

BOARD OF SUPERVISORS

STAFFORD, VIRGINIA

MINUTES

Regular Meeting

March 4, 2014

Call to Order A regular meeting of the Stafford County Board of Supervisors was called to order by Jack R. Cavalier, Chairman, at 7:01 p.m., on Tuesday, March 4, 2014, in the Board Chambers, at the George L. Gordon, Jr. Administration Building.

Roll Call The following members were present: Jack R. Cavalier, Chairman; Gary F. Snellings, Vice Chairman; Meg Bohmke; Paul V. Milde, III; Laura A. Sellers; Cord A. Sterling; and Robert “Bob” Thomas, Jr.

Also in attendance were: Anthony Romanello, County Administrator; Charles Shumate, County Attorney; Marcia Hollenberger, Chief Deputy Clerk; Pamela Timmons, Deputy Clerk, associated staff, and other interested parties.

Invocation Mr. Romanello gave the invocation.

Pledge of Allegiance Mr. Snellings led the recitation of the Pledge of Allegiance to the Flag of the United States of America.

Presentations by the Public The following members of the public desired to speak:

- Stephanie Johnson - STEM 16 invitation
- David Vita - Schools FY 2015 budget allocation
- Dean Fetterolf - Auction, 229 acres; loan to Celebrate VA North developer
- Paul Waldowski - Utilities Commission is an Advisory Board; tax assessment; willing to pay higher taxes for better schools; water bill; vacant Sheriff’s vehicles; Fire & Rescue over-time

Presentations by Committee report by Board Members Board members spoke on the topics as identified:

- Ms. Bohmke - Deferred
- Mr. Cavalier - Attended Widewater Village/Aquia Harbour HOA meetings; Ebenezer Church meeting w/ Ms. Sellers; MCB Quantico discussion on shared fire training facilities; Secretary of Commerce meeting regarding Lego Land
- Mr. Milde - Community & Economic Development Committee update; Conference call with purchaser of a portion of Aquia Towne Center, excited about prospects for the future of Aquia Towne Center
- Ms. Sellers - School Board budget work session, will bring what she learned and advocate for the Schools; Ebenezer Church with Mr. Cavalier re. property on Garrisonville Road
- Mr. Snellings - Deferred
- Mr. Sterling - Infrastructure Committee update; 97 million gallons of water currently in Rocky Pen Run Reservoir
- Mr. Thomas - Deferred

Report of the County Attorney Mr. Shumate requested that the Board adjourn into the first of two closed meetings scheduled for the evening.

Legislative; Closed Meeting. At 7:17 p.m., Mr. Thomas motioned, seconded by Mr. Milde, to adopt proposed Resolution CM14-05.

The Voting Board tally was:

- Yea: (7) Bohmke, Cavalier, Milde, Sellers, Snellings, Sterling, Thomas
- Nay: (0)

Resolution CM14-05 reads as follows:

A RESOLUTION TO AUTHORIZE CLOSED MEETING

WHEREAS, the Board desires to hold a Closed Meeting for consultation with legal counsel regarding *Layne GeoConstruction Corp. v. General Excavation, Inc., et al.*, CL12-596; and

WHEREAS, pursuant to Virginia Code Section 2.2-3711(A)(7), such discussion may occur in Closed Meeting;

NOW, THEREFORE, BE IT RESOLVED that the Stafford County Board of Supervisors on this the 4th day of March, 2014, does hereby authorize discussion of the aforesated matter in Closed Meeting.

Call to Order At 7:32 p.m., the Chairman called the meeting back to order.

Legislative; Closed Meeting Certification Mr. Thomas motioned, seconded by Mr. Snellings, to adopt proposed Resolution CM14-05(a).

The Voting Board tally was:

Yea: (7) Bohmke, Cavalier, Milde, Sellers, Snellings, Sterling, Thomas
Nay: (0)

Resolution CM14-05(a) reads as follows:

A RESOLUTION TO CERTIFY THE ACTIONS OF THE STAFFORD COUNTY BOARD OF SUPERVISORS IN A CLOSED MEETING ON MARCH 4, 2014

WHEREAS, the Board has, on this the 4th day of March, 2014, adjourned into a Closed Meeting in accordance with a formal vote of the Board and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, the Virginia Freedom of Information Act, as it became effective July 1, 1989, provides for certification that such Closed Meeting was conducted in conformity with law;

NOW, THEREFORE, BE IT RESOLVED that the Stafford County Board of Supervisors does hereby certify, on this the 4th day of March, 2014, that to the best of each member's knowledge: (1) only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act were discussed in the Closed Meeting to which this certification applies; and (2) only such public business matters as were identified in the Motion by which the said Closed Meeting was convened were heard, discussed, or considered by the Board.

