

BOARD OF SUPERVISORS

MONTHLY STATISTICAL REPORT

August 2013



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To: Board of Supervisors

From: Cathy Vollbrecht
Director of Communications

Subject: August Monthly Statistical Report

Date: August 8, 2013

A note about this month's report:

- The Revenues/Expenditures section is not included in this report. Staff is working on year-end numbers and we will provide that as soon as they are finalized.

Please let me know if you have any questions.



Service Excellence

What Our Customers Are Saying About Us

Curtis Park Complimented by Fairfax Citizen

A grandmother emailed PRCF to compliment them and Stafford County on Curtis Park. She had been dropping her grandson off for skateboard camp and had a chance to observe the park. She is a resident of Fairfax County and was very impressed. "The ground and facilities are spotless and manicured and everyone beginning with you (Di Selby), my first contact person when I registered Nikolas, are friendly, well-informed and extremely helpful," she wrote.

Stafford's 311 Center Wins Two Awards

Stafford's 311 Center has won an award from the National Association of Counties (NACO). The center won in the category of Civic Education and Public Information, and was recognized specifically for providing a new service to citizens with no new staff and very little resources. NACO's annual Achievement Award Program recognizes innovative county government programs across the United States.

The Virginia Association of Counties (VACO) also bestowed a VACO Achievement Award on Stafford for its 311 Center. The Achievement Awards is a competitive program open to local government members of the association. It recognizes local government programs that are based on innovative, cooperative and model practices. Stafford was one of 10 Virginia localities that won a VACO award.

The Board of Supervisors has set specific priorities for Stafford County geared toward making our community a high quality place for people to live, work and raise a family. The priorities are Education, Public Safety, Infrastructure, Economic Development and Service Excellence, all encompassed by an overall theme of Fiscal Responsibility and Reducing the Tax Burden.

The priority of Service Excellence is a reflection of the Board's commitment to providing the highest quality of customer service to our citizens, businesses, visitors and all other customers of Stafford County. Stafford employees pride ourselves in going above and beyond to take care of all of our customers. This section reflects examples of how our employees support Service Excellence.



Principles of Responsible and Accountable Government

*Maintain a balanced budget * Maintain a AA+ bond rating * Fully fund our pension liability including full implementation of the state's pension reform whereby employees pay approximately one-third of their pension costs * Borrow money only for capital projects and borrow under strict debt limitations * Maintain Reserves (12% undesignated fund balance; Reserve for capital projects; Rainy Day Reserve (for unforeseen circumstances); Stafford Opportunity Fund (for economic development projects) * Report to the Board on costs savings and efficiencies * Estimate revenues very conservatively * Spend less than adopted budgets * Maintain lowest per capita expenditures among peer localities * Monitor expenses and revenues weekly * Consistently use innovative practices to run government as efficiently as possible * Provide monthly financial report to the community*

Savings and Efficiencies

The Treasurer's Office, IT, Finance and Public Information are preparing to roll out online paystubs for all County employees. Currently, employees receive paper direct deposit statements. The new service will allow them to view their paystubs via a secure site on the County's homepage from their office, home or any location with an Internet connection. The new service is expected to save \$2,000 in printing costs annually. Staff is also working on providing secure access to W-2s online as well as electronic timesheets which would save on printing and paper as well.

Sign of the Times

We continue to see signs of a healthy local economy in Stafford. Sales tax revenues for FY13 were 4.1% higher than FY12. Meals tax revenues increased 2.5%. Remember to shop and eat in Stafford and keep your tax dollars at home!

FY2014 Adopted Budget

The Board approved the FY2014 Budget on April 23, 2013.

Key Facts

- Residential real estate taxes down 14% over 6 years (inflation-adjusted)
- Staffing levels the same as 2005
- Stafford maintains lowest cost per capita compared to our six peer localities
- Reserves fully funded
- 31 capital projects underway – more than at any other time in our history
- Eliminated three taxes: personal property tax on boats; machinery and tools tax; and motor vehicle carrier tax.



2013

- Gateway Signs – Complete
- Civil War Park – Complete
- Chichester Building, New Commonwealth's Attorney Offices – Complete
- Smith Lake Park Parking Lot Expansion – Complete
- Stafford Elementary School Renovation
- Courthouse Renovation (Former Commonwealth's Attorney Space)
- **Utility Relocation for Route 17 Widening Project**

2014

- Chichester Park
- Grafton Village Elementary School Renovation
- Mountain View Road Improvements, Phase I
- **Staffordboro Commuter Parking Lot**
- Opening of Crow's Nest Nature Preserve
- Courthouse Streetscape
- Rocky Pen Run Reservoir
- Poplar Road Improvements, Phase I
- Curtis Park Pool Renovations
- **Interstate 95 Express Lanes from Garrisonville Road to Beltway**
- Trailblazing Signs

2015

- Stafford High School
- **Garrisonville Road/Onville Road Turn Lane Improvement**
- Garrisonville Road Widening
- Truslow Road Improvements
- The Park at Embrey Mill
- Mountain View Road Improvements, Phase II
- Brooke Road Safety Improvements
- Belmont-Ferry Farm Trail, Phase 4, Pratt Park to the Chatham Bridge
- Poplar Road Improvements, Phases II and III
- **Falmouth Intersection Improvements**
- Indoor Recreation Facility - Park at Embrey Mill

***VDOT Projects in Red**



In 2011, the Board of Supervisors adopted an Economic Development 10-Point Plan, with the goal of providing a more desirable community with an excellent business climate, conducive to increased investment by the private sector and the expansion of job opportunities for its citizens, a world class school system, modern public safety services ensuring a safe community, and with abundant and adequate parks and recreation amenities.

Issue One

Improve overall fiscal competitiveness.

Issue Two

Enact business friendly policy initiatives.

Issue Three

Improve Stafford's ability to attract and retain a high quality workforce.

Issue Four

Improve Stafford's transportation and public safety infrastructure.

Issue Five

Accelerate redevelopment activities.

Issue Six

Create opportunities to gain more input on economic development policies from the private sector.

Issue Seven

Enhance small business assistance programs.

Issue Eight

Create economic development incentive programs.

Issue Nine

Reinvigorate the Business Retention and Expansion (BRE) initiative.

Issue Ten

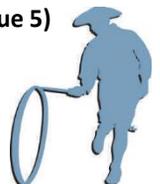
Enhance economic development marketing plan.



Economic Development 10-Point Plan Update

With the Board's formal adoption of the Economic Development 10-Point (ED10) Plan in September 2011, full implementation of associated actions and tasks is underway. Since the last monthly report to the Board, work continued on the following issue areas of the ED10 Plan:

- The Stafford Regional Airport Authority meeting provided positive updates on several fronts for Economic Development staff. The construction of the new terminal continues and the Authority anticipates a December opening. The Instrument Landing System (ILS) has restarted and requests for corporate hangars have increased. **(Issue 10c)**
- Economic Development staff met with Dominion Power representatives to discuss certification requirements for several properties targeted for the Data Center Initiative. Certification indicates that the property is identified as ideal for hosting a data center facility. Virginia is one of the most active data center markets in the nation and has among the highest concentration of technology workers per capita. **(Issues 2c, 7b, 7c & 10a)**
- Economic Development staff joined the discussion at the Greater Washington Board of Trade Economic Roundtable. The subject was *Economic Uncertainty Across all Business Sectors* and the 25 businesses participating received a first-hand sense of this market. Attendees included executives from Allbritton Communications, Washington Nationals, Virginia Railway Express, the Hay Adams, McGladrey, Manhattan Construction, Cushman & Wakefield and others. Almost all businesses reported stronger business in 2013 but were proceeding with caution due to the economic turbulence and lack of direction from the federal government and Wall Street. **(Issues 3c,10a & 10b)**
- The Fredericksburg Regional Alliance monthly meeting focused on the new Regional Cluster Analysis project being prepared by Chmura Analytics. An industry cluster analysis identifies industries that are concentrated in the region and that make use of related buyers, suppliers, infrastructure and workforce. By identifying industry clusters, business recruitment, attraction and development efforts will be able to focus on companies that complement existing businesses. **(Issues 7b, 7c, 10b)**
- The Small Business Administration (SBA) provided an informative workshop "Introduction to HUBZones" on July 25, 2013 in the Quantico Corporate Center located in the Boswell's Corner Redevelopment Area. SBA speaker John D. Veal, Jr. confirmed the presence of a HUBZone in Stafford and presented an overview of the HUBZone program. The program's purpose is to help small business owners obtain government contract benefits from having their primary operation located in a Historically Underutilized Business Zone, or HUBZone. **(Issues 9c & 10a)**
- Economic Development staff continued to reach out to property owners within the Interstate 95/Courthouse Road interchange area in the Courthouse Redevelopment Area. Staff has met with several property and business owners to help them understand the impacts of the redesign of the interchange on their properties. **(Issue 5)**
- Economic Development staff also continued to work with property owners with vacant residential structures on commercial parcels along Warrenton Road in the Southern Gateway Redevelopment Area. Staff has offered assistance with planning future development, to include removal of the vacant structures. Most of the property owners have responded and talks are underway on how best to proceed. **(Issue 5)**



Economic Development 10-Point Plan Update

Tourism

- July 4th was a big day for Stafford County! We celebrated at Ferry Farm and Pratt Park. More than 7,000 people enjoyed various aspects of the celebration on the Stafford-side of the Rappahannock. Ferry Farm hosted another “Fabulous Fourth!” Trolleys shuttled thousands of people from the off-site parking on Cool Springs Road to George Washington’s Boyhood home. At Ferry Farm, the 350th Celebration was promoted with an interactive exhibit area. Visitors enjoyed living historians, music, children’s games, and crafts. Congressman Rob Wittman and Supervisor Bob Thomas participated in a moving flag retirement ceremony. Both are pictured below with Bill Garner, President of the George Washington Foundation.



