

BOARD OF SUPERVISORS

STAFFORD, VIRGINIA

MINUTES

Regular Meeting

November 19, 2013

Call to Order A regular meeting of the Stafford County Board of Supervisors was called to order by Susan B. Stimpson, Chairman, at 7:03 p.m., on Tuesday, November 19, 2013, in the Board Chambers, at the George L. Gordon, Jr. Government Center.

Roll Call The following members were present: Susan B. Stimpson, Chairman; Robert “Bob” Thomas, Jr., Vice Chairman; Jack R. Cavalier; Paul V. Milde, III; Ty A. Schieber; and Gary F. Snellings. Cord A. Sterling was absent due to a work commitment.

Also in attendance were: Anthony Romanello, County Administrator; Charles Shumate, County Attorney; Marcia Hollenberger, Chief Deputy Clerk; Pamela Timmons, Deputy Clerk; associated staff, and interested parties.

Invocation Ms. Stimpson gave the invocation.

Pledge of Allegiance Boy Scout Troop 578 and Webelos Pack 1410 led the recitation of the Pledge of Allegiance to the Flag of the United States of America.

Recognize Posthumously Gertrude Bojonny for her Contributions to the Stafford Rescue Squad and as the First Female Rescue Captain in the Commonwealth of Virginia Mr. Milde presented the proclamation to Ms. Bojonny’s daughter who shared how proud she was of her mother for her many years of service to citizens of the County.

Presentation Recognizing the 50<sup>th</sup> Anniversary of the Widewater Volunteer Fire Department Mr. Cavalier presented the proclamation to Mr. and Mrs. Jeff Decatur and thanked all volunteers of the Widewater VFD on its 50<sup>th</sup> anniversary.

Presentation by the DC Chapter of Rolling Thunder for Flying POW/MIA Flags at County Facilities Mr. Schieber accepted a presentation from Mr. Les Evans with Virginia Chapter 3 of Rolling Thunder, a Veteran’s organization dedicated to the remembrance of prisoners of war and those missing in action.

Presentations by the Public The following members of the public desired to speak:

Paul Waldowski - Water bills, lame duck session, 150<sup>th</sup> anniversary of Gettysburg; 50<sup>th</sup> anniversary of the assassination of President John F. Kennedy; Veteran's Day; Marine Corps birthday; Thanksgiving and Hanukah being celebrated on the same day; Philippines; Mid-west tornadoes; GEICO; Wal-Mart commercials/promotions/Black Friday; Vertical parking garages; cicadas.

Presentations by Members of the Board Board members spoke on the topics as identified:

Mr. Schieber - Attended meeting in Richmond for the FACT Grant (\$125k with local match from the County) will enhance the County's strategic plan and accelerate efforts at the Technology and Research Center; Attended JLUS Policy and TAG Committee; upcoming public sessions scheduled for December, 2013.

Mr. Snellings- Attended annual VACo Conference, Robert Vaughn, the House Appropriations Committee Chairman, spoke about the Country's sobering economic outlook; Attended FAMPO, discussed the state's legislative authority to collect regional transportation tax; Recommended Mr. Charlie Kilpatrick as the next VDOT Commissioner (added to the agenda by a motion of Mr. Snellings, seconded by Mr. Milde, approved by a vote of 6 – 0 (Mr. Sterling was absent).

Mr. Sterling - Absent

Mr. Thomas - Attended the Private Day School Committee meeting with Mr. Snellings, and Holly Hazard, and Stephanie Johnson (School Board members), one Autism class will be added at the Heather Empfield Day School. Donna Krauss is working on the legislative front, using CSA funds for the public day school. The Committee will meet on a quarterly basis.

Mr. Cavalier - Attended the Fredericksburg Regional Alliance annual meeting, guest speaker was Christine Chmura who provided a briefing on the effect of furloughs/sequestration and said that this part of the state fared better than the rest of the counties in Virginia; Public Safety Committee met, including Mr. Schieber and Mr. Snellings, discussed public safety staffing plan, which will be brought before the full Board at its December meeting (12/17/13).

Mr. Milde - VRE representative for the Board and the County; talked about extra penny sales tax (referring to Mr. Snellings' discussion about a transportation tax). Said that the money is spent in the northern Virginia counties, nothing comes south of Prince William County; the fuel sales tax pays for VRE.

Ms. Stimpson - Attended the Falmouth Volunteer Fire Department dinner; recognized Mr. Al Payne, a 50-year volunteer. Talked about the recent election and Ms. Meg Bohmke taking over as the new Falmouth District Supervisor, effective January 1, 2014; Mr. Scott Hirons elected as new Falmouth District representative on the School Board; the General Assembly will have tough decisions to make in the coming year; Served on VRE for three years, said that the money is made available as needed and there was many ways to work the VRE budget; added that there was a 6% sales tax in Prince William County.

Report of the County Attorney Mr. Shumate deferred his report.

Report of the County Administrator Mr. Anthony Romanello introduced Mr. Mike Smith, Director of Public Works, who provided an update on transportation bond projects. Mr. Milde asked about the streetscape project, for a description and how they tied into turn lanes. Mr. Smith said that the Courthouse Streetscape Project was planned along US 1 (Jefferson Davis Highway) between the Courthouse and the Schools Administration building. Plans were for a plaza and decorative brick walls along sidewalks that would be far enough off the road to accommodate new turn lanes to free up congestion and ensure pedestrian safety. The area would be community-friendly with trees and decorative street lights. Mr. Milde said that additional turn lanes would avoid stacking and back-ups as happen frequently along Route 1.

Mr. Chris Hoppe, Capital Projects Administrator, provided an update on parks/bond projects in the County. Ms. Stimpson asked about the consent agenda item requesting authorization for the County Administrator to execute a contract for construction of the pool(s) at the indoor recreation center at Embrey Mill. Mr. Hoppe provided a description of the planned pool construction as well as other amenities planned for the indoor recreation facility at Embrey Mill. A discussion ensued regarding the Board's vote at a previous meeting approving Option 5.

Utilities; Convey Easements to Dominion Virginia Power in Connection with the Rocky Pen Run Water Treatment Facility and Rappahannock River Intake Station Mr. Bryon Counsel, Project Manager, gave a presentation and answered Board members questions.

The Chairman opened the public hearing.

The following persons desired to speak:

Paul Waldowski

The Chairman closed the public hearing.

Mr. Milde asked staff to research a citizen comment that Stafford County was the only county in Virginia with a Utilities Commission and provide an update to the Board.

Mr. Milde motioned, seconded by Mr. Snellings, to adopt proposed Resolution R13-313.

