motor Vehicle Licenses			2,245,000	360,284	16.0%
Bank Stock Taxes			355,000	405	
Recordation and Property Transfers			2,741,000	1,898,417	69.3%
Meals Taxes			6,340,000	4,791,641	75.6%
Other Local Taxes			41,800	25,503	61.0%
Use of Money and Property			15,800	1,998	12.6%
Other Local Revenue			2,152,562	2,202,625	102.3%
Intergov Non-Categorical			12,905,800	7,329,661	56.8%
Total General Revenues			226,159,062	123,099,571	54.4%
Total General Fund	\$ 267,808,335	\$ 190,122,712	255,010,041	\$ 145,533,241	57.1%
			115,16,444		
			\$ 266,526,485		

70.9% Software upgrades, Sheriff's vehicles. Actual revenues to date from Tech Fees Most major payments completed for FY14, next major payment July FY15  
 Economic Development Land purchase - \$ 3.4M acquire QCC property & \$ 102k Jail Demo  
 VPSA Bonds principal and interest/Literary Loans, most completed for FY14  
 50.3% Taxes due Dec & June.  
 56.7% Taxes due Dec & June.  
 77.2% Assessed when delinquency is paid  
 68.0% 2-month lag in receipt of State funds  
 2-month lag in receipt of State funds for communications taxes, also includes  
 69.7% consumer electric/gas and PEG fees  
 16.0% vehicle license fees due with June pers prop taxes  
 revenue received May/June based on previous year local deposits held  
 69.3% 1-month lag in reporting from Clerk of Court  
 75.6% lag due to accrual of meals tax revenue  
 61.0% short-term rental taxes due quarterly  
 12.6% 1-month lag in receipt; also includes disbursement of interest on develop securities  
 102.3% receipts for misc on-demand items  
 56.8% receipts due in August, Nov, and June  
 54.4%  
 57.1% percent of revenue excluding use of Fund Balance  
 Fund Balance used for encumbrance/commitment rollovers, \$ 3.4M was for QCC Land Purch

\* Revised budget amount includes encumbrances and commitments carried forward from FY13, additional appropriations approved by the Board of Supervisors, and miscellaneous grants



In 2011, the Board of Supervisors adopted an Economic Development 10-Point Plan, with the goal of providing a more desirable community with an excellent business climate, conducive to increased investment by the private sector and the expansion of job opportunities for its citizens, a world class school system, modern public safety services ensuring a safe community, and with abundant and adequate parks and recreation amenities.

**Issue One**

Improve overall fiscal competitiveness.

**Issue Two**

Enact business friendly policy initiatives.

**Issue Three**

Improve Stafford's ability to attract and retain a high quality workforce.

**Issue Four**

Improve Stafford's transportation and public safety infrastructure.

**Issue Five**

Accelerate redevelopment activities.

**Issue Six**

Create opportunities to gain more input on economic development policies from the private sector.

**Issue Seven**

Enhance small business assistance programs.

**Issue Eight**

Create economic development incentive programs.

**Issue Nine**

Reinvigorate the Business Retention and Expansion (BRE) initiative.

**Issue Ten**

Enhance economic development marketing plan.



## Economic Development 10-Point Plan Update

With the Board's formal adoption of the Economic Development 10-Point (ED10) Plan in September 2011, full implementation of associated actions and tasks is underway. Since the last monthly report to the Board, work continued on the following issue areas of the ED10 Plan:

- In a recent meeting, the Oak Ridge Association of Universities County Departments updated Economic Development staff on their consortium's focus. The association began in 1946, evolving as part of the "Manhattan Project" which developed the first nuclear devices in World War II. The team supports the Department of Energy, developing their national security emergency management program. The associates run exercises, team response, and training for federal agencies. In Stafford, it is focused on forensic services, and developing future scientists training in Department of Energy labs. **(Issue 2a, 2c, 7b, 9a)**
- Economic Development continued to reach out to land owners potentially affected by the work of the Federal Highway Administration and the Virginia Department of Transportation on the \$4 million design and construction of improvements to the intersection of U.S. Route 1 and Telegraph Road in Boswell's Corner. Project consultants held a public information meeting on June 5. All construction is scheduled to be finished by September 2014. **(Issue 5)**
- Economic Development continued to reach out to land owners potentially affected by the Virginia Department of Transportation's continued work on its \$184 million reconstruction of the I-95/ Courthouse Road interchange. Negotiations for rights-of-way and easements continue. Construction has also started on the Courthouse streetscape improvements. The \$3 million grant-funded improvements are the first in a series of planned improvements to Jefferson Davis Highway between Hope Road and Hospital Center Boulevard and to Courthouse Road between Jason Mooney Drive and Stafford Avenue. Related improvements include upgrades to the intersection of Jefferson Davis Highway and Courthouse Road. **(Issue 5)**
- Economic Development continued to reach out to land owners potentially affected by the Virginia Department of Transportation's continued work on its \$25 million reconstruction of the U.S. Route 1/U.S. Route 17/Butler Road intersection. Also in Falmouth, major renovations to Amy's Café are wrapping up and a request for proposals has been released to solicit a qualified person or firm to restore the Counting House to a viable business. **(Issue 5)**
- Economic Development continued to reach out to land owners potentially affected by the Virginia Department of Transportation's continued work on its \$49 million U.S. Route 17 road widening project. Staff has offered assistance with planning future development, to include removal of vacant residential structures. **(Issue 5)**
- CP2S recently moved to 10 Center Street in the Stafford Commerce Park. This expansion includes the official opening of its Raven Division, becoming one of the few woman-owned companies in the country to offer counterterrorism training such as counter-IED training. Their primary focus is to assist other companies to win government contracts. The company currently employs 10 and expects new contracts to expand their base of experienced personnel. **(Issue 9a)**



## Economic Development 10-Point Plan Update

- AHA Consulting Engineers in Arlington recently met with Economic Development for a county overview. This firm began business in the famous Boston “128 Bio Corridor” and became recognized as a leading bio research design firm. The multi-faceted focus of the Arlington office includes upscale retail development, restaurants, and “Mission Critical” data centers. **(Issue 10a)**
- The annual bus tour sponsored by the National Association for Industrial and Office Parks Northern Virginia, provided insight into featured markets "Inside the Beltway," including Loudon County, Fairfax County and the submarkets of Springfield, Merrifield, Ashburn and Tysons Corner. The annual tour comprised a full day of information and news about the Northern Virginia market. The day started with a trade show and networking opportunity to meet with developers, brokers, and investors to provide insight and follow-up on the Stafford commercial real estate market. **(Issues 10a & 10b)**
- Tourism video products were a major theme of May’s activities for three different market segments. Working with a Stafford videographer, a video was prepared inviting people to come to the region to play golf. This golf video has been linked to visitfred.com, virginia.org and is on our homepage at [www.TourStaffordVA.com](http://www.TourStaffordVA.com). A second video extols the virtues of Gari Melchers’ Belmont for artists who desire to paint “en plein aire” (a French expression meaning “in open air” to describe the act of painting in the outdoors.) The video is 95 percent complete and will soon be featured on the tourism websites, UMW website and as a likely Facebook ad served up to artists outside the area to encourage their visiting/painting at Melchers. To preview this video, [click here](#). Tourism staff also supported revisions and printing of rack cards or brochures for Ferry Farm, Riverside and Potomac Point Winery.
- In May, Tourism staff arranged guests for the WFVA talk show Town Talk with Ted Schubel. The first topic interview featured Stafford Parks and Crows Nest. WFVA and B101.5 News Director Ted Schubel extended the interviews further and provided video products on the stations’ Facebook pages. [Click here](#) to view the special video on Curtis Park.



## 2009 Parks and Recreation Bond Referendum Projects Underway

PROJECT	Chichester Park
Description	Baseball/softball complex
Project Budget Amount	\$9,514,000
Completion Date of Construction Phase	Fall 2014
Current Projected Completion Date of Project	Fall 2014
Recent Activity	Construction contract award was approved by the Board of Supervisors on April 23, 2013, to build all five baseball/softball fields. Notice to Proceed was issued May 20, 2013. The fields in the four field complex have been fine graded, irrigation piping has been installed, the final layers of topsoil have been applied, and the fence installation is complete. The remaining light pole bases have been installed on the four fields with the light structures scheduled to be installed by June 16. Grading of the fifth field is complete and the irrigation is 95% complete. Waterlines have been installed into the park and have been charged. Testing for bacteria is complete and staff is awaiting results. Storm and sanitary sewer lines are complete. The concrete curb and stone base is complete on the small parking lot area. The grading of the large parking lot is complete and the stone base is 50% complete. Roadway lights are being installed. The power transformers and electrical supply cabling have been installed. Exterior finished siding, stone veneer, and the metal roof for the concession stand/ restroom are underway. Work is complete on interior electrical, plumbing and mechanical installation. Work on the picnic shelter/restroom has begun.



*Roof Installation on Concession Building*



## 2009 Parks and Recreation Bond Referendum Projects Underway

PROJECT	Curtis Park Pool
Description	Renovate the existing outdoor pool
Project Budget Amount	\$1,500,000
Completion Date of Construction Phase	May 2014
Current Projected Completion Date of Project	May 2014
Recent Activity	The Board approved the construction contract award at its July 2, 2013 meeting. Work began on September 9, 2013. The Board approved renovation of the wading pool on November 19, 2013. Construction is complete. Final inspections were conducted on May 23. The pool was opened for use on May 24. Whale and mushroom water features have been installed in wading pool and are now operational. Contractor is in process of resolving installation of doors on pump/filter room and finishing punch list items.



