

BOARD OF SUPERVISORS

STAFFORD, VIRGINIA

MINUTES

Special Meeting

April 28, 2014

Call to Order A special meeting of the Stafford County Board of Supervisors was called to order by Jack R. Cavalier, Chairman, at 7:03 p.m., on Monday, April 28, 2014, in the Board Chambers, at the George L. Gordon, Jr., Government Center.

Roll Call The following members were present: Jack R. Cavalier, Chairman; Gary F. Snellings, Vice Chairman; Meg Bohmke; Laura A. Sellers; Cord A. Sterling; and Robert “Bob” Thomas, Jr. Paul V. Milde, III was out of town and absent from the meeting.

Also in attendance were: Anthony Romanello, County Administrator; Charles Shumate, County Attorney; Marcia Hollenberger, Chief Deputy Clerk; Pamela Timmons, Deputy Clerk, associated staff, and other interested parties.

Invocation Ms. Bohmke gave the invocation.

Pledge of Allegiance Mr. Snellings led the recitation of the Pledge of Allegiance to the Flag of the United States of America.

The Board discussed the revised FY2015 Proposed Budget Ups and Downs, which was distributed at the meeting. Mr. Romanello noted that the Virginia Public School Authority (VPSA) sold bonds at \$200,000 higher than anticipated, which was reflected as an increase in the transfer to the Schools operating fund, a shift from debt services.

Mr. Sterling, Chairman of the Finance, Audit and Budget Committee, discussed revisions in the FY2015 Proposed Budget Ups and Downs including the Rappahannock Regional Jail amendment (due to health insurance savings at the Jail); removal of two Parks positions and one Planner position; VPSA debt service; and Master Lease. An additional \$20,000 was to be added to the recommended budget for Empower House. \$2,173,836 would be provided as a Schools’ operating increase above the County Administrator’s originally proposed FY2015 budget.

Parks, Recreation and Community Facilities; Consider Parks Fees Mr. Sterling said that the Finance, Audit and Budget Committee reviewed a number of items including the percentage of increase and usage and recommended approval of the requested Parks fee increase.

Ms. Bohmke motioned, seconded by Mr. Sterling, to adopt proposed Resolution R14-60.

The Voting Board tally was:

Yea: (6) Bohmke, Cavalier, Sellers, Snellings, Sterling, Thomas

Nay: (0)

Absent: (1) Milde

Resolution R14-60 reads as follows:

A RESOLUTION AUTHORIZING THE COUNTY ADMINISTRATOR
TO IMPLEMENT CERTAIN NEW PARKS AND RECREATION FEES
EFFECTIVE JULY 1, 2014

WHEREAS, user fees help to finance the cost of operations and maintenance of the County's park facilities; and

WHEREAS, the increasing costs of providing Parks and Recreation services to the community create a need to periodically review and increase the corresponding fees; and

WHEREAS, staff found that the County's current Parks fees are significantly lower than other Virginia localities and entities with similar recreational facilities; and

WHEREAS, staff reviewed the existing fees and recommends a reasonable increase to certain fees; and

WHEREAS, at its April 17, 2014 meeting, the Parks and Recreation Commission unanimously recommended approval of the new fees with an effective date of July 1, 2014; and

WHEREAS, the new fees will increase overall Parks cost recovery from 31% to 32%; and

WHEREAS, the Board carefully considered the recommendations of the unanimous endorsement of the Parks and Recreation Commission and staff;

NOW, THEREFORE, BE IT RESOLVED by the Stafford County Board of Supervisors on this the 28th day of April, 2014, that the County Administrator be and he hereby is authorized to implement the following Parks and Recreation fees effective July 1, 2014:

Facility Rentals	Resident Rate*
Rowser-Room A	\$85
Rowser-Room B	\$60
Rowser-Commercial Kitchen (flat rate)	\$35
Rowser-Galley Kitchen (flat rate)	\$15
Carl Lewis Community Center	\$60
CCC-Room A	\$60
CCC-Room B	\$40
CCC-Room C	\$30
CCC-Gym (Room Rental)	\$90
CCC-Gym (Sports Event)	\$50
SGRC-Room C	\$40
SGRC-Room D	\$75
SGRC-Room UA	\$25
SGRC-Room UB	\$20
Fields	
Field Lights (flat rate)	\$40
Football, Baseball, Soccer	\$35
Open Field/Grassy Area	\$25
Synthetic Field/hour	\$85
Synthetic Field Winter Rate/hour	\$50
Pavilions (per day)	
X-Small	\$35
Small	\$60
Medium	\$85
Large	\$150
X-Large	\$350
Community Recreation	
Full Day Summer Camps	\$135
Preschool Parties	\$10
Family Hikes	\$17
Isshinryu Karate	\$75
Dynamic Majorettes	\$35
Preschool Classes	\$30
Art Extravaganza	\$10
Entertainment Shows	\$5
Craft Classes	\$10
Great Pumpkin Derby	\$15
Preschool Egg Hunt	\$5
Eggsplosion	\$10
Scary Search	\$8
Spring Break Camp	\$135
Canoeing	\$15

Sr. Citizen Programs

Abstract Art	\$30
Archery	\$12
Bingo	\$5
Bunco	\$5
Instructional Pickleball	\$40
Mystery Hikes	\$15
Pickleball Drop-in	\$3
Seniorcize	\$5
Themed Brunches	\$5
Waffle Breakfast	\$4

Sports

Adult Coed Softball	\$450
Adult Coed Volleyball	\$350
Senior Softball	\$185
Baseball Camp	\$80
Basketball Camp	\$90
Skateboard Camp	\$115
Multi-Sport Development	\$50
Home School PE	\$40
Open Gym Basketball	\$4
Orioles Baseball Game	\$50