The Voting Board tally was:

Yea: (6) Cavalier, Milde, Schieber, Snellings, Stimpson, Thomas  
Nay: (0)  
Absent: (1) Sterling

Resolution R13-313 reads as follows:

A RESOLUTION AUTHORIZING THE COUNTY ADMINISTRATOR TO CONVEY TWO EASEMENTS ON PORTIONS OF COUNTY-OWNED PROPERTY, TAX MAP PARCELS 43-81A AND 43-22B, TO DOMINION VIRGINIA POWER, IN CONNECTION WITH THE ROCKY PEN RUN WATER TREATMENT FACILITY AND THE RAPPAHANNOCK RIVER INTAKE PUMP STATION

WHEREAS, the Board authorized construction of the Rocky Pen Run Water Treatment Facility and the Rappahannock River Intake Pump Station (Projects); and

WHEREAS, the designs for the Projects require the installation of electrical service, which requires the conveyance of easements; and

WHEREAS, the County owns Tax Map Parcels 43-81A and 43-22B; and

WHEREAS, the Board conducted a public hearing and carefully considered the recommendations of the Utilities Commission and staff, and the testimony, if any, at the public hearing; and

WHEREAS, the Board finds that the conveyance of these easements promotes the public health, safety, and welfare of the County and its citizens;

NOW, THEREFORE, BE IT RESOLVED by the Stafford County Board of Supervisors on this the 19<sup>th</sup> day of November, 2013, that it be and hereby does authorize the County Administrator to execute any and all necessary documents to convey two easements on portions of County-owned property, Tax Map Parcels 43-81A and 43-22B, to Dominion Virginia Power, in connection with the completion of the Rocky Pen Run Water Treatment Facility and the Rappahannock River Intake Pump Station.

Utilities; Authorize the County Administrator to Execute a Deed of Restrictions on County-owned Property for the Rocky Pen Run Dam Environmental Mitigation Plan Mr. Bryon Counsel, Project Manager, gave a presentation and answered Board members questions.

The Chairman opened the public hearing.

The following persons desired to speak:

Paul Waldowski

The Chairman closed the public hearing.

Mr. Snellings motioned, seconded by Mr. Thomas, to adopt proposed Resolution R13-292.

The Voting Board tally was:

Yea: (6) Cavalier, Milde, Schieber, Snellings, Stimpson, Thomas

Nay: (0)

Absent: (1) Sterling

Resolution R13-292 reads as follows:

A RESOLUTION AUTHORIZING THE COUNTY ADMINISTRATOR TO EXECUTE A DECLARATION OF RESTRICTIONS ON PORTIONS OF COUNTY-OWNED PROPERTY, TAX MAP PARCEL 43-22B, AS PART OF THE ENVIRONMENTAL MITIGATION PLAN FOR THE ROCKY PEN RUN DAM AND RESERVOIR PROJECT

WHEREAS, the County is required to mitigate the environmental impacts of the Rocky Pen Run Dam and Reservoir Project; and

WHEREAS, at its meeting on February 21, 2012, the Board adopted Resolution R12-59, which determined that the replacement mitigation plan is beneficial to Stafford County; and

WHEREAS, the County owns Tax Map Parcel 43-22B; and

WHEREAS, the Board desires to execute a Declaration of Restrictions on portions of Tax Map Parcel 43-22B; and

WHEREAS, a public hearing was held in accordance with Virginia Code § 15.2-1800(B), to receive public comments on the proposed Declaration of Restrictions on Tax Map Parcel 43-22B; and

WHEREAS, the Board carefully considered the recommendations of the Utilities Commission and staff, and the testimony, if any, at the public hearing; and

WHEREAS, the Board finds that the conservation of Tax Map Parcel 43-22B, under the Declaration of Restrictions, will promote the public health, safety, and welfare of the County and its citizens;

NOW, THEREFORE, BE IT RESOLVED by the Stafford County Board of Supervisors on this the 19<sup>th</sup> day of November, 2013, that the County Administrator be and he hereby is authorized to execute the Declaration of Restrictions on portions of County-owned property, Tax Map Parcel 43-22B, in connection with the Rocky Pen Run Dam and Reservoir Project.

Legislative; Additions and Deletions to the Agenda Mr. Thomas motioned, seconded by Mr. Milde, to accept the agenda with the addition of: Item 31. Enhanced Online Payment Portal; and Item 32. Discuss the Thanksgiving holiday schedule (requested by Mr. Thomas). Item 23. Public Works; Petition VDOT to Add Garrisonville Road to the INRIX® Traffic Monitoring System was deferred.

The Voting Board tally was:

Yea: (6) Cavalier, Milde, Schieber, Snellings, Stimpson, Thomas  
Nay: (0)  
Absent: (1) Sterling

Legislative; Consent Agenda Mr. Thomas motioned, seconded by Mr. Snellings, to adopt the Consent Agenda consisting of Items 5 through 22, omitting Item 17.

The Voting Board tally was:

Yea: (6) Cavalier, Milde, Schieber, Snellings, Stimpson, Thomas  
Nay: (0)  
Absent: (1) Sterling

Item 5. Legislative; Approve Minutes of the October 15, 2013 Meeting

Item 6. Finance and Budget; Approve Expenditure Listing

Resolution R13-370 reads as follows:

A RESOLUTION TO APPROVE EXPENDITURE LISTING (EL)  
DATED OCTOBER 15, 2013 THROUGH NOVEMBER 18, 2013

WHEREAS, the Board appropriated funds to be expended for the purchase of goods and services in accordance with an approved budget; and

WHEREAS, the payments appearing on the above-referenced Listing of Expenditures represent payment of \$100,000 and greater for the purchase of goods and/or services which are within the appropriated amounts;

NOW, THEREFORE, BE IT RESOLVED by the Stafford County Board of Supervisors on this the 19<sup>th</sup> day of November 2013, that the above-mentioned EL be and hereby is approved.

Item 7. Commonwealth’s Attorney; Execute a Contract with Software Unlimited Corporation for Replacement of the Case Management System

Resolution R13-327 reads as follows:

A RESOLUTION AUTHORIZING THE COUNTY ADMINISTRATOR TO EXECUTE A CONTRACT WITH SOFTWARE UNLIMITED FOR REPLACEMENT OF THE CASE MANAGEMENT SYSTEM FOR THE COMMONWEALTH’S ATTORNEY’S OFFICE

WHEREAS, the Commonwealth’s Attorney’s Office requires replacement of the current case management system to provide needed support in case maintenance and preparation; and

WHEREAS, Software Unlimited Corporation executed a contract with the Prince Edward County Commonwealth’s Attorney, which includes a cooperative procurement provision that the County can utilize; and

WHEREAS, Software Unlimited Corporation submitted a quote for the replacement and conversion of the current system pursuant to the above-mentioned Request for Proposal (RFP) in the amount of \$112,000; and

WHEREAS, the Commonwealth’s Attorney Office and County staff reviewed Software Unlimited’s proposal and determined that it is reasonable for the proposed scope of services; and

WHEREAS, funds are available in the FY14 cash capital budget, which can be used for the project, pending reimbursement from FY13 commitment carryover funds following completion of the FY13 audit;

NOW, THEREFORE, BE IT RESOLVED by the Stafford County Board of Supervisors on this the 19<sup>th</sup> day of November, 2013, that the County Administrator be and he hereby is authorized to execute a contract with Software Unlimited Corporation for the purchase and installation of a case management system for the Commonwealth’s Attorney’s Office, in an amount not to exceed \$112,000, payable from FY2013 carryover funds, unless amended by a duly-executed contract amendment.