- Later in the month the newly formed RF&P Grapes and Grains trail celebrated its one-year anniversary. Special events at each of the six locations including Potomac Point and Hartwood Wineries were enjoyed by hundreds of visitors. Members include regional wineries, a brewery and distillery who have marketed throughout the past year as the cooperative “Grapes and Grains Trail.” Stafford Tourism has assisted in promotional and administrative support for this collaborative venture and new tourism offering.
- The Farmer’s Market at Stafford Hospital kicked off on Sunday, June 1, 2013 with an impressive number of vendors and products. The community response was outstanding. Vanessa Griffin and other organizers have worked for months to make this concept a reality.



2009 Parks and Recreation Bond Referendum Projects Underway

PROJECT	Chichester Park
Description	Baseball/softball complex
Project Budget Amount	\$8,500,000
Completion Date of Construction Phase	June 2014
Current Projected Completion Date of Project	2014
Recent Activity	<p>Construction contract award was approved by the Board of Supervisors on April 23 to build all five baseball/softball fields. Notice to Proceed was issued May 20th. Survey flagging of silt fence and wetland limits is complete. Erosion & Sedimentation controls installation is underway. The water line has been installed on school property the week of July 8. Clearing of the site is complete with grubbing of stumps to begin August 5th. The construction sign and security gate have been installed.</p> <div style="display: flex; justify-content: space-around; align-items: flex-start;"> <div style="text-align: center;">  <p><i>Timbering of ball field area complete</i></p> </div> <div style="text-align: center;">  <p><i>Asphalt patching of water line across school parking lot</i></p> </div> </div>



2009 Parks and Recreation Bond Referendum Projects Underway

PROJECT	Curtis Park Pool
Description	Renovate the existing outdoor pool
Project Budget Amount	\$1,500,000
Completion Date of Construction Phase	May 2014
Current Projected Completion Date of Project	May 2014
Recent Activity	Pool construction plans were approved by Code May 28. Bid for pool repair work was advertised June 3. The Board approved the construction contract award at their July 2 meeting. The pre-construction meeting was held July 31. The contract was signed. The Purchase Order has been issued and the Notice to Proceed on August 5. Shop drawings are being prepared.



2009 Parks and Recreation Bond Referendum Projects Underway

PROJECT	Park at Embrey Mill
Description	Rectangular athletic field complex
Project Budget Amount	\$11,780,000
Completion Date of Design Phase	Summer 2013
Current Projected Completion Date of Project	2015
Recent Activity	<p>This site will be home to a multi-field, rectangular athletic field complex as well as a new indoor recreation facility that will contain a 50 meter x 25 yard swimming pool. The Notice to Proceed for Phase 1, clearing and grading, was issued May 6, 2013. A groundbreaking event for the phase 1 was held June 4th. Erosion & Sedimentation controls and tree protection measures are fully installed. Tree removal, stump removal and grubbing is complete. Earth moving is about 50% complete. Retaining wall #2 is complete. Retaining wall #1 is under construction. Excavation for retaining wall #4 is underway. Several storm drain lines have been installed. Design of the site work and amenities has resumed now that the indoor recreation facility building program and footprint is resolved. The Board at their July 2 meeting approved installing four synthetic turf fields and two small grass fields under base bid. Other fields will be designed and bid as alternates. Phase 2 site plan is scheduled for submission to Planning for permit review on August 12.</p> <div style="display: flex; justify-content: space-around; align-items: flex-start;"> <div style="text-align: center;">  <p><i>The beginnings of the north end of Retaining Wall #1</i></p> </div> <div style="text-align: center;">  <p><i>Mass grading of the north end of the site is progressing well</i></p> </div> </div>



2009 Parks and Recreation Bond Referendum Projects Underway

PROJECT	Indoor Recreation Facility at Embrey Mill
Description	Indoor recreation facility with a 50 meter x 25 yard swimming pool
Project Budget Amount	\$11,025,000
Completion Date of Design Phase	Summer 2013
Current Projected Completion Date of Project	2015
Recent Activity	<p>After discussing the impacts and costs of pool modifications that accommodate high level championship swim meets, the Board at their May 21 meeting directed staff to proceed with the largest facility, Option 5, having the three pools. A meeting with the design team was held May 28th to restart the building and pool design. A new project schedule and confirmation of new scope have been provided. Staff is reviewing building plans and swimming pool plans that are about 75% complete. Staff will begin to prepare bid documents for the pools in August. Anticipate receipt of completed building plans for staff review and building permit submission late August.</p> <p>Please note – The indoor recreation facility is not funded by bond proceeds, but is part of the park at Embrey Mill.</p>



2008 Transportation Bond Referendum Projects Underway

PROJECT	Mountain View Road Safety Improvements
Description	Safety improvements on Mountain View Road between Joshua Road and Rose Hill Farm Road.
Budget Amount	\$7,550,000
Projected Completion Date	May 2015
Recent Activity	<p>Utility Relocation efforts are continuing. NOVEC expects to have the electric lines relocated within six weeks, if they are not pulled off of the job by storms.</p> <div style="display: flex; flex-wrap: wrap;">     </div>



2008 Transportation Bond Referendum Projects Underway

PROJECT	Brooke Road Safety Improvements Design
Description	Design of safety improvements on Brooke Road between Eskimo Hill Road and Stagecoach Road.
Budget Amount	\$6,500,000
Completion Date of Design Phase	October 2013
Projected Completion Date	September 2015
Recent Activity	Field Inspection plans were submitted to VDOT on July 16th for their review.
PROJECT	Poplar Road Safety Improvements Design Phase 2
Description	Design of safety improvements on Poplar Road north between Truslow Road and Kellogg Mill Road.
Budget Amount	\$2,100,000
Completion Date of ROW Phase	September 2013
Projected Completion Date	June 2015
Recent Activity	Property acquisition is underway for the properties which include a Verizon easement. VDOT has reviewed the first set of plans, and the consultant has revised and resubmitted for a second review.
PROJECT	Poplar Road & Mountain View Road Intersection Safety Improvements Design
Description	Design of safety improvements on Poplar Road at the intersection of Mountain View Road and south of the intersection of Poplar Road.
Budget Amount	\$1,500,000
Completion Date of Design Phase	December 2013
Projected Completion Date	October 2015
Recent Activity	The consultant submitted Field Inspection plans to the County for review. The County reviewed and commented on the plans and returned to the consultant for revisions.



Capital Projects Update

PROJECT	Belmont-Ferry Farm Trail Phase 4
Description	Trail from Pratt Park to Route 3 at the Chatham Bridge
Project Budget Amount	Estimated to be \$390,000
Completion Date of Design Phase	2014
Current Projected Completion Date of Project	2015
Recent Activity	Received ARPA permit to dig archaeological shovel tests on federal land. Design of the street crossing at Belmont end of trail is being finalized. This plan will be submitted to VDOT with a letter requesting to proceed to bid ahead of the rest of the trail. After review of the grading for the connection to Chatham Bridge on the north/west side, staff is pursuing continuing the trail under the bridge and connecting to the bridge sidewalk on the south/east side as the terminus of Phase 4. Wetland delineation submitted to the USCOE for review. Design of the trail plans are approaching 30% completion.
PROJECT	Wayfinding Signs System
Description	Working with Economic Development to place gateway and trailblazing signs throughout the County. Installation of gateway signs is complete.
Phase 2 Budget Amount	Approximately \$296,000 for Engineering
Projected Completion Date	TBD
Recent Activity	The engineering has completed 14 of the sign location designs. VDOT is reviewing the sign designs.



PROJECT	Courthouse Remodeling
Description	Remodeling of the Courthouse office space after the Commonwealth Attorney moves to the Chichester Building
Budget Amount	\$510,034
Projected Completion Date	September 2013
Recent Activity	<p>The remodeling work continues. Inspections have been conducted on the mechanical, electrical and water lines. Finish work will commence in August for the first phase of the project.</p> <div style="display: flex; justify-content: space-around;">   </div>
PROJECT	Staffordboro Boulevard Sidewalks
Description	Construct sidewalks at the intersection of Garrisonville Road and Staffordboro to provide necessary connection for pedestrian crossings.
Projected Completion Date	July 2013
Recent Activity	VDOT has moved the signal controls which were in conflict with this project. The county's contractor will begin excavation work in early August.



PROJECT	Poplar Road Phase I
Description	Design of the intersection and road improvements on Poplar Road between U.S. Route 17 and Truslow Road.
Budget Amount	\$2,300,000
Completion Date of Utility Phase	October 2013
Projected Completion Date	October 2014
Recent Activity	VDOT has provided additional comments to the final plans. Staff will meet with VDOT to discuss the changes. Verizon has stated they expect to bid the relocation efforts in September.
PROJECT	Mountain View Road Safety Improvements Phase II
Description	Design of safety improvements on Mountain View Road between Mountain View High School and Rose Hill Farm Road.
Budget Amount	\$2,650,000
Completion Date of ROW Design	October 2013
Projected Completion Date	June 2015
Recent Activity	Appraisals for the required properties are being processed for acquisition.



Capital Projects Update

PROJECT	Courthouse Area Streetscape Improvements
Description	Design of streetscape improvements along U.S. Route 1 between Hope Road and Stafford Hospital Center Boulevard and Courthouse Road between Red Oak Drive and Stafford Avenue.
Budget Amount	\$2,856,670 (Enhancement Grant funding including 20 percent match.)
Completion Date of Design Phase	November 2012
Projected Completion Date	December 2013 Phase IA
Recent Activity	VDOT provided a third set of comments for the Streetscape plans. Staff met with VDOT to address the additional comments. Staff will provide the information requested and resubmit the plans. Once VDOT reviews resubmittal, final plans and bid documents will be submitted with a request for authorization to advertise for construction.
PROJECT	Woodstream Trail to Smith Lake Park
Description	Design the trail from the Woodstream Community to Smith Lake Park
Project Budget Amount	\$85,000
Completion Date of Design Phase	Spring 2014
Current Projected Completion Date of Project	TBD
Recent Activity	Contract and Purchase Order are being processed. To ensure we didn't miss the only time of year that the small whorled pagonia is visible, that environmental study has been completed showing that habitat exists but no plants were found.