Gymnastics

Mini Mee	\$45
Parent & Tot	\$50
Supertots	\$60
Young Beginner	\$60
Beginner	\$60
Advanced Beginner	\$60
Intermediate	\$80
Advanced	\$90
Munchkins	\$120
Dynamidget	\$142
Dynamites	\$142
Superstars	\$122
Flip Clinics	\$20
Level 3	\$195
Level 4	\$227
Level 5/6	\$243
Levels 7, 8, 9	\$300
Xcel	\$216
School's Out Camp	\$40
Spring Break Camp	\$135
School Age Sleepover	\$35
School Age Parties	\$20
Mini Cheer	\$57

Pee Wee Cheer	\$51
Homeschool	\$57
Summer Camps	\$135
Cheer Camp	\$135
Mini Camp	\$92
Birthday Parties	\$110
Tumbling	\$57

Aquatics

Pool Rentals (2 hours/rental)	\$125
Pumpkin Patch	\$10
Water Aerobics 2-month Pass	\$90
Water Aerobics 3-month Pass	\$125
Water Aerobics Sr. 2-month Pass	\$65
Water Aerobics Sr. 3-month Pass	\$105
Aquatics Pass Sr. Punch Card	\$75
Aquatics Pass Sr. Annual	\$115
Short/Long Course Rental (Curtis Park Pool)	\$20

*Non-resident and commercial rates will increase accordingly.

Finance and Budget; Consider Establishing a Stormwater Service District in Stafford County Mr. Romanello introduced the Stormwater Service District, its structure and benefits to the County in advance of new, State-regulated stormwater mandates.

Ms. Sellers motioned, seconded by Mr. Snellings, to adopt proposed Ordinance O14-14.

Ms. Bohmke asked about the structure of the proposed Service District and if it was comparable to the Utilities Fund. Mr. Romanello said the proposal was for an *ad valorem* tax, on the real estate tax rate, at an advertised rate of one-half cent (which could be lower by vote of the Board). The money would be set aside for the Stormwater Service District fund and used only for stormwater needs, not general government services. Ms. Bohmke asked if a commission or committee would be set up to manage the Service District and funds. Mr. Romanello said that it was not envisioned but would be considered if it was the will of the Board. He added that funds would be allocated annually by the Board.

Mr. Snellings asked what would happen if a Service District was not established and a one-half cent tax levy was not enacted. Mr. Romanello said that one-half cent equated to \$700,000, which would be applied to current stormwater projects and be applied to meeting the new State mandates.

Ms. Sellers asked what would happen to the money if, in the future, the funds were not needed. Mr. Romanello said that the Board had the authority to raise, lower, or eliminate the levy.

He noted that if funds were collected, they had to be allocated for the intended purpose, or a mechanism could be structured to refund the money. Mr. Snellings stated that money was returned relative to the Wideswater Community Development Authority (CDA).

Mr. Cavalier asked if the County (and Board) would always be made aware of how the funds were spent and the amount needed for future projects. He said that he did not wish to see a large pot of money accumulate; that he hoped to keep it narrowed and focused. Mr. Romanello said that the County would know so far as usual operating expenses and capital projects in the near term. He added that it was harder to foresee capital costs in the long term, but staff would have a better sense of the needs included in the anticipated \$42 million costs over the upcoming fifteen years. Mr. Romanello said that the proposed one-half cent tax levy equaled \$700,000, which was far short of the approximate amount that would be required to meet the new State mandates, but that it would continue to be part of the budget process and up for the same scrutiny as all other budget line items.

Mr. Sterling said that he was not in favor of the Service District or the one-half cent levy. He said that, having made his point at previous meetings, he did not know what specific projects were aimed at cleaning up the Chesapeake Bay, that he asked staff to identify costs and specifics. Mr. Sterling said that no matter what it was called, it was a tax on homeowners. He talked about education and public safety being a higher priority and that levied funds, if not used for stormwater management, could not be used towards other County priorities. He did not feel that the levy would get the same rigorous review as other budgeted line items due to it being “just a state mandate.”

Mr. Thomas asked Mr. Romanello to identify the capital costs. Mr. Romanello said that \$349,000 was a capital cost. Mr. Thomas asked why the projects were not included in the Capital Improvement Program (CIP). Mr. Steve Hubble, Assistant Director of Public Works, addressed the Board and answered Board members questions. He noted that \$42 million, the anticipated cost, was for compliance with the new State mandates as well as day-to-day operating/ongoing expenses related to cleaning up the Bay.

Mr. Snellings asked about the role played by the Department of Environmental Quality (DEQ). Mr. Hubble responded that the MS4 program was run by DEQ since 2003. He said that the clean-up of the Bay was a targeted 15-year, phased-in program after which the County would go back to day-to-day operations.

Mr. Cavalier said that originally, he thought the Service District was the way to go but that he was less sure, adding that it was not the County’s highest priority. He commented that the County was mandated to provide adequate public safety and there was no special tax levy; and the County was mandated to provide quality education and there was no special tax levy.

Mr. Cavalier said that there would be more “wobble room” in the operating budget rather than restricting the funds to stormwater. He said that he was not in favor of a tax but was in favor of cleaning up the Bay.

Restating the earlier motion, Ms. Sellers motioned, seconded by Mr. Snellings, to adopt proposed Ordinance O14-14.

The Voting Board tally was:

Yea: (3) Bohmke, Sellers, Snellings,
 Nay: (3) Cavalier, Sterling, Thomas
 Absent: (1) Milde

Because a member of the Board was absent from the meeting, and due to the tie vote, County Attorney, Charles Shumate, indicated that the item would be placed on the next regularly scheduled Board of Supervisors’ meeting agenda in its entirety.

Finance and Budget; Consider the Proposed Calendar Year 2014 Tax Rates; Proposed Fiscal Year 2015 County Budgets; Proposed Fiscal Year 2015-2024 Capital Improvement Program; and Appropriate the Fiscal Year 2015 County Budgets Mr. Sterling said that the Finance, Audit, and Budget Committee did not have a final recommendation on CY2014 tax rates because no consensus was reached concerning the Stormwater Service District and/or the proposed one-half cent tax levy.