Mr. Thomas motioned, seconded by Mr. Milde to adopt proposed Resolution R14-37.

The Voting Board tally was:

Yea: (7) Bohmke, Cavalier, Milde, Sellers, Snellings, Sterling, Thomas
Nay: (0)

Resolution R14-37 reads as follows:

A RESOLUTION AUTHORIZING THE COUNTY ADMINISTRATOR TO EXECUTE A SETTLEMENT AGREEMENT WITH GENERAL EXCAVATION, INC. REGARDING LAYNE GEOCONSTRUCTION CORP. V. GENERAL EXCAVATION, INC., ET AL., CL12-596

WHEREAS, the County is a third-party defendant in *Layne GeoConstruction Corp. v. General Excavation, Inc., et al.*, CL12-596; and

WHEREAS, the parties in the above-referenced case participated in a mediation during which the County and General Excavation, Inc. indicated their mutual desire to enter into a settlement agreement to resolve their respective claims;

NOW, THEREFORE, BE IT RESOLVED by the Stafford County Board of Supervisors on this the 4th day of March, 2014, that the County Administrator, or his designee, is authorized to execute any and all documents that are necessary to settle *Layne GeoConstruction Corp. v. General Excavation, Inc., et al.*, CL12-596, under the terms and conditions discussed during closed meeting.

Report of the County Administrator Mr. Romanello gave a presentation on the proposed FY2015 budget. The theme of the budget was “Building on our Strengths.” The proposed budget was built using the equalized tax rate (\$1.002), a decrease from the County’s current tax rate (\$1.07), which translated to an average \$61.00 decrease in real estate tax bills.

Budget drivers included roads; parks; schools; public safety; school operating support; private day school placements for at-risk youth; health insurance/federal health care changes; corrections; operating costs for new parks; enhanced cash capital, and continued work toward an AAA bond rating; stormwater management mandates; and Schools’ Virginia Retirement System (VRS) payments.

In the proposed budget, County schools would receive 60% of all new revenue and 60% of new local taxes for a \$2.9 million increase. Schools would receive 51.2% of the ten-year Capital Improvements Plan (CIP) bond capacity, which accelerated expansion of Colonial Forge, Brooke Point, and Mountain View high schools.

The proposed budget included a recommended one-cent levy, countywide, to pay for new stormwater management mandates, which assuming a 2% revenue growth, would consume 48% of the County’s new revenues. A Stormwater Management Trust Fund would “fence-off” revenues and provide an opportunity to leverage state grant opportunities. Mr. Sterling asked what other states and localities were doing to cover the new mandates. He also expressed concern about approaching HOA’s in the County, telling them about the new mandates and having to explain that in addition to fees already being paid by the HOA, they would be charged the proposed one-cent levy.

Mr. Romanello said that the Stafford Opportunity Fund was fully funded in the proposed budget as well as Wayfinding Trailblazer signage. The County continued its retail strategy; data center pursuit; and Tech Park initiative strategic plans; as well as executing 350th commemorative events.

Following a discussion on the County's diverse tax base, Mr. Thomas asked if percentages were based on the number of businesses or on revenue. Mr. Romanello said that it was based on wages.

County staffing was discussed. Mr. Romanello noted that Stafford Value Index (SVI) demonstrated that the County had the lowest general government spending and lowest administrative spending of its six peer localities. He also reported that current staffing levels were lower than ten years ago. Mr. Milde asked if park land acreage included Crow's Nest. Mr. Romanello said that it did not because Crow's Nest was state-maintained. Mr. Romanello also stated that the proposed budget included no raises for County employees. While discussing health insurance coverage, Mr. Romanello said that coverage remained the same, although the cost to employees would increase to 80/20 in 2014. A four-month health insurance premium holiday was proposed, pending available savings.

There were six new, full-time positions recommended in the proposed budget including three for the departments of Planning and Public Works; two for Embrey Mill Park; and the creation of an Innovations Officer (paid out of a special shared revenue fund) to implement efficiencies, innovations, and shared services with Schools and MCB Quantico. He reiterated that none of the new positions were tax supported. Mr. Snellings inquired if the Innovations Officer was an internal auditor position. Mr. Romanello said that it was not, that the individual filling that position would have to be a good thinker, and a high energy person that would work toward increased efficiencies, and implementing new innovations and shared services with the Schools and MCB Quantico. Mr. Snellings said that it would be difficult to recruit a person with short-term goals.