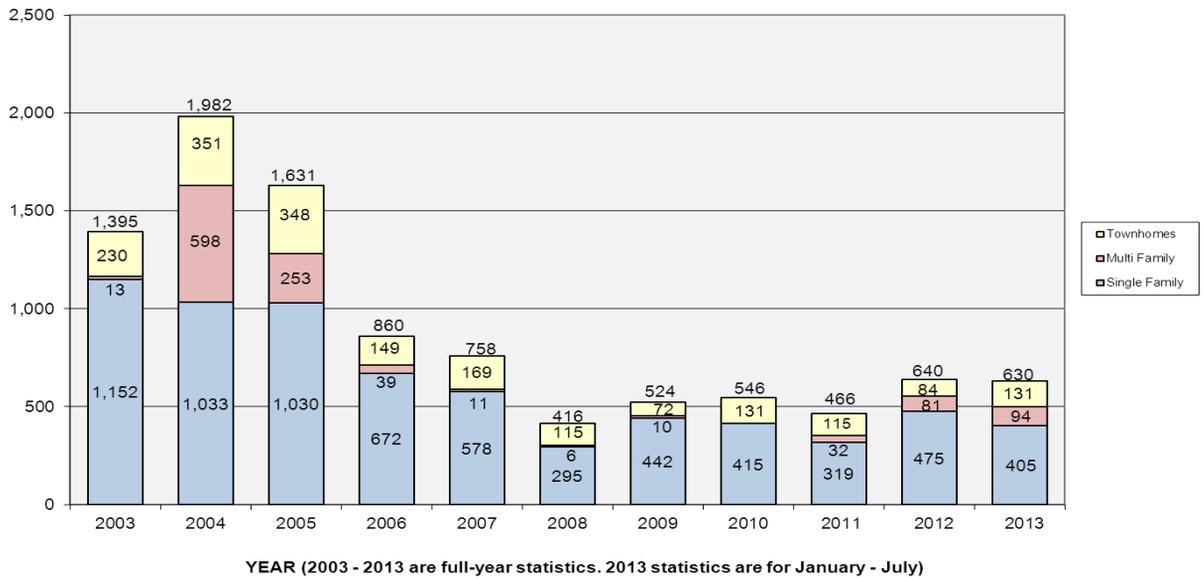


PERMIT ACTIVITY REPORT July 2013

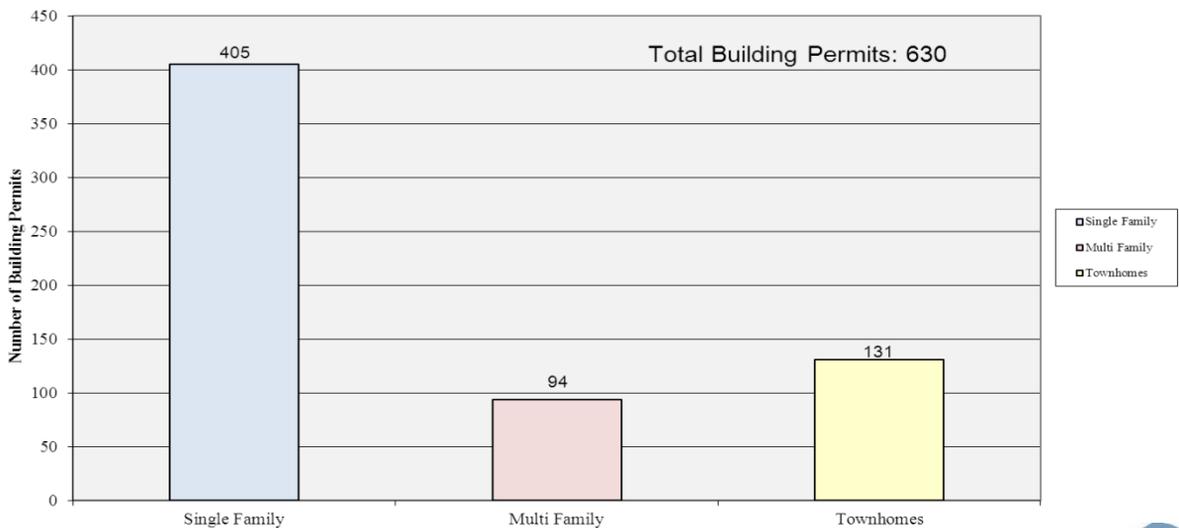
PERMIT ACTIVITY	Month			Year-to-Date		
	July 2013	July 2012	Percent Change	YTD 1/1/2013- 7/31/2013	Previous YTD 1/1/12-7/31/12	Percent Change
PERMITS ISSUED	468	441	6	2,557	2,322	10
CONSTRUCTION VALUE	\$82,532,165	\$20,430,901	304	\$235,988,556	\$150,648,461	57
FEES	\$204,422	\$199,402	3	\$1,535,182	\$1,165,204	32
NEW CONSTRUCTION						
RESIDENTIAL						
SINGLE-FAMILY DWELLINGS (Houses, Townhouses, Duplexes)	77	48	60	536	313	71
MULTI-FAMILY DWELLINGS (Apartments and Condominiums)	39	14	179	94	54	74
CONSTRUCTION VALUE	\$23,664,537	\$11,237,534	111	\$134,879,698	\$87,494,130	54
COMMERCIAL						
COMMERCIAL	4	3	33	11	8	38
CONSTRUCTION VALUE	\$39,275,959	\$2,167,000	1712	\$48,558,052	\$6,007,259	708
ADDITIONS/ALTERATIONS						
RESIDENTIAL	254	247	3	1,395	1,377	1
COMMERCIAL	94	129	(27)	521	570	(9)
CONSTRUCTION VALUE	\$19,591,669	\$7,026,367	179	\$52,550,806	\$57,147,072	(8)
CERTIFICATES OF OCCUPANCY						
NEW SINGLE-FAMILY DWELLINGS (Houses, Townhouses, Duplexes)	69	31	123	351	237	48
NEW MULTI-FAMILY DWELLINGS (Apartments and Condominiums)	7	5	40	21	36	(42)
NEW COMMERCIAL	0		0	0	4	(100)
COMMERCIAL CHANGE	4	4	0	37	38	(3)



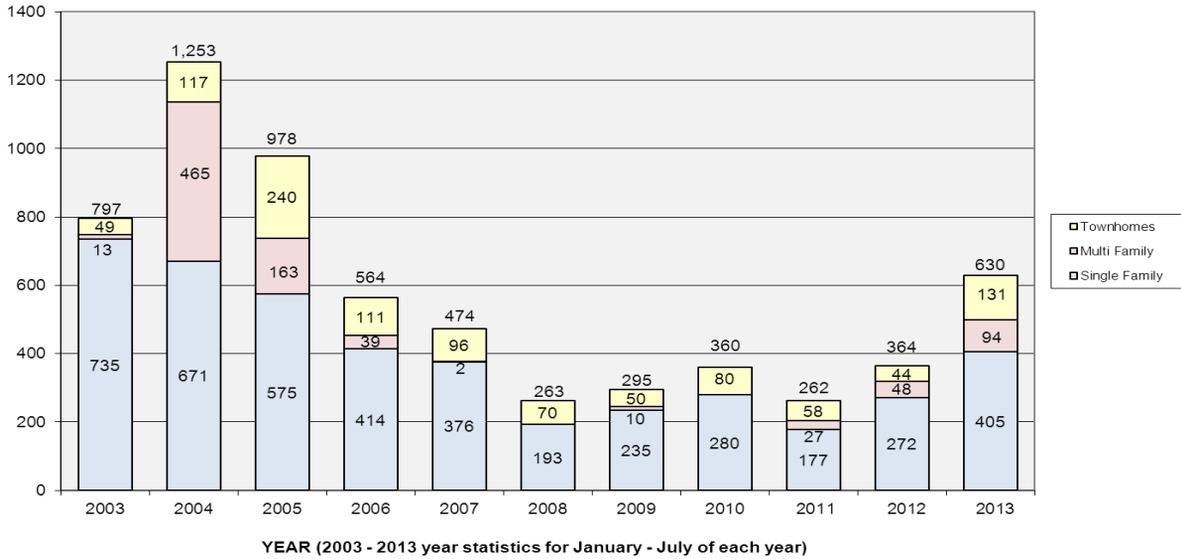
HISTORY OF BUILDING PERMITS ISSUED 2003 - 2013 Full - Year Statistics



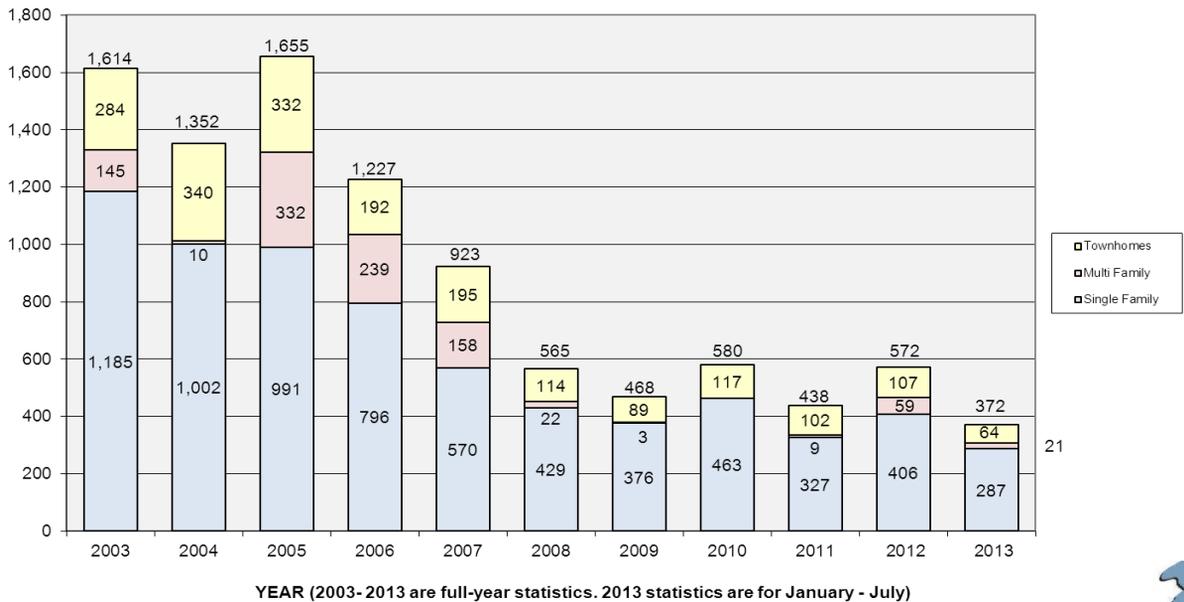
BUILDING PERMITS ISSUED THROUGH July 2013



