

TO: Members of the Stafford County Community Policy and Management Team

FROM: Donna Krauss
Assistant to the County Administrator
For Human Services

DATE: April 9, 2014

RE: Minutes from the March 31, 2014 meeting
Notice of the April 21, 2014 meeting

Enclosed please find the minutes from our last CPMT meeting. If there are any questions, changes, or comments, please call me at 658-4622.

Our next meeting is scheduled for April 21, 2014 at 2:00 p.m. in the ABC Conference Room.

Thank you.

**County of Stafford Community Policy and Management Team
Minutes March 31, 2014- 2:00 pm**

Call to order- The meeting of the Stafford CPMT was called to order at 2:00 pm.

- Present were Mr. Bill Tignor (parent representative), Ms. Debe Fults (disAbility Resource Center), Mr. Ronald Branscome (RACSB-Chairman), Ms. Sue Clark (Stafford County Public Schools), Ms. Vista Gillespie for Mr. Vincent Butaitis (Department of Juvenile Justice)
- Others: Ms. Donna Krauss (Assistant to the County Administrator for Human Services), Mr. Anthony Romanello (County Administrator and CSA Fiscal Agent), Ms. Stephanie Beamer (Coordinator for Human Services)
- Absent: Ms. Jean Johnson (Health Department), Ms. Laura Sellers (Stafford County Board of Supervisors), Mr. Michael Muse (Stafford DSS), and Mr. Vincent Butaitis (Department of Juvenile Justice)

1. Approval of the Minutes- The minutes to the January 27, 2014 CPMT meeting were reviewed by the CPMT members. A motion was made to approve the minutes, seconded, and approved. 5 yes 0 no vote
2. Public Comment – No requests for public comment.
3. CSA Program Financial Report/ Ms. Donna Krauss and Ms. Stephanie Beamer
4. Supplemental Foster Care Expenditures and Notification of Payments-
 - Ms. Donna Krauss presented the expenditures and payment notifications for January 2014 and February 2014. A motion was made to approve the expenditures and notification of payments, seconded, and approved. 5 yes 0 no vote
5. CPMT old business-
 - Ms. Donna Krauss presented the CSA program self-assessment to the members for approval. A motion was made to approve the assessment, seconded, and approved. 5 yes 0 no vote
6. CPMT new business-
 - Ms. Donna Krauss provided the Team with a copy of the newly revised Policies and Procedures manual. The Team deferred action and agreed to review the manual prior to the next meeting for discussion and adoption at that time. The Chairman requested all semantic changes be submitted to staff two weeks prior to the next scheduled meeting for re-distribution of the manual.
7. Other business-
 - None
8. Adjournment- As there was no other business the Team agreed to meet on April 21, 2014.

Ms. Donna S. Krauss
Assistant to the County Administrator
For Human Services

Date

Mr. Michael Muse
Secretary

Date