Mr. Sterling said that new legislation eliminated preliminary plan review and inquired why, given that reduction in work, which would free-up staff, new positions were being recommended in Planning and Public Works. Mr. Romanello responded that construction plan review continued and that he would provide a more complete answer in response to Mr. Sterling's question in the next series of budget questions and answers.

The budget public hearing was scheduled for April 1, 2014. Mr. Sterling inquired when the School Board would present its budget. Mr. Romanello said that the Superintendent indicated that it would be before the end of March.

The proposed budget included an equalized tax rate of \$1.002. As requested, an effective tax rate (\$1.012) was included and would provide \$1.4 million in additional funds. Mr. Romanello said that the County's contingency reserve remained at \$500,000; the County continued working toward an AAA bond rating; and 28 capital projects were currently underway.

He thanked department directors, Constitutional Officers, Deputy County Administrators, Mr. Dayton and Mr. Baroody, and the “stellar finance team” consisting of Maria Perrotte, Nancy Collins, Donna Olsen, and Kimberly Herman.

Mr. Thomas asked about the possible budget impasse in Richmond and the effect it may have on adopting a County budget. Mr. Romanello said that the County would move forward using the House of Delegates proposed budget as it was the more conservative budget. Ms. Perrotte said that a budget must be provided to the Schools by May 1st, or within thirty days of receipt of estimates of state funds. New budgets must be in place by July 1st of each year.

Ms. Bohmke said that she shared the County’s philosophy on Other Post Employment Benefits (OPEB), retiree health insurance, saying that it was a long-term obligation for both current and future retirees. At its meeting on March 18, 2014, the Finance, Audit, and Budget Committee will take up the issue of OPEB funding. Ms. Bohmke asked about the difference in annual cost on a 30-year bond between AAA and AA bond ratings. Mr. Romanello said that it was approximately \$10,000 per \$1 million per year and that in today’s market it was minimal.

Ms. Bohmke asked about funding for Gwyneth’s Law being included in the Schools’ funding allocation when it was paid (last year) by the County. Mr. Romanello said there was a mid-year appropriation from the fund balance to the Schools division and new money was set aside for Schools to continue implementation of Gwyneth’s Law.

The complete proposed FY2015 budget was available on the Board’s iPads and hard-copy was distributed during the meeting.

Legislative; Additions and Deletions to the Regular Agenda Item 7. *County Administration; Authorize the County Administrator to Execute and Agreement with Celebrate Virginia Development Company, LLC, Regarding Completion of Celebrate Virginia Parkway* was deleted from the agenda.

Legislative; Consent Agenda Mr. Sterling motioned, seconded by Mr. Snellings, to adopt the Consent Agenda consisting of Items 4 through 8, deleting Item 7.

The Voting Board tally was:

Yea: (7) Bohmke, Cavalier, Milde, Sellers, Snellings, Sterling, Thomas
Nay: (0)

Item 4. Legislative; Approve Minutes of the February 18, 2014 Board Meeting

Item 5. Finance and Budget; Approve Expenditure Listing

Resolution R14-48 reads as follows:

A RESOLUTION TO APPROVE EXPENDITURE LISTING (EL)
DATED FEBRUARY 18, 2014 THROUGH MARCH 3, 2014

WHEREAS, the Board appropriated funds to be expended for the purchase of goods and services in accordance with an approved budget; and

WHEREAS, the payments appearing on the above-referenced Listing of Expenditures represent payment of \$100,000 and greater for the purchase of goods and/or services which are within the appropriated amounts;

NOW, THEREFORE, BE IT RESOLVED by the Stafford County Board of Supervisors on this the 4th day of March, 2014 that the above-mentioned EL be and hereby is approved.