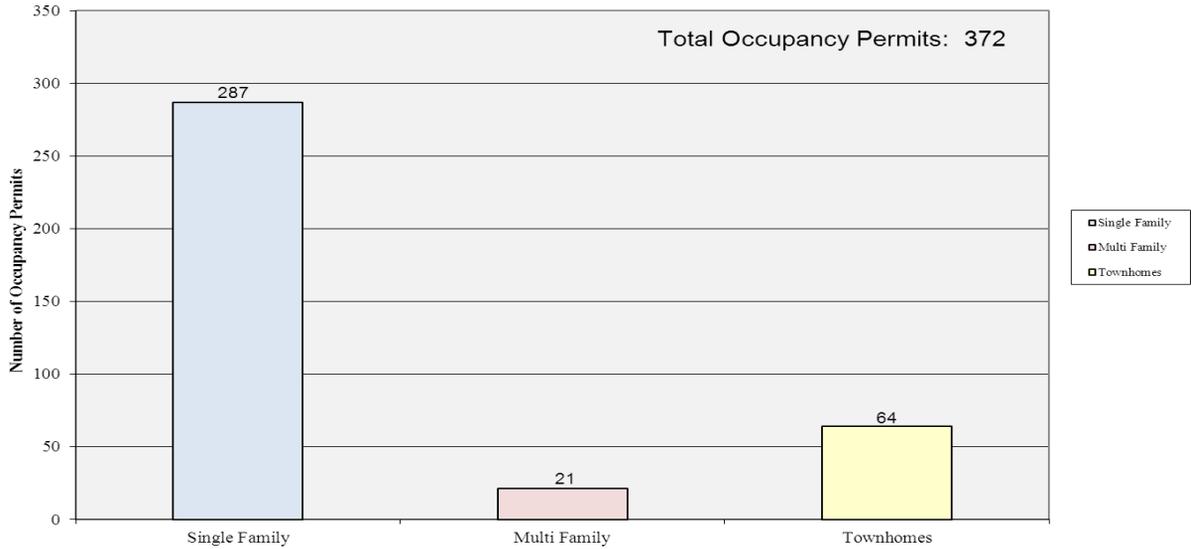
HISTORY OF BUILDING PERMITS ISSUED 2003 - 2013 January - July of Each Year



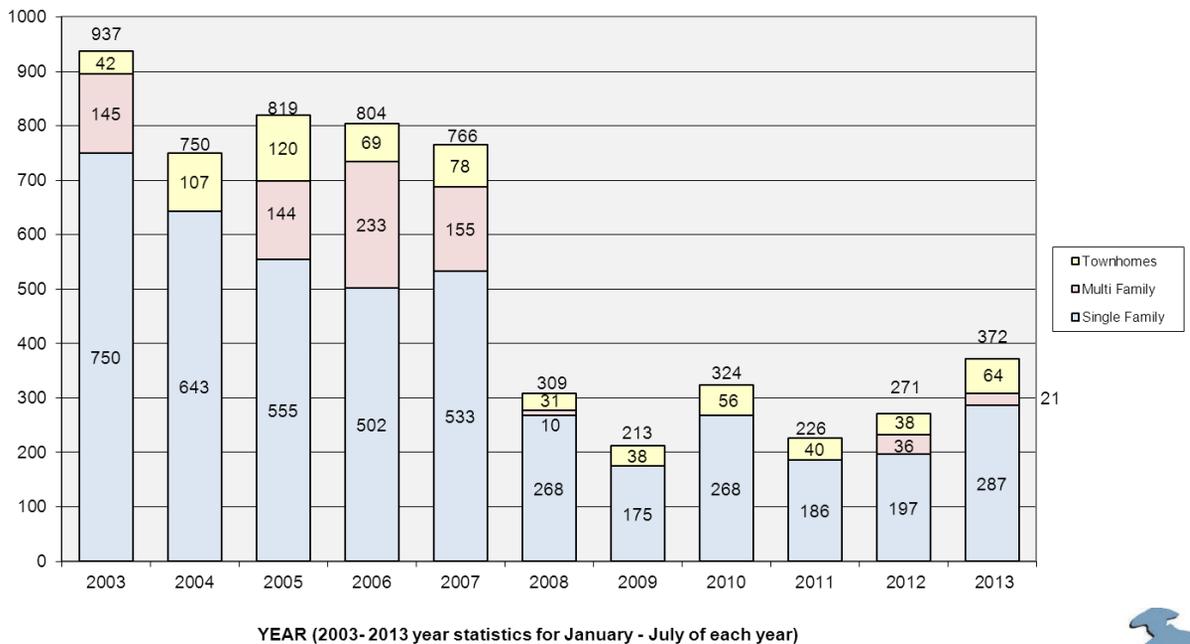
HISTORY OF OCCUPANCY PERMITS ISSUED 2003 - 2013 Full - Year Statistics



OCCUPANCY PERMITS ISSUED THROUGH July 2013



HISTORY OF OCCUPANCY PERMITS ISSUED 2003 - 2013 January - July of Each Year



Planning and Zoning Update

PLANNING AND ZONING SUBMITTALS AND APPROVALS JULY 2013

SUBDIVISION PLANS			
ITEM	DESCRIPTION	ACTION	ELECTION DISTRICT
Submittals			
The Glens, Sec 4, 5, 8-10	Technical change to provide access to Mountain View Rd, & eliminate the RPA crossing Sweet William Drive, on 382.69 acres, zoned A1	7/25/13	Rock Hill
Hardwood Landing	Cluster concept plan to create 36 single family residential lots, on 121.33 acres, zoned A1	7/25/13	Hartwood
Dominion VA Power-Fines Corner	Dedication plat for various easements on 13.08 acres, zoned A1	7/24/13	George Washington
Embrey Mill Sec 1	Boundary line adjustment for lots 3 single family residential lots, zoned PD-2	7/24/13	Hartwood
Westlake Sec 1B	Construction plan for 27 single family residential lots on 174.35 acres, zoned R1 & R2	7/23/13	Hartwood
Sedgwick Crossing	Minor subdivision plat creating 5 single family residential lots on 27.9 acres, zoned A1	7/16/13	George Washington
Embrey Mill Sec 3 Phase 2C	Construction plan for 121 single family residential lots on 50.03 acres, zoned PD-2	7/16/13	Hartwood
Golden Rose Lot 2	Minor subdivision plat creating 5 single family residential lots on 4.6 acres, zoned R1	7/8/13	Falmouth
Grays Steven	Consolidation plat for 8 single family residential lots on 1.35 acres, zoned A1	7/8/13	Aquia
Aquia Harbour Sec 6	Consolidation plat of 2 single family residential lots, zoned R1	7/2/13	Griffis-Widewater
Approvals			
Grays Steven	Consolidation plat for 8 single family residential lots on 1.35 acres, zoned A1	7/30/13	Aquia
Carder One	Minor subdivision plat creating 2 single family residential lots on 30.52 acres, zoned A1	7/26/13	Hartwood
Bridle Lake Estates	Boundary line adjustment for 3 single family residential lots on 28 acres, zoned A1	7/25/13	George Washington
Colonial Forge Sec 6C	Final subdivision plat creating 54 single family residential lots on 9.326 acres, zoned R3	7/22/13	Hartwood
Poplar Hills Sec 5	Technical change to remove Conifer Way, zoned A1 & A2	7/19/13	Aquia
The Glens	Technical change to revise boundary lines on 345.63, zoned A1	7/19/13	Rock Hill



Planning and Zoning Update

PLANNING AND ZONING SUBMITTALS AND APPROVALS JULY 2013

Approvals			
Tylerton Sec 1E	Dedication plat for drainage & right of way for 5 single family residential lots on 2.45 acres, zoned R1	7/18/13	George Washington
Southgate Sec 1B	Subdivision plat for 48 single family residential lots on 40.74 acres, zoned R1	7/18/13	Hartwood
Poplar Hills Sec 5	Consolidation plat for 2 single family residential lots on 6.77 acres, zoned A1	7/17/13	Aquia
Aquia Hilton Extended Stay Hotel	Dedication plat for right of way on 3.01 acres, zoned B2	7/16/13	Aquia
Moncure Estates Sec 2	Boundary line adjustment for 7 single family residential lots on 1.37 acres, zoned R1 Cluster	7/16/13	Aquia
Quantico Corp Center	Final subdivision plat creating 4 commercial lots on 53.294 acres, zoned B2 & M1	7/15/13	Griffis-Widewater
Moncure Valley	Subdivision waiver reducing the requirement for dedicating right of way on 53.08 acres, zoned R1	7/11/13	Aquia
Embrey Mill Sec 2	Plat of resubdivision to revise lot area for 57 single family residential lots on 7.35 acres, zoned PD-2	7/11/13	Hartwood
The Glens Sec 10	Preliminary subdivision plan creating 11 single family residential lots on 37.06 acres, zoned A1	7/10/13	Rock Hill
Woodstream Sec 4	Dedication plat for utilities, ingress/egress & storm drainage on 14.55 acres, zoned R2	7/8/13	Griffis-Widewater
SITE PLANS			
ITEM	DESCRIPTION	ACTION	ELECTION DISTRICT
Submittals			
Minnieland @ Stafford Lakes Village	Grading plan to construct playfield & canopy rest area on 2.54 acres, zoned R1	7/25/13	Hartwood
McLane/MidAtlantic Expansion	Grading plan to clear & grade future expansion including detention facility on 18.08 acres, zoned M1	7/25/13	George Washington
Leeland Station Ball fields	Major site plan to construct 2 recreational ball fields with parking on 35.07 acres, zoned PD-1	7/23/13	Falmouth
Stafford Corner	Major site plan to construct 9,440 sq. ft. commercial retail on 0.5 acres, zoned B2	7/16/13	Griffis-Widewater
Donnelly Property	Major site plan to construct 3 warehouse buildings on 4.62 acres, zoned M1	7/8/13	Hartwood