Mr. Snellings said that since the Stormwater Service District was deferred to the Board’s May 6, 2014, meeting, that line item could be deferred and the Board should take action on the remaining taxes. Mr. Romanello said that the other option was to set all the tax rates with the exception of stormwater, which if passed on May 6th, would make the Service District and possibly the tax levy effective in December. That would not impede the Treasurer from sending out tax bills and would not impact the FY2015 budget.

Mr. Sterling motioned, seconded by Mr. Thomas, to adopt proposed Resolution R14-52, striking all tax tables referencing the Stormwater Service District.

The Voting Board tally was:

Yea: (6) Bohmke, Cavalier, Sellers, Snellings, Sterling, Thomas
 Nay: (0)
 Absent: (1) Milde

Resolution R14-52 reads as follows:

A RESOLUTION TO ESTABLISH THE CALENDAR YEAR 2014
TAX RATES

WHEREAS, the Virginia Code requires that the Board establish an annual levy of certain taxes for each calendar year; and

WHEREAS, a public hearing on the proposed calendar year 2014 tax rates was held on Tuesday, April 15, 2014, at 7:00 P.M., in the Board Chambers at the George L. Gordon, Jr., Administration Building, located at 1300 Courthouse Road, Stafford, Virginia; and

WHEREAS, the Commissioner of the Revenue and the Treasurer require the timely establishment of tax levies to allow time for tax bills to be processed and received by the citizens;

NOW, THEREFORE, BE IT RESOLVED by the Stafford County Board of Supervisors on this the 28th day of April, 2014, that the following tax rates be and they hereby are established for the calendar year beginning January 1, 2014:

<u>Classification</u>	<u>Rate Per One Hundred Dollars of Assessed Valuation</u>
Real Estate (Section 58.1-3200, Code of Virginia (1950), as amended.)	1.019
Tangible Personal Property (Section 58.1-3500, Code of Virginia (1950), as amended. Includes all other classifications of personal property not specifically enumerated.)	6.61*
Boats or watercraft (Section 58.1-3506(A) (1.a), (1.b), (12), (28), (29), Code of Virginia (1950), as amended.)	.0001
Motor Vehicles Specially Equipped for the Disabled (Section 58.1-3506(A)(14), Code of Virginia (1950), as amended.)	.10
Personal Property Volunteer Fire & Rescue (Section 58.1-3506(A) (15), (16), Code of Virginia (1950), as amended.)	.0001
Camping trailers and recreational vehicles (Section 58.1-3506(A) (18), (30), Code of Virginia (1950), as amended.)	5.49
One motor vehicle owned and regularly used by a veteran who has either lost, or lost the use of, one or both legs, or an arm or a hand, or who is blind or who is permanently and totally disabled as certified by	.0001

the Department of Veterans Services. In order to qualify, the veteran shall provide a written statement to the commissioner of the revenue or other assessing officer from the Department of Veterans Services that the veteran has been so designated or classified by the Department of Veterans Services as to meet the requirements of this section, and that his disability is service-connected. For purposes of this section, a person is blind if he meets the provisions of § 46.2-739 (Section 58.1-3506(A)(19), Code of Virginia (1950), as amended.)	
Motor Carrier Transportation (Section 58.1-3506(A)(25), Code of Virginia (1950), as amended.)	.0001

<u>Classification</u>	<u>Rate Per One Hundred Dollars of Assessed Valuation</u>
All tangible personal property employed in a trade or business other than that described in Virginia Code § 58.1-3503(A)(1) through (A)(18), except for subdivision (A)(17) (Section 58.1-3506(A)(26), Code of Virginia (1950), as amended.)	5.49
Programmable computer equipment and peripherals employed in a trade or business (Section 58.1-3506(A)(27), Code of Virginia (1950), as amended.)	5.49
Personal Property Volunteer Sheriff's Deputy (Section 58.1-3506(A)(32), Code of Virginia (1950), as amended.)	.0001
Machinery and Tools (Section 58.1-3507, Code of Virginia (1950), as amended.)	.0001
Merchant's Capital (Section 58.1-3509, Code of Virginia (1950), as amended.)	.50
Mobile Homes (Section 58.1-3506, Code of Virginia (1950), as amended.)	1.019
Aircraft (Section 58.1-3506, Code of Virginia (1950), as amended.)	.0001
Garrisonville Road Special Service District (Sections 15.2-2400 through 15.2-2403, Code of Virginia (1950), as amended.)	.087
Warrenton Road Special Service District (Sections 15.2-2400 through 15.2-2403, Code of Virginia (1950), as amended.)	.000

Hidden Lake Special Service District (Sections 15.2-2400 through 15.2-2403, Code of Virginia (1950), as amended.)	.421
Hartlake Special Service District (Sections 15.2-2400 through 15.2-2403, Code of Virginia (1950), as amended.)	.00
Countywide Fire and Emergency Medical Services Tax District (Section 27-23.1, Code of Virginia (1950), as amended.)	.00

* The tax rate for personal property is based on the assessed value, which is established at forty percent (40%) of the estimated fair market value. The effective tax rate would be stated as \$2.64 per \$100 of the estimated fair market value.

In 2004, the General Assembly capped the amount of relief the State will provide for Personal Property Tax Relief (PPTRA) at \$950 million per year. The PPTRA cap took effect on January 1, 2006. Stafford County's share of the state allotment is \$12.5 million. This allotment is to be distributed among all the qualifying vehicles. For tax year 2014, qualifying vehicles will be granted 43% relief.

FY2015 Budgets:

Mr. Sterling motioned, seconded by Mr. Thomas, to adopt proposed Resolution R14-53, including the recommendations of the Finance, Audit and Budget Committee, the \$200,000 VPSA funds, and striking the Stormwater Service District portion, which was be deferred to June, 2014.