Item 8. Fire and Rescue; Authorize a Public Hearing to Consider Ambulance Fees Billing

Resolution R13-369 reads as follows:

A RESOLUTION TO AUTHORIZE THE COUNTY ADMINISTRATOR TO ADVERTISE A PUBLIC HEARING TO CONSIDER AN AMENDMENT TO STAFFORD COUNTY CODE, SECTION 12-82, “FEES” FOR THE PURPOSE OF AMENDING FEES CHARGED FOR AMBULANCE RECOVERY COSTS

WHEREAS, ambulance recovery cost fees were last amended on March 20, 2012; and

WHEREAS, if the fees are increased, County fees would be brought in-line with other jurisdictions in Virginia and throughout the nation; and

WHEREAS, if the fees are increased, there would be no negative financial impact on County residents, because the out-of-pocket fees for County residents would not increase;

NOW, THEREFORE, BE IT RESOLVED by the Stafford County Board of Supervisors on this the 19<sup>th</sup> day of November, 2013, that the County Administrator be and he hereby is authorized to advertise a public hearing to consider an amendment to Stafford County Code, Section 12-82, “Fees.”

Item 9. Public Information; Recognize Posthumously Gertrude Bojonny for her Contributions to the Stafford Rescue Squad and as the First Female Rescue Captain in the Commonwealth of Virginia

Proclamation P13-33 reads as follows:

A PROCLAMATION POSTHUMOUSLY RECOGNIZING AND  
COMMENDING MRS. GERTRUDE B. BOJONNY FOR 40 YEARS  
OF SERVICE WITH THE STAFFORD VOLUNTEER RESCUE SQUAD

WHEREAS, Gertrude B. Bojonny was a life member of the Stafford Volunteer Rescue Squad for 40 years; and

WHEREAS, Mrs. Bojonny was the first female captain for the Stafford Volunteer Rescue Squad and the first female captain in the Commonwealth of Virginia; and

WHEREAS, under the leadership of Mrs. Bojonny, opportunities for women in fire and emergency service were greatly increased; and

WHEREAS, Mrs. Bojonny’s dedication to teaching cardiopulmonary resuscitation (CPR) enabled the training of hundreds of personnel and citizens over the years; and

WHEREAS, the leadership of Mrs. Bojonny contributed greatly to the continued success and growth of the Stafford Volunteer Rescue Squad; and

NOW, THEREFORE, BE IT PROCLAIMED by the Stafford County Board of Supervisors on this the 19<sup>th</sup> day of November, 2013, that it be and hereby does recognize and commend Mrs. Gertrude B. Bojonny for 40 years of outstanding service to the Stafford Volunteer Rescue Squad and the citizens of Stafford County.

Item 10. Public Information; Recognize the 50<sup>th</sup> Anniversary of the Widewater Volunteer Fire Department

Proclamation P13-34 reads as follows:

A PROCLAMATION TO RECOGNIZE AND COMMEND THE  
WIDEWATER VOLUNTEER FIRE AND RESCUE DEPARTMENT ON  
THE OCCASION OF ITS 50<sup>TH</sup> ANNIVERSARY

WHEREAS, before the establishment of the Widewater Volunteer Fire and Rescue Department, the lives of five children were lost in a tragic house trailer fire, and later, in the same year, the lives of a woman and man were lost in house fires due to the lack of a fire department in Widewater; and

WHEREAS, members of the Widewater community vowed to try to prevent anyone from ever perishing in a fire again and, fifty years ago, established the Widewater Volunteer Fire and Rescue Department; and

WHEREAS, over the years, many residents who loved the Widewater community, served in the department, putting the needs of others first and taking care of their fellow community members; and

WHEREAS, the Widewater Volunteer Fire and Rescue Department worked tirelessly over the years to raise funds to secure special equipment to serve the community, including boats to perform search and rescue on the Potomac River; and

WHEREAS, the Widewater Volunteer Fire and Rescue Department made advanced and specialized training a priority over the years, always seeking to better meet the needs of its citizens;

WHEREAS, the Widewater Volunteer Fire and Rescue Department served as the center of its community and has been a source of pride in the Widewater community for fifty years;

NOW, THEREFORE, BE IT PROCLAIMED by the Stafford County Board of Supervisors on this the 19<sup>th</sup> day of November, 2013, that it be and hereby does recognize and commend the Widewater Volunteer Fire and Rescue Department for its service to the citizens of Stafford County.

Item 11. Public Information; Recognize and Commend Susan B. Stimpson for her Service to the Citizens of Stafford County

Proclamation P13-35 reads as follows:

**A PROCLAMATION TO RECOGNIZE AND COMMEND SUSAN B. STIMPSON FOR OUTSTANDING SERVICE ON THE BOARD OF SUPERVISORS AND TO THE CITIZENS OF STAFFORD COUNTY**

WHEREAS, Susan B. Stimpson has represented the citizens of the Falmouth District on the Board of Supervisors from 2010 to 2013, and as the Board's Chairman in 2012 and 2013; and

WHEREAS, Susan B. Stimpson earned a Bachelor of Arts from the University of Mary Washington and a Master in Public Administration from the University of West Florida; and

WHEREAS, Ms. Stimpson served her country as the wife of a career Marine Corps officer, supporting her husband and children; and

WHEREAS, Ms. Stimpson, during her tenure, served on many Board of Supervisors committees including as Chairman of the Community and Economic Development Committee, the Finance, Audit and Budget Committee, the Joint Board of Supervisors/Schools Working Committee, the Economic Development 10-Point Plan Committee, the Legislative Affairs Committee, the Redistricting Committee, the Joint Transfer Development Rights Committee, and the Business Advisory Committee; and

WHEREAS, Ms. Stimpson served on many regional organizations including the Military Affairs Council, the Potomac and Rappahannock Transit Authority, the Virginia Railway Express Executive Committee; the Fredericksburg Area Metropolitan Planning Organization, and the Rappahannock Regional Jail Authority as an alternate; and

WHEREAS, Ms. Stimpson was an integral part of the development of the County's Economic Development 10-Point Plan, which commits Stafford County to building a more business-friendly atmosphere, and becoming more competitive in the economic development arena to improve the lives of all Stafford's citizens; and

WHEREAS, Ms. Stimpson was a strong proponent of the establishment of the Stafford Technology and Research Park, and the resulting creation of professional and academic opportunities, and local job and income generation; and

WHEREAS, Ms. Stimpson was a strong supporter of the creation and establishment of the Community Development Services Center to help streamline the government permitting process and improve customers' experience with local government; and

WHEREAS, Ms. Stimpson advocated reducing the tax burden on citizens, serving on a Board that reduced real estate taxes three years in a row, eliminated the Route 17 tax district, and abolished the Business, Professional and Occupational License tax, the boat tax, the machinery and tools tax, and the common carrier tax; and

WHEREAS, Ms. Stimpson’s strong leadership contributed to the enhancement of the County’s bond ratings; and

NOW, THEREFORE, BE IT PROCLAIMED by the Stafford County Board of Supervisors on this the 19<sup>th</sup> day of November, 2013, that it be and hereby does recognize and commend Ms. Susan B. Stimpson for her outstanding service on the Board of Supervisors and to the citizens of Stafford County.