Planning and Zoning Update

PLANNING AND ZONING SUBMITTALS AND APPROVALS JULY 2013

Approvals			
Stafford Physical Therapy Parking	Minor site plan adding additional parking on .77 acres, zoned B3	7/25/13	Griffis-Widewater
Dominion VA Power-Fines Corner	Major site plan to construct an electrical substation on 13.08 acres, zoned A1	7/16/13	George Washington
Embrey Mill Sec 2 Rec Area C	Major site plan revision to increase building footprint & revise architectural details on 1.48 acres, zoned PD-2	7/11/13	Garrisonville
Claiborne Run Sewage Pump Station	Major site plan for the installation of 2 generators and fuel tanks on .934 acres, zoned M1	7/10/13	George Washington
OTHER			
ITEM	DESCRIPTION	ACTION	ELECTION DISTRICT
Submittals			
Affordable Self Storage	Zoning as-built plan for a self-storage facility for 6 buildings on 2.25 acres, zoned B2	7/25/13	George Washington
Approvals			
Sedgwick Crossing	Perennial Flow Evaluation for 5 single family residential lots on 27.9 acres, zoned A1	7/30/13	George Washington
Cannon Run Subdivision	Perennial Flow Evaluation for 2 single family residential lots on 10.2 acres, zoned A1	7/8/13	Hartwood
McLane/MidAtlantic Exp	Major Water Quality Impact Assessment to allow encroachment into the RPA with the expansion of an existing building on 18.08 acres, zoned M1	7/8/13	George Washington
Garrisonville Landing	Perennial Flow Evaluation for 25 single family residential lots on 92.41 acres, zoned A1	7/8/13	Rock Hill
Suburban Suites	Zoning as-built plan for a hotel with 95 rooms on 32.9 acres, zoned B2	7/3/13	Aquia



Planning and Zoning Update

PLANNING AND ZONING SUBMITTALS AND APPROVALS JULY 2013

REZONINGS			
ITEM	DESCRIPTION	ACTION	ELECTION DISTRICT
Submittals			
Oakenwold	Reclassification from A1 to P-TND, planned traditional neighborhood development, including 695 residential units & 100,000 sq. ft. commercial floor area, on 231.6 acres	7/30/13	Hartwood
Approvals/Denials			
Celebrate VA North Apartments	Denial of amended proffered conditions to allow apartments and reclassify from M2 to RBC on 128.35 acres, zoned RBC	7/2/13	Hartwood
CONDITIONAL USE PERMITS			
ITEM	DESCRIPTION	ACTION	ELECTION DISTRICT
Submittals			
		0	
Approvals			
		0	
ORDINANCES			
ITEM	DESCRIPTION	ACTION	ELECTION DISTRICT
Referrals			
		0	
LOT GRADING PLANS			
ITEM (Subdivision)	DESCRIPTION (# of lots)	APPROVED	ELECTION DISTRICT
The Glens Sec 2	1 single family residential lot	7/2/13	Rock Hill
Celebrate VA North Sec 3A1	1 single family residential lot	7/2/13	Hartwood
Hills of Aquia Sec 5	1 single family residential lot	7/3/13	Aquia
Brentsmill Sec 3	4 single family residential lots	7/3-8/13	Griffis-Widewater
Aquia Harbour	2 single family residential lots	7/3/13	Aquia
Embrey Mill Sec 2	1 single family residential lot	7/5/13	Garrisonville
Seasons Landing Sec 3	2 single family residential lots	7/5/13	Aquia
Celebrate VA North Sec 3B2	1 single family residential lot	7/5/13	Hartwood
Celebrate VA North Sec 6	3 single family residential lots	7/5/13	Hartwood
Brentsmill Sec 3	3 single family residential lots	7/8/13	Griffis-Widewater
West Hampton Village	2 single family residential lots	7/8/13	Griffis-Widewater
Poplar Estates Sec 2	1 single family residential lot	7/8/13	Hartwood
Kings Grant Sec 4B	1 single family residential lot	7/8/13	Hartwood
Ruby Glen	1 single family residential lot	7/9/13	George Washington



Planning and Zoning Update

PLANNING AND ZONING SUBMITTALS AND APPROVALS JULY 2013

LOT GRADING PLANS (cont'd)			
ITEM (Subdivision)	DESCRIPTION (# of lots)	APPROVED	ELECTION DISTRICT
Tax Map 56-110	1 single family residential lot	7/9/13	George Washington
Brentsmill Sec 2	1 single family residential lot	7/10/13	Griffis-Widewater
Stafford Landing Sec 1	1 single family residential lot	7/10/13	Falmouth
Hills of Aquia Sec 5	1 single family residential lot	7/10/13	Aquia
Brentsmill Sec 3	1 single family residential lot	7/10/13	Griffis-Widewater
Tax Map 44-30C	1 single family residential lot	7/10/13	Hartwood
West Hampton Village	1 single family residential lot	7/11/13	Griffis-Widewater
Tax Map 55-7C	1 single family residential lot	7/12/13	George Washington
Tax Map 54-108 & 108D	2 single family residential lots	7/12/13	George Washington
Celebrate VA North Sec 7A	4 single family residential lots	7/12/13	Hartwood
Hills of Aquia Sec 8	1 single family residential lot	7/16/13	Aquia
Hills of Aquia Sec 5	2 single family residential lots	7/16/13	Aquia
Hills of Aquia Sec 2A	1 single family residential lot	7/16/13	Aquia
Stafford Lakes Village Sec 14B	1 single family residential lot	7/16/13	Hartwood
Moncure Estates Sec 2	1 single family residential lot	7/16/13	Aquia
Tax Map 32-5-1G	1 single family residential lot	7/17/13	Griffis-Widewater
Rock Hill Reserve	1 single family residential lot	7/17/13	Hartwood
Southgate Sec 1A	1 single family residential lot	7/17/13	Falmouth
Stafford Landing Sec 1	1 single family residential lot	7/17/13	Falmouth
West Hampton Village	1 single family residential lot	7/17/13	Griffis-Widewater
Embrey Mill Sec 1	1 single family residential lot	7/17/13	Garrisonville
Tax Map 27-40	1 single family residential lot	7/17/13	Hartwood
Berea Knolls	3 single family residential lots	7/18/13	Hartwood
Leeland Station Sec 5B	1 single family residential lot	7/18/13	Falmouth
Seasons Landing Sec 6	5 single family residential lots	7/18/13	Aquia
Moncure Estates Sec 2	2 single family residential lots	7/18/13	Aquia
Poplar Estates Sec 1	1 single family residential lot	7/18/13	Hartwood
Stafford Estates Sec 3C	1 single family residential lot	7/18/13	Hartwood
Colonial Port Sec 1	1 single family residential lot	7/19/13	Griffis-Widewater
Southgate Sec 1B	3 single family residential lots	7/19/13	Falmouth
Colonial Forge Sec 3	3 single family residential lots	7/19/13	Rock Hill
Stafford Lakes Village Sec 14B	2 single family residential lots	7/19/13	Hartwood
The Glens Sec 3	1 single family residential lot	7/22/13	Rock Hill
Bridle Lake Estates Sec 1C	1 single family residential lot	7/22/13	George Washington
Tax Map 36-20E	1 single family residential lot	7/22/13	Hartwood
Celebrate VA North Sec 4B	1 single family residential lot	7/23/13	Hartwood
Celebrate VA North Sec 4C	1 single family residential lot	7/23/13	Hartwood



Planning and Zoning Update

PLANNING AND ZONING SUBMITTALS AND APPROVALS JULY 2013

LOT GRADING PLANS (cont'd)			
ITEM (Subdivision)	DESCRIPTION (# of lots)	APPROVED	ELECTION DISTRICT
Stafford Lakes Village Sec 14B	3 single family residential lots	7/23/13	Hartwood
Poplar Estates Sec 2	2 single family residential lots	7/23/13	Hartwood
Celebrate VA North Sec 4B1	1 single family residential lot	7/24/13	Hartwood
Celebrate VA North Sec 1	1 single family residential lot	7/24/13	Hartwood
Tax Map 46-31	1 single family residential lot	7/24/13	Falmouth
Celebrate VA North Sec 3A1	2 single family residential lots	7/29/13	Hartwood
Leeland Station Sec 5B	2 single family residential lots	7/29/13	Falmouth
Seasons Landing Sec 3	1 single family residential lot	7/29/13	Aquia
Hills of Aquia Sec 5	1 single family residential lot	7/31/13	Aquia
West Hampton Village	1 single family residential lot	7/31/13	Griffis-Widewater
Brentsmill Sec 2	1 single family residential lot	7/31/13	Griffis-Widewater
The Glens Sec 4	1 single family residential lot	7/31/13	Rock Hill
ZONING ACTIONS			
ITEM	DESCRIPTION	ACTION	ELECTION DISTRICT
Zoning Inspections			
Conducted		51	Various
Cited		17	Various
Other		10	Various
Zoning Permits			
Commercial New		1	Various
Commercial Change		50	Various
Residential New		128	Various
Residential Change		106	Various
Signs		14	Various
Daycare		3	Various
Home Occupancy/Home Business		4	Various
Temporary Structure		6	Various
Demo		6	Various
Retaining Walls		15	Various
Zoning Verifications		3	Various
Zoning Determinations		0	
Zoning BZA		1	
Leeland Station Home Business	Special Exception, Sect. 28-35, Table 3.1 "District Uses & Standards", PD-1, to allow tutoring in Leeland Station Subdivision	Approved	Falmouth