Item 6. Finance and Budget; Increase the FY2015 School Appropriation Following the FY2014 Midyear Review

Resolution R14-33 reads as follows:

A RESOLUTION TO INCREASE THE FY2014 SCHOOL APPROPRIATION
FOLLOWING THE FY2014 MID-YEAR REVIEW

WHEREAS, to provide financial flexibility, the Board placed a 5% appropriation hold on the Schools’ FY2014 Adopted Budget, with release of the hold pending a mid-fiscal year review; and

WHEREAS, the FY2014 mid-year review shows sufficient revenue to project positive results of operations and to appropriate the remaining FY2014 School Budget:

WHEREAS, the Schools’ FY2014 Adopted Budget includes the use of \$1,108,289 in prior-year fund balance, which was not included in the FY2014 Adopted Budget, pending completion of the FY2013 financial audit; and

WHEREAS, the Schools’ FY2013 financial audit is complete,

NOW, THEREFORE, BE IT RESOLVED by the Stafford County Board of Supervisors on this the 4th day of March, 2014, that it be and hereby does increase the appropriations to the School Budget for FY2014 as follows:

Release of appropriations hold:

General Fund

Operating transfer to Schools	\$5,476,346
School Operating Fund	
Instruction	4,095,209
Administration Attendance and Health	239,864

Transportation	312,699
Operation and Maintenance	490,133
Instructional Technology/Information Services	331,319
Food service	4,929
Facilities	2,191

BE IT FURTHER RESOLVED, that the budget and appropriation of the Schools' FY2014 Operating Fund is increased by \$1,108,289 in FY2013 carryover funds as follows:

Instruction	828,786
Administration Attendance and Health	48,542
Transportation	63,282
Operation and Maintenance	99,191
Instructional Technology/Information Services	67,050
Food service	996
Facilities	442

Item 8. Public Information; Posthumously Recognize Lt. Colonel William Stephens, Jr.; and Recognize Local Government Education Week, April 1-7, 2014

Proclamation P14-02 reads as follows:

A PROCLAMATION TO POSTHUMOUSLY RECOGNIZE AND COMMEND LIEUTENANT COLONEL WILLIAM STEPHENS, JR., FOR HIS SERVICE AND DEDICATION TO HIS COUNTRY AND STAFFORD COUNTY

WHEREAS, Lt. Col. William Stephens, Jr., began serving his country by participating in the Air Force ROTC program at Tuskegee Institute, where he trained and flew with the famed Tuskegee Airmen; and

WHEREAS, Lt. Col. Stephens graduated from Tuskegee Institute with a Bachelor of Science in Physical Education and Science, and earned a Master's of Education from the University of Virginia; and

WHEREAS, Lt. Col. Stephens served in the United States Air Force and the Air Force Reserves, retiring with the rank of Lieutenant Colonel; and

WHEREAS, Lt. Col. Stephens was a lifelong educator, serving as a teacher, administrator and coach at schools in Clifton Forge, Fredericksburg, and Prince William County, and helping to open other schools around the country; and

WHEREAS, in his role as an educator, Lt. Col. Stephens changed the lives of countless students, by showing his care and compassion for them, and never giving up on them; and

WHEREAS, Lt. Col. Stephens received much recognition during his career, including commendations from both Governor L. Douglas Wilder and President George Bush, and being named “Principal of the Year” by the Washington Post; and

WHEREAS, Lt. Col. William Stephens had a smile for everyone, and a heart for making sure that everyone was treated fairly. To that end, he dedicated himself to the causes of all people by serving in the Stafford County Branch of the National Association for the Advancement of Colored People (NAACP), and was a lifetime member as well as president from 2005 to 2008; and

WHEREAS, during his service, he assisted the Stafford community by holding voter registration, food drives, by addressing health care issues, and by providing educational and political forums; and

WHEREAS, Lt. Col. Stephens lived his life as a testament to his beliefs in serving his fellow man and his legacy of service continues to reap rewards for countless individuals and families;

NOW, THEREFORE, BE IT PROCLAIMED by the Stafford County Board of Supervisors on this the 4th day of March, 2014, that it be and hereby does recognize and commend Lt. Col. William Stephens, Jr., for his efforts in making life better for all he met.

Proclamation P14-04 reads as follows:

A PROCLAMATION RECOGNIZING APRIL 1 – 7, 2014, AS LOCAL GOVERNMENT EDUCATION WEEK IN STAFFORD COUNTY

WHEREAS, since the colonial period, the Commonwealth of Virginia closely held the institutions of local government; and

WHEREAS, local governments throughout the Commonwealth provide valuable services to the citizens of the communities they serve; and

WHEREAS, citizen services such as law enforcement, public health and safety, recreational opportunities, and educating local children, are most often delivered at the local level; and

WHEREAS, in recognition of the work performed by local governments, the Virginia General Assembly, on February 29, 2012, designated the first week in April as Local Government Education Week in Virginia; and

WHEREAS, April 2, 1908, was the creation of the Council-Manager form of government in the City of Staunton, thereby making the first week in April appropriate for this designation;

NOW, THEREFORE, BE IT PROCLAIMED, by the Stafford County Board of Supervisors on this the 4th day of March, 2014, that April 1-7, 2014 be and it hereby is designated as Local Government Education Week in Stafford County.