Item 12. Public Information; Recognize and Commend Ty A. Schieber for his Service on the Board of Supervisors and the Citizens of Stafford County

Proclamation P13-36 reads as follows:

A PROCLAMATION RECOGNIZING AND COMMENDING TY A. SCHIEBER FOR OUTSTANDING SERVICE ON THE BOARD OF SUPERVISORS AND TO THE CITIZENS OF STAFFORD COUNTY

WHEREAS, Ty A. Schieber represented the citizens of the Garrisonville District on the Stafford County School Board from 2010 to 2012; and

WHEREAS, Ty A. Schieber represented the citizens of the Garrisonville District on the Stafford County Board of Supervisors from 2012 to 2013; and

WHEREAS, Mr. Schieber earned a Bachelor of Science in Political Science from the United States Naval Academy, a Master of Science in Systems Technology, and a Master of Science in National Security Affairs from the Naval Postgraduate School, and served his country as a United States Marine Corps officer for 11 years on active duty and three years in the Reserves; and

WHEREAS, as the Garrisonville District supervisor, Mr. Schieber served on the Joint School Committee, the Public Safety Committee, the Infrastructure Committee, and the Gwyneth’s Law Working Group; and

WHEREAS, during his time on the Board of Supervisors, Mr. Schieber used his School Board experience to strengthen ties between the School Board and the Board of Supervisors, and was a strong proponent of education and Stafford’s school children; and

WHEREAS, Mr. Schieber served on many regional committees as a two-term past chairman and current director of the Military Affairs Council of the Fredericksburg Regional Chamber of Commerce; serving as the Stafford representative on the Quantico Regional Executive Steering Committee; as an alternate on the Potomac and Rappahannock Transportation Commission/VRE; and as the Stafford representative and current chairman of the Joint Land Use Study Policy Committee; and

WHEREAS, Mr. Schieber used his leadership in organizations to champion the pursuit of positive business growth in Stafford County; and

WHEREAS, Mr. Schieber, working along-side Stafford County citizens Joel and Jennifer Griffin, was a driving force behind the establishment of the Gwyneth's Law Working Group, created as the result of 7<sup>th</sup> Grader, Gwyneth Griffin's tragic death due to a delay in receiving cardiopulmonary resuscitation; and

WHEREAS, the "Gwyneth's Law Working Group" developed, budgeted, and enacted the plan to be implemented both in Stafford County and statewide; enabling teachers and students across the County and the Commonwealth to be trained in CPR and use of AEDs and therefore to save lives;

NOW, THEREFORE, BE IT PROCLAIMED by the Stafford County Board of Supervisors on this the 19<sup>th</sup> day of November, 2013, that it be and hereby does recognize and commend Mr. Ty A. Schieber for his outstanding service on the Stafford County Board of Supervisors and to the citizens of Stafford County.

Item 13. Public Works; Execute a Contract for an Engineering Design Study for the Proposed Stafford Parkway

Resolution R13-371 reads as follows:

A RESOLUTION AUTHORIZING THE COUNTY ADMINISTRATOR  
TO EXECUTE A CONTRACT FOR AN ENGINEERING STUDY OF  
STAFFORD PARKWAY

WHEREAS, the proposed Stafford Parkway (Parkway) may be an option to address growing congestion on US-17 west of I-95; and

WHEREAS, the objective for the study will be to conduct a planning level assessment and analysis to determine the need, impact, and possible funding sources for the Parkway; and

WHEREAS, the proposed engineering study will be funded using Virginia Department of Transportation Revenue Sharing program funds and the County's Transportation Fund which the Board approved with the adoption of Resolution R12-100; and

WHEREAS, The Engineering Group, Inc., (EGI), one of the County's on-call engineers, submitted a proposal for the engineering study at a cost of \$389,400; and

WHEREAS, staff determined that EGI is best qualified to provide these services; and

WHEREAS, staff determined that this cost is reasonable for the scope of the work proposed;

NOW, THEREFORE, BE IT RESOLVED by the Stafford County Board of Supervisors on this the 19<sup>th</sup> day of November, 2013, that the County Administrator be and he hereby is authorized to execute a contract with The Engineering Group, Inc., in an amount not to exceed Three Hundred Eighty-nine Thousand Four Hundred Dollars (\$389,400) to complete a study of the proposed Stafford Parkway.

Item 14. Public Works; Request Reimbursement from PRTC for Transportation Expenditures During the Fourth Quarter of FY2013 and the First Quarter of FY2014

Resolution R13-380 reads as follows:

A RESOLUTION REQUESTING REIMBURSEMENT FROM THE POTOMAC AND RAPPAHANNOCK TRANSPORTATION COMMISSION (PRTC) FOR TRANSPORTATION EXPENDITURES DURING THE FOURTH QUARTER OF FY2013, AND THE FIRST QUARTER OF FY2014

WHEREAS, the County budgeted funds in the FY2013 and the FY2014 Transportation Fund for various programs, including FREDericksburg Regional Transit, Stafford Regional Airport Authority, Social Services client transportation, transportation modeling, street name signs, road improvements, and Revenue Sharing; and

WHEREAS, the County expended \$2,156,742 qualifying transportation-related expenses during the fourth quarter of FY2013, and the first quarter of FY2014; and

WHEREAS, the County may request that PRTC reimburse the County for these qualifying transportation-related expenses from the County Motor Fuels Tax Fund;

NOW, THEREFORE, BE IT RESOLVED by the Stafford County Board of Supervisors on this the 19<sup>th</sup> day of November, 2013, that the Potomac and Rappahannock Transportation Commission be and it hereby is requested to reimburse the County Two Million One Hundred Fifty-six Thousand Seven Hundred Forty-two Dollars (\$2,156,742) from the County Motor Fuels Tax Fund; and

BE IT FURTHER RESOLVED that the County Administrator or his designee shall provide a copy of this resolution to PRTC.