**Rappahannock Regional
Solid Waste Management Board**

July 2013 Totals of Road-Side Trash Pick-Up	
Date	Weight (pounds)
Week of July 1	15,900
Week of July 8	14,500
Week of July 15	12,920
Week of July 22	11,220
July 29 - 30	8,440
TOTAL	62,980

**Work is backed by scale tickets.
Total includes signage pickup.**



Monthly Call Summary

Total CALLS	2177
Fire Marshal Office Calls	823
Emergency Medical Calls	686
Vehicle Accident Calls	370
Service Calls	203
Fire Calls	68
Other	20
Rescue Calls	7

Non-Emergency Activity	
Training Hours	1967
Pre-Plans of Business/Buildings	19
Public Education Sessions/Students	61/121
Community Outreach Sessions	19
Special Project Hours	356

EMS Summary

Patient Contacts	
Dead at Scene	5
Patient Refusals	191
Transferred to another Unit/POV	1
Transports	664
Total	861
Percent of Patients Transported	77%

Transports		
Mary Washington Hospital	358	54%
Stafford Hospital	297	44%
Spotsylvania Regional Medical Center	6	1%
Sentara Hospital	3	1%
TOTAL TRANSPORTS	664	

Return of Spontaneous Circulation (ROSC)	4
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Helicopter Transports	1
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	Jul 13	Jun 13	Jul 12
Responding Emergency Calls	1152	1233	1294
Calls in excess of eight minutes	334	345	455
Response percentage under eight minutes	71%	72%	65%

Goal: 90% of calls responded to in under eight minutes.

Calls 8 Mins or Less by First Due				
First Due	Jul 13	Jun 13	Jul 12	Goal
Zone 1 - Falmouth	77%	78%	72%	90%
Zone 2 - Stafford	81%	82%	71%	90%
Zone 3 - Widewater	21%	13%	42%	90%
Zone 4 - Mt. View	75%	90%	60%	90%
Zone 5 - Brooke	56%	45%	54%	90%
Zone 6 - Hartwood	54%	45%	51%	90%
Zone 7 - White Oak	70%	35%	62%	90%
Zone 8 - Rockhill	18%	31%	24%	90%
Zone 9 - Aquia	76%	75%	74%	90%
Zone 10 - Potomac Hills	84%	86%	69%	90%
Zone 12 - Berea	74%	78%	66%	90%
Zone 14 - North Stafford	79%	79%	64%	90%

** Zones reflect Fire and EMS calls combined.*



Unit Staffing Percentage by Station – Jul 2013

Co1 Falmouth

Unit	Staffing %
Engine 1	97%
Medic 11	100%
Medic 11B	5%
Ambulance 11	0%
Rescue Squad 1	39%
Rescue Squad 1 Cross Staffed	52%

Co2 Stafford

Unit	Staffing %
Rescue Engine 2	71%
Engine 2	3%
Medic 2	100%
Truck 2	
Truck 2 Cross Staffed	

Co3 Widewater

Unit	Staffing %
Engine 3	9%
Medic 3	0%
Ambulance 3	0%

Co4 Mountain View

Unit	Staffing %
Engine 4	100%
Medic 4	0%
Tower Ladder 4	0%
Tower Ladder 4 Cross Staffed	97%

Co5 Brooke

Unit	Staffing %
Engine 5	7%
Rescue Squad 5	0%
Rescue squad 5 Cross Staffed	0%
Medic 5	100%
Medic 5B	0%
Ambulance 5	1%

Co6 Hartwood

Unit	Staffing %
Engine 6	28%
Medic 6	100%
Medic 6B	0%
Ambulance 6	5%

Co7 White Oak

Unit	Staffing %
Rescue Engine 7	15%
Engine 7	1%

Co8 Rockhill

Unit	Staffing %
Engine 8	43%

Co9 Aquia

Unit	Staffing %
Engine 9	100%
Medic 9	22%
Ambulance 9	17%

Co10 Potomac Hills

Unit	Staffing %
Engine 10	25%
Rescue Squad 10	0%
Rescue Squad 10 Cross Staffed	0%
Tower Ladder 10	0%
Tower Ladder 10 Cross Staffed	0%
Medic 10	100%
Medic 10B	0%
Ambulance 10	1%
Battalion Chief 2	54%

Co12 Berea

Unit	Staffing %
Quint 12/Engine 12	100%
Ambulance 12 (*Staffed with Co Vol)	36%

Co14 North Stafford

Unit	Staffing %
Rescue Engine 14	100%

EMS1 Stafford

Unit	Staffing %
Medic 1	3%
Ambulance 1	43%

EMS4 Mountain View

Unit	Staffing %
Medic 4B	7%
Ambulance 4	7%

EMS7 White Oak

Unit	Staffing %
Medic 7	100%
Medic 7B	0%
Ambulance 7	3%

EMS8 Rockhill

Unit	Staffing %
Medic 8	15%
Ambulance 8	9%

Legend

Career Units





This report summarizes the activities of the Stafford Sheriff's Office through July 2013. The charts compare data year-to-date through July 2013 vs. year-to-date through July 2012. Below are highlights.

Crime Distribution

Crime	2013	2012	% Change
Property Crime	52.9%	56.3%	-3.3%
Narcotics Violations	20.6%	20.5%	0.1%
Fraud Crimes	19.9%	16.9%	3.1%
Crimes Against Persons	6.5%	6.3%	0.2%

The above is a summary for all the crimes reported, YTD

Major Crimes Summary

Crime	2013	2012	% Change
All Reported Crimes	6,957	6,844	1.7%
Major Crimes	2,454	2,605	-5.8%
% of All Reported Crimes That are Major Crimes	35.3%	38.1%	-2.8%

Crimes Against Persons

Crime	2013	2012	% Change
Kidnapping/Abduction	16	18	-11.1%
Robbery	19	22	-13.6%
Homicide	4	1	300.0%
Rape	19	18	5.6%
Aggravated Assault	57	61	-6.6%



Below is a summary of how the categories compared year-to-year through July 2013 vs. year-to-date through July 2012

Crimes Against Property

Crime	2013	2012	% Change
Motor Vehicle Theft	51	61	-16.4%
Burglary	101	144	-29.9%
Larceny	1,147	1,261	-9.0%
Fraud/Financial	489	439	11.4%

Misc

Activity	2013	2012	Change
Crime Rate per 100 Residents	2.95	3.11	-0.16
Concealed Weapons Permits and Federal Licenses	2,013	1,065	89.0%
Criminal Arrest	3,681	3,767	-2.3%
DUI Arrests	287	269	6.7%
Citations	6,229	5,288	17.8%
Deputies Assaulted	10	12	-16.7%
Calls for Service	42,371	43,785	-3.2%



Below is a summary of how the categories compared year-to-year through July 2013 vs. year-to-date through July 2012

Animal Control

Activity	2013	2012	% Change
Dogs Picked Up	358	444	-19.4%
Dogs Turned In	255	284	-10.2%
Dog Adoptions	175	195	-10.3%
Cats Turned In	498	664	-25.0%
Cat Adoptions	130	134	-3.0%
Dogs Euthanized	148	155	-4.5%
Cats Euthanized	345	426	-19.0%

Courts

Activity	2013	2012	% Change
Evictions	388	418	-7.2%
Out-of-State Prisoner Extraditions	46	58	-20.7%

Communications

Activity	2013	2012	% Change
ECC Call Volume	174,565	180,868	-3.5%
Total Law Enforcement CAD Incidents Processed	86,127	87,346	-1.4%
Total Fire and Rescue CAD Incidents Processed	11,659	14,499	-19.6%
ECC Auxiliary/Support CAD Events - Utility	1,313	1,240	5.9%
ECC Auxiliary/Support CAD Events - Animal Control	1,732	1,596	8.5%
ECC Auxiliary/Support CAD Events - Control Burns	3,146	3,274	-3.9%



July 2013			
Fund	Full-Time Funded Positions	Vacancies	Vacancy Rate
General Government Public Safety	351	7	2.0%
General Government Non Public Safety	329	14	4.3%
General Government Total	680	21	3.1%
Utilities	139	7	5.0%
Total	819	28	3.4%

Turnover Rate					
	2013	2012		2013	2012
January	0.1%	0.7%	July	0.7%	0.9%
February	0.4%	0.7%	August		0.9%
March	0.5%	0.7%	September		0.4%
April	1.0%	1.4%	October		0.9%
May	0.9%	0.8%	November		1.0%
June	0.5%	0.8%	December		1.0%

The turnover rate measures the number of separations during a month. These separations include voluntary and involuntary terminations. The vacancy rate measures the percent of vacancies as a result of the employee turnover.



Human Services

	JULY 2013	JULY 2012	% CHANGE
Number of Child Protective Services (CPS) Complaints Investigated	38	44	-13.6%
Number of Children in Foster Care	52	45	15.6%
Number of Children Receiving Child Day Care Assistance	361	301	19.9%
Private Day School Placements	34	23	47.8%
Public Day School Placements	11	15	-26.7%
Residential Placements Excluding Foster Care Children	18	17	5.9%
Residential Placements Total	19	25	-24.0%
Number of Families Served by Family Assessment and Planning Team	13	14	-7.1%
Number of Active/Ongoing Public Assistance	10,002	9,640	3.8%
Number of New Applications for Public Assistance	798	686	16.3%
Number of Food Stamp Households Served	4,090	3,855	6.1%
Value of Food Stamp Benefits Issued	\$1,320,245.00	\$1,293,223.00	2.1%



The July Utilities Operations Report is attached.