Ms. Sellers asked about Day School funding. Mr. Romanello said that it was intended to be flexible and when the budget was prepared, it was thought that there would be an expanded day school program. That was not likely in 2015; there may be a contraction in day school enrollment. Mr. Thomas clarified that money was spent on private placements. Mr. Romanello agreed saying that it was leveraged with State funds. Mr. Thomas said that it was one of the Board's legislative priorities in 2014; that it gathered a fair amount of support in Richmond, and recommended that it be placed as one of the Board's 2015 legislative priorities.

Mr. Snellings made a substitute motion to add back into the FY2015 budget one Planner position, and an \$114,000 subsidy for the R-Board. Mr. Snellings explained the current financial situation at the Landfill saying that the \$114,000 subsidy was crucial.

Following discussion, Mr. Snellings amended his motion, seconded by Ms. Sellers, to only add one Planner position. Mr. Mike Smith, Director of Public Works, addressed the Board. Mr. Cavalier said that he agreed with the need for an additional planner position. Ms. Bohmke asked Mr. Romanello if there was sufficient demand for an additional planner.

Mr. Thomas asked about the total percentage of staff reduced in general government. Mr. Romanello said that it was 20% of the non-public safety staff. Mr. Sterling said that staff was at the same level as when the County was in its heyday and that additional staff was not necessary. Ms. Bohmke asked Mr. Smith about the average number of days for a permit to be issued. Mr. Smith said that it was 49 days. It was 42 days last year, and 32 days two years ago. Ms. Bohmke asked about the industry standard and about the length of time in other localities. Mr. Smith said that 30 days was considered optimal. She asked if that was the first time he asked for the new positions. He responded that the positions were requested in May, 2013 but staff was told to wait to request additional positions in the next budget cycle.

Mr. Jeff Harvey, Director of Planning and Zoning, spoke to the Board and outlined the duties of a planner. Based on Mr. Harvey's explanation of the work done by planners, Mr. Snellings said that it was not how he understood it. Mr. Cavalier said that it was not portrayed that way at the last Finance, Audit, and Budget meeting. Mr. Snellings withdrew his motion.

Mr. Snellings motioned to add the previously discussed \$114,000 subsidy for the R-Board. The motion died due to lack of a second.

Mr. Sterling restated his original motioned, seconded by Mr. Thomas, to adopt proposed Resolution R14-53, including the recommendations of the Finance, Audit, and Budget Committee, the \$200,000 VPSA funds, and striking the Stormwater Service District portion, which was be deferred to June, 2014.

The Voting Board tally was:

Yea: (6) Bohmke, Cavalier, Sellers, Snellings, Sterling, Thomas
 Nay: (0)
 Absent: (1) Milde

Resolution R14-53 reads as follows:

A RESOLUTION TO APPROVE THE FISCAL YEAR 2015 COUNTY BUDGETS

WHEREAS, a public hearing on the proposed FY2015 County budgets was held on Tuesday, April 15, 2014 at 7:00 P.M., in the Board Chambers at the George L. Gordon, Jr., Government Center, located at 1300 Courthouse Road, Stafford, VA; and

WHEREAS, the Board held budget work sessions at which Board members analyzed, deliberated, and reviewed citizen input regarding the County budgets; and

WHEREAS, the Board considered the recommendations of staff, citizen input at the budget work sessions, and the testimony, if any, at the public hearing; and

WHEREAS, the vote on the establishment of a Stormwater Service District resulted in a tie, with one member absent, which, per the Board's bylaws, requires reconsideration of the matter to be passed by until the next regular meeting of the Board, when the matter shall be placed on the agenda as if for the first time, with full discussion and debate allowed by all members and with a new vote taken by all members present;

NOW, THEREFORE, BE IT RESOLVED by the Stafford County Board of Supervisors on this the 28th day of April 2014, that the FY2015 budgets for the various General Government Funds be and they hereby are adopted as follows:

The rest of this page intentionally left blank. Resolution R14-53 continues on Page 13.

I. GENERAL GOVERNMENT FUNDS:

<u>General Fund:</u>	262,665,908
Operating Budget Transfer to Schools	111,429,456
Public Day School	518,000
School Debt Service	29,191,550
Board of Supervisors	631,800
Capital Projects	3,047,670
Central Rappahannock Regional Library	5,067,220
Circuit Court	274,750
Clerk of the Circuit Court	1,451,400
Commissioner of the Revenue	2,690,750
Commonwealth's Attorney	2,947,440
Cooperative Extension	171,020
Corrections	7,977,532
County Administration	1,110,560
County Attorney	1,070,580
Debt Service County	12,582,100
Economic Development	863,470
Finance and Budget	1,548,100
Fire and Rescue	16,211,430
General District Court	101,750
Human Resources	412,040
Human Services, Office of	5,389,040
Information Technology	2,230,410
Juvenile and Domestic Relations Court	65,740
Magistrate	9,330
Non-Departmental	2,865,080
Parks, Recreation and Community Facilities	11,029,230
Partner Agencies	1,700,920
Planning and Zoning	2,350,530
Public Works	3,879,290
Registrar & Electoral Board	476,870
Sheriff	24,485,910
Social Services	6,616,620
Treasurer	1,923,130
15th District Court Services Unit	345,190

GENERAL GOVERNMENT FUNDS, continued:

Asset Forfeiture Fund	300,000
Capital Improvements Fund	737,320
Fleet Services Fund	4,153,860
Garrisonville Road Service District Fund	496,900
Hidden Lake Special Revenue Fund	105,449
Tourism Fund	1,250,000
Transportation Fund	9,220,893
Transportation Impact Fee - County-wide Fund	60,000
Utilities Funds	50,382,016

; and

BE IT FURTHER RESOLVED that the FY2015 School Budget be and it hereby is approved in the following amounts:

II. SCHOOL FUNDS:

Construction Fund	128,480
Grants Fund	12,126,347
Health Services Fund	35,345,255
Nutrition Services Fund	13,738,920
School Operating Fund	255,740,629
Workers' Compensation Fund	622,797