*New water features in wading pool*



*View of Main Pool from Diving Board*



## 2009 Parks and Recreation Bond Referendum Projects Underway

PROJECT	Park at Embrey Mill
Description	Rectangular athletic field complex
Project Budget Amount	\$11,780,000
Completion Date of Design Phase	Spring 2014
Current Projected Completion Date of Project	Summer 2015
Recent Activity	This site will be home to a multi-field, rectangular athletic field complex as well as a new indoor recreation facility that will contain a 50 meter x 25 yard swimming pool. Phase 1 clearing and grading is complete. The Board approved the installation of four synthetic turf fields and two small grass fields under base bid. Other fields will be designed and bid as alternates. The Phase 2 site development plans have been submitted for a second review. Comments are being resolved. Building permit plans for the concession and restroom buildings have been reviewed. The Virginia Department of Environmental Quality is reviewing the environmental permits. Phase 2, the construction of the athletic fields, has been advertised for bids. A pre-bid meeting was held June 2. Bids are due June 19.



*Site of future parking for indoor recreation facility*



*One of two retaining walls on the grounds*



## 2008 Transportation Bond Referendum Projects Underway

<b>PROJECT</b>	<b>Mountain View Road Safety Improvements Phase I</b>
Description	Safety improvements on Mountain View Road between Joshua Road and Rose Hill Farm Road.
Budget Amount	\$7,550,000
Projected Completion Date	July 2015
Recent Activity	Work continues on the culvert pipes and water line relocations. Excavation of temporary roads is underway



*One of the temporary road excavations*

<b>PROJECT</b>	<b>Brooke Road Safety Improvements Design</b>
Description	Design of Safety Improvements on Brooke Road Between Eskimo Hill Road and Stagecoach Road
Design Budget Amount	\$6,500,000
Completion Date of Design Phase	March 2014
Projected Completion Date	June 2016
Recent Activities	Right of Way plans have been approved. The consultant is beginning the acquisition process



## 2008 Transportation Bond Referendum Projects Underway

PROJECT	Poplar Road Safety Improvements Design Phase II
Description	Design of safety improvements on Poplar Road north between Truslow Road and Kellogg Mill Road.
Design Budget Amount	\$2,100,000
Projected Completion Date	October 2016
Recent Activity	Acquisition efforts are underway. Three agreements have been reached. Verizon has begun relocation efforts where AT&T is not located. AT&T has begun splicing its lines and expects to be complete in the next few weeks.



PROJECT	Poplar Road & Mountain View Road Intersection Safety Improvements Design Phase III
Description	Design of safety improvements on Poplar Road at the intersection of Mountain View Road and south of the intersection of Poplar Road
Design Budget Amount	\$1,500,000
Projected Completion Date	October 2015
Recent Activity	VDOT has provided a third round of comments on the field inspection plans. Staff and the consultant met with VDOT to clarify issues. Consultant is working on revising the design to respond to VDOT comments



## 2008 Transportation Bond Referendum Projects Underway

<b>PROJECT</b>	<b>Garrisonville Road Widening</b>
Description	Design and construction of project under the Public Private Transportation Act. The Garrisonville Road improvements are between Onville Road and Eustace Road.
Budget Amount	\$13,765,478
Completion Date of Design Phase	January 2015
Completion Date of ROW Phase	August 2015
Projected Completion Date	June 2017
Recent Activity	County staff and VDOT have completed a review of the public hearing plans. The engineering firm, Rinker Design Associates, is in the process of making the necessary changes to the plans. A public hearing has been tentatively scheduled for Tuesday, July 8, from 6:00 to 8:00 p.m. at Moncure Elementary School. A proposed development at 425 Garrisonville Road is still in the early stages of a traffic impact analysis. Land has not yet been rezoned to match with the proposed development. The impact of this development project should be minimal. Geotechnical work is scheduled to start mid-June.
<b>PROJECT</b>	<b>Truslow Road Reconstruction</b>
Description	Design and construction of project under the Public Private Transportation Act. The Garrisonville Road improvements are between Plantation Drive and Berea Church Road.
Budget Amount	\$6,267,056
Completion Date of Design Phase	October 2014
Completion Date of ROW Phase	March 2015
Projected Completion Date	January 2016
Recent Activity	VDOT had comments on the public hearing transcript package. New comments were sent to VDOT obtain design approval. County staff and VDOT completed their review of the Right of Way plans. Rinker Design Associates is making the necessary changes to the plans for resubmittal. Right of Way acquisitions are scheduled to begin in July pending approval from VDOT. Staff met with VDOT, Branch Highway (the designer/builder) and Rinker to resolve comments on the quality assurance/quality control plan. Branch and Rinker will revise plans and resubmit plans for Truslow and Garrisonville roads.



PROJECT	Poplar Road Safety Improvements Phase I
Description	Design of the intersection and road improvements on Poplar Road between U.S. Route 17 and Truslow Road.
Budget Amount	\$2,300,000
Projected Completion Date	October 2016
Recent Activity	AT&T has begun the splicing of cables and expects to complete the project in the next few weeks. Staff is meeting with VDOT to go over the combination of Phase I and II for construction



*Installation of underground cables*



PROJECT	Mountain View Road Safety Improvements Phase II - Extension
Description	Design of safety improvements on Mountain View Road between Mountain View High School and Rose Hill Farm Road.
Budget Amount	\$2,650,000
Projected Completion Date	June 2015
Recent Activity	Final plans have been approved by VDOT. The project will be bid this month.



PROJECT	Courthouse Area Streetscape Improvements
Description	Streetscape improvements along U.S. Route 1 between Hope Road and Stafford Hospital Center Boulevard and Courthouse Road between Red Oak Drive and Stafford Avenue.
Budget Amount	\$2,856,670 (Enhancement Grant funding including 20% match)
Projected Completion Date	September 2014
Recent Activity	Construction is underway with this project. The sidewalks have been excavated and stone placed. The contractor has submitted samples of pavers and other items for approval. Work will commence on historic area later this month.



*Construction on the lawn in front of Stafford Courthouse and the Government Center*

PROJECT	Wayfinding Signs System Phase II
Description	Working with Economic Development to place trailblazer signs throughout the County. Installation of gateway signs is complete.
Budget Amount	Approximately \$296,000 for engineering
Recent Activity	A meeting has been set to discuss the comments provided by VDOT regarding the wayfinding signs. Staff will be requesting a waiver from the changed requirements for the signs.



## Capital Projects Update

PROJECT	Indoor Recreation Facility at Embrey Mill
Description	Indoor recreation facility with a 50 meter x 25 yard swimming pool
Project Budget Amount	\$11,025,000
Completion Date of Construction Phase	Fall 2015
Current Projected Completion Date of Project	Fall 2015
Recent Activity	<p>The Board at its May 21, 2013 meeting directed staff to proceed with a facility having three pools to accommodate high level championship swim meets. The Board approved the contract award of the pools to Olympia Swimming Pool Company on November 19, 2013. The contract has been signed and a purchase order has been issued. Notice to proceed is holding until the building is ready to proceed. Building permit plans have been reviewed. Advertisement for bids was posted April 3, 2014. Six bids for construction were received on May 2, 2014. Contract award for the Indoor Recreation Facility and the site work for the entrance road and recreation facility parking was deferred by the Board on May 20, 2014, and is on the June 17, 2014, Board agenda. The Board authorized issuing a request for proposal for operation of the facility. Three proposals were received February 27, 2014, and are under review by an evaluation committee. An operator is expected to be selected by late 2014/early 2015.</p>



## Capital Projects Update

PROJECT	<b>Belmont-Ferry Farm Trail Phase 4</b>
Description	Trail from Pratt Park to Route 3 at the Chatham Bridge
Project Budget Amount	Estimated to be \$390,000
Completion Date of Design Phase	2015
Current Projected Completion Date of Project	2016
Recent Activity	<p>Design of the street crossing at Belmont end of trail has been reviewed by VDOT. Consultant has prepared responses and a modified design to address the VDOT comments. A raised crosswalk will be provided on Washington Street as a traffic calming measure. Rinker Design Associates is preparing the submission to VDOT for approval to bid the crosswalks. The east end of the trail will continue the trail under the bridge and connect to the bridge sidewalk on the southeast side as the terminus of Phase 4. Survey for the trail is complete. Archaeological investigation report has been finalized. The soil borings have been performed. The report of the results has been finalized. The environmental assessment should be finished in late July or early August. A public hearing on the design of the trail will be scheduled once the Environmental Assessment document is ready, which is expected in late July/early August.</p>



## Capital Projects Update

<b>PROJECT</b>	<b>Woodstream Trail to Smith Lake Park</b>
Description	Design the trail from the Woodstream Community to Smith Lake Park
Project Budget Amount	\$85,000
Completion Date of Design Phase	Summer 2014
Current Projected Completion Date of Project	TBD
Recent Activity	The Purchase Order and Notice to Proceed with design were issued August 12, 2013. Topographic survey is complete. Wetland delineation has been preliminarily approved by the US Army Corps of Engineers. The Perennial Flow Determination and CRPA Determination findings were approved by Planning November 18, 2013. The trail alignment has been finalized to avoid desirable trees. Geotechnical testing was completed June 5, 2014. Once the geotechnical engineer's recommendations are received design of the retaining wall, bridge footings and trail pavement section will begin.
<b>PROJECT</b>	<b>350th Celebration Stage at Pratt Park</b>
Description	Design and construct a covered amphitheater stage structure for a variety of uses
Project Budget Amount	\$163,106
Completion Date of Construction Phase	June 2014
Current Projected Completion Date of Project	June 2014
Recent Activity	Board approved funding on November 19, 2013. The stage structure has been erected. The concrete stage has been installed. The electrical supply and receptacles have been installed and inspected. The seeding and sodding have been completed. The rear and side walls are scheduled to be installed the week of June 16. The Grand Opening of Celebration Stage and Family Festival is scheduled for Wednesday, June 25, 2014, from 5:00 p.m. to 8:30 p.m. at Pratt Park.