1. Both water treatment facilities and the Little Falls Run Wastewater Treatment Facility met all permit limits and Health Department requirements for the month. The Aquia Wastewater Treatment Facility exceeded its 0.18 mg/L limit for Total Phosphorus with a monthly average of 0.21 mg/L. Staff is making operational changes to bring the facility back into compliance for Total Phosphorus. All other permit limits for Aquia were met.
- 2.
3. As of today, both reservoirs are full. Average water sales for July totaled 8.1 million gallons per day (mgd) – a 16.9% decrease over sales in July 2012. During the same period, the number of active accounts increased by 2.0% to 33,518.
- 4.
5. Remaining Water and Wastewater Treatment Capacity:

Smith Lake WTF:	5,505 EDUs	
Abel Lake WTF:	<u>1,191</u> EDUs	6,696 EDUs
Aquia WWTF:	13,209 EDUs	
Little Falls Run WWTF:	<u>12,802</u> EDUs	26,011 EDUs



PROJECT	Rocky Pen Run Water Treatment Facility
Description	Design and construction of a 10 million gallons per day (mgd) water treatment facility utilizing membranes expandable to 25 mgd with incremental addition of more membranes and membrane infrastructure
Project Budget Amount	\$26M
Completion Date of Design Phase	May 2011
Current Projected Completion Date of Project	March 2014
Recent Activity	Site infrastructure, under-slab works, and foundation construction is mostly complete. Construction of finished water storage tank is complete. Concrete clarifiers construction is nearly complete as well as most of the concrete structures. All structural slabs have been placed. Building envelope steel has begun.



PROJECT	Rocky Pen Run Dam & Reservoir
Description	New dam to create a 521-acre, 5.54 billion gallon reservoir. Involves placement of approximately 900,000 cubic yards of select material and construction of a concrete emergency spillway and a pump station to provide water to the new water treatment facility.
Project Budget Amount	\$47M
Completion Date of Design Phase	August 2011
Current Projected Completion Date of Project	Fall 2013
Recent Activity	<p>Dam: Embankment is nearly 100 percent complete. Spillway labyrinth wall construction is complete. Spillway chute excavation is complete. Chute and stilling basin construction is approximately 70% complete. Pump station construction is approximately 60% complete. Reservoir clearing contract work is underway and is approximately 75 percent complete.</p> <p>Rocky Run Road: Abandonment process is underway. Plans for roadway termini are complete and approved. Abandonment/closure to occur very late 2013 to early 2014.</p>



PROJECT	Falls Run Sewer Interceptor Replacement (Phase 1)
Description	13,000 feet of 42", 36", 30", 15", and 8" gravity sewer from the Falls Run Pump Station to the west side of I-95. Includes installation of 400 linear feet of steel casing under I-95, installation of 67 new precast manholes, and a new grinder vault at the pump station.
Project Budget Amount	\$6,798,000
Completion Date of Design Phase	June 2012
Current Projected Completion Date of Project	April 2014
Recent Activity	5,700 LF of sewer pipe has been installed. Forming for concrete for the new grinder vault is complete at the Falls Run Pump Station. The existing tunnel liner under I95 was discovered to be structurally compromised and unsuitable for reuse. Staff has developed two replacement alternatives and requested change order prices from the contractor.



PROJECT	Falls Run Pump Station Odor Control System
Description	Installation of biological gas-phase odor control system, piping, electrical, and instrumentation upgrades needed to eliminate chronic odor issues in the Falmouth Bottom area associated with the pump station
Project Budget Amount	\$712,000
Completion Date of Design Phase	June 2012
Current Projected Completion Date of Project	February 2014
Recent Activity	Notice to proceed was issued on January 7, 2013 for this project. Installation is currently scheduled for late fall 2013. Substantial completion is scheduled for February 2014. Shop drawings had some deficiencies, and the contractor has resubmitted amended shop drawings for review. This is a long lead-time order item, with approximately six months from order to delivery of the unit. The submittals have been approved.



PROJECT	Celebrate Virginia Water Tank
Description	Construction of a one million gallon elevated water tank on Greenbank Road in Celebrate Virginia near Banks Ford Parkway to replace the existing Berea Tank at Dominion Virginia Power.
Project Budget Amount	\$2.5M
Completion Date of Design Phase	July 2011
Current Projected Completion Date of Project	2014
Recent Activity	Utilities is in the process of acquiring a permanent easement on the property. Construction should begin fall 2013. Plans are at Virginia Department of Health for final review prior to bidding construction.
PROJECT	Courthouse Area (Wyche Road) Waterline Improvements
Description	Approximately 5,000 feet of 12-inch water main on Courthouse Road from I-95 to Red Oak Drive and on Wyche Road from Courthouse Road to Venture Drive will provide water transmission capacity to move water from the Smith Lake WTF to the Route 1 area south of the courthouse and will improve fire flows in the Wyche Road area.
Project Budget Amount	\$1.35M
Completion Date of Design Phase	June 2011
Current Projected Completion Date of Project	To be determined
Recent Activity	VDOT has informed the county that they will not allow waterline construction in the area that will become restricted interstate highway area, which includes a major portion of Wyche Road. At this point, the project is on hold pending VDOT's proposal for substitute water lines. Project design is complete. Easement plats are complete. Approved plans have been received from Planning. Easement deeds have been prepared by the County Attorney's office. Ownership of one parcel is in question, and title research is continuing. Minor revisions to accommodate VDOT's I-95/ U.S. Route 630 Interchange are complete. Easement acquisition has been halted.



PROJECT	Route 1 North Sewer Line
Description	Approximately 4,400 feet of 18-inch gravity sewer along and parallel to Route 1 will replace deteriorated gravity sewer and provide additional capacity to move wastewater from the northern part of the county toward the Aquia Creek PS at Route 1 and Telegraph Road.
Project Budget Amount	\$4.15M
Completion Date of Design Phase	To Be Determined
Current Projected Completion Date of Project	TBD
Recent Activity	Environmental survey work was initiated. Revised sewer modeling will be done to verify the size of the sewer pipe.
PROJECT	North Stafford Industrial Park Pump Station Replacement
Description	Replacement of existing pump station due to deterioration and revised operational requirements. Currently pumps through the force main along Route 1 to the Courthouse area. New station will pump into the Upper Accokeek sewer shed, which will reduce energy consumption and free up capacity in the Route 1 force main. Will include 1,729 feet of 6-inch force main from the pump station to connect with the existing force main from the Upper Accokeek Pump Station. A temporary force main connection will allow the existing station to pump to Upper Accokeek during construction of the new station.
Project Budget Amount	\$750,000
Completion Date of Design Phase	December 2011
Current Projected Completion Date of Project	August 2013
Recent Activity	<p>Electrical work is in progress. Dominion Virginia Power is installing new 480 Volt electrical service. Pump station startup is scheduled for mid August.</p> 



DATE	PUBLICATION	HEADLINE
7/1/13	PotomacLocal.com	Stafford 350 th Anniversary Commemorative Coin Design Competition
7/2/13	FLS	Stafford Pays \$3.4 Million for Land for Tech and Research Park
7/2/13	FLS	Dental Program to End Because Fewer Patients, Less Money
7/2/13	FLS	Silver's Apartment Proposal Denied
7/2/13	FLS	Celebrate Virginia North Apartments Denied
7/2/13	Stafford Sun	Stafford's Cardboard Regatta Turns 10
7/2/13	Stafford Sun	Stafford Lists School Appointments
7/2/13	PotomacLocal.com	Quantico, Special Olympics Games Open to Prince William, Stafford Families
7/3/13	FLS	Plot Unfolds Beyond Local Library's Books
7/3/13	Stafford Sun	Kerr: Solar Power's Quiet Revolution
7/3/13	Stafford Sun	Supervisors OK Land Purchase for Tech and Research Park
7/3/13	PotomacLocal.com	Stafford Celebrating Independence Day with Marine Band, Les Miserables Cast
7/4/13	FLS	Adult Community Celebrates Fourth of July
7/5/13	FLS	Son, Rescue Crews Save Lifesaver's Life
7/5/13	PotomacLocal.com	Bella Café to Close July 20
7/8/13	FLS	Gender Gap an Issue Across State, Nation
7/9/13	FLS	Utility Work to Close Lane of Butler Road
7/9/13	FLS	Speed Limit Reduced on U.S. 17 in Stafford
7/9/13	FLS	Waste-to-Energy Plant Approved
7/9/13	FLS	Area Landfills Handled More Waste in 2011
7/9/13	PotomacLocal.com	U.S. 1 An Alternate in I-95 Weekend Detour
7/10/13	Stafford Sun	Stafford's Economy Is Back
7/10/13	Stafford Sun	Design a Commemorative Coin for Stafford's 350 th
7/10/13	Stafford Sun	Stafford Airport Officials Optimistic About Future
7/10/13	Stafford Sun	Stafford Area Volunteers Help Cats in Need
7/10/13	PotomacLocal.com	Upcoming Cardboard Boat Races the 'Ultimate Recycling Project'