Item 15. Petition VDOT to Include Coachman Circle, Signal Way, and Columbia Way within Hills of Aquia Sections 3 and 4; and Milestone Drive and Maidenhair Way within The Glens, Section 6, into the Secondary System of State Highways

Resolution R13-393 reads as follows:

A RESOLUTION AUTHORIZING THE COUNTY ADMINISTRATOR TO EXECUTE A CONTRACT AMENDMENT WITH PADDOCK SWIMMING POOL COMPANY FOR THE RENOVATION OF THE CHILDREN'S POOL AT CURTIS MEMORIAL PARK

WHEREAS, the renovation of Curtis Memorial Park Pool was approved by the citizens of Stafford County as part of the 2009 Park Bond Referendum; and

WHEREAS, on July 2, 2013, the Board adopted Resolution R13-220 authorizing the County Administrator to execute a contract with Paddock Swimming Pool Company to renovate and repair the main swimming pool at Curtis Park; and

WHEREAS, the contract did not include renovation of the children's pool, bathhouse, and concession stand; and

WHEREAS, it has now been confirmed that sub-surface deterioration of the pool structure is minimal, making contingency reserve funds available for other pool renovation priorities; and

WHEREAS, Paddock Swimming Pool Company submitted a cost proposal to renovate the children's pool that staff determined is reasonable for the scope of work proposed; and

WHEREAS, funds are available for this project in the Capital Projects Fund;

NOW, THEREFORE BE IT RESOLVED by the Stafford County Board of Supervisors on this the 19<sup>th</sup> day of November, 2013, that the County Administrator be and he hereby is authorized to execute a contract amendment with Paddock Swimming Pool Company for the Curtis Memorial Park children's pool renovation in an amount not to exceed Two Hundred Ten Thousand Dollars (\$210,000), unless modified by a duly-executed contract amendment.

Item 16. Public Works; Authorize a Public Hearing to Consider Restricting Through-Truck Traffic on Spring Valley Drive (SR-1040)

Resolution R13-383 reads as follows:

A RESOLUTION AUTHORIZING THE COUNTY ADMINISTRATOR TO ADVERTISE A PUBLIC HEARING TO CONSIDER RESTRICTING THROUGH-TRUCK TRAFFIC ON SPRING VALLEY DRIVE (SR-1040) AND SPRINGKNOLL CIRCLE (SR-1042) WITHIN SPRING VALLEY SUBDIVISION

WHEREAS, large trucks bypass traffic back-ups on Jefferson Davis Highway (US-1) by using Spring Valley Drive (SR-1040) and Springknoll Circle (SR-1042), which are residential streets within the Spring Valley Subdivision; and

WHEREAS, large truck traffic using these residential streets creates a public safety concern for the residents of this residential area and the general community, as well as future maintenance road issues because residential streets are not structurally designed to handle heavy truck traffic, which could accelerate the deterioration of the pavement surface and require premature maintenance; and

WHEREAS, the Board desires to promote and protect public health, safety, and welfare, including the prevention of accidents and injuries caused by large truck traffic in residential areas; and

WHEREAS, the County commits to enforcing this proposed restriction; and

WHEREAS, under Virginia Code § 46.2-809, the Board is required to conduct and transcribe a public hearing to consider the proposed restrictions to through-truck traffic on certain road segments;

NOW, THEREFORE, BE IT RESOLVED by the Stafford County Board of Supervisors on this the 19<sup>th</sup> day of November 2013, that the County Administrator be and he hereby is authorized to advertise a public hearing to consider restricting through- truck traffic on Spring Valley Drive (SR-1040) and Springknoll Circle (SR-1042), within the Spring Valley Subdivision.

Item 18. County Administration; Execute a Contract Amendment for Renovation and Repair of the Pool at Curtis Park

Resolution R13-393 reads as follows:

A RESOLUTION AUTHORIZING THE COUNTY ADMINISTRATOR TO EXECUTE A CONTRACT AMENDMENT WITH PADDOCK SWIMMING POOL COMPANY FOR THE RENOVATION OF THE CHILDREN’S POOL AT CURTIS MEMORIAL PARK

WHEREAS, the renovation of Curtis Memorial Park Pool was approved by the citizens of Stafford County as part of the 2009 Park Bond Referendum; and

WHEREAS, on July 2, 2013, the Board adopted Resolution R13-220 authorizing the County Administrator to execute a contract with Paddock Swimming Pool Company to renovate and repair the main swimming pool at Curtis Park; and

WHEREAS, the contract did not include renovation of the children’s pool, bathhouse, and concession stand; and

WHEREAS, it has now been confirmed that sub-surface deterioration of the pool structure is minimal, making contingency reserve funds available for other pool renovation priorities; and

WHEREAS, Paddock Swimming Pool Company submitted a cost proposal to renovate the children’s pool that staff determined is reasonable for the scope of work proposed; and

WHEREAS, funds are available for this project in the Capital Projects Fund;

NOW, THEREFORE BE IT RESOLVED by the Stafford County Board of Supervisors on this the 19<sup>th</sup> day of November, 2013, that the County Administrator be and he hereby is authorized to execute a contract amendment with Paddock Swimming Pool Company for the Curtis Memorial Park children’s pool renovation in an amount not to exceed Two Hundred Ten Thousand Dollars (\$210,000), unless modified by a duly-executed contract amendment.

Item 19. Parks, Recreation and Community Facilities; Authorize the County Administrator to Execute a Contract for Installation of an Amphitheater and Upgrades to John Lee Pratt Memorial Park

Resolution R13-373 reads as follows:

A RESOLUTION AUTHORIZING THE COUNTY ADMINISTRATOR TO EXECUTE A CONTRACT FOR UPGRADES TO THE INFRASTRUCTURE AND INSTALLATION OF AN AMPHITHEATER AT JOHN LEE PRATT MEMORIAL PARK

WHEREAS, in August, 2013, the 350th Blue Ribbon Committee members and County staff met at John Lee Pratt Memorial Park (Pratt Park) to discuss the amphitheater project and, at that time, identified the optimal location for the stage; and

WHEREAS, there is an area adjacent to the grass slope below the parking lot, close to parking and restrooms, that has a natural grass slope without visual obstructions to provide for informal lawn seating and a natural acoustics barrier; and

WHEREAS, there is an opportunity to leverage timing, assets, 350th cash donations, County Schools’ in-kind support, and existing FY 2014 funds budgeted for Pratt Park, with the 350th Blue Ribbon Committee’s desire to construct a lasting legacy, “The Celebration Stage,” the County’s first covered amphitheater; and

WHEREAS, the 350th Blue Ribbon Committee has made a commitment to pay \$50,006 for the structure; and

WHEREAS, FY14 Cash Capital funds were allocated to Pratt Park for a maintenance facility, a sewer pump station, and parking lot expansion, but can be reallocated for the Celebration Stage; and

WHEREAS, the amphitheater will create a sense of community, and provide a venue that hosts quality performing arts on the Belmont-Ferry Farm Trail;

NOW, THEREFORE, BE IT RESOLVED by the Stafford County Board of Supervisors on this the 19th day of November, 2013, that the County Administrator be and he hereby is authorized to execute contracts to accomplish the engineering, design, and construction of an amphitheater at Pratt Park for the Celebration Stage, in an amount not to exceed One Hundred Sixty-three Thousand One Hundred Six Dollars (\$163,106), unless amended by a duly-executed contract amendment.