### PERMIT ACTIVITY REPORT

May 2014

Month

Year-to-Date

PERMIT ACTIVITY	Month			Year-to-Date		
	May 2014	May 2013	Percent Change	YTD 1/1/2014-5/31/2014	Previous YTD 1/1/13-5/31/13	Percent Change
<b>PERMITS ISSUED</b>	407	400	2	1,693	1,667	2
CONSTRUCTION VALUE	\$29,386,561	\$34,723,020	(15)	\$130,811,581	\$130,462,706	>100
FEES	\$216,668	\$154,994	40	\$852,350	\$1,128,765	(24)

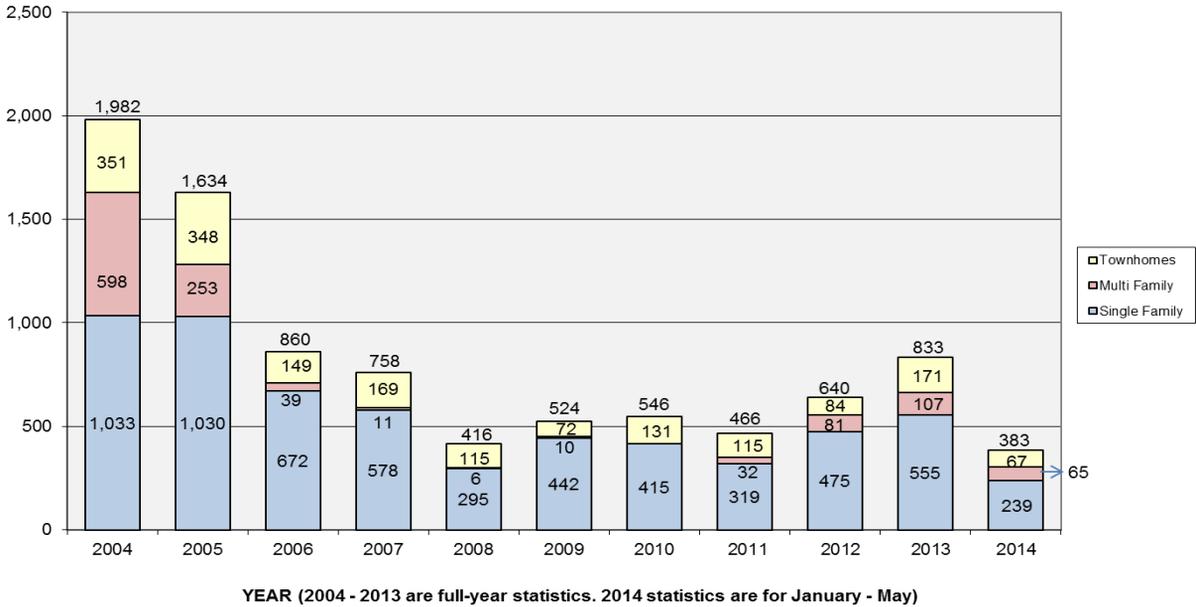
<b>NEW CONSTRUCTION</b>						
<b>RESIDENTIAL</b>						
SINGLE-FAMILY DWELLINGS (Houses, Townhouses, Duplexes)	60	110	(45)	318	392	(19)
MULTI-FAMILY DWELLINGS (Apartments and Condominiums)	30	12	150	65	36	81
<b>TOTAL HOUSING UNITS</b>	90	122	(26)	383	428	(11)
CONSTRUCTION VALUE	\$22,355,613	\$27,638,604	(19)	\$92,304,185	\$96,533,033	(4)
<b>COMMERCIAL</b>						
COMMERCIAL	0	0	0	5	6	(17)
CONSTRUCTION VALUE	\$0	\$0	0	\$17,766,750	\$8,932,093	99

<b>ADDITIONS/ALTERATIONS</b>						
RESIDENTIAL	242	211	15	970	921	5
COMMERCIAL	75	67	12	335	312	7
CONSTRUCTION VALUE	\$7,030,948	\$7,084,416	(1)	\$20,740,646	\$24,997,580	(17)

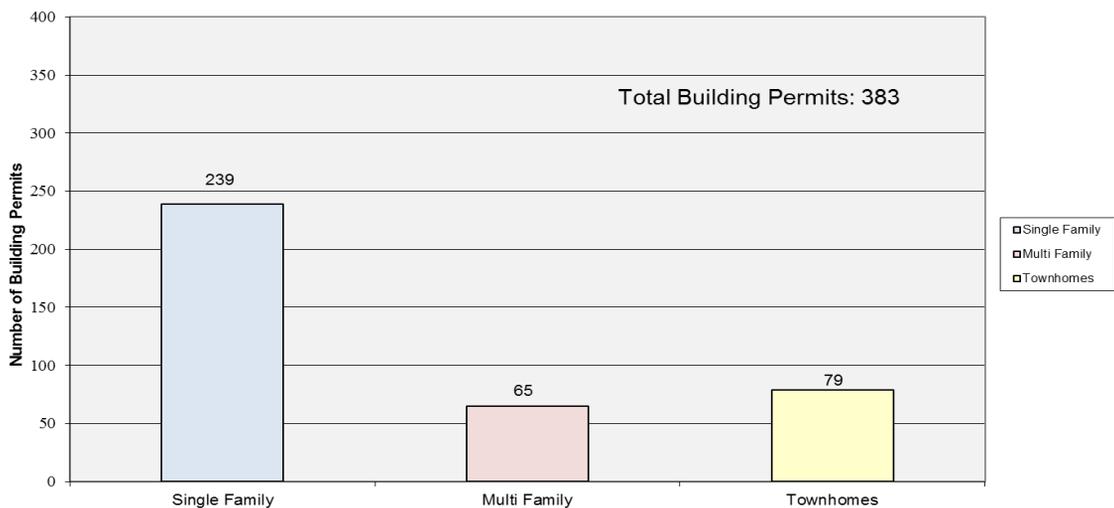
<b>CERTIFICATES OF OCCUPANCY</b>						
NEW SINGLE-FAMILY DWELLINGS (Houses, Townhouses, Duplexes)	61	48	27	238	215	11
NEW MULTI-FAMILY DWELLINGS (Apartments and Condominiums)	5	4	>100	40	11	264
NEW COMMERCIAL	2	0	>100	4	0	>100
COMMERCIAL CHANGE	17	5	240	73	27	170



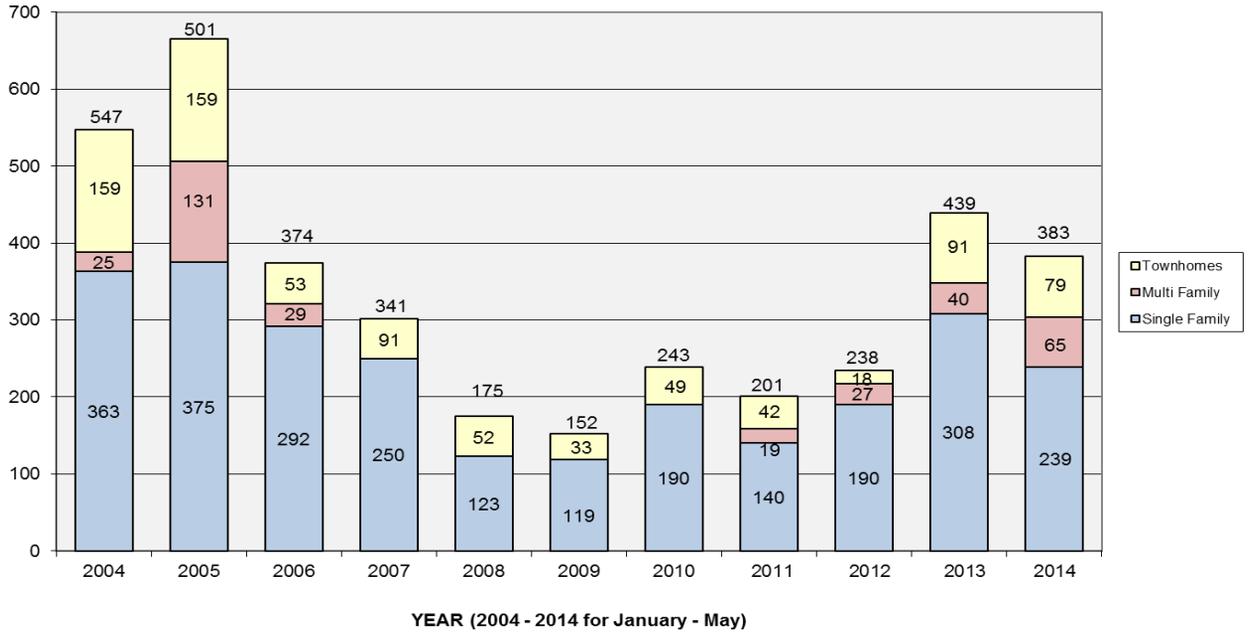
### HISTORY OF BUILDING PERMITS ISSUED 2004 - 2014 Full - Year Statistics



