

**Stafford County Utilities Commission**  
**Meeting Minutes**  
December 12, 2013

**I. Call to order**

Chairman Bill Tignor called to order the regular meeting of the Utilities Commission at the Stafford County Government Center on December 12, 2013 in the ABC Conference Room.

**II. Roll call**

Cheryl Giles conducted a roll call. The following persons were present: Joyce Arndt (arrived at 7:10pm), David Bohmke, Bill Gohmann, John Harris, and Bill Tignor. Harry Critzer, Dale Allen, Janet Spencer, Bryon Counsell, Deidre Jett, and Cheryl Giles were present for the Utilities Department.

**III. Public Presentations**

There were no public presentations.

**IV. Approval of minutes from last meeting**

The November 12, 2013 minutes were approved as written.

**V. Commission Members' Comments**

Mr. Bohmke thanked members and staff for their assistance to him over the past two years on the Utilities Commission.

Mr. Harris thanked staff for hosting his sister's (Barbara Canter) retirement ceremony.

Mr. Tignor stated this was the last meeting for 2013 and that there would be some new members appointed to the commission next year.

**VI. Director's Report**

Mr. Critzer reported the following items:

- ❖ There are nine localities in Virginia that have a Utilities Commission or similar governing body. The localities are: Falls Church, Manassas, Gloucester County, City of Danville, Smyth County, Town of Chincoteague, Town of Leesburg, Frederick County and City of Chesapeake.
- ❖ Staff plans to put the pump and haul program back on the agenda for the January 14, 2014 Commission meeting.

**VII. Unfinished Business**

**Rocky Pen Run Project Financial Overview**

Ms. Jett reported that in November, \$4.4M was spent on the project. In December, \$4M is expected to be spent.

Mr. Tignor asked if there were any new activity at the Rocky Pen Run site for filling the reservoir. Mr. Counsell responded that staff has the permit from the Department of Conservation and Recreation (DCR) to begin the impoundment. Staff anticipates that the plug will be put in within a couple of weeks and the closure of Rocky Run Road will take place in mid-January. Once the plug has been placed, there is a rate of fill that cannot be exceeded.

Staff is authorized to take the elevation to 180 feet and projects that the interim elevation will be completed in April or May 2014 to allow testing of the pump station.

**VIII. New Business**

**Authorize a Public Hearing to Vacate an Easement at Taylor Bott Industrial Park on Tax Map Parcel 38F-1A and 38F-2-3**

Mr. Allen reported that plans for Taylor Bott Industrial Park Lot 6 were approved for sewer for two buildings, but only one building was constructed. Part of the easement that was supposed to be for public sewer was used for a sewer lateral. Staff's intention is to vacate that portion of the sewer easement so the lateral is out of the public easement and no longer the County's responsibility.

Mr. Harris made a motion to recommend approval of proposed resolution R13-392, which would authorize a public hearing to vacate an easement at Taylor Bott Industrial Park. The motion was seconded by Mr. Gohmann and passed with a 4-0 vote.

**Authorize Contract for an Emergency Generator and Associated Equipment at the Austin Run Pump Station**

Mr. Allen reported that an emergency generator was part of the Austin Run Pump Station Replacement Project. The cost for the equipment exceeds \$100,000 and requires Board approval. In order to get the exact generator, fuel tank, and associated equipment that was designed specifically for this project and in order to save on the contractor's and vendor's mark-up, staff recommends purchasing the items from the National Joint Powers Alliance contract. The county would realize an approximate 62% savings.

Mr. Bohmke made a motion to recommend approval of proposed resolution R13-395, which would award a contract for an emergency generator and associated equipment at the Austin Run Pump Station. The motion was seconded by Mr. Gohmann and passed with a 5-0 vote. (Ms. Arndt arrived at 7:10p.m.)

**Authorize Contract for the Austin Run Sanitary Sewer and Austin Run Pump Station Replacement Project**

Mr. Allen reported that three bids were received for the Austin Run Pump Station and Sewer Line Replacement project. Crowder Construction was the lowest responsive and responsible bidder in the amount of \$4,176,000.

Mr. Gohmann made a motion to recommend approval of R13-406, which would award a contract for the Austin Run Sanitary Sewer and Austin Run Pump Station Replacement Project. Mr. Harris seconded the motion and the motion passed with a 5-0 vote.