Item 20. Utilities; Execute a Contract for the purchase of Ferric Sulfate for County Water Treatment Facilities

Resolution R13-374 reads as follows:

A RESOLUTION AUTHORIZING THE COUNTY ADMINISTRATOR TO EXECUTE A CONTRACT WITH KEMIRA WATER SOLUTIONS, INC., FOR THE PURCHASE OF LIQUID FERRIC SULFATE FOR USE AT COUNTY WATER TREATMENT PLANTS

WHEREAS, the Board appropriated funds to be expended in FY14 for the purchase of liquid ferric sulfate for use at the Abel Lake and Smith Lake Water Treatment Facilities; and

WHEREAS, the use of liquid ferric sulfate is necessary to consistently meet water quality standards in a cost effective manner; and

WHEREAS, Bid #1015132 was used to solicit pricing for liquid ferric sulfate and Kemira Water Solutions, Inc., submitted the lowest responsive and responsible bid;

NOW, THEREFORE, BE IT RESOLVED by the Stafford County Board of Supervisors on this the 19th day of November, 2013, that the County Administrator be and he hereby is authorized to execute a contract with Kemira Water Solutions, Inc., for procurement and delivery of liquid ferric sulfate, in an amount not to exceed Two Hundred Thirty-two Thousand Dollars (\$232,000) unless amended by a duly-executed contract amendment.

Item 21. Utilities; Execute a Sole-Source Contract for the Purchase of Air Diffusers for the Aquia Wastewater Treatment Facility

Resolution R13-375 reads as follows:

A RESOLUTION AUTHORIZING THE COUNTY ADMINISTRATOR TO EXECUTE A CONTRACT WITH SCHREIBER, LLC, FOR PURCHASE OF DIFFUSERS FOR THE AQUIA WASTEWATER TREATMENT FACILITY

WHEREAS, an essential element for the biological processing of wastewater is the addition of oxygen to the liquids during the treatment stages; and

WHEREAS, oxygen is delivered through submerged diffusers mounted on the sides, and on the rotating arms, of the aerations basins at the Aquia Wastewater Treatment Facility; and

WHEREAS, the diffusers on Train 2 at Aquia Wastewater Treatment Facility have reached the end of their useful life; and

WHEREAS, Schreiber, LLC, provided a quote for the replacement and installation of new diffusers as a sole source procurement; and

WHEREAS, staff determined that Schreiber’s quote is reasonable for the proposed replacement and installation services;

NOW, THEREFORE, BE IT RESOLVED by the Stafford County Board of Supervisors on this the 19th day of November, 2013, that the County Administrator be and he hereby is authorized to execute a contract with Schreiber, LLC, for procurement and installation of diffusers for Train 2 at the Aquia Wastewater Treatment Facility in an amount not to exceed One Hundred Forty-eight Thousand, Nine Hundred Forty-six Dollars (\$148,946), unless amended by a duly-executed contract amendment.

Item 22. Utilities; Authorize a Low-Pressure Sewer System on Tax Map Parcel 29-66A

Resolution R13-376 reads as follows:

A RESOLUTION AUTHORIZING THE USE OF A LOW PRESSURE SEWER SYSTEM ON TAX MAP PARCEL 29-66A

WHEREAS, at its meeting on October 7, 2003, the Board adopted Resolution R03-361, which limits the use of low pressure sewer systems for new residential subdivisions to those specifically authorized by the Board, after the Board determines that such a system is in the best interest of the County; and

WHEREAS, the owner of Tax Map Parcel 29-66A on Austin Ridge Drive desires to subdivide the property to create the Westgate at Stafford Courthouse Subdivision; and

WHEREAS, Tax Map Parcel 29-66A is inside the Urban Service Area; and

WHEREAS, Stafford County Code Section 25-71(b) requires that properties located within the Urban Service Area utilize the public sewer system; and

WHEREAS, there is no public sewer in the vicinity of Tax Map Parcel 29-66A that will allow the use of a gravity sewer on a portion of the parcel; and

WHEREAS, the owner of Tax Map Parcel 29-66A requests Board authorization to use a low pressure sewer system to serve a portion of the parcel; and

WHEREAS, the Utility Commission considered this matter at its November 12, 2013 meeting and voted 3-1 to recommend denial of the low pressure sewer system to serve these parcels; and

WHEREAS, the Board finds that adoption of this resolution promotes the health, safety, and general welfare of the County and its citizens;

NOW, THEREFORE, BE IT RESOLVED by the Stafford County Board of Supervisors on this the 19<sup>th</sup> day of November, 2013, that use of a low pressure sanitary sewer system, with grinder pumps, be permitted on Tax Map Parcel 29-66A; and

BE IT FURTHER RESOLVED that the owner(s) of Tax Map Parcel 29-66A shall comply with the following requirements:

1. Ensure that any deeds to each property contain a clause that the property owner(s) shall be required to maintain a contract with a qualified repair firm for maintenance and repair of the grinder pump should it fail.
2. Ensure that the recorded subdivision plat for each parcel contains a Notice to the Public that the grinder pumps shall be owned by of the property owner(s) and that the property owner(s) are required to have a maintenance contract with a qualified repair firm for maintenance and repair of the grinder pumps should it fail.
3. Install and maintain each grinder pump located outside of the house.
4. Provide and maintain a backup power source for each grinder pump.
5. Provide and maintain a manual transfer switch for each grinder pump located outside of the house.

Item 17. County Administration; Execute a Contract for Construction of Pools at the Embrey Mill Indoor Recreation Center Mr. Keith Dayton addressed questions from the Board including the overall estimate of \$1,885,000 million. He said that two pre-qualified bidders submitted bids, which came in \$50,000 under the original estimate.

Following discussion, Mr. Cavalier motioned, seconded by Mr. Schieber, to adopt proposed Resolution R13-372.

The Voting Board tally was:

Yea: (4) Cavalier, Milde, Schieber, Thomas  
 Nay: (2) Snellings, Stimpson  
 Absent: (1) Sterling

Resolution R13-372 reads as follows:

A RESOLUTION AUTHORIZING THE COUNTY ADMINISTRATOR  
 TO EXECUTE A CONTRACT WITH OLYMPIA SWIMMING POOLS,  
 INC., FOR CONSTRUCTION OF POOLS AT THE EMBREY MILL INDOOR  
 RECREATION FACILITY

WHEREAS, the Board desires to construct the indoor recreation facility at the Park at Embrey Mill to provide additional indoor swimming and other recreational opportunities for County citizens; and

WHEREAS, three firms were prequalified to bid on the construction of the three pools, and other ancillary equipment and services planned for this facility; and

WHEREAS, on September 3, 2013, bidding documents were provided to these three firms to prepare their bids; and

WHEREAS, two bids were received; and

WHEREAS, staff determined that the bid from Olympia Swimming Pool Company, Inc., in the amount of \$1,835,000 was the lowest responsive and responsible bid; and

WHEREAS, staff determined that this bid is reasonable for the scope of work proposed; and

WHEREAS, sufficient cash and budget authority exists in the FY14 Capital Projects Fund to enter into the contract for the construction of pools and other ancillary equipment;

NOW, THEREFORE, BE IT RESOLVED by the Stafford County Board of Supervisors on this the 19<sup>th</sup> day of November, 2013, that the County Administrator is authorized to execute a contract with Olympia Swimming Pool Company, Inc. for the construction of the pools and for other ancillary equipment for the indoor recreation facility at the Park at Embrey Mill, in an amount not to exceed One Million Eight Hundred Thirty-five Thousand Dollars (\$1,835,000), unless modified by a duly-authorized change order.