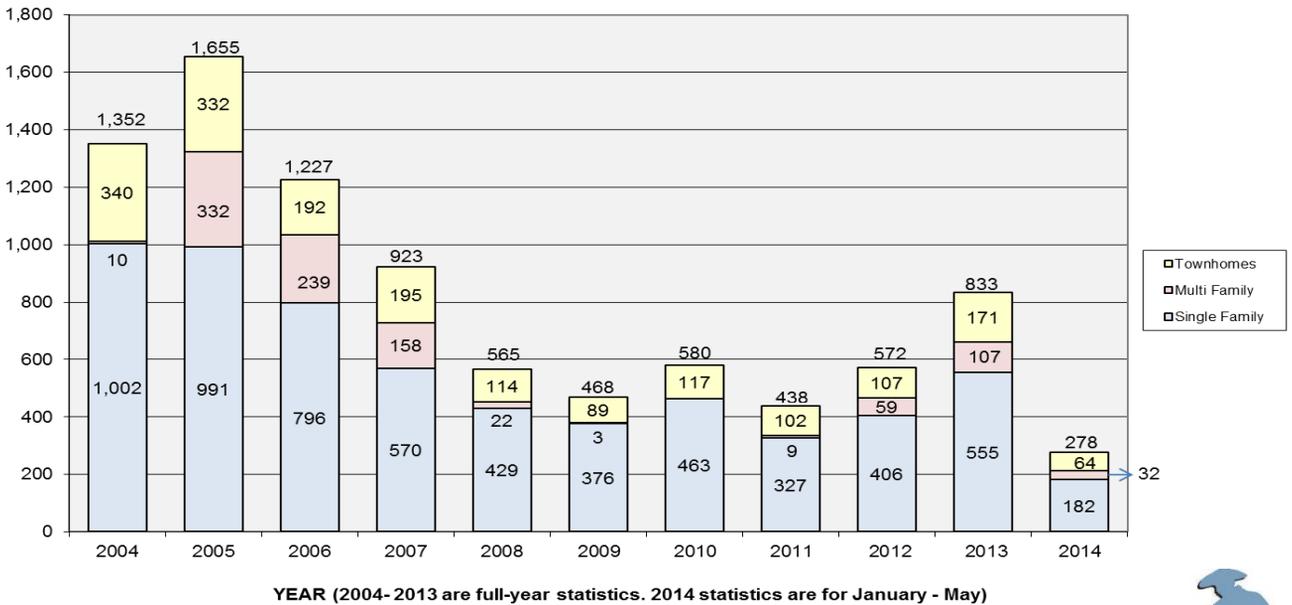
### BUILDING PERMITS ISSUED THROUGH MAY 2014



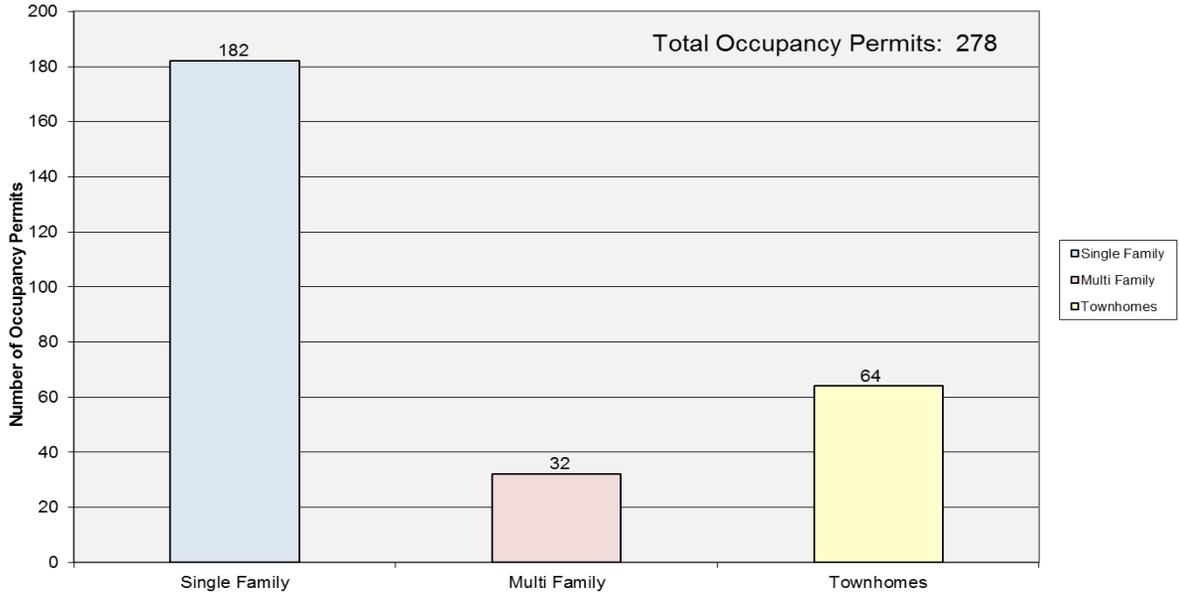
### HISTORY OF BUILDING PERMITS ISSUED 2004 - 2014 January - May Each Year



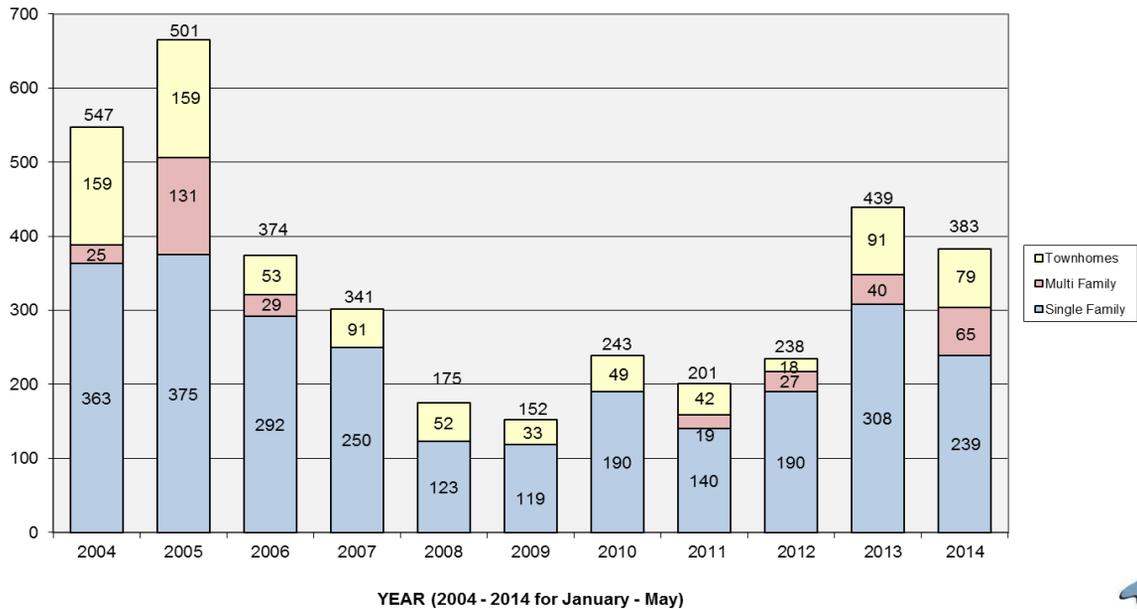
### HISTORY OF OCCUPANCY PERMITS ISSUED 2004 - 2014 Full - Year Statistics



### OCCUPANCY PERMITS ISSUED THROUGH MAY 2014



### HISTORY OF BUILDING PERMITS ISSUED 2004 - 2014 January - May Each Year



### PLANNING AND ZONING SUBMITTALS AND APPROVALS MAY 2014

SUBDIVISION PLANS			
ITEM	DESCRIPTION	ACTION	ELECTION DISTRICT
<b>Submittals</b>			
Holly Ridge Sec 2	Final subdivision plat creating 18 single family residential lots zoned R1 on 12.27 acres	5/27	George Washington
Shelton Knolls	Preliminary subdivision plan with proffers creating 94 single family residential lots zoned R1 on 47.74 acres	5/27	Garrisonville
Shelton Knolls	Cluster concept subdivision plan with proffers creating 94 single family residential lots, maximum density 2.25 du/ac zoned R1 on 47.74 acres	5/27	Garrisonville
Colonial Forge Sec 2C	Final subdivision plat creating 38 single family residential lots with amenities zoned R3 on 18.65 acres	5/27	Hartwood
Granville Estates	Cluster concept subdivision plan creating 65 single family residential lots zoned A1 on 232.76 acres	5/27	Falmouth
Brentsmill Sec 2	Dedication plat for retaining wall and storm drainage zoned R1 on approximately 1 acre	5/27	Griffis-Widewater
Conway	Minor subdivision plat creating 2 single family residential lots zoned A1 on 21.025 acres	5/13	George Washington
Hilldrup Transfer & Storage	Consolidation plat of 2 non-residential parcels and dedicating storm drainage easements zoned M1 on 4.3 acres	5/13	Griffis-Widewater
Embrey Mill Ph II Mine Rd	Dedication plat for storm drainage, waterline and public streets on 25.5 acres	5/13	Hartwood
Widewater Village	Minor subdivision plat creating 4 single family residential lots zoned R4 on .54 acres	5/12	Griffis-Widewater
Southgate Sec 1C	Final subdivision plat creating 72 single family residential lots zoned R1 on 28.10 acres	5/9	Hartwood
Marshal Woods	Vacation plat of 4 single family residential lots from a 4/15/14 boundary line adjustment plat zoned A1 on 18.99 acres	5/9	George Washington
Claiborne Manor	Boundary line adjustment plat for 2 single family residential lots zoned R1 on 39,435 sq. ft.	5/5	Rock Hill
<b>Approvals</b>			
Jones, Annette	Consolidation plat of 2 single family residential lots zoned A1 on 20.83 acres	5/22	Hartwood
Colonial Forge Sec 6A	Boundary line adjustment for 2 single family residential lots zoned R3 on 44.27 acres	5/21	Hartwood
Affordable Suites of America	Final subdivision plat creating 2 nonresidential parcels for a hotel zoned B2 on 2.5 acres	5/21	Griffis-Widewater
Celebrate VA Pkwy	Dedication plat for utilities, storm drainage, right of way and control monuments in the right of way on 18.0 acres	5/19	Hartwood
Saratoga Woods	Cluster concept plan creating 61 single family residential lots zoned A1 on 198.42 acres	5/15	Hartwood
Celebrate VA No Ret Sec 5B	Technical change for the overall Celebrate VA to revise boundary lines in sec 5B to conform to the revision zoned R1 on 47.02 acres	5/14	Hartwood