; and

BE IT FURTHER RESOLVED that the Board desires to continue to support special education students in the County, as identified by the County's Public Schools, and directs the County Administrator to execute a memorandum of understanding with Stafford County Public Schools for the public day school program not to exceed \$518,000. The Public Day School program provides educational services in the least restrictive, most cost-effective environment, and within the community, through shared responsibility between the County and Schools for day-school students; and

BE IT FURTHER RESOLVED that the County Administrator be and he hereby is authorized to increase budgets and appropriations for the following items of non-budgeted restricted revenue that may occur during FY2015:

1. Insurance recoveries received for damages to County properties for which County funds have been expended to make repairs;
2. Defaulted developer and builder securities to be used for uncompleted projects;
3. Donations for a specific purpose;
4. Asset Forfeiture funds;
5. Grants in accordance with the grant policy; and
6. Excess roll-back taxes for Purchase of Development Rights pursuant to the County's financial policies.

; and

BE IT FURTHER RESOLVED that the County Administrator be and he hereby is authorized to recruit and maintain full-time positions up to the authorized full-time strength stated below:

General Fund	
Non-Public Safety	334 <u>332</u>
Public Safety	357
Utilities Fund	139
Capital Projects Fund	<u>3</u>
Total	830 <u>831</u>

; and

BE IT FURTHER RESOLVED a one-time stipend for County employees will be considered at midyear review; and

BE IT FURTHER RESOLVED that Stormwater Management capital costs in FY15 will be funded from positive results of operation (PRO)/capital reserves; and

BE IT FURTHER RESOLVED that if the Stormwater District and related tax are not approved, the County Administrator will present a budget amendment before the beginning of FY2015; and

BE IT FURTHER RESOLVED that the County Administrator be and he hereby is authorized to approve contracts for the purchase of replacement public safety vehicles, consistent with the FY2015 budgets; and

BE IT STILL FURTHER RESOLVED that the Board approves the FY2015 Potomac and Rappahannock Transportation Commission subsidy of \$89,300 and the Virginia Railway Express subsidy of \$2,689,391, and authorizes the payment of the subsidies during FY2015 from the County's Motor Fuels Tax Revenue account.

Capital Improvement Program:

Mr. Sterling motioned, seconded by Ms. Bohmke, to adopt proposed Resolution R14-55, adding in \$1 Million for a future new middle school (if/when necessary).

Ms. Bohmke made a friendly amendment asking that apparatus be removed from the CIP, saying that the Public Safety Committee would meet on May 20th and take up that issue at that time. Mr. Sterling agreed with Ms. Bohmke's friendly amendment. Mr. Romanello suggested that, at the top of Page 2, the Board strike the line referring to replacement fire and rescue apparatus, under the General Government heading.

The Voting Board tally was:

Yea: (6) Bohmke, Cavalier, Sellers, Snellings, Sterling, Thomas
 Nay: (0)
 Absent: (1) Milde

Resolution R14-55 reads as follows:

A RESOLUTION TO ADOPT THE FISCAL YEAR 2015-2024 CAPITAL IMPROVEMENT PROGRAM WITH INTENT TO REIMBURSE CERTAIN CAPITAL IMPROVEMENT EXPENDITURES

WHEREAS, a public hearing on the proposed FY2015-2024 Capital Improvement Program (CIP) was held on Tuesday, April 15, 2014, at 7:00 P.M. in the Board Chambers at the George L. Gordon, Jr., Government Center, located at 1300 Courthouse Road, Stafford, VA; and

WHEREAS, the Board considered the recommendations of the County Administrator, and the testimony, if any, at the public hearing; and

WHEREAS, the ten-year CIP is a significant part of the Comprehensive Plan; and

WHEREAS, the Board finds that it is necessary to identify needed capital improvements;

NOW, THEREFORE BE IT RESOLVED by the Stafford County Board of Supervisors on this the 28th day of April, 2014, that the FY2015-2024 CIP, as directed by the Board be and it hereby is adopted as part of the Comprehensive Plan; and

BE IT FURTHER RESOLVED that Intent to Reimburse Certain Capital Improvement Expenditures for projects indicated in the FY2015-2024 CIP be and it hereby is adopted as follows:

General Government

Training Center	Courthouse Rd & Rt 1 Intersection Improvements
Fire and Rescue Station 14	Route 630, Courthouse Rd: Cedar Lane to
Fire and Rescue Station - Centerport	Winding Creek Rd
E-911 System	Route 630, Courthouse Rd: Winding Creek Rd to
FCC Mandated Upgrade to Radio System	Shelton Shop Rd
Fire and Rescue Infrastructure	Pedestrian Improvements
Information Technology Infrastructure	Route 627, Mt View Rd Ext. to High School
Future Parks Projects	Streetscape Phase 1
Parks Recreation and Community Facilities	Streetscape Phase 2
Infrastructure	Garrisonville Rd & Rt 1 Intersection Improvements
Animal Shelter	Stafford Parkway
Courthouse Addition	Enon Road Improvements
Library	Butler Road
Bike Trails	Garrisonville Rd., Eustace Rd. to Shelton Shop Rd.
Belmont Ferry Farm Trail - Phase 4	Eskimo Hill Road
Belmont Ferry Farm Trail - Phase 6	Leeland Road
Stormwater Permit Compliance	Shelton Shop Road

Route 610, Garrisonville Rd
 Route 652, Truslow Road, East Of I-95
 Route 652, Truslow Road, West Of I-95
 Route 1, Jefferson Davis Highway
 Route 616, Poplar Road, South Of Mt View Rd
 Route 627, Mt View Rd From Joshua Rd To Rose
 Hill Farm Rd
 Route 17, Warrenton Rd
 Route 606, Ferry Rd

Mt. View Rd - Shelton Shop to Choptank Road
 Berea Church road
 Corporate Center Drive
 Brent Point Road
 Falmouth Safety Improvements
 Boswell's Corner Improvements
 Courthouse Area Improvements
 Rt. 709 Capital Avenue Extended