Planning and Zoning; Endorse the Falmouth Master Interpretive Plan (Plan) Ms. Kathy Baker, Assistant Director of Planning and Zoning, introduced Ms. Lynn Knight, with Management Analysis, Inc. Ms. Knight gave a presentation and answered Board members questions. She indicated that while Falmouth was on the National Register of Historic Places, it was not on most tourists' radar. The Plan included a five-year implementation schedule and a monument to be located at the base of Cambridge Street. Each panel surrounding the monument would tell Falmouth's story and at its center a flag pole, or work of art, or whatever the Board deemed to be the desired focal point. Ms. Knight added that Falmouth needed a "wow factor." The proposed monument would provide that and would open up opportunities for sponsorships, grants, etc.

Mr. Snellings talked about the lack of parking and said that tourism initiatives in Falmouth would not work without a viable solution to the parking problem. He also suggested that consideration be given to closing the beach at Falmouth Bottom, using that parking lot for Falmouth visitors. Ms. Knight said that safety issues, trash, and use of County resources at the beach all conflicted with historic preservation and presented management problems. She said that the use and placement of interpretive statues would outline historic facts and could make Falmouth a stop on historic tours of the region.

Ms. Knight said that she did not include private properties on the list of buildings to be interpreted and asked specifically what the County, and the Board, wanted on the list. Mr. Snellings repeated that nothing would work unless the parking issue was first addressed, and not if the beach remained open.

Ms. Bohmke said that the document was phenomenal; that it was fun and exciting reading about all the historical facts. Regarding an earlier comment about residents not wanting tourists on private property, Ms. Bohmke said that when homes were purchased in historic areas, it would be understood that there would be people (tourists) in the area. Ms. Bohmke said that the County's new Civil War Park dovetails into investments into historic Falmouth and other historical sites such as Government Island.

Mr. Milde said that a temporary parking plan could be put into place until a long-range plan could be worked out, that it was not a deal stopper. He added that he wished to see the beach remain open.

Finance and Budget; Presentation of the FY2015-2024 Proposed Capital Improvements Plan (CIP) Ms. Nancy Collins, Budget Division Director, introduced a discussion on the proposed CIP noting that individual department heads would address the Board.

Fire Chief Mark Lockhart spoke about the fleet replacement program, with planned expenditures, in FY2015, of \$3.08 million for one ladder truck, two engines, and four ambulances. Mr. Snellings asked about the number of ladder trucks currently in service.

Chief Lockhart responded that Quint 12 was at Berea; and there were ladder trucks at Station 2/Stafford; Station 4/Mountain View; and Station 10/Potomac Hills. Mr. Snellings asked if ladder trucks were required by law. Chief Lockhart responded that there was no specific law but that without ladder trucks, firefighters could not safely reach beyond the second floor of any building.

Sheriff Charles Jett introduced Ms. Carol Adams, Director of Emergency Communications. The Sheriff said that by 12/31/16, the County was required to be in compliance with the FCC Mandate for Time Differential Multiple Access (TDMA). An update was scheduled to the main radio network to protect the system and integrate changes, which included an anti-virus update; security patch; application software update; computing; and network hardware version refreshes. The projected cost, funded by Master Lease, was \$2,979,000. Also included was replacement of the County's current 9-1-1 System, which was no longer fully supported by the vendor and was incapable of handling forecasted technologies impacting delivery of 9-1-1 service. The projected cost for replacement of the current 9-1-1 system was \$1,802,000, including a \$150,000 grant received from the Virginia 9-1-1 Services Board.

Mike Smith, Director of Public Works, spoke about a new, modern animal shelter and animal control facility designed to meet state guidelines and to allow for future expansion. Design would take place in 2016; construction in 2017 for a total projected cost of \$5,076,000.

Mr. Smith also outlined the proposed Courthouse addition/expansion to provide three additional courtrooms; renovations to existing courtrooms; office space; and a prisoner holding area. The CIP showed design beginning in FY2019; construction in FY2020 for a total projected cost of \$26,782,000. Mr. Smith spoke about bike trails along Route 17; an agreement between the County and the Federal Highway Administration to build bike trails parallel to VDOT upgrades on Warrenton Road. Design was currently underway with a projected construction cost of \$1,295,000.