SUBDIVISION			
ITEM	DESCRIPTION	ACTION	ELECTION DISTRICT
<b>Approvals (cont)</b>			
Augustine at The Glens aka Sec 10	Technical change to revise the name to 'Augustine at The Glens' zoned A1 on 37.06 acres	5/14	Rock Hill
Beach Property	Preliminary subdivision plan creating 6 single family residential lots zoned A1 on 22.4 acres	5/14	Hartwood
Saratoga Woods	Cluster concept plan creating 61 single family residential lots zoned A1 on 198.42 acres	5/13	Hartwood
Colonial Forge Sec 6A	Boundary line adjustment for 2 single family residential lots zoned R3 on 44.27 acres	5/12	Hartwood
Shelton Woods	Construction plan creating 95 single family residential lots zoned R1 on 68.54 acres	5/9	Rock Hill
<b>SITE PLANS</b>			
ITEM	DESCRIPTION	ACTION	ELECTION DISTRICT
<b>Submittals</b>			
North Stafford Office Complex	Major site plan for a retail food store with roadway, drainage and utility improvements zoned B2 on 21.39 acres	5/28	Rock Hill
Centrepoint Ind Pk Fedex	Infrastructure plan for grading, pavement, landscaping and stormwater installation and repair zoned M1 on 12.01 acres	5/21	Hartwood
Abdelatey	Minor site plan adding a metal building of 2400 sq. ft. zoned B1 on 0.06 acres	5/13	George Washington
Austin Ridge Commercial	Grading plan revision to add sediment basins and storm sewer for shopping center zoned B2 on 43.14 acres	5/5	Garrisonville
Abberly at Stafford Courthouse	Major site plan creating multi-family residential development with clubhouse and detached garages zoned UD4 on 54.5 acres	5/5	Aquia
<b>Approvals</b>			
Aquia Harbour POA Business Office	Major site plan replacing 2,256 sq. ft. office building with a new 3,87.5 sq. ft. building zoned R1 on 1.55 acres	5/30	Aquia
Colonial Forge Woodcutters Road Ph 2B	Infrastructure plan for 1,500 linear feet of road, additional right of way from Woodcutter to Kellogg Mill Road zoned R3 on 10.5 acres	5/16	Hartwood
Holy Cross @ Stafford Lakes Village	Major site plan expanding parking, widen fire lanes & improve stormwater management zoned A2 on 3.84 acres	5/15	Hartwood
Stafford HS Turf Field	Infrastructure plan to replace existing natural grass field with synthetic turf zoned A1 on 125.56 acres	5/13	Falmouth
<b>OTHER</b>			
ITEM	DESCRIPTION	ACTION	ELECTION DISTRICT
<b>Submittals/Approvals</b>			
West Cambridge Street	Certificate of appropriateness for the demolition of an exterior staircase and cladding a rear addition (siding replacement)	Submitted 5/15	George Washington
Walgreens at Cool Spring Rd	Zoning Site as-built for 14,550 sq. ft. retail/pharmacy with drive thru zoned B2 on 4.24 acres	Approved 5/15	George Washington



## Planning and Zoning Update

OTHER			
ITEM	DESCRIPTION	ACTION	ELECTION DISTRICT
<b>Submittals/Approvals</b>			
West Cambridge Street	Certificate of appropriateness for the demolition of an exterior staircase and cladding a rear addition (siding replacement)	Submitted 5/15	George Washington
Walgreens at Cool Spring Rd	Zoning Site as-built for 14,550 sq. ft. retail/pharmacy with drive thru zoned B2 on 4.24 acres	Submitted Approved 5/15	George Washington
Rappahannock Landing Sect 2-4	Perennial flow determination adding CRPA buffer to a preliminary subdivision plan creating 562 townhomes zoned R2 on 98.9 acres	Submitted Approved 5/15	George Washington
Winding Creek	Perennial flow determination associated with the rezoning from A1 to R1 on 63.10 acres	Submitted 5/14	Rock Hill
Old Pentecostal Church	Certificate of appropriateness for a deck and repainting the roof to green on 0.2 acres	Submitted 5/12	Falmouth Historic Resource Overlay
Saratoga Woods	Perennial flow determination for a cluster subdivision zoned A1 on 198 acres	Submitted 5/6	Hartwood
Tylerton Subdivision	Exception from stormwater regulations on 2.18 acres zoned R-1	Approved 5/6	George Washington
Stafford Regional Airport Hangar Row C2	Zoning site as-built for 18,240 sq. ft. of hangar space zoned M1 on 1.28 acres	Submitted Approved 5/2	Hartwood
REZONINGS			
ITEM	DESCRIPTION	ACTION	ELECTION DISTRICT
<b>Submittals/Approvals</b>			
Walgreens at Route 610/Mine Rd	Reclassification from R1 to B2 to allow a drug store within the HCOD zoned B2/R1 on 1.097 acres	Submitted 5/30	Garrisonville
Winding Creek	Reclassification from A1 to R1 for higher intensity residential development on 63.10 acres	Submitted 5/30	Rock Hill
Hills of Aquia Commercial	Proffer amendment for building size, design and constructing over basement garage parking zoned B2 on 3.18 acres	Submitted 5/29	Aquia
Hilldrup Transfer & Storage (2 applications)	Proffer amendment on 8.7 ac zoned M1 & reclassification of R1 to M1 on 1.6 acres	Approved 5/29	Griffis-Widewater
Embrey Mill	Proffer amendment to amend flexibility in housing units, signalization requirements & recreational facility	Denied 5/6	Garrisonville
North Stafford Office Complex	Proffer amendment to allow motor vehicle fuel sales/convenience store zoned B2 & HCOD on 2.3 ac	Approved 5/6	Rock Hill
CONDITIONAL USE PERMITS			
ITEM	DESCRIPTION	ACTION	ELECTION DISTRICT
<b>Submittals/Approvals</b>			
Walgreens at Route 610/Mine Rd	Conditional use permit to allow drive through use within the HCOD zoned B2/R1 on 1.45 acres	Submitted 5/30	Garrisonville



## Planning and Zoning Update

### CONDITIONAL USE PERMITS

ITEM	DESCRIPTION	ACTION	ELECTION DISTRICT
<b>Submittals/Approvals</b>			
Winding Creek	Conditional use permit to allow increased density for a cluster subdivision development zoned R1 on 63.10 acres	Submitted 5/30	Rock Hill
North Stafford Office Complex	Conditional use permit to allow motor vehicle fuel sales/convenience store zoned B2 and HCOD on 2.3 acres	Approved 5/6	Rock Hill

### ORDINANCES

#### ZONING

ITEM	DESCRIPTION	ACTION	ELECTION DISTRICT
<b>Zoning Inspections</b>			
Conducted		32	Various
Cited		32	Various
Other		8	Various
<b>Zoning Permits</b>			
Commercial New		2	Various
Commercial Change		23	Various
Residential New		110	Various
Residential Change		134	Various
Signs		14	Various
Daycare		1	Various
Home Occupancy Home Business		12	Various
Temporary Structure		10	Various
Demo		3	Various
Retaining Walls		11	Various
<b>Zoning Verifications</b>		6	Various
<b>Zoning Determinations</b>			
Fox Chase Commons	Proffer Determination of Ordinance O11-22, regarding number of units and cash contributions. (Determination received 5/5/14)	Submitted 5/8	Falmouth
<b>Zoning BZA</b>			
Barley Naked Brewery-North Stafford Center for Business & Technology	Special Exception to Section 28-35 to allow a microbrewery zoned B2 on 3.88 acres	Approved 5/28	Rock Hill
Firearm Service-Majestic Ridge Estates	Special Exception to Section 28-35 to allow firearm shows, internet/mail order sales and government sales as a Rural Home Business zoned A1	Approved 5/28	Hartwood
Aquia Harbour/Firearm Sales	Special Exception to Section 28-35 to allow a weapons transfer station as a Home Business zoned R1	Approved 5/28	Aquia
Home Office/Hennessy	Special Exception to Section 28-35, Table 3.1 to allow an office that supports the Federal Government as a home business zoned R1	Approved 5/28	Rock Hill
Crucible	Appeal the Zoning Administrator's determination letter regarding the use of M1 zoned property for outdoor weapons training facility	Submitted 5/15	Hartwood