Schools

Stafford High School
 Moncure Elementary Rebuild
 Ferry Farm Elementary Rebuild
 Elementary School #18 w/Head start
 Brooke Point HS Addition
 Middle School #9

Mt. View HS Addition
 Colonial Forge HS Addition
 Hartwood Elementary Renovation
 Fleet Services Addition
 Infrastructure

Utilities

320 Zone Water Improvements
 342 Zone Water System - Phase 1
 342 Zone Water System - Phase 2
 370N Water Booster Pump Station
 Rocky Pen Run WTF Upgrade/Expansion
 Centerport Water Tank
 Courthouse Area Water Tank
 Moncure Water Booster Pump Station
 Radio-Read Meters Program
 Regional Water Interconnection
 Small Water Projects
 Smith Lake Distribution PS Upgrade
 Smith Lake WTF Filter Replacements
 Water Distribution System Rehab Program
 Water Extension Projects
 Claiborne Run Gravity Sewer Replacement
 Claiborne Run PS Parallel Force Main
 Claiborne Run Pump Station Replacement
 Country Ridge Pump Station Replacement
 Ebenezer Church Pump Station Replacement

Equipment Replacement - Aquia WWTF
 Equipment Replacement - Little Falls Run WWTF
 Falls Run PS Force Main Replacement
 Falls Run Pump Station Replacement
 Falls Run Sewer Interceptor Replacement - Phase 2
 Austin Run Gravity Sewer Replacement
 Little Falls Run WWTF - 3rd Treatment Train
 Oaks of Stafford Pump Station Replacement
 Potomac Creek Pump Station & Force Main Replacement
 Route 1 North Sewer
 Sewer Extension Projects
 Small Sewer Projects
 Sweetbriar Woods Pump Station Force Main Replacement
 Wastewater Collection System Rehabilitation Projects
 Wastewater Pump Station Rehabilitation Program
 Wastewater Pump Station Replacements
 Wayside Sewer Interceptor Replacement
 Contingency
 Software Upgrades
 Stafford County Complex
 Vehicles & Equipment Replacements

NOTICE OF INTENT TO REIMBURSE CERTAIN CAPITAL IMPROVEMENT EXPENDITURES

Section 1: Statement of Intent. The County presently intends, at one time or from time-to-time, to finance projects in the FY2015-2024 Capital Improvement Program (“Projects”) with tax-exempt or taxable bonds, or other obligations (“the “Bonds”), and to reimburse capital expenditures paid by Stafford County (including expenditures previously paid by the County to the extent permitted by law) in connection with the Projects before the issuance of the Bonds.

Section 2: Source of Interim Financing and Payment of Bonds. Stafford County expects to pay the capital expenditures related to the Projects, and incurred before the issuance of the Bonds, with an interfund loan or loans from the General Fund or funds from temporary appropriations or loans from the General Capital Projects Fund. Stafford County expects to pay debt service on the Bonds from the General Fund consisting of general tax revenues for the projects to be financed in the FY2015-2024 Capital Improvement Program. The maximum amount of Bonds expected to be issued for the Projects is \$428,526,559.

Section 3: Effective Date; Public Inspection. This Resolution is adopted for the purpose of complying with Treasury Regulation Section 1.150-2 or any successor regulation, and shall be in full force and effect upon its adoption. The Clerk of the Board shall file a copy of this Resolution in the records of Stafford County, available for inspection by the general public during Stafford County's normal business hours.

FY2015 County Budgets Appropriation:

Mr. Sterling motioned, seconded by Mr. Thomas, to adopt proposed Resolution R14-54, adding in \$200,000 for VPSA; removing all references to the Stormwater Service District; and amending the line regarding fire and rescue apparatus. Mr. Romanello said that the appropriations resolution would be adjusted to reflect the adopted budget.

Ms. Sellers asked why the dollar amounts on the appropriation resolution differed from those on the budget resolution. Mr. Romanello explained about the five percent appropriation hold, which was shown on the appropriations resolution, but the budget resolution numbers were shown at 100 percent.

The Voting Board tally was:

Yea: (6) Bohmke, Cavalier, Sellers, Snellings, Sterling, Thomas

Nay: (0)

Absent: (1) Milde

Resolution R14-54 reads as follows:

**A RESOLUTION TO APPROPRIATE THE FISCAL YEAR 2015
COUNTY BUDGETS**

WHEREAS, the Board held budget work sessions at which members analyzed, deliberated, and reviewed citizen input;

WHEREAS, a public hearing on the proposed FY2015 County budgets was held on Tuesday, April 15, 2014 at 7:00 P.M., in the Board Chambers at the George L. Gordon, Jr., Government Center, located at 1300 Courthouse Road, Stafford, VA; and

WHEREAS, the Board considered the recommendations of staff, citizen input at the budget work sessions, and the testimony, if any, at the public hearing; and

WHEREAS, the Board is committed to maintaining the undesignated fund balance and wishes to retain adequate budgetary control given the challenging economic climate; and

NOW, THEREFORE, BE IT RESOLVED by the Stafford County Board of Supervisors on this the 28th day of April, 2014, that General Fund General Government expenditures (other than debt service) and Local School Transfer (other than debt service) be and they hereby are appropriated at 95% of the adopted FY2015 Budgets; and

BE IT FURTHER RESOLVED that debt service be and it hereby is appropriated at 100% of the Adopted FY2015 Budgets; and

BE IT FURTHER RESOLVED that the Fiscal Year 2015 Budgets for the various General Government Funds be and they hereby are appropriated as follows:

The rest of this page intentionally left blank. R14-54 continues on Page 20.