Included in the CIP was the addition of two phases of the Belmont to Ferry Farm Trail System. Phase Four – Pratt Park to the Chatham Bridge along the south side of River Road, consisted of 2,100 linear feet and a projected cost of \$720,000 (a \$600,000 grant was awarded, design was underway). Phase Six – Chatham Bridge to Ferry Farm was originally proposed as a 2009 Parks Bond project. Possible funding sources could include transportation grants, the amount to be determined in June, 2014, by the Commonwealth Transportation Board. The cost was estimated at \$1 million.

Chesapeake Bay TMDL/MS4 Stormwater Compliance was established by the EPA on 12/31/10 and was designed to reduce the nutrients and sediment that entered the Bay. It required a retrofit to previously developed land for water quality control. The FY2015

proposed budget included a one-cent levy to create a stormwater service district to meet stormwater demands. Mr. Thomas noted that one-cent equals \$1.4 million and asked if that levy would remain in place in subsequent years. Mr. Romanello said that it would, the funds would build up and be set aside to meet future stormwater mandates.

Jamie Porter, Director of Parks, Recreation, and Community Facilities spoke about future parks bond referendum projects, and a proposed referendum in November, 2016. The Parks Utilization Study was complete; results would be presented later in the evening. Other infrastructure/parks projects include asphalt repairs to parking lots and roads; ADA compliance; security master plan; building replacement; HVAC repairs/replacement; fences, trails, fields, and a skate park.

Keith Dayton, Deputy County Administrator said that there were thirty transportation projects in the CIP; fourteen of those projects were currently underway. Three projects were added to the FY2015 CIP including Corporate Center Drive, Brent Point Road, and Berea Church Road. Two projects (Brooke Road and Poplar Road, Phase 1) were underway, fully funded, and no longer included in the proposed CIP. Funding sources totaled \$385.8 million. Mr. Sterling said that the proffered amount (\$1.9 million) seemed very low. Mr. Dayton replied that it was proffered funds received to date. He added that the Transportation Fund would pay debt service until FY2019 but that the General Fund would be required to service debt past FY2019.

Janet Spencer, Deputy Director of Utilities, spoke about funded Utilities projects; funding sources; water and sewer revenue bonds; and affordability based on the Board's fiscal policy and rate covenants. An overview of water projects, wastewater projects, and other projects was presented as well as sewer and water extension projects; Smith Lake Water Treatment Facility Filter Replacement (\$1.5 million in FY2016-2017); conversion to Radio-Read meters (\$4.479 million in FY2016-2020); Wayside Sewer Interceptor Replacement (\$2.923 million in FY2019-2020); Centerport Area Water Tank (\$3.608 million om FY2023-2024); 370N Water Booster Pump Station (\$1.091 million in FY2023-2024); and 320 Zone Water System Improvements (\$0.330 million in FY2024).

Ms. Collins summarized the presentations of the proposed CIP saying that at its meeting on March 18, 2014, the Board would be asked to authorize a public hearing. At its meeting on April 1, 2014, the CIP public hearing; and April 15, 2014 was the proposed date for adoption of the FY2015-2024 CIP.

Mr. Milde asked about the line for debt service on the new Stafford High School. Ms. Collins said that it was \$2.8 million in FY2015. Mr. Milde said that the Schools could have almost doubled the \$1.4 million in FY2014. Ms. Collins said that the estimated CIP, at 5 ½%, equaled \$4.7 million.

Scott Horan, Assistant Superintendent for Facilities, spoke with the Board about the Schools' proposed FY2015-2023 CIP. Projects included the rebuild of Moncure Elementary School (open in September, 2018); the rebuild of Ferry Farm Elementary School (open in September, 2022); Proposed Elementary School #18 w/ Head Start (open in September, 2023); an addition to Colonial Forge High School (open in September, 2016); an addition to Brooke Point High School (open in September, 2016); an addition to Mountain View High School (open in September, 2018); an addition to Fleet Services (open in 2022); and the proposed renovation to Hartwood Elementary School (complete in September, 2026).

Mr. Sterling asked how it was determined what schools would be renovated. Mr. Horan responded that it had to do with capacity issues and how many students were at each school, and was based on an architectural study of impact/stress on core areas of the school buildings. Also reviewed were programs to determine needed expansion suites.

Mr. Snellings asked about Mr. Horan's statement about water and sewer service to the proposed renovation at Hartwood Elementary School. He asked Mr. Horan to double check about sewer service at that location and report back to the Board with his answer.