DATE	PUBLICATION	HEADLINE
7/10/13	PotomacLocal.com	3-Year U.S. 17 Expansion Gets Underway
7/11/13	Patch.com	Speed Limit Reduced on Route 17
7/11/13	FLS	Towing Companies Clash with VDOT
7/12/13	FLS	Lucky Ducks Plucked from Storm Drain
7/14/13	PotomacLocal.com	Stafford Coin Design Contest Ends Wednesday
7/15/13	FLS	Getting There: Virginia Ramps Up Express Toll Lanes
7/15/13	FLS	'Come-Heres' Select Stafford for 23 rd Move
7/15/13	FLS	Paving Work on Tap for Area Roads This Week; Falmouth Intersection Road Closure Set
7/16/13	PotomacLocal.com	Stafford Set for National Night Out Celebration
7/16/13	Stafford Sun	Stafford County Under Black Flag Condition
7/16/13	PotomacLocal.com	Embrey Mill Announces Opening Date
7/17/13	FLS	Help Stafford Students Get Ready for School
7/17/13	FLS	Stafford Firm Joins Export Push
7/17/13	FLS	Express Lanes Work to Shut Down Section of I-95
7/17/13	FLS	Planners Defer Leeland Station Proffer Amendment to August
7/17/13	FLS	New Retail Building Planned at Stafford Marketplace
7/17/13	Stafford Sun	Waste-to-Energy Project Still on the Table
7/17/13	Stafford Sun	Stafford County Couple Donate to Southern Museums
7/18/13	FLS	Stafford Hospital's ER Offers Online Registration
7/18/13	FLS	Stafford HubZone Is July Workshop Topic
7/18/13	FLS	Rabid Cat Alert Issued in Stafford County
7/18/13	FLS	Stafford's Leeland Station Looking to Make Changes
7/18/13	PotomacLocal.com	Delays, Detour Expected I-95 South at Telegraph Road Bridge Work
7/18/13	PotomacLocal.com	Water Gushes From Ground After Car Hits Hydrant
7/18/13	PotomacLocal.com	Rabid Cat Bites Child
7/18/13	Patch.com	I-95 South Full Closure Overnight
7/18/13	Patch.com	Rabid Cat Confirmed in Stafford
7/22/13	FLS	Lightning Strike in Stafford



DATE	PUBLICATION	HEADLINE
7/22/13	FLS	Stafford Seeks Input for Superintendent Search
7/23/13	FLS	Superintendent Makes Farewell Comments at School Board Meeting
7/24/13	FLS	Stafford Airport Authority Courting Clients
7/24/13	FLS	Stafford Board Thanks Bridges for Service
7/29/13	FLS	Update: Firefighters Released From Hospital After Rig Flips
7/30/13	FLS	Stafford Hotel Gets Makeover
7/31/13	PotomacLocal.com	95 Express Lanes Construction Shifts into High Gear, Drivers Face Worst of Headaches
7/31/13	PotomacLocal.com	Ricky's Chicken Expands, Opening Second Store in Stafford County
7/31/13	Patch.com	Construction to Reduce Spaces Available at Garrisonville Road Park & Ride
7/31/13	Patch.com	Falmouth Engine Crashes on Way to House Fire



Social Media June 14, 2013 – July 29, 2013



Facebook – **1,066** likes or people following our page. In the last month we gained **25** new followers. Total Facebook users reached for the month was 11,914.

Date	Top Posts	Reach*	Re-Posts**
7/24/13	“Use caution - one lane is blocked on west bound Garrisonville Rd...”	641	0
7/26/13	“This weekend, VDOT will implement major lane closures on I- 95”	463	1
7/26/13	“Brooke Road is clear for traffic.”	442	0
7/29/13	“The 900 block of Brooke Rd. near Rustic Ridge Rd. is closed...”	725	0

*Reach - The number of people to see a post.

**Re-Post – The number of people who re-posted your information on their page.



Twitter – **1,175** people following our page. In the last month, we gained **59** new followers.

Statistics

A “tweet” is a post or blog that goes out via the computer or by cell phone. From June 14 through July 11, we tweeted 137 tweets.

22 people re-tweeted our tweets regarding press releases, meetings, cancellations, and school closings.

12 people mentioned #staffordvago in their personal tweets.



The Citizens Assistance and Volunteer Services Office provides a central in-house resource for customer service and information on County services and complaints. Staff recruits, trains and places volunteers in various departments to assist with a number of tasks.



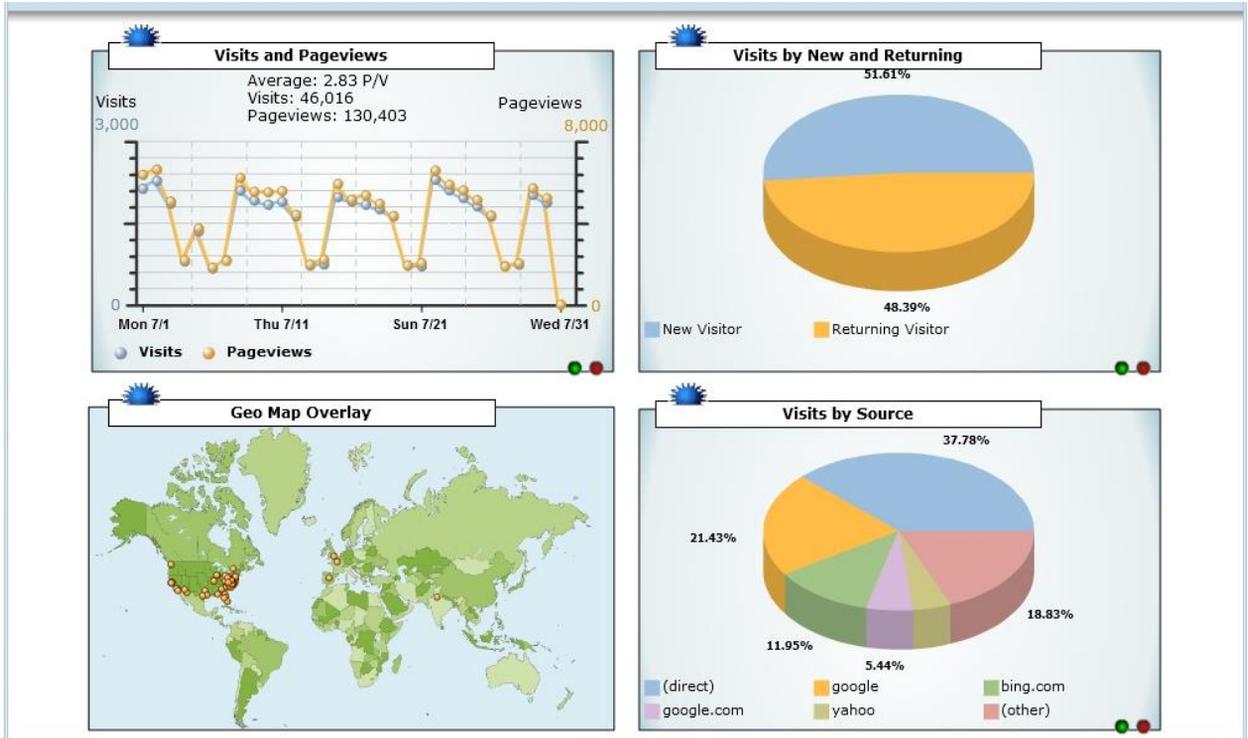
July 2013 Customer Inquiries handled by Citizens Assistance Staff	
Total Number of Phone Calls Handled	2,058
Live Help Chats*	75
Citizen Tracker Requests Handled via County Website	21
Citizens Assisted at the Administration Center Desk in Lobby	1,159
Total Number of Visitors to Administration Center	4,443
Citizens Assisted at the Judicial Center Desk in the Courthouse	1,796
Total Number of Volunteer Hours**	1,234

* Live Help allows users to send an e-mail through the County's Web site and receive an immediate response from staff. Of the 75 Live Help requests, 57 were live chats in which the user and staff member exchanged information through instant messaging, and 18 were offline e-mails, which were received outside normal business hours (weekends or evenings) when staff is not online. Responses were provided as soon as possible or as soon as regular business hours resumed.

** This fiscal year this equates to a savings of **\$32,084** in full-time staff costs (with benefits), and a savings of **\$25,667** without benefits. These figures are determined by taking the volunteer rate (\$26.00 with benefits) and (\$20.80 without benefits) that is dictated by the state's Bureau of Labor statistics and multiplying that by the total number of hours that are volunteered.



Information Technology



	Page Titles	Visits	Pageviews	Avg Time
1.	Stafford County, VA - Official Website	26,054	45,826	00:01:07
2.	Stafford County, VA - Official Website - Bill Payment	7,412	10,577	00:02:14
3.	Stafford County, VA - Official Website - GIS	4,786	12,682	00:03:17
4.	Stafford County, VA - Official Website - NeoGov	3,072	6,070	00:01:59
5.	Stafford County, VA - Official Website - Jobs Available	2,066	8,554	00:00:48
6.	Stafford County, VA - Official Website - Real Estate	1,846	2,971	00:07:02
7.	Stafford County, VA - Official Website - Board of Supervisors	677	1,458	00:01:20
8.	Stafford County, VA - Official Website - Human Resources	512	7,297	00:00:19
9.	Stafford County, VA - Official Website - Utilities	497	1,372	00:00:53
10.	Stafford County, VA - Official Website - Water & Sewer	493	1,921	00:00:39



Information Technology

Project and Help Desk Work Orders Worked On In July 2013

Animal Control	1	0.14%
Board of Supervisors	9	1.28%
Public Works	94	13.33%
Circuit Court	7	0.99%
Commissioner of the Revenue	27	3.83%
Commonwealth's Attorney	9	1.28%
Cooperative Extension	5	0.71%
County Administration	38	5.39%
County Attorney	8	1.13%
Economic Development	11	1.56%
Finance/Budget/Purchasing	30	4.26%
Fire & Rescue	37	5.25%
General District Court	8	1.13%
Human Resources	12	1.70%
Information Technology	96	13.62%
Regional Landfill	2	0.28%
Planning and Zoning	77	10.92%
Parks & Rec - Community Facilities	29	4.11%
Recycling	1	0.14%
Schools	10	1.42%
Sheriff	99	14.04%
Social Services	7	0.99%
Treasurer	20	2.84%
Utilities	60	8.51%
Voter Registration	8	1.13%
Totals	705	100%

Documents Scanned	
Circuit Court	40
Commonwealth's Attorney	59
Planning	125
Public Works	408
Purchasing	33
Sheriff	2298
Utilities	2495

GIS Map Requests	
Internal/External Map Request	51
Walk-Ins	18
Map Sales	9