LOT GRADING PLANS			
ITEM (Subdivision)	DESCRIPTION (# of lots)	APPROVED	ELECTION DISTRICT
Poplar Estates, Sec. 2	1 single family residential lot	5/1	Hartwood
Southgate, Sec. 1A	1 single family residential lot	5/1	Falmouth
Lake Arrowhead, Sec. G	1 single family residential lot	5/1	Rock Hill
Celebrate VA North, Sec. 6	3 single family residential lots	5/2	Hartwood
Colonial Forge, Sec. 5	1 single family residential lot	5/2	Hartwood
Hills of Aquia, Sec. 5	1 single family residential lot	5/2	Aquia
Colonial Forge, Sec. 6A	1 single family residential lot	5/6	Hartwood
Sherwood Estates, Sec. 3A	1 single family residential lot	5/6	Hartwood
Embrey Mill, Sec. 1	6 single family residential lots	5/6	Garrisonville
Deacon Commons	1 single family residential lot	5/7	Falmouth
Poplar Estates, Sec. 1	1 single family residential lot	5/7	Hartwood
River Creek, Sec. 1	1 single family residential lot	5/7	George Washington
Grouse Pointe, Sec. 2	2 single family residential lots	5/8	Hartwood
TM 37-22A	1 single family residential lot	5/8	Hartwood
Embrey Mill, Sec. 1	10 single family residential lots	5/8	Garrisonville
Colonial Forge, Sec. 1C	1 single family residential lot	5/9	Hartwood
Seasons Landing, Sec. 4	3 single family residential lots	5/9-13	Aquia
Celebrate VA N Sec. 4C	1 single family residential lot	5/9	Hartwood
Embrey Mill, Sec. 2	1 single family residential lot	5/12	Garrisonville
Embrey Mill, Sec. 1	1 single family residential lot	5/15	Garrisonville
Stafford Landing, Sec. 1	2 single family residential lots	5/15-19	Falmouth
West Hampton Village	1 single family residential lot	5/19	Griffis-Widewater
Poplar Estates, Sec. 1	1 single family residential lot	5/19	Hartwood
Leeland Station, Sec. 5B	5 single family residential lots	5/20	Falmouth
Colonial Forge, Sec. 1B	2 single family residential lots	5/20	Hartwood
Colonial Forge, Sec. 6A	1 single family residential lot	5/21	Hartwood
TM 55-60C	1 single family residential lot	5/21	George Washington
The Preserve at Indian Point	1 single family residential lot	5/21	Aquia
Hills of Aquia, Sec. 6	1 single family residential lot	5/21	Aquia
Wood Landing Estates	1 single family residential lot	5/21	George Washington
Stafford Lakes Village, Sec. 12C	5 single family residential lots	5/21-28	Hartwood
Stafford Lakes Village, Sec. 12B	1 single family residential lot	5/21	Hartwood
TM 34E-2	1 single family residential lot	5/22	Hartwood
Poplar Estates, Sec. 2	1 single family residential lot	5/22	Hartwood
Seasons Landing, Sec. 4	1 single family residential lot	5/22	Aquia
Stafford Estates, Sec. 3C	1 single family residential lot	5/22	Hartwood



<b>LOT GRADING PLANS</b>			
<b>ITEM (Subdivision)</b>	<b>DESCRIPTION (# of lots)</b>	<b>APPROVED</b>	<b>ELECTION DISTRICT</b>
West Hampton Village	1 single family residential lot	5/22	Griffis-Widewater
Stafford Landing, Sec. 1	1 single family residential lot	5/23	Falmouth
Colonial Forge, Sec. 6C	9 single family residential lots	5/27-30	Hartwood
Lake Estates	3 single family residential lots	5/27-29	Hartwood
Celebrate VA N Sec. 4C	1 single family residential lot	5/28	Hartwood
Colonial Forge Sec. 6A	1 single family residential lot	5/28	Hartwood
Celebrate VA N Sec. 7A	8 single family residential lots	5/29	Hartwood
Liberty Knolls	1 single family residential lot	5/29	Garrisonville
<b>Total</b>	<b>90 single family residential lot grading plans</b>		



<b>May 2014 Totals of Road-Side Trash Pick-Up</b>	
<b>Date</b>	<b>Weight (pounds)</b>
May 1 - 2	3900
Week of May 5	4100
Week of May 12	9700
Week of May 19	10,060
Week of May 26	3900
<b>TOTAL</b>	<b>31,660</b>

**Work is backed by scale tickets.  
Total includes signage pickup.**



## Fire and Rescue Department



*This report presents a comparison of five years activity for Fire and Rescue from 2010 through 2014. The charts compare data year-to-date from January through May of each calendar year. The average includes all five years.*

### Summary Incident Statistics

	Jan - May 2014	Jan - May 2013	Jan - May 2012	Jan - May 2011	Jan - May 2010	Average
Emergency Calls	5596	5472	5418	5247	5287	5404
Response time in excess of eight minutes	2042	1593	1478	1348	1812	1655
Percentage of Responses under eight minutes	64%	71%	73%	74%	66%	69%

### Incident by Nature

	Jan - May 2014	Jan - May 2013	Jan - May 2012	Jan - May 2011	Jan - May 2010	Average
Emergency Medical Calls	3669	3510	3541	3254	3222	3439
Fire Calls	940	874	890	907	902	903
Vehicle Accident Calls	703	697	658	639	735	686
Technical Rescue Calls	30	33	28	38	27	31
Other (Fire Marshal, Mutual Aid, Public Service, FPO ...)	254	358	301	409	401	345



## Fire and Rescue Department

### Emergency Medical Services Summary

	Jan - May 2014	Jan - May 2013	Jan - May 2012	Jan - May 2011	Jan - May 2010	Average
Patients Dead at Scene	34	37	28	23	24	29
Patient Refusals Obtained	638	696	1231	630	558	751
Transferred to another Unit/POV	2	3	6	5	17	7
Transports Provided	3229	3138	3187	2928	2864	3069
Total Encounters	3903	3874	4452	3586	3463	3856
Percentage of Patients Transported	83%	81%	72%	82%	83%	80%
Percentage of Transports to MWH	55%	54%	51%	48%	54%	53%
Percentage of Transports to Stafford	43%	44%	46%	50%	45%	46%
Percentage of Transports to other facilities (Fauquier, Sentara, Spotsy)	2%	2%	3%	2%	1%	2%

### Fire Marshal Activity

	Jan - May 2014	Jan - May 2013	Jan - May 2012	Jan - May 2011	Jan - May 2010	Average
Fire Marshal Office Responses	86	104	164	116		118
Inspections	1697	1489	1491	1225	491	1279
Plan Reviews	178	168	179	181	133	168
Fire Investigations	24	31	35	36	19	29

### Response Times of Less Than Eight Minutes by First Due

	Jan - May 2014	Jan - May 2013	Jan - May 2012	Jan - May 2011	Jan - May 2010	Average
Zone 1: Falmouth	46%	74%	75%	79%	69%	69%
Zone 2: Stafford	69%	84%	81%	84%	77%	79%
Zone 3: Widewater	16%	34%	38%	45%	52%	37%
Zone 4: Mountainview	58%	76%	69%	64%	57%	65%
Zone 5: Brooke	42%	45%	61%	61%	49%	51%
Zone 6: Hartwood	46%	52%	50%	62%	47%	51%
Zone 7: White Oak	53%	51%	62%	57%	51%	55%
Zone 8: Rockhill	46%	32%	29%	26%	27%	32%
Zone 9 Aquia:	71%	78%	83%	80%	70%	76%
Zone 10: Potomac Hills	78%	81%	86%	86%	78%	82%
Zone 12: Berea	66%	69%	71%	73%	67%	69%
Zone 14: North Stafford	72%	76%	70%	75%	65%	72%



## Fire and Rescue Department

### Volunteer Staffing By Station (FIRE)

	Jan - May 2014	Jan - May 2013	Jan - May 2012	Jan - May 2011	Jan - May 2010	Average
Zone 1: Falmouth	95%	98%	100%	100%	99%	98%
Zone 2: Stafford	69%	90%	94%	94%	93%	88%
Zone 3: Widewater	15%	14%	14%	18%	43%	21%
Zone 4: Mountainview	0%	4%	18%	29%	11%	13%
Zone 5: Brooke	9%	8%	11%	18%	17%	13%
Zone 6: Hartwood	41%	53%	70%	86%	46%	59%
Zone 7: White Oak	19%	20%	44%	17%	21%	24%
Zone 8: Rockhill	56%	21%	23%	36%	15%	30%
Zone 10: Potomac Hills	26%	30%	33%	76%	36%	40%

### Volunteer Staffing By Station (EMS)

	Jan - May 2014	Jan - May 2013	Jan - May 2012	Jan - May 2011	Jan - May 2010	Average
Zone 1: Falmouth	24%	26%	31%	42%	72%	39%
Zone 2: Stafford	8%	44%	22%	47%	69%	38%
Zone 3: Widewater	0%	1%	5%	31%	50%	17%
Zone 4: Mountainview	15%	15%	4%	3%	3%	8%
Zone 5: Brooke	6%	1%	3%	8%	18%	7%
Zone 6: Hartwood	1%	1%	5%	24%	8%	8%
Zone 7: White Oak	5%	3%	5%	11%	16%	8%
Zone 8: Rockhill	32%	36%	27%	30%	31%	31%
Zone 9 Aquia:	32%	30%	32%	28%	47%	34%
Zone 10: Potomac Hills	4%	7%	7%	28%	19%	13%
Zone 12: Berea	16%	0%	0%	0%	0%	3%



Data will be available by June 17, 2014.