Ms. Bohmke talked about redistricting. Mr. Horan said that redistricting was not factored into enrollment projections. There was a public hearing scheduled for Thursday, March 6th, and elementary school redistricting would be discussed. He said there was no plan for middle school redistricting. Mr. Horan added that at present, Stafford Middle School enrollment was about 500 students, with a design capacity for 1100 students. Mr. Sterling pointed out that other middle schools were overcrowded (specifically Rodney Thompson Middle School). He noted that there were no new middle schools contained in the proposed CIP. Mr. Cavalier said that he read the redistricting article. Mr. Horan said there were several new developments planned along the Route 1 corridor, which would add to student enrollment at Stafford Middle School. Mr. Milde asked for the number of students per design capacity v. the number of students current enrolled. Mr. Horan promised to get those numbers to the Board. He said that program capacity varied from year-to-year; that he preferred to use design capacity numbers. Mr. Milde said that one entire middle school would be empty if the numbers were added up. He asked that Mr. Horan provide the approximate amount spent to build Shirley Heim Middle School.

Parks, Recreation and Community Facilities; Parks Utilization Study (Study) Ms. Jamie Porter introduced Mr. John Barnholdt with GreenPlay, LLC. Also in attendance were Heidi Simpson, John Wade, Russ Baker, Barry Hull, Stephanie Johnson, and Robert Dreisdadt.

Mr. Snellings noted that the population number (on the first slide) was incorrect, that Stafford County's population was 135,000 according to the Comprehensive Plan.

Mr. Barnholdt said that the problem was not the number of fields in the County but rather the quality of existing fields, inadequate parking, inconsistent access, and ADA concerns at many locations. GreenPlay, LLC, polled user groups and included in its analysis all facilities including rectangular fields planned for Embrey Mill and diamond fields at Chichester Park. The immediate issues involved quality and location of the fields and access to school fields, which curtailed utilization of many existing facilities.

Mr. Sterling asked for clarification about overlay conditions x park modifiers x premium (artificial turf fields and lighting). He said that there were no fields in the Rock Hill District. Mr. Barnholdt clarified that the Study included school fields within a 3-mile radius as well as independent sports facilities and therefore, there were fields (at schools) included in the Rock Hill District.

GreenPlay LLC's, general recommendation was to improve what already existed within the County to include drainage; irrigation; improving turf conditions; maximizing the maintenance budget; and strengthening agreements with user groups, especially with the Schools Division. Mr. Barnholdt said that user groups should be engaged in future discussions about the planning process for upgrades and improvements to existing fields. User groups included: Stafford Baseball/Softball League (SBL); Stafford Area Soccer Association (SASA); Stafford Lacrosse Association (SLA); Stafford County PRCF (Youth Football, Adult Softball), as well as Administration, Park Maintenance, Facility Scheduling, and Stafford County Schools.

The following were goals outlined in Mr. Barnholdt's presentation:

Goal 1 – Improve what exists. Current field inventory or access should be a priority, with a focus on general field improvements to maximize usage and user experience. The athletic field maintenance budget should be maximized in order to provide quality results. Field Use Agreements with Schools should be strengthened, and athletic field user groups should be engaged in the process. Currently, only 36% of the Parks budget was allocated to field maintenance. Based on GreenPlay LLC's, review, it should be a minimum of 53% of the Parks budget.

Goal 2 – Improve conditions and access to diamond fields. Opportunities included Autumn Ridge Park; H.H. Poole Middle School; Mountain View property; Patawomeck Park; Duff McDuff Park; Rocky Pen Run; Fredericksburg Inactive Landfill site; and County-owned available vacant lands.

Goal 3 – Improve conditions and access to rectangular fields. Opportunities included Carl Lewis Park; Patawomeck Park; Vista Woods Park/Garrisonville Elementary School; Mountain View property; Autumn Ridge/H.H. Poole Middle School; Willowmere Park; Duff McDuff Park, John L. Pratt Park; Curtis Memorial Park; County-owned available vacant lands.

Goal 4 – Improve conditions and access to practice fields. Determine opportunities to add practice fields county-wide.

Goal 5 – Accommodate emerging and adult sports. Improve field access for emerging sports (lacrosse, field hockey, etc.) and adult sports (softball).

Goal 6 – Plan for the long term. According to Study results, five to six new rectangular fields, and five to six diamond fields were needed to maintain an existing level of service. Adding lights and artificial turf to existing fields and increased access to school fields would alleviate the immediate need for a number of the recommended additional fields.