**Consider the Use of a Low Pressure Sewer System for Tax Map Parcel 28-8J**

Mr. Allen reported that another request for Low Pressure Sewer System (LPSS) to develop parcel 28-8J was received. The area has no gravity sewer downstream from it. The nearest gravity sewer is part of the Augustine development; however, there are wells and septic in the Locklear Landing subdivision between Augustine and the parcels to the north. It is very unlikely that gravity sewer will be constructed in that area. The subdivision immediately east

of the parcel is developed on a LPSS and pumps up north to the gravity sewer. The owner proposes either to connect to the Shelton Run's subdivision LPSS or to pump up to the north and connect to one of the gravity sewers. Staff recommends approval of proposed resolution R13-407 because it complies with the LPSS policy.

Mr. Tignor asked how many lots the parcel was approved for. Mr. Allen responded it was approved for six to eight lots, but staff has not seen the final design.

Ms. Arndt commented that the owner states in his letter that he wants to subdivide two of the proposed lots. Mr. Allen responded the owner also owns the lot west of parcel 28-8J on Mountain View Road, which is where his house is located. The owner is referring to those two lots.

Mr. Bohmke commented that this is the third LPSS request that has recently been presented to the Commission. One of the LPSS requests was not recommended for approval by the Commission, but the Board approved it for a LPSS. Mr. Bohmke inquired if there was any feedback from the Board about the Commission's recommendation? Mr. Critzer responded it was on the Board's Consent Agenda and did not get pulled by the Board for questions.

Ms. Arndt commented that additional information is needed with regards to the number of lots the owner plans to subdivide and asked if there are plans to extend sewer to that area. Mr. Allen responded that the area is in the Urban Service Area (USA), but there is no proposal in the Master Water and Sewer Plan or the CIP to bring sewer to that area. The county requires the area be developed on public sewer. It is not allowed to be developed on well and septic, if it is subdivided.

Mr. Harris commented that grinder pumps have a history of issues and if prolonged or disrupted electrical failure happens, it could have an adverse effect on the grinder pump. Since the request was not because of a septic system failure or to support a grinder pump failure, he recommends a LPSS be denied for development in that area.

Mr. Tignor asked if building codes require a property that has a grinder pump to have a generator. Mr. Allen responded that it is one of the conditions that are required in the proposed resolution that a back-up source must be installed and provided for each grinder pump.

Mr. Gohmann commented that because the property is in the USA and there is no gravity sewer available, he recommends approval of the LPSS.

Mr. Bohmke made a motion to deny the use of a LPSS for Tax Map Parcel 28-8J. The motion was seconded by Mr. Harris and passed with a 3-2 vote. Mr. Gohmann and Mr. Tignor were the opposing votes.

**Authorize Contracts for the Greenbank Road Waterline Extension, Rocky Run Road Cul-de-sacs, Claiborne Run Fish Blockage Removal, and Stream Restoration Projects**

Mr. Counsell provided background information for four resolutions to authorize contracts for the following Rocky Pen Run projects: Greenbank Road Waterline Extension, Rocky Run Road Cul-de-sac, Claiborne Run Fish Blockage Removal, and Stream Restoration (Dam Parcels).

Mr. Counsell reported that these projects are four of the last six projects for the Rocky Pen Run Reservoir project. The remaining two projects are the Celebrate Virginia Water Storage Tank and the Well Abandonments.

The four projects were offered for bids and the following bids were determined to be the lowest responsive and responsible bids:

<b>Greenbank Road Waterline Extension</b> Garney Companies \$3,923,581	<b>Rocky Run Road Cul-de-sacs</b> Haymes Brothers, Inc. \$190,000
<b>Claiborne Run Fish Blockage Removal</b> Riverworks Restoration, Inc. \$473,000	<b>Stream Restoration (Dam Parcels)</b> Synchronized Construction Services, Inc. \$558,738

Mr. Tignor asked if the environmental mitigation projects were within the projected costs. Mr. Counsell responded that the projected costs were \$650,000 for these two projects. It is an increase of approximately \$381,000 over what was projected, but are well within the overall mitigation budget.

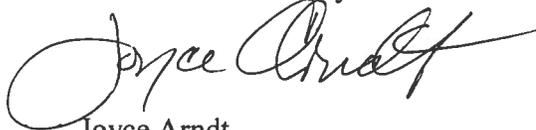
Mr. Harris made a motion to recommend approval of proposed resolutions R13-408, R13-409, R13-410, and R13-411. The motion was seconded by Mr. Gohmann and passed with a 5-0 vote.

Mr. Tignor thanked the commission members who would not be returning next year for their service to the Commission and wished them well in their future endeavors.

**IX. Adjournment**

There being no further business, Mr. Tignor adjourned the meeting at 7:55PM.

Minutes submitted by:



Joyce Arndt,  
Recording Secretary