Enhanced Online Payment Portal Treasurer, Ms. Laura Rudy, gave a Power Point presentation. Mr. Thomas asked about security vulnerabilities, saying that he wished to meet with staff at a later date and put a third set of eyes on the security of the system. Ms. Rudy noted that the provider, Virginia Interactive, also worked with the Department of Game and Inland Fisheries and other state agencies. Ms. Stimpson commended Ms. Rudy and her staff for thinking progressively and providing this service to citizens. Ms. Rudy said that the trend was toward making on-line payments.

Finance and Budget; 1<sup>st</sup> Quarter Review Budget Division Director, Ms. Nancy Collins, gave a presentation and answered Board members questions. Regarding the Hotel Tax, Ms. Stimpson asked if the recent sequestration and furloughs had an impact on the County's numbers. Ms. Collins said that it was not known for sure but it was possible. Mr. Thomas asked when the October sales tax numbers would be available. Ms. Collins responded that sales tax numbers would be available on or after December 10, 2013. Ms. Stimpson noted that sales and meals taxes were in the black and higher than projected. Mr. Thomas asked if Spotsylvania County experienced a similar trend. Ms. Collins offered to research and provide that information to the Board. Mr. Romanello noted that, as a rule, northern Virginia's numbers were flat.

Finance and Budget; Discuss Budgeting and Appropriating Funds for Construction of the Turf Field at Brooke Point High School Mr. Romanello told Board members that the Schools wished to have the turf field in place for the upcoming 2014 football season. In order for that to happen, planning and construction must begin in the near future. Ms. Stimpson said that it would be inappropriate for the Board, with two new members seated at its first meeting in 2014, to handle this matter and suggested that the Board suspend its bylaws and vote then. Mr. Cavalier stated that the Falmouth District Supervisor-Elect, Ms. Meg Bohmke, as a member of the School Board, was well aware of the situation. Mr. Romanello said that getting the two new members up to speed would not be a problem.

Mr. Milde motioned, seconded by Mr. Cavalier, to suspend the Board's Bylaws to enable a vote at the current meeting.

The Voting Board tally was:

Yea: (6) Cavalier, Milde, Schieber, Snellings, Stimpson, Thomas  
 Nay: (0)  
 Absent: (1) Sterling

Further discussion ensued and a vote was tabled until later in the evening to permit staff time to craft a resolution authorizing the budget and appropriation of funds for construction of the turf field at Brooke Point High School.

County Administration; Discuss Telecommunication Facility Site Leasing Mr. Keith Dayton gave a Power Point presentation and answered Board members questions. He noted that at Mr. Sterling's request, the Rock Hill District was removed from the tentative agreement. Mr. Cavalier asked if the agreement would be held in perpetuity. Mr. Dayton replied that it would be held based on however the Board worded and adopted the eventual agreement. Mr. Thomas said that a "facility" did not always mean a "tower." He added that the School Board should weigh in on the decision and final agreement. Ms. Stimpson said that tree poles were visually much more pleasing. Mr. Milde asked if towers were being proposed for location at VRE commuter lots. Mr. Dayton replied that it would depend on if the Board added VRE commuter lots to its proposed list. Mr. Shumate said that he was comfortable with a collaborative effort between the County and the School Board.

Presentation on the 2013 Election Mr. Doug Filler, Chairman of the Stafford County Electoral Board, and Ms. Gloria Chittum, Secretary, gave a presentation to the Board. Mr. Steve Albertson, Vice-Chairman, was unable to attend.

Mr. Filler reported that Stafford County was the first county in the Commonwealth to report its results, and with no adjustments needed. Mr. Filler complimented Mr. Greg Riddlemoser, Registrar, and staff in the Registrar's Office, as well as all of the volunteers working at polls throughout the County for smooth operations on Election Day.

Ms. Chittum shared that voter turnout was 34,220 or 45 per cent of the County's eligible voters. Additionally, 1474 absentee votes were cast. Those numbers were up from a 40 per cent turnout in 2009. Ms. Chittum said that she was proud to report that Stafford County received statewide recognition and was on the cutting edge with technology in place at the polls. Stafford County had the seventeenth largest voter base and was the first to have its voted recorded with complete accuracy. She thanked the Board for its support of the initiatives necessary to ensure that the most up-to-date voting machines and current technology was in place, which helped to ensure accuracy and timely voting reports.

Ms. Stimpson talked about the integrity of the process, admirable through the earthquake in 2009, saying that she was at the polls all day on Election Day, and the workers were very dedicated and did a good job with utmost efficiency.

Discuss Fredericksburg Area Metropolitan Planning Organization (FAMPO) Change in Procedures Mr. Romanello provided an overview of the potential changes to FAMPO procedures, which include: 1. No locality may second its own motion; 2. Proposals must be on the upcoming FAMPO agenda at least one week in advance; and 3. Correspondence going outside the MPO must be approved by the FAMPO Administrator. These items would be taken up for a vote at FAMPO's January meeting. Ms. Stimpson said that she felt that it was "overkill" if two elected members could not second their own motion.

Public Works; Update on Stormwater Development Regulations Mr. Steve Hubble, Deputy Director of Public Works, gave a Power Point presentation and answered Board members questions. Mr. Snellings asked about additional staff needed to handle the new requirements. Mr. Hubble replied that in the first year there would be no additional staff required to maintain both new and existing stormwater regulations. He added that in future years however, additional staff may be required to maintain the level of service required by the State.

Mr. Thomas attended the Rappahannock River Basin Commission meeting and complimented Mr. Hubble saying that he (Mr. Thomas) was very glad that Mr. Hubble was onboard with Stafford County. Mr. Thomas thanked him for his diligence and asked that the Board be kept apprised of future developments as they occurred.

Ms. Stimpson asked if Senator Richard Stuart was aware of the upcoming changes in regulations, adding that the amount of money at issue was, or could, be huge. Mr. Romanello said that yes, Senator Stuart was aware and it was discussed at length at the recent VACo annual meeting as well as at recent CAO meetings.