<b>May 2014</b>			
<b>Fund</b>	<b>Full-Time Funded Positions</b>	<b>Vacancies</b>	<b>Vacancy Rate</b>
General Government Public Safety	357	10	2.8%
General Government Non Public Safety	331	20	6.0%
General Government Total	688	30	4.4%
Utilities	139	6	4.3%
Capital Projects Fund	3	0	0.0%
<b>Total</b>	<b>830</b>	<b>36</b>	<b>4.3%</b>

<b>Turnover Rate</b>					
	2014	2013		2014	2013
January	1.6%	0.1%	July		0.7%
February	0.6%	0.4%	August		0.4%
March	0.9%	0.5%	September		0.7%
April	0.2%	1.0%	October		0.6%
May	0.1%	0.9%	November		0.5%
June		0.5%	December		0.7%

The turnover rate measures the number of separations during a month. These separations include voluntary and involuntary terminations. The vacancy rate measures the percent of vacancies as a result of the employee turnover.



## Human Services

	<b>MAY 2014</b>	<b>MAY 2013</b>	<b>% CHANGE</b>
Number of Child Protective Services (CPS) Complaints Investigated	48	65	-26.25
Number of Children in Foster Care	47	52	-9.65
Number of Children Receiving Child Day Care Assistance	474	384	23.45
Private Day School Placements	59	64	-7.85
Public Day School Placements	27	27	0.0%
Residential Placements Excluding Foster Care Children	14	20	-30.0%
Residential Placements Total	16	27	-40.7%
Number of Families Served by Family Assessment and Planning Team	8	21	-61.95
Number of Active/Ongoing Public Assistance	10,025	10,015	0.15
Number of New Applications for Public Assistance	688	770	-10.6%
Number of Food Stamp Households Served	4,027	4,093	-1.6%
Value of Food Stamp Benefits Issued	\$1,215,208.00	\$1,330,899.00	-8.7%



The May Utilities Operations Report follows:

1. Both water treatment facilities and both wastewater treatment facilities met all permit limits and Health Department requirements for the month.
2. Both reservoirs are currently full. Average water sales for May totaled 7.0 million gallons per day (mgd) – a 0.2% increase over sales in May 2013. During the same period, the number of active accounts increased by 2.3% to 33,948.
3. Remaining Water and Wastewater Treatment Capacity:

➤ Smith Lake WTF:	5,035 EDUs
➤ Abel Lake WTF:	<u>924</u> EDUs
	5,959 EDUs
➤ Aquia WWTF:	12,764 EDUs
➤ Little Falls Run WWTF:	<u>12,542</u> EDUs
	25,306 EDUs



PROJECT	Rocky Pen Run Water Treatment Facility
Description	Design and construction of a 10 million gallon per day (mgd) water treatment facility utilizing membranes expandable to 25 mgd with incremental addition of more membranes and membrane infrastructure
Project Budget Amount	\$26M
Completion Date of Design Phase	May 2011
Current Projected Completion Date of Project	September 2014
Recent Activity	Site infrastructure, under-slab work, and foundation construction are complete. Construction of finished water storage tank is complete. Mechanical, electrical, instrumentation is well underway. Some system testing underway.



*Water treatment plant and water storage tank*



PROJECT	Rocky Pen Run Dam & Reservoir
Description	New dam to create a 521-acre, 5.54 billion gallon reservoir. Involves placement of approximately 900,000 cubic yards of select material and construction of a concrete emergency spillway and a pump station to provide water to the new water treatment facility.
Project Budget Amount	\$47M
Completion Date of Design Phase	August 2011
Current Projected Completion Date of Project	Substantial completion for dam was Jan. 2014. Impoundment to be complete late 2014.
Recent Activity	<p><b>Dam:</b> Embankment is complete. Spillway is complete. Pump station construction is complete. Reservoir clearing contract work is complete. Conditional Impoundment Permit Acquired. Filling is underway. 1.2BG of 5.5BG, 130 acres surface area</p> <p><b>Rocky Run Road:</b> Construction for roadway termini complete.</p>



*Aerial view of  
Stafford's newest  
"lake"*



<b>PROJECT</b>	<b>Falls Run Pump Station Odor Control System</b>
Description	Installation of biological gas-phase odor control system, piping, electrical, and instrumentation upgrades needed to eliminate chronic odor issues in the Falmouth Bottom area associated with the pump station.
Project Budget Amount	\$712,000
Completion Date of Design Phase	June 2012
Current Projected Completion Date of Project	June 2014 (Changed from May 2014)
Recent Activity	The odor control unit is now operational. The material is acclimating and has already begun to reduce odors and gases released from the sewer pump station. The remainder of the site is now undergoing clean-up and will be properly stabilized with seed and gravel as necessary.
<b>PROJECT</b>	<b>Falls Run Sewer Interceptor Replacement (Phase 1)</b>
Description	13,000 feet of 42", 36", 30", 15", and 8" gravity sewer from the Falls Run Pump Station to the west side of I-95. Includes installation of 400 linear feet of steel casing under I-95, installation of 67 new precast manholes, and a new grinder vault at the pump station.
Project Budget Amount	\$6,798,000
Completion Date of Design Phase	June 2012
Current Projected Completion Date of Project	May 2014
Recent Activity	Flows have been switched over to the new sewer lines. The new grinder vault for the Falls Run Pump Station is complete and is processing flows. The new odor control unit has been placed and connections are being made between the grinder vault, pump station, and odor control unit. The temporary connection across I-95 is now complete and carrying flows. Design work has begun on a long-term solution for the I-95 sewer crossing.



<b>PROJECT</b>	<b>Celebrate Virginia Water Tank</b>
Description	Construction of a one million gallon elevated water tank on Greenbank Road in Celebrate Virginia near Banks Ford Parkway to replace the existing Berea Tank at Dominion Virginia Power.
Project Budget Amount	\$2.5M
Completion Date of Design Phase	July 2011
Current Projected Completion Date of Project	<b>New Date – 2015</b> (Prior Date – 2014) Delay due to issues with acquiring easements due to auction of property.
Recent Activity	Exclusive easement acquired. Construction should begin Summer 2014. Construction duration approximately 12 months.
<b>PROJECT</b>	<b>Route 1 North Sewer Line</b>
Description	Approximately 4,400 feet of 18-inch gravity sewer along and parallel to Route 1 will replace deteriorated gravity sewer and provide additional capacity to move wastewater from the northern part of the county toward the Aquia Creek PS at Route 1 and Telegraph Road.
Project Budget Amount	\$4.15M
Completion Date of Design Phase	To Be Determined
Current Projected Completion Date of Project	2015
Recent Activity	Environmental survey work is complete and under review. A new permit from the Corps of Engineers is pending. Easements need to be acquired for the readjustment to the alignment. Revised sewer modeling will be done to verify the size of the sewer pipe.



PROJECT	AUSTIN RUN SANITARY SEWER & PUMP STATION REPLACEMENT
Description	The existing pump station is near capacity and has experienced several overflows over the past five years. The equipment in the pump station is antiquated and in disrepair. The pump station is scheduled to be replaced with a state-of-the-art screw pump system with all the appropriate piping to position the pump station adjacent to the Aqua Wastewater Treatment Facility. The close proximity of the pump station to the wastewater facility will save the County a considerable amount of energy and money.
Project Budget Amount	\$5.2M
Completion Date of Design Phase	Fall 2013
Current Projected Completion Date of Project	Fall/Winter 2015
Recent Activity	The pump station foundation slab and two walls have been installed. The project is currently six months ahead of schedule. The project is currently 1.4 million under budget and 16k under construction cost. The gravity sewer easement has been cleared. The contractor is expected to begin installing sanitary sewer in August 2014.



*Pump station foundation*



UTILITIES ENTERPRISE FUND  
May 2014

**Operations Highlights:**

Active accounts – up 2.3% from 33,194 last year to 33,948 this year

Availabilities:

Water:

785.5 EDUs YTD – up 16% from May 2013  
Budgeted 500 EDUs – on track for 850  
\$5,397,475 YTD – up 17% from May 2013  
Budgeted \$3,450,000 in revenue – on track for \$5,865,000

Sewer:

744.9 EDUs YTD – up 11% from May 2013  
Budgeted 500 EDUs – on track for 810  
\$2,590,350 YTD – up 12% from May 2013  
Budgeted \$1,750,000 in revenue – on track for \$2,835,000

Water Treatment and Sales:

Total Volume Treated YTD – 2.98 billion gallons  
Treatment Cost per 1,000 gallons YTD - \$1.13 (budgeted \$1.21)  
Water Sold YTD – 2.45 billion gallons (3.2% below FY13 YTD)

Wastewater Treatment:

Total Volume Treated YTD – 2.83 billion gallons  
Treatment Cost per 1,000 gallons YTD - \$1.33 (budgeted \$1.82)