III. GENERAL GOVERNMENT FUNDS:

<u>General Fund:</u>	251,719,311
Operating Budget Transfer to Schools	105,857,983
Public Day School	492,100
School Debt Service	29,191,550
Board of Supervisors	600,210
Capital Projects	2,895,287
Central Rappahannock Regional Library	4,813,859
Circuit Court	261,013
Clerk of the Circuit Court	1,378,830
Commissioner of the Revenue	2,556,213
Commonwealth's Attorney	2,800,068
Cooperative Extension	162,469
Corrections	7,676,664
County Administration	1,055,032
County Attorney	1,017,051
Debt Service County	12,582,100
Economic Development	820,297
Finance and Budget	1,470,695
Fire and Rescue	15,400,859
General District Court	96,663
Human Resources	391,438
Human Services, Office of	5,119,588
Information Technology	2,118,890
Juvenile and Domestic Relations Court	62,453
Magistrate	8,864
Non-Departmental	2,721,826
Parks, Recreation and Community Facilities	10,477,769
Partner Agencies	1,615,874
Planning and Zoning	2,233,004
Public Works	3,685,326
Registrar & Electoral Board	453,027
Sheriff	23,261,615
Social Services	6,285,789
Treasurer	1,826,974
15th District Court Services Unit	327,931

GENERAL GOVERNMENT FUNDS, continued:

Asset Forfeiture Fund	300,000
Capital Improvements Fund	737,320
Fleet Services Fund	4,153,860
Garrisonville Road Service District Fund	496,900
Hidden Lake Special Revenue Fund	105,449
Tourism Fund	1,250,000
Transportation Fund	9,220,893
Transportation Impact Fee - County-wide Fund	60,000
Utilities Funds	50,382,016

BE IT FURTHER RESOLVED that the Fiscal Year 2015 School Budget be and it hereby is appropriated in the following amounts:

IV. SCHOOL FUNDS

Construction Fund	128,480
Grants Fund	12,126,347
Health Services Fund	35,345,255
Nutrition Services Fund	13,738,920
School Operating Fund	250,143,256
Workers' Compensation Fund	622,797

BE IT FURTHER RESOLVED that the Board intends to consider the appropriation of the 5% balance of the General Fund, General Government budget (less debt service), and the Local School Transfer, following the mid-year review and completion of the FY2014 audit, in consideration of the then current financial conditions; and

BE IT FURTHER RESOLVED that at the close of the fiscal year, all appropriations shall lapse for budget items other than capital projects, encumbrances, commitments, and grants. The County Administrator is authorized to maintain the following appropriations as noted or until the Board, by resolution or ordinance, changes or eliminates the designated appropriations:

- (i) Capital projects, until the completion of the project;
- (ii) Encumbrances and commitments; and
- (iii) Grant funds for the duration of the grant; and

BE IT FURTHER RESOLVED that in accordance with the Board's Principles of High Performance Financial Management, the Board will consider any requests for re-appropriation of FY2014 unspent carryover funds for the County and Schools following the completion of the FY2014 audit and in consideration of the then current financial conditions; and

BE IT FURTHER RESOLVED that the County Administrator be and he hereby is authorized to increase budgets and appropriations for the following items of non-budgeted restricted revenue that may occur during FY2015:

7. Insurance recoveries received for damages to County properties for which County funds have been expended to make repairs;
 8. Defaulted developer and builder securities to be used for uncompleted projects;
 9. Donations for a specific purpose; and
 10. Asset Forfeiture funds.
 11. Grants in accordance with the grant policy
 12. Excess roll-back taxes for Purchase of Development Rights pursuant to the County's financial policies.
- ; and

BE IT FURTHER RESOLVED that the County Administrator be and he hereby is authorized to approve insurance settlements less than \$100,000, in concurrence with the County's insurance carrier; and

BE IT FURTHER RESOLVED that to comply with Governmental Accounting Standards Board Standards and Generally Accepted Accounting Practices, some projects or sets of accounts may need to be moved between funds, and the County Administrator be and he hereby is authorized to make such transfers; and

BE IT STILL FURTHER RESOLVED that to ensure the taxpayers of Stafford County are paying the lowest tax rates possible, all outside funding sources such as State Funds, Federal Funds, Proffers, and User Fees will be designated to be spent first, with any local matches that are required. After all these funds are spent, local tax dollars will be spent.

Finance and Budget; Consider Participation in the Fall 2014 and Spring 2015 Virginia Public School Authority (VPSA) Bond Sales Mr. Romanello said that the VPSA item went to public hearing at the Board's April 15, 2014 meeting. Staff recommended approval.

Ms. Bohmke motioned, seconded by Ms. Sellers, to adopt proposed Resolution R14-79.

The Voting Board tally was:

Yea: (6) Bohmke, Cavalier, Sellers, Snellings, Sterling, Thomas
Nay: (0)
Absent: (1) Milde

Resolution R14-79 reads as follows:

A RESOLUTION AUTHORIZING THE ISSUANCE AND SALE OF NOT
TO EXCEED \$7,300,000 GENERAL OBLIGATION SCHOOL BONDS OF
THE COUNTY OF STAFFORD, VIRGINIA TO BE SOLD TO THE VIRGINIA
PUBLIC SCHOOL AUTHORITY

WHEREAS, the Board of Supervisors (the "Board") of the County of Stafford, Virginia (the "County") received a request from the Stafford County School Board (the "School Board") to contract a debt and issue general obligation bonds of the County in an amount not to exceed \$7,300,000 to finance (a) capital school improvement projects for public school purposes (collectively, the "Projects"), consisting primarily of (i) the expansion of Brooke Point High School, Colonial Forge High School, and Mountain View High School; and (ii) various other capital infrastructure projects, including the repair of interior finishes at Hampton Oaks Elementary School; repair of pavement at Hampton Oaks Elementary School and Hartwood Elementary School; repair of mechanical systems at Rockhill Elementary School, A.G. Wright Middle School, and Garrisonville Elementary School; repair of the track at Brooke Point High School; and repair of lock systems at Stafford Middle School, the Gari Melchers Center, and the Alvin Y. Bandy Administration Center, and (b) costs of issuance; and