Finance and Budget; Discuss Budgeting and Appropriating Funds for Construction of the Turf Field at Brooke Point High School (continued) Mr. Milde noted that he was happy to support the motion for proposed Resolution R13-396.

Mr. Milde motioned, seconded by Mr. Thomas, to adopt proposed Resolution R13-396.

The Voting Board tally was:

- Yea: (6) Cavalier, Milde, Schieber, Snellings, Stimpson, Thomas
- Nay: (0)
- Absent: (1) Sterling

Resolution R13-396 reads as follows:

A RESOLUTION TO BUDGET AND APPROPRIATE  
PROFFER FUND PROCEEDS

WHEREAS, on October 15, 2013, the Board amended proffer conditions for Abberly at Stafford Courthouse, including \$800,000 in cash proffers to construct an artificial turf field at Brooke Point High School to be paid at final site plan approval; and

WHEREAS, the Board and the School Board desire that construction of the artificial turf field at Brooke Point High School coincide with the construction the artificial turf field at Stafford High School; and

WHEREAS, the timing of the receipt of the proffer funds may not coincide with the artificial turf field project schedule;

NOW, THEREFORE, BE IT RESOLVED by the Stafford County Board of Supervisors on this the 19th day of November, 2013, that it be and hereby does authorize the County Administrator to budget and appropriate cash proffer funds as follows:

GENERAL FUND

Transfer to Schools Construction Fund      \$800,000

SCHOOLS CONSTRUCTION FUND      \$800,000

BE IT FURTHER RESOLVED that any funds used from the Capital Projects Reserve, for cash flow purposes on the artificial turf field project at Brooke Point High School, shall be reimbursed with Abberly at Stafford Courthouse cash proffer funds.

Discuss Traffic Light at Leeland and Primmer House Roads Mr. Keith Dayton address the issue of a traffic light at Leeland and Primmer House Roads saying that he was happy to report that following a signal warrant analysis, the Virginia Department of Transportation, concurred that a light would be beneficial at that intersection. The cost of a signal was approximately \$200,000 - \$300,000 and they were in the process of identifying a funding source.

Discuss Endorsement of Mr. Charlie Kilpatrick as VDOT Commissioner Mr. Snellings and Mr. Milde noted that they endorsed Mr. Kilpatrick as the next VDOT Commissioner and asked the County Administrator to write a letter to Governor-elect, Terry McAuliffe's, Transition Team recommending Mr. Kilpatrick's appointment. Ms. Stimpson said that she did not recall the Board ever taking up an endorsement such as was being proposed. Mr. Romanello said that he did have any recollection of it either. Mr. Snellings stated that Mr. Kilpatrick is a local resident, had been with VDOT for many years, and was a good man who knew transportation in the region. Ms. Stimpson said that she did not know Mr. Kilpatrick.

Mr. Snellings motioned, seconded by Mr. Milde, to authorize the County Administrator to write a letter of recommendation for Mr. Charlie Kilpatrick as the next VDOT Commissioner.

The Voting Board tally was:

Yea: (6) Cavalier, Milde, Schieber, Snellings, Stimpson, Thomas  
 Nay: (0)  
 Absent: (1) Sterling

Discuss the Thanksgiving Holiday Schedule Mr. Thomas noted that County staff was given one-half day off on the day before Thanksgiving. He stated that since staff did not have Lee-Jackson Day or Columbus Day off (as did other localities), he felt that it would be appropriate to give County staff a full day off on Wednesday, November 27, 2013. He asked that the Bylaws be waived so that the Board could vote on his suggestion. Mr. Cavalier and Mr. Snellings stated that they were supportive of Mr. Thomas' suggestion. Mr. Cavalier confirmed that staff was also off on the Friday following Thanksgiving.

Mr. Thomas motioned, seconded by Mr. Cavalier, to waive the Board’s Bylaws in order that a vote be taken to approve a full day leave for County staff on Wednesday, 11/27/13.

The Voting Board tally was:

Yea: (6) Cavalier, Milde, Schieber, Snellings, Stimpson, Thomas  
Nay: (0)  
Absent: (1) Sterling

Mr. Thomas motioned, seconded by Mr. Schieber, to grant County staff a full day of leave on the Wednesday prior to Thanksgiving (November 27, 2013).

The Voting Board tally was:

Yea: (6) Cavalier, Milde, Schieber, Snellings, Stimpson, Thomas  
Nay: (0)  
Absent: (1) Sterling

Legislative; Closed Meeting. At 9:21 p.m., Mr. Thomas motioned, seconded by Mr. Cavalier, to adopt proposed Resolution CM13-18.

The Voting Board tally was:

Yea: (6) Cavalier, Milde, Schieber, Snellings, Stimpson, Thomas  
Nay: (0)  
Absent: (1) Sterling

Resolution CM13-18 reads as follows:

A RESOLUTION TO AUTHORIZE CLOSED MEETING

WHEREAS, the Board desires to hold a Closed Meeting for (1) consultation with legal counsel regarding LEGOLAND, and (2) consultation with legal counsel regarding the development of the Stafford County Technology and Research Park at Quantico Corporate Center; and

WHEREAS, pursuant to Virginia Code Section 2.2-3711(A)(7), such discussions may occur in Closed Meeting;

NOW, THEREFORE, BE IT RESOLVED that the Stafford County Board of Supervisors, on this the 19<sup>th</sup> day of November, 2013, does hereby authorize discussion of the aforesated matters in Closed Meeting.

Call to Order At 9:40 p.m., the Chairman called the meeting back to order.

Legislative; Closed Meeting Certification Mr. Thomas motioned, seconded by Mr. Cavalier, to adopt proposed Resolution CM13-18(a).

The Voting Board tally was:

Yea: (6) Cavalier, Milde, Schieber, Snellings, Stimpson, Thomas  
Nay: (0)  
Absent: (1) Sterling

Resolution CM13-18(a) reads as follows:

A RESOLUTION TO CERTIFY THE ACTIONS OF THE STAFFORD COUNTY BOARD OF SUPERVISORS IN A CLOSED MEETING ON NOVEMBER 19, 2013

WHEREAS, the Board has, on this the 19<sup>th</sup> day of November, 2013, adjourned into a Closed Meeting in accordance with a formal vote of the Board and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, the Virginia Freedom of Information Act, as it became effective July 1, 1989, provides for certification that such Closed Meeting was conducted in conformity with law;

NOW, THEREFORE, BE IT RESOLVED that the Stafford County Board of Supervisors does hereby certify, on this the 19<sup>th</sup> day of November, 2013, that to the best of each member's knowledge: (1) only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act were discussed in the Closed Meeting to which this certification applies; and (2) only such public business matters as were identified in the Motion by which the said Closed Meeting was convened were heard, discussed, or considered by the Board.

Adjournment: At 9:41 p.m. the Chairman declared the meeting adjourned.

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Anthony J. Romanello, ICMA-CM  
County Administrator

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Susan B. Stimpson  
Chairman