DATE	PUBLICATION	HEADLINE
5/1/14	FLS	Founders Day in Stafford: County Marks Its 350 <sup>th</sup> Anniversary
5/1/14	Stafford Sun	Officials Break Ground for U.S. 1 Widening Project, Near Fort Belvoir
5/1/14	FLS	Six Quick Ideas for Your Weekend Around Fredericksburg
5/2/14	FLS	Stafford Set to Hold Inaugural Founders Day Event
5/2/14	FLS	Road Closures for Stafford 350 Founders Day
5/3/14	FLS	Stafford County Notes 350 Years of History
5/5/14	PotomacLocal.com	Lincoln in a Corvette: Stafford Celebrates 350 <sup>th</sup> at Founders Day Parade
5/5/14	FLS	Contracting Firms Bid for Stafford Fitness Facility Job
5/6/14	FLS	State Reduces Weight Limits on Chatham Bridge
5/6/14	FLS	Stafford Board Rejects New Tax Increase
5/6/14	Stafford Sun	North Stafford Students Evacuated; Herbicide to Blame
5/6/14	PotomacLocal.com	HAZMAT at North Stafford High School: 15 Sickened
5/7/14	Stafford Sun	Stafford County Founders Day Brings Young and Old Alike
5/7/14	FLS	Crowd at School Board Meeting May Get Wish
5/7/14	Stafford Sun	Staffordboro Commuter Lot on Schedule
5/7/14	Stafford Sun	Board Rejects Stormwater Service District, Resulting Tax
5/7/14	Stafford Sun	Sheetz Ok'd to Build on Garrisonville Road
5/8/14	FLS	Stafford Schools Undergo Big Cuts
5/8/14	FLS	Gear Up for I-95 Express Lanes Final Stretch
5/9/14	FLS	Delays Expected to Continue on I-95 Express Lanes Project
5/10/14	FLS	Stafford High, Brooke Point High Getting Artificial Turf Fields
5/11/14	FLS	Brewery Opening in Stafford Campground
5/12/14	FLS	Stafford Residents Concerned About Major Project
5/12/14	FLS	Teacher of the Year Named in Stafford
5/12/14	FLS	Stafford 350 <sup>th</sup> Anniversary Merchandise on Sale
5/13/14	FLS	Stafford Interchange Backed
5/13/14	Stafford Sun	Field Day Scheduled for Crow's Nest
5/14/14	FLS	Stafford School Board Adopts \$256 Million Budget



DATE	PUBLICATION	HEADLINE
5/14/14	Stafford Sun	School Board Cuts \$17 Million to Stay Within Budget
5/14/14	Stafford Sun	Stafford Named first "Heart Safe Community" in Virginia
5/14/14	PotomacLocal.com	It's Going to Cost More to Use Stafford County Parks
5/15/14	FLS	Oakenwold on Tap Monday in Stafford
5/16/14	FLS	A Third Brewery Is Planned for Stafford
5/17/14	FLS	Stafford County Businesses Celebrating 350 <sup>th</sup>
5/18/14	FLS	Stafford Businesses Create Souvenirs for County's 350 <sup>th</sup> Anniversary
5/19/14	FLS	Stafford Looking at Sharing Some Services
5/20/14	FLS	Aquia Landing Named A Top Restored Beach
5/20/14	FLS	Stafford County Planners Defer Oakenwold
5/21/14	FLS	Stafford Supervisors Put Off Vote on Contract
5/21/14	FLS	Dark Signal Snarls U.S. 17 Rush Hour
5/21/14	FLS	Celebrate Virginia Property Auctioned
5/21/14	FLS	Stafford Supervisors Put Off Vote on Contract
5/21/14	Stafford Sun	Board Oks Hilldrup Parking Lot
5/21/14	Stafford Sun	Griffis-Widewater Supervisor to Hold Town Meeting
5/21/14	Stafford Sun	Horsemanship Program to Start at Just a Little Horse Farm
5/23/14	FLS	Stafford Happy with 350 <sup>th</sup> Celebration Turnout
5/23/14	FLS	Local Taxable Sales Up in 2013
5/24/14	FLS	Money Lacking to Open Crow's Nest in Stafford County to the Public
5/24/14	Stafford Sun	Stafford Parks and Rec Lists Programs for June
5/27/14	FLS	Landfill Facing \$228K Shortfall
5/27/14	FLS	Celebrate Virginia North Delinquent Payments Talled Up to more than \$400 Million
5/28/14	FLS	Boom Time at Quantico
5/28/14	FLS	Stafford Area Transportation Planners Seek Comments



The Citizens Assistance and Volunteer Services Office provides a central in-house resource for customer service and information on County services and complaints. Staff recruits, trains and places volunteers in various departments to assist with a number of tasks.



<b>May 2014 Customer Inquiries handled by Citizens Assistance Staff</b>	
Total Number of Phone Calls Received	2523
Total Number of Phone Calls Handled	2427
Calls Handled Ratio 311 Call Center	96.1%
Live Help Chats*	119
Citizen Tracker Requests Handled via County Website/Mobile App.	21 (3 mobile 18 website)
Citizens Assisted at the Administration Center Desk in Lobby	1238
Total Number of Visitors to Administration Center	4446
Citizens Assisted at the Judicial Center Desk in the Courthouse	1315
Total Number of Volunteer Hours**	1079

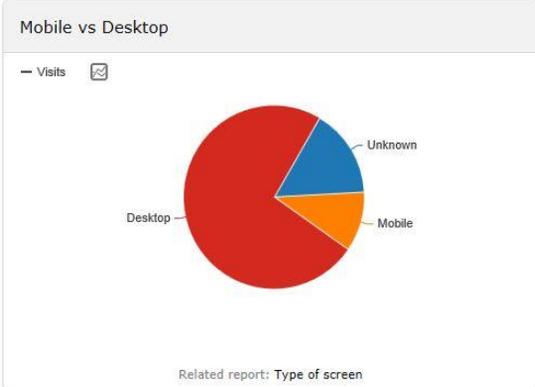
\* Live Help allows users to send an e-mail through the County's Web site and receive an immediate response from staff. Of the **119** Live Help requests, **94** were live chats in which the user and staff member exchanged information through instant messaging, and **25** were offline e-mails, which were received outside normal business hours (weekends or evenings) when staff is not online. Responses were provided as soon as possible or as soon as regular business hours resumed.

\*\* This fiscal year this equates to a savings of **\$610,324** in full-time staff costs (with benefits), and a savings of **\$466,971** without benefits. These figures are determined by taking the volunteer rate (\$26.00 with benefits) and (\$20.80 without benefits) that is dictated by the state's Bureau of Labor statistics and multiplying that by the total number of hours that are volunteered.





- 63361** visits
- 3 min 21s** average visit duration
- 35%** visits have bounced (left the website after one page)
- 5.5** actions (page views, downloads, outlinks and internal site searches) per visit
- 1.03s** average generation time
- 261795** pageviews, **136006** unique pageviews
- 4151** total searches on your website, **500** unique keywords
- 49415** downloads, **32300** unique downloads
- 25162** outlinks, **21516** unique outlinks
- 25399** max actions in one visit



### Page Title

Page Title	Unique Pageviews	Pageviews	Time (in seconds)
Stafford County, VA - Official Website	24952	53714	3357341
Stafford County, VA - Official Website - Bill Payment	14288	19557	2149398
Stafford County, VA - Official Website - NeoGov	5852	7531	562003
Stafford County, VA - Official Website - Human Resources	4599	7242	211178
Stafford County, VA - Official Website - Real Estate	3514	4485	405354
Stafford County, VA - Official Website - GIS	3247	4090	332743
Stafford County, VA - Official Website - Treasurer	2501	3028	155239
Stafford County, VA - Official Website - Utilities	2255	2788	120571
Stafford County, VA - Official Website - Personal Property	1673	1974	60465
Stafford County, VA - Official Website - Water & Sewer	1289	1499	60892
Stafford County, VA - Official Website - Education	1219	1368	119920
Stafford County, VA - Official Website - Circuit Court	1204	1710	124271
Stafford County, VA - Official Website - Personal Property Tax	1145	1536	87997
Stafford County, VA - News Flash	1084	73562	58913
Stafford County, VA - Official Website - Landfill & Recycling	1068	1246	63171
Stafford County, VA - Official Website - Board of Supervisors	976	1861	144886
Stafford County, VA - Official Website - Social Services	820	1408	101540
Stafford County, VA - Official Website - Commissioner of the Revenue	800	1030	50014
Stafford County, VA - Official Website - Public Works	742	1160	59186
Stafford County, VA - Official Website - Animal Control	728	933	36356



Documents Scanned	
Circuit Court	428
Commonwealth's Attorney	108
Planning	44
Public Works	1000
Purchasing	22
Sheriff	3274
Utilities	2527

GIS Map Requests	
Internal/External Map Request	131
Walk-Ins	36
Map Sales	12

### Project and Help Desk Work Orders Worked On In May 2014

Animal Control	1	0.18%
Board of Supervisors	9	1.65%
Public Works	59	10.81%
Circuit Court	9	1.65%
Commissioner of the Revenue	46	8.42%
Commonwealth's Attorney	18	3.30%
Cooperative Extension	1	0.18%
County Administration	32	5.86%
County Attorney	7	1.28%
Economic Development	7	1.28%
Finance/Budget/Purchasing	26	4.76%
Fire & Rescue	20	3.66%
Courts	2	0.37%
Human Resources	10	1.83%
Information Technology	51	9.34%
Regional Landfill	1	0.18%
Planning and Zoning	28	5.13%
Parks & Rec - Community Facilities	63	11.54%
Recycling	3	0.55%
Schools	6	1.10%
Sheriff	40	7.33%
Social Services	13	2.38%
Treasurer	20	3.66%
Utilites	71	13.00%
Voter Registration	3	0.55%
<b>Totals</b>	<b>546</b>	<b>100%</b>