Mr. Sterling said that every year hundreds of children are turned away from baseball and soccer team registration due to lack of fields. He asked if, based on the Study, the current level of service was adequate. Mr. Barnholdt responded that it was, assuming the inclusion of fields at Embrey Mill and Chichester Park. He added that greater school access would increase field availability.

Mr. Romanello said that meeting the level of service involved both quality and quantity. Quantity was increasing with fields at Embrey Mill and Chichester Park slated to come on-line. A number of existing fields do not meet quality specifications and therefore do not satisfy level of service numbers.

Ms. Sellers asked about location of athletic fields and if there were areas where fields were over-concentrated. Mr. Barnholdt said that one of the service definitions was field location and optimum travel time based on the time of day. Traffic issues in the County accounted for significant difficulties for parents driving children to fields in the outer-reaches of the County.

Ms. Bohmke said that school issues could be very sensitive. She added that she worked with (former) Supervisor, Susan Stimpson, and the SBL. She also knew that the school fields were competition fields and the motto was “Leave it better than when you came.” Ms. Bohmke said that her sons played for SBL and Stafford High School and that a number of field improvements were paid for by booster clubs and with special programs aimed at providing improvements not made over the years due to a lack of funding.

Mr. Barnholdt said that high school field access was very limited; they were high caliber fields and day-to-day access was rare to non-existent. He suggested exploring the option

of tournament access on a limited basis, with ten to fifteen percent utilization of school fields.

Ms. Porter said that the Parks and Recreation Commission would continue to work with GreenPlay, LLC, and review the Study to come up with an implementation plan for further review by the Board of Supervisors. Mr. Romanello said that the full report would be available on the Board’s iPads by Friday, March 7, 2014.

Legislative; Closed Meeting. At 10:13 p.m., Mr. Thomas motioned, seconded by Ms. Sellers, to adopt proposed Resolution CM14-06.

The Voting Board tally was:

Yea: (7) Bohmke, Cavalier, Milde, Sellers, Snellings, Sterling, Thomas
Nay: (0)

Resolution CM14-06 reads as follows:

A RESOLUTION TO AUTHORIZE CLOSED MEETING

WHEREAS, the Board desires to hold a Closed Meeting for (1) discussion and consideration of confidential proprietary records, voluntarily provided by private business pursuant to a promise of confidentiality from the County, for business retention, and County-prepared records related to a business that is considering locating in the County; (2) consultation with legal counsel regarding retiree health benefits; and (3) consultation with legal counsel regarding amendments to the Board’s By-Laws and Rules of Procedure; and

WHEREAS, pursuant to Virginia Code Sections 2.2-3711(A)(7), (A)(40), and 2.2-3705.6(3), such discussions may occur in Closed Meeting;

NOW, THEREFORE, BE IT RESOLVED that the Stafford County Board of Supervisors on this the 4th day of March, 2014, does hereby authorize discussions of the aforestated matters in Closed Meeting.

Call to Order At 10:30 p.m., the Chairman called the meeting back to order.

Legislative; Closed Meeting Certification Mr. Thomas motioned, seconded by Mr. Sterling, to adopt proposed Resolution CM14-06(a).

The Voting Board tally was:

Yea: (7) Bohmke, Cavalier, Milde, Sellers, Snellings, Sterling, Thomas
Nay: (0)

Resolution CM14-06(a) reads as follows:

A RESOLUTION TO CERTIFY THE ACTIONS OF THE STAFFORD
COUNTY BOARD OF SUPERVISORS IN A CLOSED MEETING ON
MARCH 4, 2014

WHEREAS, the Board has, on this the 4th day of March, 2014, adjourned into a Closed Meeting in accordance with a formal vote of the Board and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, the Virginia Freedom of Information Act, as it became effective July 1, 1989, provides for certification that such Closed Meeting was conducted in conformity with law;

NOW, THEREFORE, BE IT RESOLVED that the Stafford County Board of Supervisors does hereby certify, on this the 4th day of March, 2014, that to the best of each member's knowledge: (1) only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act were discussed in the Closed Meeting to which this certification applies; and (2) only such public business matters as were identified in the Motion by which the said Closed Meeting was convened were heard, discussed, or considered by the Board.

Adjournment: At 10:31 p.m. the Chairman declared the meeting adjourned.

Anthony J. Romanello, ICMA-CM
County Administrator

Jack R. Cavalier
Chairman