WHEREAS, the Board determined that it is necessary and expedient to issue general obligation bonds in an amount not to exceed \$7,300,000 to finance the Projects; and

WHEREAS, Resolution R14-57 authorized a public hearing to consider issuing \$7,000,000 in general obligation bonds, the public hearing advertisement included the desired and corrected amount of \$7,300,000; and

WHEREAS, the Board held a public hearing on April 15, 2014, on the issuance of the Bonds (as defined below) in accordance with the requirements of Section 15.2-2606, Code of Virginia of 1950, as amended (the "Virginia Code"); and

WHEREAS, the Board determined that it may be necessary or desirable to advance money to pay the costs for the Projects and to reimburse such advances with proceeds from one or more series of Bonds;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE COUNTY OF STAFFORD, VIRGINIA:

Authorization of Bonds and Use of Proceeds. The Board hereby determines that it is advisable to contract a debt and to issue and sell general obligation school bonds of the County in the aggregate principal amount not to exceed \$7,300,000 (the "Bonds") for the purpose of financing the Projects. The issuance and sale of Bonds to Virginia Public School Authority ("VPSA") in one or more series and in one or more future fiscal years is hereby authorized and approved.

Declaration of Intent. The Board hereby adopts this declaration of official intent under Treasury Regulation § 1.150.2. The Board reasonably expects to reimburse advances made or to be made by the County or School Board to pay the cost of the Projects.

Submission of Application to VPSA. The Board hereby authorizes and directs the County Administrator of the County (the "County Administrator") to submit an application to VPSA in order to sell the Bonds to VPSA at such sale or sales of VPSA as the County Administrator may determine in his sole discretion; provided that the aggregate amount of the Bonds sold under the authority of this Resolution shall not exceed the maximum amount authorized hereby.

Form of the Bonds. Each series of Bonds shall be in such form as may be attached to any subsequent resolution that approves the details of such series of Bonds.

Payment. All payment terms of a series of Bonds shall be set forth in a subsequent resolution that approves the details of such series of Bonds.

Execution of the Bonds. No Bonds shall be executed until the Board adopts a subsequent resolution approving of and setting forth the details of the Bonds.

Pledge of Full Faith and Credit. For the prompt payment of the principal of, and the premium, if any, and the interest on the Bonds as the same shall become due, the full faith and credit of the County are hereby irrevocably pledged, and in each year while any of the Bonds shall be outstanding there shall be levied and collected in accordance with law an annual ad valorem tax upon all taxable property in the County subject to local taxation sufficient in amount to provide for the payment of the principal of, and the premium, if any, and the interest on the Bonds as such principal, premium, if any, and interest shall become due, which tax shall be without limitation as to rate or amount and in addition to all other taxes authorized to be levied in the County to the extent other funds of the County are not lawfully available and appropriated for such purpose.

Filing of Resolution. The appropriate officers or agents of the County are hereby authorized and directed to cause a certified copy of this Resolution to be filed with the Circuit Court of the County.

Further Actions. Subject to the limitation on the execution of Bonds set forth in Section 6, the County Administrator, the Chairman of the Board, and all such other officers, employees, and agents of the County as either of them may designate are hereby authorized to take such action as the County Administrator or the Chairman of the Board may consider necessary or desirable in connection with the issuance and sale of the Bonds and the filing of any application with VPSA and any such action previously taken is hereby ratified and confirmed.

Effective Date. This Resolution shall take effect immediately.

The undersigned Clerk of the Board of Supervisors of the County of Stafford, Virginia, hereby certifies that the foregoing constitutes a true and correct extract from the minutes of a meeting of the Board of Supervisors held on April 15, 2014, and of the whole thereof so far as applicable to the matters referred to in such extract. I hereby further certify that such meeting was a regularly scheduled meeting and that, during the consideration of the foregoing resolution, a quorum was present. The front page of this Resolution accurately records (i) the members of the Board of Supervisors present at the

meeting, (ii) the members who were absent from the meeting, and (iii) the vote of each member, including any abstentions.

WITNESS MY HAND and the seal of the Board of Supervisors of the County of Stafford, Virginia, this 28th day of April, 2014.

Mr. Thomas motioned, seconded by Mr. Snellings, to adopt proposed Resolution R14-80.

The Voting Board tally was:

Yea: (6) Bohmke, Cavalier, Sellers, Snellings, Sterling, Thomas
 Nay: (0)
 Absent: (1) Milde

Resolution R14-80 reads as follows:

A RESOLUTION TO BUDGET AND APPROPRIATE FUTURE BOND PROCEEDS FROM GENERAL OBLIGATION SCHOOL BONDS TO THE SCHOOL CONSTRUCTION FUND IN AN AMOUNT NOT TO EXCEED \$7,300,000

WHEREAS, the County's budget must be amended to permit the County to receive future bond proceeds, and transfer them to the School's Construction Fund; and

WHEREAS, on April 15, 2014, as required by Virginia Code § 15.2-2507, the Board held a public hearing at the George L. Gordon, Jr., Administration Building, on the proposed amendment to the FY2014 budget; and

WHEREAS, the Board carefully considered the recommendations of the School Board, School staff, and County staff, and the testimony, if any, at the public hearing;

NOW, THEREFORE, BE IT RESOLVED by the Stafford County Board of Supervisors on this the 28th day of April, 2014, that the County Administrator be and he hereby is authorized to budget and appropriate the FY2014 budget as follows:

GENERAL CAPITAL PROJECTS FUND:

Revenue:

Proceeds from future VPSA Bond Sales	\$7,300,000
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Expenditure:

Transfer to School Construction Fund	\$7,300,000
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SCHOOL CONSTRUCTION FUND:

Revenue:

Transfer from Capital Projects Fund	\$7,300,000
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Expense:

School Construction Fund	\$7,300,000
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Adjournment: At 8:06 p.m. the Vice Chairman declared the meeting adjourned.

Anthony J. Romanello, ICMA-CM
County Administrator

Jack R. Cavalier
Chairman